

City of Greenfield
Assessor's Meeting
April 4, 2023

14 Court Square, 2nd Floor Meeting Room

9:30 AM

CALL TO ORDER: Meeting was called to order at 9:34 AM by Chair Ruggeri.

Chair Ruggeri inquired if anyone was recording the meeting, none

ROLL CALL OF MEMBERS: Chair Joseph Ruggeri, Clerk Jim Geisman, Chief Assessor Randall Austin (via Zoom), Assistant Assessor Sandra Gradoia

Chair Ruggeri read the March 21, 2023 meeting minutes.

MOTION: On a motion by Chair Ruggeri, second by Chief Assessor Austin, it was unanimously;
VOTED: TO ACCEPT AND APPROVE THE MARCH 21, 2023 MEETING MINUTES.

PUBLIC COMMENT:

Public comment was opened by Chair Ruggeri at 9:37 AM.

NEW/OLD BUSINESS

Board discussed excise weeks.

MOTION: On a motion by Chair Ruggeri, second by Chief Assessor Austin, it was unanimously;
VOTED: TO ACCEPT AND APPROVE EXCISE WEEKS FROM MARCH 7, 2023 TO APRIL 4, 2023 IN THE AMOUNT OF \$8,558.96 FOR CALENDAR YEAR 2023.

Ms. Gradoia showed the Board the door tag example that they use in Amherst for inspections.

Chief Assessor Austin explained that he would like to give an explanation on the card why we are visiting, i.e. permits etc..

Chair Ruggeri mentioned adding in some FAQ's on the back, depending on the cost of printing the tags.

Clerk Geisman inquired if those inspections include post sales.

Chief Assessor Austin explained that they send letters when a sale occurs, but the owners do not have to let you in. We can also use photos of the interior online via Zillow etc..

Board discussed hybrid meetings.

Chair Ruggeri mentioned Governor Healy extended the online meetings until 2025.

Chief Assessor Austin will inquire what the protocol is for all departments for Board meetings.

Chief Assessor Austin mentioned that Patriot systems is scheduled to do an upgrade on April 11th and 12th.

Chair Ruggeri inquired about abatement status and public record requests.

Chief Assessor Austin explained they have around five abatements left, and mostly working on abutters lists for public record requests.

Chief Assessor Austin mentioned the batching of property record cards is now working and we are working with CAI Tech to get the current property record cards onto the GIS on the website.

The Board tabled Tif discussion.

EDUCATIONAL OUTREACH

Clerk Geisman discussed what he has organized for FAQ's and links for our Assessor's page on the website.

Chief Assessor Austin wants to include Aaron in this discussion.

Board has agreed to invite Aaron to our next meeting to discuss educational outreach.

MOTION: On a motion by Chair Ruggeri, second by Clerk Geisman, it was unanimously;

VOTED: TO CLOSE PUBLIC COMMENT AT 10:30 AM.

Next meeting is April 18th, 2023.

MOTION: On a motion by Chair Ruggeri, second by Chief Assessor Austin, it was unanimously;

VOTED: TO OPEN EXECUTIVE SESSION AT 10:30 AM.

MOTION: On a motion by Chair Ruggeri, second by Clerk Geisman, it was unanimously;

VOTED: TO CLOSE EXECUTIVE SESSION AT 10:42 AM.

MOTION: On a motion by Chair Ruggeri, second by Clerk Giesman it was unanimously;

VOTED: TO ADJOURN AT 10:42 AM.

Respectfully submitted,
Sandra Gradoia
Assistant Assessor
Greenfield Assessors, BOA