



Village of Great Neck

61 Baker Hill Road, NY 11023

Tel: 516-482-0019

Fax: 516-504-7595

Dept Use ONLY

Application # _____

Application Date _____

Filing Fee Received _____

Building Department Tent Application

Date: _____

Section: _____ Block: _____ Lot: _____

Property Owner: _____ Tel. No: _____

Address: _____ Email: _____

Company installing the tent: _____

On site installer name: _____ Cell #: _____

Address: _____

Tel. No.: _____ Email: _____

Event Date: _____ Installation Date: _____ Removal Date: _____

** Proof of Insurance (Liability, Disability and workers Comp. Village of Great Neck to be named as additionally insured)*

** Submit TWO copies of property survey and indicate location of tent(s)*

Tent application information

**Check one box only for tent use*

Standing Chairs Only Tables & Chairs

**Depict on property survey tent location with tent dimensions*

Maximum tent occupancy _____ (To be determined by Department of Buildings)

Number of exits provided _____ (Depict location(s) on survey)

Number of Fire Extinguisher provided _____ (Depict location(s) on survey)

Fire Proof Certification, Secondary Exit may be required

Additional Tent Information (Check all that apply)

Is Tent Heated? YES NO Is Tent Airconditioned? YES NO

How will tent be secured? STAKED DOWN WEIGHTED DOWN

Nassau County Fire Marshal Approval Provided? YES NO

The undersigned (Print Name) _____ being duly sworn, says that the statements contained in this application, together with the plans and specifications submitted, are a true and complete statement of all proposed work to be done on the described premise and that all provisions of the applicable ZONING ORDINANCE, BUILDING ADMINISTRATIVE ORDINANCE, BUILDING CONSTRUCTION CODE AND ANY APPLICABLE FEDERAL, STATE AND COUNTY REQUIREMENTS pertaining to the proposed work shall be complied with, whether specified or not and that such work is authorized by the owner.

Sworn to before me this _____ day of _____, 20 _____

Signature of Owner, Owner's Agent, Architect, Contractor

Notary Signature & Stamp

Pursuant to Village of Great Neck Code Chapter 575-206, Permit for Temporary Structures is Required, No temporary structure not otherwise permitted by this code shall be constructed without permit from the Board of Trustees.