



Grays Harbor County Auditor


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Washington State Process Server

1) Are you currently registered as a Process Server in this county? Yes No

- Registration Number: _____
- Legal Name: _____
- Date of Birth: _____ Social Security: 
- Business Name: _____
- Business Address: _____

- Business Phone: _____

2) RCW 18.180.020 Registration renewal.

A process server required to register under RCW 18.180.010 must renew the registration *within one year of the date of the initial registration* or when the registrant changes his or her name, the name of his or her business, business address, or business telephone number, whichever occurs sooner. If the renewal is required because of a change in the information identifying the process server, the process server must renew the registration within ten days of the date the identifying information changes. The process server shall pay the registration fee upon renewal.

3) RCW 36.22.210 Process servers—Registration—Fees.

(1) Each county auditor shall develop a registration process to register process servers required to register under RCW 18.180.010.

(2) The county auditor may collect an annual registration fee from the process server not to exceed ten dollars.

(3) The county auditor shall use a form in the registration process for the purpose of identifying and locating the registrant, including the process server's name, birthdate, and social security number, and the process server's business name, business address, and business telephone number.

(4) The county auditor shall maintain a register of process servers and assign a number to each registrant. Upon renewal of the registration as required in RCW 18.180.020, the auditor shall continue to assign the same registration number. A successor entity composed of one or more registrants shall be permitted to transfer one or more registration numbers to the new entity.

"I declare under penalty of perjury the laws of the State of Washington that the foregoing is true and correct, and I am a resident of the state of Washington. I declare that I am at least eighteen years of age and I am competent to be a witness in a court proceeding. I hereby request to be registered as a Process Server in Grays Harbor County."

Signature _____

Location _____ on, _____

(City, State)

(Date)