

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
September 8, 2020

A regular session of the Granite Falls City Council was called to order by Mayor Dave Smiglewski at 7:00 p.m., Tuesday, September 8, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sharon Pazi Zea, Steve Nordaune, Brad Peterson, Joe Fagnano and Scott Peterson. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Christine Kleven. Also in attendance were Deb and Mark Eakes; Michele Huggins; EDA Director Linda Mathiasen; via polycom Todd Hagen from Ehlers; and via telecom Advocate Tribune News Editor Kyle Klausung.

CONSENT AGENDA: M/S/P NORDAUNE/GALOW TO APPROVE THE CONSENT AGENDA AS FOLLOWS: Minutes, Bills, Fire Department, and Meetings & Events.

EDA: Board report was acknowledged at this time. Mathiasen, was in attendance to request approval of a loan from the 811 Revolving Loan Fund.

Following discussion, Nordaune introduced a resolution and moved its adoption approving a loan to El Nido Birth and Family Ministries, Inc. dba A Taste of Time from the 811 Revolving Loan Fund in the amount of \$35,000. The loan will be at an interest rate of 4% with payments to be made over a 120-month period of time with the EDA having a junior position on the mortgage.

RESOLUTION NO. 20-98

RESOLUTION APPROVING LOAN FROM 811 REVOLVING LOAN FUND TO
EL NIDO BIRTH AND FAMILY MINISTRIES, INC. DBA A TASTE OF TIME

(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously by those present.

REFINANCING OF BONDS: Todd Hagen from Ehlers will be combining 2011A and 2013A bonds to refund into a one 7 year bond.

REPORTS: The Planning Commission approved a deck variance for Dylan Curfman.

REPORTS: Utilities Commission report was acknowledged at this time.

KCC: Board member Tyler Knutson has resigned. Submitted for council consideration is the appointment of Bill Nelson. Council will consider this appointment at the next council meeting on September 21st.

2021 BUDGET: The following resolutions pertaining to the 2021 budget were acted on:

Introduced by Nordaune:

RESOLUTION NO. 20-92

RESOLUTION APPROVING PROPOSED TAX LEVY
PAYABLE 2021 AND CALLING PUBLIC HEARING FOR
GENERAL FUND BUDGET FOR 2021

(Copy on file in city clerk's office)

With second by S. Peterson, the resolution was adopted unanimously by those present.

Introduced by Nordaune:

RESOLUTION NO. 20-93

RESOLUTION APPROVING PROPOSED
GENERAL FUND BUDGET FOR YEAR 2021

(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously by those present.

Introduced by Nordaune:

RESOLUTION NO. 20-94

RESOLUTION APPROVING PROPOSED
SPECIAL REVENUE FUND
AND ENTERPRISE FUND BUDGETS FOR 2021

(Copy on file in city clerk's office)

With second by Galow, the resolution was adopted unanimously by those present.

Introduced by Nordaune:

RESOLUTION NO. 20-95

RESOLUTION APPROVING PROPOSED TRANSFERS
OF GENERAL FUNDS

TO VARIOUS CITY FUNDS FOR 2021 BUDGET

(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously by those present.

Introduced by Nordaune:

RESOLUTION NO. 20-96

RESOLUTION APPROVING PROPOSED TRANSFERS
OF ENTERPRISE FUNDS TO THE 2021 GENERAL
AND AIRPORT CONSTRUCTION FUND

(Copy on file in city clerk's office)

With second by Fagnano, the resolution was adopted unanimously by those present.

Introduced by Galow:

RESOLUTION NO. 20-97

RESOLUTION APPROVING PROPOSED 5-YEAR CAPITAL
IMPROVEMENTS PLAN
AND EQUIPMENT REPLACEMENT SCHEDULE – ALL FUNDS

(Copy on file in city clerk's office)

With second by Nordaune, the resolution was adopted unanimously by those present.

HYDRO PLANT: M/S/P Fagnano/Galow to approve additional funds to BARR Engineering that include: \$16,500 in administration costs during the construction/repair phase; \$6,500 for concrete design repairs needed for unit #1 including draining and headgate slot repairs to unit #1 and #2; and \$3,000 to advertise bids and participate in bid opening.

TURBINE III: Design activities are on-going. Draft tube inspection is scheduled and bidding is anticipated for early 2021.

TRANSIT AGREEMENT: Following discussion and approval from City Attorney Greg Holmstrom, Fagnano introduced a resolution and moved its adoption authorizing the signing and execution of the transit agreement.

RESOLUTION NO. 20-99

RESOLUTION ACCEPTING 2020 CAPITAL PUBLIC TRANSIT FACILITY
ASSIGNMENT OF GRANT AGREEMENT

(Copy on file in city clerk's office)

With second by Nordaune, the resolution was adopted unanimously by those present.

KCC: Following discussion regarding the condition of the fire alarm system, Nordaune introduced the following resolution waiving calling for bids and accepting the lowest quote received:

RESOLUTION NO. 20-100

RESOLUTION WAIVING CALLING FOR QUOTES AND ACCEPTING THE LOWEST QUOTE
FOR KILOWATT COMMUNITY CENTER FIRE ALARM SYSTEM REPLACEMENT

(Copy on file in city clerk's office)

With second by S. Peterson, the resolution was adopted unanimously by those present.

FIRE DEPARTMENT AGREEMENT: Following discussion and legal counsel approval, Nordaune introduced a resolution and moved its adoption authorizing execution of this Mutual Aid Agreement:

RESOLUTION NO. 20-101

RESOLUTION AUTHORIZING EXECUTION OF A PUBLIC SAFETY MUTUAL AID AGREEMENT
BETWEEN THE GRANITE FALLS FIRE DEPARTMENT AND UPPER SIOUX COMMUNITY POLICE
DEPARTMENT RELATING TO THE USE OF FACILITIES, VEHICLES, EQUIPMENT,
SUPPLIES AND PERSONNEL

(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously by those present.

AMERICAN LEGION: M/S/P NORDAUNE/GALOW approved the request to hold a Town & Country Days event September 25-27 in the parking lot adjacent to the building. The event will include a rib cook off and music.

BONDS: Todd Hagen from Ehlers was in attendance via polycom to review outstanding debt for the opportunity to refinance. Following discussion, Fagnano introduced a resolution and moved its adoption authorizing Ehlers to begin the sale of Series 2011A and Series 2013A.

RESOLUTION NO. 20-102

RESOLUTION AUTHORIZING THE SALE OF BONDS
SERIES 2011A AND SERIES 2013A

(Copy on file in city clerk's office)

With second by Nordaune, the resolution was adopted unanimously by those present.

CARES FUNDING: Chippewa will work with UMRDC to offer \$5000 business grants. Yellow Medicine county has funded one round and will begin round two. Staff updated council on city expenses, funding and tablet purchase options. Quotes will be sought for upgrading council chambers technology.

STREET PROJECT: Seal coating complete. Patching in progress. Crack repair at Barber Circle will be completed this week and manhole options are still being explored.

MEMORIAL PARK: Staff updated council regarding progress with Phase II and Phase III Improvements at Memorial Park.

FORMER ZIMMERMAN PROPERTY: Has been platted and split in two as directed.

WALKING BRIDGE STEPS: Repairs should be complete this week.

ADJOURN: M/S/P NORDAUNE/S. PETERSON TO ADJOURN AT 8:25 P.M.

David Smiglewski
Mayor

ATTEST:

Christine Kleven
City Clerk

Total AMERICAN WELDING & GAS INC:	48.00
Total ANDERSON, KOLTEN:	150.00
Total ARTIC GLACIER INC:	430.13
Total BACKES TECHNOLOGY SERVICES INC:	750.60
Total BARR ENGINEERING CO.:	14,905.91
Total BDS LAUNDRY SYSTEMS:	93.60
Total BENNETT OFFICE TECHNOLOGIES:	146.31
Total BEVERAGE WHOLESALERS:	688.40
Total BLUE, VICKI:	75.00
Total BORDER STATES ELECTRIC SUPPLY:	5,444.67
Total BREAKTHRU BEVERAGE:	5,998.84
Total BROVOLD, MITCHELL:	49.99
Total BRUFLAT, MARCUS:	14.75
Total BUYSSE ROOFING SYSTEMS:	13,950.00
Total CENTURYLINK:	160.09
Total CHAPPELL CENTRAL:	461.60
Total CINTAS:	161.86
Total CLEAN SITE LLC:	375.00
Total CNH CAPITAL:	17.98
Total COCARD:	65.82
Total COLLECTION BUREAU:	50.00
Total CONVENTION & VISITORS BUREAU:	2,027.51
Total DAMON FARBER LANDSCAPE ARCHITECTS:	8,848.00
Total DAVE'S ELECTRIC MOTOR CO LLC:	504.84
Total DEPARTMENT OF ENERGY:	14,845.17
Total DEPARTMENT OF NATURAL RESOURCES:	3,100.00
Total ECOLAB:	13.87
Total FARM & HOME PUBLISHERS LTD:	171.00
Total FARMERS UNION OIL CO.:	3,300.73
Total FASTENAL COMPANY:	162.16
Total FERGUSON WATERWORKS SUPPLY:	1,374.10
Total FIRE SAFETY U.S.A.:	185.00
Total FLAHERTY & HOOD P.A.:	136.25
Total GENESIS LAMP CORP:	1,298.61
Total GOPHER STATE ONE-CALL:	149.85
Total GRANITE FALLS AUTO PARTS:	111.64
Total GRANITE FALLS, CITY OF:	281.02
Total GRANITE HARDWARE:	1,121.41
Total HAFF, MIKE:	150.00
Total HAMMER, DIANA:	92.26
Total HAWKINS INC:	1,549.69
Total HEARTLAND PAYMENT SYSTEMS:	234.55
Total HOERNEMANN, PAUL:	52.50
Total HOLMSTROM & KVAM PLLP:	249.07
Total HUMANE SOCIETY OF KANDIYOHI & MEEKER:	360.00
Total INNOVATIVE OFFICE SOLUTIONS LLC:	70.12
Total JELEN, KYLER:	14.86
Total JOHNSON BROS WHOLESALE LIQUOR:	11,904.45
Total JOHNSON, CRYSTAL:	126.50
Total JS VENTURES:	3,000.00
Total JT SERVICES:	352.69
Total KELLY, PHIL & MARY:	730.80
Total KNUTSON, TYLER:	211.71
Total KOERLIN, KEITH:	49.80
Total LANGE, COURTNEY ANN:	60.00
Total LAVOI, VIOLA:	1,180.21
Total LEAGUE OF MINNESOTA CITIES:	3,101.00
Total LIGHT FUND:	36,725.15
Total LINCOLN PIPESTONE RURAL WATER:	50.57
Total LINDQUIST, STEVE & CAROLYN:	5,000.00
Total LOCATORS & SUPPLIES:	675.80
Total LOCHER BROTHERS:	18,078.65

Total MADISON BOTTLING CO.:	18,425.25
Total MARCO TECHNOLOGIES LLC:	220.45
Total MARSHALL MUNICIPAL UTILITIES:	8,635.90
Total MEDIACOM:	69.61
Total MID-AMERICAN RESEARCH CHEMICAL:	402.50
Total MINNESOTA PUMP WORKS:	557.50
Total MINNESOTA VALLEY SERVICES LLC:	16,622.50
Total MINNESOTA VALLEY TECH. INC:	67.50
Total MISSOURI RIVER ENERGY SERVICES:	6,941.98
Total MITLYNG ELECTRIC & REFRIG.:	196.00
Total MN DEPARTMENT OF HEALTH:	32.00
Total MN DEPT OF HEALTH-WATER PROTECTION:	2,902.00
Total MN DEPT OF REVENUE:	33,930.00
Total MN DPT OF LABOR & INDUSTRY:	1,298.72
Total MN VALLEY COOPERATIVE:	1,122.65
Total MN VALLEY TESTING LAB INC.:	495.00
Total MN WI PLAYGROUND:	35,000.00
Total MONEY MOVERS:	108.25
Total MUNICIPAL EMERGENCY SERVICES:	30.00
Total MVTV:	338.75
Total NCPERS GROUP LIFE INS:	48.00
Total OFFICE DEPOT:	4.80
Total OFFICE OF MN.IT SERVICES:	105.47
Total PETERSON, BRENDA:	1,220.00
Total PHILLIPS WINE & SPIRITS CO.:	7,314.82
Total PICTH'S BODY SHOP:	140.71
Total POSTMASTER:	500.00
Total PRAIRIE 5 CAC INC.:	3,000.00
Total PRENTICE PLACE COMMONS ASSN:	100.51
Total PRESTIGE SERVICES:	1,150.00
Total PROJECT TURNABOUT:	250.00
Total RECREATION SUPPLY COMPANY:	136.40
Total REGIONAL DEVELOP. COMMISSION:	56,318.00
Total RODEBERG & BERRYMAN INC.:	12,282.50
Total ROUNDLAKE VINEYARDS & WINERY:	144.00
Total SAWMILL, THE:	135.00
Total SOUTHERN WINE & SPIRITS OF MN:	5,799.15
Total SW-WC SERVICE COOPERATIVES:	42,218.00
Total TALKING WATERS BREWING CO. LLC:	252.00
TOTAL FILTRATION SYSTEM:	220.74
Total TRUAX, MASON:	40.00
Total UPS:	33.59
Total US BANK:	4,195.35
Total USA BLUEBOOK:	145.34
Total VERIZON WIRELESS:	5,046.06
Total VESSCO INC.:	695.00
Total VIKING COCA-COLA BOTTLING CO.:	93.95
Total VISA:	1,234.15
Total WILLMAR MUNICIPAL UTILITIES:	3,240.03
Total WINE MERCHANTS:	137.69
Total WOODS, KEITH:	250.00
Total XPRESS BILL PAY:	280.84
Total YELLOW MEDICINE CO. AUDITOR:	1,397.96
Grand Totals:	<u>453,934.46</u>