

CITY OF GRANITE FALLS
OFFICIAL CITY COUNCIL PROCEEDINGS
RE-ORGANIZATIONAL MEETING
JANUARY 3, 2022

A re-organizational meeting of the Granite Falls City Council was called to order by Mayor Dave Smiglewski at 7:00 p.m., Monday, January 3, 2022 in the Council Chambers of City Hall. Council members present: Sharon Pazi Zea, Steve Nordaune, Brad Peterson, Joe Fagnano and Scott Peterson. Council member absent: DuWayne Galow. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Christine Kleven. Also in attendance: City Engineer Mike Amborn.

CONSENT AGENDA: M/S/P NORDAUNE/B. PETERSON TO APPROVE THE CONSENT AGENDA AS FOLLOWS: Meetings & Events.

2022 STREET/UTILITY IMPROVEMENTS: City Engineer Mike Amborn was in attendance to review the proposed 2022 Street and Utility Improvements. Following discussion Nordaune introduced a resolution accepting the engineering report and calling for a public hearing on the proposed 2022 Street and Utility Improvements to be set for February 7th at 7:15 p.m.

RESOLUTION NO. 22-1

RESOLUTION ACCEPTING REPORT AND CALLING FOR HEARING ON
PROPOSED 2022 STREET/UTILITY IMPROVEMENTS
(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously by those present.

VICE-PRESIDENT: Mayor Smiglewski opened the nominations for Vice-President. M/S FAGNANO/B. PETERSON NOMINATING STEVE NORDAUNE AS VICE-PRESIDENT. Mayor called any further nominations; with none given, motion carried unanimously by those present.

RULES OF ORDER: M/S NORDAUNE/S. PETERSON TO CONTINUE THE GENERAL PROVISIONS AS SUBMITTED ALONG WITH THE STANDARD CODE OF PARLIAMENTARY PROCEDURE 4TH EDITION BY ALICE STURGIS AS PARLIAMENTARY PROCEDURE. Motion carried unanimously by those present.

MEETING TIMES: M/S PAZI ZEA/NORDAUNE TO CONTINUE WITH THE PRESENT COUNCIL MEETING TIME OF 7:00 P.M. THE FIRST AND THIRD MONDAYS OF EACH MONTH AND IN THE EVENT THE MONDAY IS A HOLIDAY, THE COUNCIL MEETING WILL BE HELD ON TUESDAY. Motion carried unanimously by those present.

PRINTING/PUBLISHING: M/S B. PETERSON/NORDAUNE TO DESIGNATE THE ADVOCATE-TRIBUNE AS THE OFFICIAL NEWSPAPER FOR ALL PUBLICATIONS. Motion carried unanimously by those present.

DEPOSITORIES: M/S NORDAUNE/PAZI ZEA TO DESIGNATE THE FOLLOWING BANKS AS DEPOSITORIES OF CITY FUNDS: FM BANK AND CITIZENS ALLIANCE BANK. Motion carried by the following vote: Aye: PaziZea, Nordaune, Smiglewski, Fagnano and S. Peterson. Abstain: B. Peterson.

APPOINTMENT: M/S NORDAUNE/FAGNANO THAT THE APPOINTMENT FROM THE CITY COUNCIL TO BOARDS AND COMMISSIONS SHOULD BE AS FOLLOWS:

KILOWATT COMM. CENTER: SCOTT PETERSON

Motion carried unanimously by those present.

CITY ENGINEER: M/S NORDAUNE/S. PETERSON TO RE-APPOINT RODEBERG & BERRYMAN AS THE CITY'S ENGINEERS AND APPROVE THE MILEAGE RATE INCREASE PRESENTED FOR CALENDAR YEAR 2022. Motion carried unanimously by those present.

AIRPORT ENGINEER: M/S FAGNANO/B. PETERSON TO RE-APPOINT BOLTON & MENK AS THE CITY'S AIRPORT ENGINEERS FOR CALENDAR YEAR 2022. Motion carried unanimously by those present.

ELECTRICAL ENGINEER: M/S B. PETERSON/NORDAUNE TO RE-APPOINT HDR ENGINEERING, INC. AS THE CITY'S ELECTRICAL ENGINEERS FOR CALENDAR YEAR 2022. Motion carried unanimously by those present.

CITIZEN APPOINTMENTS TO BOARDS AND COMMISSIONS: M/S NORDAUNE/B. PETERSON TO REAPPOINT THE FOLLOWING CITIZENS TO BOARDS AND COMMISSIONS:

PLANNING COMMISSION: JEAN FAGNANO

UTILITIES COMMISSION: KEITH KOERLIN

LIBRARY BOARD: SCOTT TEDRICK

AIRPORT COMMISSION: KENTON JOHNSON

KCC: JACKIE TORVIK

VICTOR PLANTE

Motion carried unanimously by those present.

2022 CITY LICENSES: M/S NORDAUNE/B. PETERSON TO APPROVE THE 2022 CITY LICENSES. Motion carried unanimously by those present.

APPOINTMENT: M/S NORDAUNE/FAGNANO TO APPOINT RICH SCHNIEDER TO THE PLANNING COMMISSION. Motion carried unanimously by those present.

CITY DONATIONS: B. PETERSON/PAZI ZEA TO ACCEPT DONATIONS FROM THE JEANETTE OLSON FOUNDATION: \$10,000 TOWARDS PLAYGROUND EQUIPMENT; \$5,000 TOWARDS THE DOG PARK; AND \$5,000 TO THE LIBRARY TO BE USED AS A GRANT MATCH FOR NEW MICROFICH EQUIPMENT. Motion carried unanimously by those present.

PERSONNEL: Council was advised that Police Officer Marcus Bruflat has accepted another position. M/S NORDAUNE/B. PETERSON declaring a vacancy in the Police Department and authorizing staff to fill this position. Motion carried unanimously by those present.

CITY ATTORNEY: Nordaune introduced the following resolution and moved its adoption to enter into an agreement with Holmstrom, Kvam and Blackwelder, PLLP as the city attorneys for calendar year 2022.

RESOLUTION NO. 22-2

RESOLUTION ENTERING INTO EMPLOYMENT AGREEMENT
WITH CITY ATTORNEY FOR CALENDAR YEAR 2022

(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously by those present.

FOOD SHELF: Following discussion, Pazi Zea introduced a resolution and moved its adoption approving a donation to Neighbors United Resource Center Food Shelf for 2022 of \$5,000.

RESOLUTION NO. 22-3

RESOLUTION APPROVING DONATION TO
NEIGHBORS UNITED RESOURCE CENTER FOOD SHELF

(Copy on file in city clerk's office)

With second by S. Peterson, Smiglewski abstain. The resolution was adopted.

PROFESSIONAL SERVICES: Following review of the proposal received from Flaherty & Hood, P.A., Nordaune introduced a resolution and moved its adoption to provide legislative services to the city for obtaining hydroelectric infrastructure repair funding.

RESOLUTION NO. 22-4

RESOLUTION ACCEPTING PROPOSAL FOR
LEGISLATIVE ADVOCATE

(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously by those present.

AIRPORT: M/S FAGNANO/NORDAUNE TO REAPPOINT KEITH WOODS AS AIRPORT
MANAGER. Motion carried unanimously by those present.

CITY MANAGER CONTRACT: Tabled until next meeting.

VOLSTEAD HOUSE GRANT: Following discussion, Fagnano introduced a resolution and moved its adoption calling for Requests for Proposals from engineering and architect services to prepare bidding documents for exterior repairs to the Volstead House.

RESOLUTION NO. 22-5

RESOLUTION REQUESTING PROPOSALS FOR ENGINEERING AND
ARCHITECT SERVICES VOLSTEAD HOUSE REPAIRS

(Copy on file in city clerk's office)

With second by Pazi Zea, the resolution was adopted unanimously by those present.

FORESTRY: The year-end Forestry report was presented at this time.

ADJOURN: M/S/P NORDAUNE/S. PETERSON TO ADJOURN AT 8:05 P.M.

David Smiglewski
Mayor

ATTEST:

Christine Kleven
City Clerk