

CITY OF GRANITE FALLS  
OFFICIAL CITY COUNCIL PROCEEDINGS  
REGULAR SESSION  
October 16, 2023

A regular session of the Granite Falls City Council was called to order by Vice-President Brad Peterson at 7:00 p.m., Monday, October 16, 2023 in the Council Chambers of City Hall. Council members present: DuWayne Galow, Sharon Pazi Zea, Joe Fagnano and Scott Peterson. Council Absent: Mayor Steve Nordaune. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Christine Kleven. Also in attendance: EDA Director Kyle Haugen, Administrator Avera Granite Falls Tom Kooiman, Joseph Edmand, Ashlee Edmand, Tom Edmand, and Tammy Edmand.

CONSENT AGENDA: M/S PAZI ZEA/GALOW TO APPROVE THE CONSENT AGENDA WITH ADDITION 6B7 SNOW REMOVAL CONTRACT AND ADDITIONAL BILLS AS FOLLOWS: Minutes, Bills, Finance Report Fire Department Report, Public Work's Report, Correspondence and Meetings & Events. Motion passed unanimously by those present.

AVERA HOSPITAL CONCRETE PAD: Tom Kooiman was in attendance to explain a compliance requirement to replace and expand the concrete spill apron for the liquid oxygen tank. Avera will pay for the project. M/S FAGNANO/PAZI ZEA TO APPROVE THE PROPOSED CONCRETE PROJECT AS PRESENTED. Motion passed unanimously by those present.

EDA Report: EDA Report was acknowledged at this time. Kyle Haugen shared a request from Edmand Builders to waive Barber Circle special assessments on lots purchased and planned for housing development. Joseph Edmand was in attendance to answer questions. Developer's agreements will be presented at a later time. Consensus from council to consider waiving special assessments based on the development agreements.

AIRPORT ENTRANCE SIGN: The current Airport entrance sign is in disrepair. Ron Fagen is requesting approval, and provided a proposal, to replace the sign. The proposal displays museum information but does not include any reference to the airport. Tabled for additional design information.

APPOINTMENT: M/S PAZI ZEA/GALOW TO APPOINT SCOTT PETERSON FROM THE CITY COUNCIL TO THE CVB BOARD. Motion passed unanimously by those present.

APPOINTMENT: An application of interest was presented for consideration from Lynn Ullrich to join the KCC Board.

YES HOUSE REQUEST: MN West students would like to grill and serve food during their haunted house event at the YES House on October 31<sup>st</sup> from 5-9pm. The YES House is asking council permission to block off parking spots in front of the building to allow for seating. M/S PAZI ZEA/S. PETERSON TO APPROVE THE REQUEST AS

PRESENTED CONTINGENT ON FOLLOWING COUNTRYSIDE PUBLIC HEALTH FOOD HANDLING REQUIREMENTS. Motion passed unanimously by those present.

RDC GRANT WRITING: The Beautification and Street Committees are recommending council consider approval to apply for a \$600,000 Streetscape Small Cities Grant opportunity. The grant will address Downtown Business District projects including: sidewalks; ADA compliance; irrigation in Sorlien Park and the former City Hall area; shade for Lende Plaza game tables; natural stone seating at former City Hall site; and additional tree removal and replacement. For the leverage funds required, a \$17,000 SMAC Civic Art Grant will be written that will fund additional projects including: fencing/bike racks around the new trees, planters, and an art project to paint the above ground water pump in the plaza. In addition, the fence along the river in Sorlien Park will be replaced. This is a planned project totaling \$68,421.44 and will be funded out of the Capital Items Budget. It also qualifies to be used as leverage even though it is not eligible for the Small Cities Street Scape grant. Following discussion, Galow introduced a resolution and moved its adoption accepting the proposal received from UMRDC to write the grant pre-application for a cost of \$8,000; and to continue the grant process with an additional \$4,000 to complete the full application.

RESOLUTION NO. 23-126

RESOLUTION ACCEPTING THE PROPOSAL TO SUBMIT  
A STREETScape SMALL CITIES GRANT APPLICATION

(Copy on file in city clerk's office)

With second by Pazi Zea, the resolution was adopted unanimously by those present.

BUILDING INSPECTOR: Council reviewed a proposal received from Darin Haslip requesting renewal of the contract with 101 Development Resources, Inc. for building inspection services to the city for 2024, 2025, 2026 with a permit percentage for fee retention increase of 5% but no adjustment to his hourly rate of \$65.00/hr. Following discussion S. Peterson introduced a resolution and moved its adoption renewing the contract with 101 Development Resources, Inc. as requested.

RESOLUTION NO. 23-127

RESOLUTION ACCEPTING BUILDING INSPECTOR CONTRACT

(Copy on file in city clerk's office)

With second by Fagnano, the resolution was adopted unanimously by those present.

MEMORIAL DEDICATION FOR MAYOR DAVE SMIGLEWSKI: the State of Minnesota traditionally has placed a plaque on a bridge or road when an elected official who served many years passes away, as a gesture of respect and remembrance. Flaherty & Hood will write the legislative language that will need to be approved at no cost to the city. Following discussion, Fagnano introduced a resolution and moved its adoption to approve the installation of a plaque on the 212 Bridge to commemorate the significance of Dave Smiglewski to our community; and to approve of the naming of a new trail within Memorial Park to honor and remember the exemplary service of Dave Smiglewski. City staff shall work with the appropriate departments to ensure the design, installation, and maintenance of the plaque, including any associated costs.

RESOLUTION NO. 23-128

RESOLUTION APPROVING 212 BRIDGE PLAQUE AND  
NAMING THE NEW TRAIL IN MEMORIAL PARK AS A  
MEMORIAL DEDICATION TO MAYOR DAVE SMIGLEWSKI

(Copy on file in city clerk's office)

With second by Galow, the resolution was adopted unanimously by those present.

MEMORIAL PARK SHED: staff requests approval for the placement of an informational sign near the dynamite shed along the new trail in Memorial Park. This sign will serve to enhance the experience of park visitors by providing information about its historical significance. Consensus to move forward with the project and present details at a later time.

PUBLIC ASSEMBLY AND FIRST AMENDMENT – POLICE DEPARTMENT: following discussion, Fagnano introduced a resolution and moved its adoption to approve and endorse the adoption of the newly required POST Board mandated policy for Public Assembly and First Amendment Activity by the Granite Falls Police Department.

RESOLUTION NO. 23-129

RESOLUTION APPROVING PUBLIC ASSEMBLY  
AND FIRST AMENDMENT – POLICE DEPARTMENT

(Copy on file in city clerk's office)

With second by Galow, the resolution was adopted. Pazi Zea abstained.

STREET RECONSTRUCTION GRANT: staff presented an overview from City Engineer Mike Amborn for a 2024 Street Improvement project. The Street Committee is in agreement with the recommendation. Following discussion, Fagnano introduced a resolution and moved its adoption requesting Yellow Medicine County act as legal/project sponsor for the "Granite Falls 2024 Street Improvements Project"; and hereby authorizes entering into an agreement with Yellow Medicine County that stipulates the City of Granite Falls will secure and guarantee the local costs associated with the aforementioned project and assume responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

RESOLUTION NO. 23-130

RESOLUTION REQUESTING YELLOW MEDICINE COUNTY  
ACT AS SPONSOR FOR LOCAL ROAD IMPROVEMENT PROGRAM FUNDS  
GRANITE FALLS 2024 STREET IMPROVEMENT PROJECT

(Copy on file in city clerk's office)

With second by Galow, the resolution was adopted unanimously by those present.

SNOW REMOVAL: Galow introduced the following resolution and moved its adoption to accept the proposal received from Derek Dean and Don Buesing for snow removal for the 2023/2024 season as follows:

Snowblower (when loading trucks)	\$175 per hour
Trucks	\$125 per hour
Snowblower (when used alone)	\$180 per hour

RESOLUTION NO. 23-131

RESOLUTION ACCEPTING QUOTE FOR SNOW REMOVAL

(Copy on file in city clerk's office)

With second by S. Peterson, the resolution was adopted unanimously by those present.

ACCESSORY BUILDING ORDINANCE: M/S S. PETERSON/GALOW TO APPROVE THE 1<sup>ST</sup> READING OF AN ORDINANCE OF THE CITY OF GRANITE FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 155.11 ENTITLED "I-2 GENERAL INDUSTRY" BY ADDING SUBD. (B)(3) TO ALLOW AN ARCHERY RANGE WITH COUNCIL APPROVAL. Motion passed by

CLOSED MEETING: Vice-President Brad Peterson closed the meeting at 8:27 p.m. to discuss the sale of Industrial Park property.

REOPEN MEETING: Vice-President Brad Peterson reopened the meeting at 8:43 p.m.

PURCHASE OF PROPERTY: Following discussion S. Peterson introduced a resolution and moved its adoption to accept the offer and authorize the execution of the sale agreement with Edmand Builders to purchase the property at 525 Winter Drive, Parcel #40-037-0430 for the sum of one dollar (\$1), contingent upon constructing a structure on the property within 18 months from the effective date of the sale; and generating at least five (5) jobs within three (3) years from the date of completion of the construction on the property.

RESOLUTION NO. 23-132

RESOLUTION AUTHORIZING SALE OF CITY-OWNED LAND

(Copy on file in city clerk's office)

With second by Pazi Zea, the resolution was adopted unanimously by those present.

ADJOURN: M/S/P S. PETERSON/PAZI ZEA TO ADJOURN AT 8:46 P.M.

Brad Peterson  
Vice-President

ATTEST:

Christine Kleven  
City Clerk