

CITY OF GRANITE FALLS  
OFFICIAL CITY COUNCIL PROCEEDINGS  
REGULAR SESSION  
November 6, 2023

A regular session of the Granite Falls City Council was called to order by Mayor Steve Nordaune at 7:00 p.m., Monday, November 6, 2023 in the Council Chambers of City Hall. Council members present: DuWayne Galow, B. Peterson, Joe Fagnano and Scott Peterson. Council Absent: Sharon Pazi Zea. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Christine Kleven. Also in attendance: Keith Woods and Dan Barber.

CONSENT AGENDA: M/S B. PETERSON/GALOW TO APPROVE THE CONSENT AGENDA WITH ADDITIONAL BILLS AS FOLLOWS: Minutes, Bills, Building Inspector's Report, Public Work's Report, Correspondence and Meetings & Events. Motion passed unanimously by those present.

REPORTS: The Airport Commission, Utilities Commission and Liquor Committee reports were acknowledged at this time.

T-HANGAR UTILITY SERVICE: In a special meeting regarding electricity usage in the new T-hangar building, concerns were raised about the base meter fee imposed by Minnesota Valley REC for individual meters; expressing it was too high and could lead tenants to seek hangar space elsewhere. The Airport Commission proposed a solution: installing a single meter, billing the city, and charging a monthly electricity fee of \$15.00 for hangars and storage rooms, and \$25.00 for the Jet pod. After six months, fees will be reassessed to ensure full coverage of the electric bill; any excess payments received by the city will be applied to the hangar loan. By consensus council approved the recommended fees, forgoing separate meters, and reviewing costs after six months.

LIQUOR COMMITTEE: Additional members are needed from the council. Staff will verify the number of council members allowed.

APPOINTMENT: M/S B. PETERSON/S. PETERSON TO APPOINT GRANITE FALLS RESIDENT LYNN ULLRICH TO THE KCC BOARD. Motion Passed unanimously by those present.

APPOINTMENT: An application of interest was presented for consideration from Stan Kompelien to join the Planning Commission.

T-HANGAR LEASE AGREEMENT: Fagnano introduced the following resolution and moved its adoption authorizing the execution of a one-year lease agreement with David Barber for T-Hanger Unit #5.

RESOLUTION NO. 23-133

RESOLUTION AUTHORIZING EXECUTION OF A  
HANGAR LEASE AGREEMENT – DAVID BARBER - UNIT #5

(Copy on file in city clerk's office)

With second by Galow, the resolution was adopted unanimously by those present.

SURPLUS INVENTORY: Following discussion B. Peterson introduced a resolution and moved its adoption declaring the 1964 air compressor as surplus and authorizing its sale.

RESOLUTION NO. 23-134

RESOLUTION DECLARING CITY OWNED PROPERTY  
AS SURPLUS AND AUTHORIZING THE SALE OF SAME

(Copy on file in city clerk's office)

With second by Galow, the resolution was adopted unanimously by those present.

AVERA HOSPITAL DONATION: Following discussion Galow introduced a resolution and moved its adoption approving a donation proposal from Avera CEO Tom Kooiman for a \$20,000 donation to the hospital using ECPN funding.

RESOLUTION NO. 23-135

RESOLUTION FOR HOSPITAL DONATION  
UTILIZING ECPN FUNDING

(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously by those present.

ENERGY TRANSITION GRANT: Following discussion Fagnano introduced a resolution and moved its adoption approving the submission of the Community Energy Transition grant application for the proposed watermain project and commit to securing the city's match through bonding to complete the financing of the project.

RESOLUTION NO. 23-136

RESOLUTION FOR SUBMISSION  
OF COMMUNITY ENERGY TRANSITION GRANT

(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously by those present.

993 6th STREET: Staff requests council approval to order an inspection of property located at 993 6th Street. Following discussion, B. Peterson introduced a resolution and moved its adoption ordering the inspection of the structure located at this location.

RESOLUTION NO. 23-137

RESOLUTION ORDERING INSPECTION OF  
STRUCTURE PER MINNESOTA STATUTE 463.15

(Copy on file in city clerk's office)

With second by Fagnano, the resolution was adopted unanimously by those present.

VOTER ACCOUNT AGREEMENT: B. Peterson introduced a resolution and moved its adoption to allow Chippewa County to retain all Voting Operations, Technology, & Election Resources (VOTER) Account Funds received.

RESOLUTION NO. 23-138

RESOLUTION APPROVING THE VOTING OPERATIONS, TECHNOLOGY,  
& ELECTION RESOURCES (VOTER) ACCOUNT AGREEMENT

(Copy on file in city clerk's office)

With second by S. Peterson, the resolution was adopted unanimously by those present.

TOBACCO COMPLIANCE: B. Peterson introduced the following resolution and moved its adoption authorizing execution of contracts with Countryside Public Health Services for annual compliance checks related to requirements of the city's tobacco ordinance for the year 2024.

RESOLUTION NO. 23-139

RESOLUTION AUTHORIZING EXECUTION OF CONTRACTS  
WITH COUNTRYSIDE PUBLIC HEALTH SERVICES FOR  
ANNUAL COMPLIANCE CHECKS RELATED TO REQUIREMENTS  
OF CITY'S TOBACCO ORDINANCE

(Copy on file in city clerk's office)

With second by S. Peterson, the resolution was adopted unanimously by those present.

ASSESSMENTS: B. Peterson introduced the following resolution and moved its adoption certifying assessments for collection of delinquent utility and miscellaneous charges incurred by the city.

RESOLUTION NO. 23-140

RESOLUTION CERTIFYING ASSESSMENTS  
FOR DELINQUENT UTILITY AND MISCELLANEOUS CHARGES

(Copy on file in city clerk's office)

With second by Galow, the resolution was adopted unanimously by those present.

FIRE CALL: Council instructed Finance Director Carstensen to initiate the submission of the discussed contested fire call to collections.

ORDINANCE: Following discussion M/S B. PETERSON/GALOW TO HAVE THE SECOND READING AN ORDINANCE OF THE CITY OF GRANITE FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 155.11.

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ORDINANCE NO. 220, 2<sup>ND</sup> SERIES

AN ORDINANCE OF THE CITY OF GRANITE FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 155.11 ENTITLED "I-2 GENERAL INDUSTRY" BY ADDING SUBD. (B)(3) TO ALLOW AN ARCHERY RANGE WITH COUNCIL APPROVAL.

Motion carried unanimously by those present. The Ordinance will become effective following publication.

CHARITABLE GAMBLING: A gambling license application was acknowledged at this time for Granite Falls Lions Club to hold its annual calendar sales. Council acknowledged this charitable gambling application with no waiting period.

ADJOURN: M/S/P S. PETERSON/PAZI ZEA TO ADJOURN AT 7:47 P.M.

Steve Nordaune  
Mayor

ATTEST:

Christine Kleven  
City Clerk