

CITY OF GRANITE FALLS
OFFICIAL CITY COUNCIL PROCEEDINGS
"OUT-GOING COUNCIL" - REGULAR SESSION
January 3, 2023

A regular session of the Granite Falls City Council was called to order by Vice President Steve Nordaune at 7:00 p.m., Tuesday, January 3, 2022, in the Council Chambers of City Hall. Council members present: DuWayne Galow, Sharon Pazi Zea, Brad Peterson, and Joe Fagnano. Council Member absent: Mayor Dave Smiglewski and Scott Peterson. Staff present: City Manager Crystal Johnson and City Clerk Christine Kleven.

CONSENT AGENDA: M/S/P PAZI ZEA/S. PETERSON TO APPROVE THE CONSENT AGENDA AS FOLLOWS: Minutes, Bills, Fire Department, and Correspondence.

REPORTS: The Kilowatt Community Center Board and Planning Commission reports were acknowledged at this time.

ADJOURN: M/S GALOW/B. PETERSON TO ADJOURN at 7:02 p.m.

Steve Nordaune
Vice President

ATTEST:
Christine Kleven
City Clerk

CITY OF GRANITE FALLS
OFFICIAL CITY COUNCIL PROCEEDINGS
RE-ORGANIZATIONAL MEETING
JANUARY 3, 2023

A re-organizational meeting of the Granite Falls City Council was called to order by Vice President Steve Nordaune at 7:02 p.m., Tuesday, January 3, 2023 in the Council Chambers of City Hall. Council members present: DuWayne Galow, Sharon Pazi Zea, Brad Peterson, and Joe Fagnano. Council members absent: Mayor Dave Smiglewski and Scott Peterson. Staff present: City Manager Crystal Johnson and City Clerk Christine Kleven. Also in attendance: City Engineer Mike Amborn.

CONSENT AGENDA: M/S/P PAZI ZEA/B. PETERSON TO APPROVE THE CONSENT AGENDA WITH THE ADDITION OF 4B6 2023 STREET PROJECT AS FOLLOWS: Meetings & Events.

VICE PRESIDENT: Vice President Nordaune opened the nominations for Vice President. M/S PAZI ZEA/GALOW NOMINATING STEVE NORDAUNE AS VICE PRESIDENT. Vice president called for any further nominations; with none given, motion carried unanimously by those present.

RULES OF ORDER: M/S B. PETERSON/FAGNANO TO CONTINUE THE GENERAL PROVISIONS AS SUBMITTED ALONG WITH THE STANDARD CODE OF PARLIAMENTARY PROCEDURE 4TH EDITION BY ALICE STURGIS AS PARLIAMENTARY PROCEDURE. Motion carried unanimously by those present.

MEETING TIMES: M/S GALOW/PAZI ZEA TO CONTINUE WITH THE PRESENT COUNCIL MEETING TIME OF 7:00 P.M. THE FIRST AND THIRD MONDAYS OF EACH MONTH AND IN THE EVENT THE MONDAY IS A HOLIDAY, THE COUNCIL MEETING WILL BE HELD ON TUESDAY. Motion carried unanimously by those present.

PRINTING/PUBLISHING: M/S B. PETERSON/FAGNANO TO DESIGNATE THE ADVOCATE-TRIBUNE AS THE OFFICIAL NEWSPAPER FOR ALL PUBLICATIONS. Motion carried unanimously by those present.

DEPOSITORIES: M/S GALOW/PAZI ZEA TO DESIGNATE THE FOLLOWING BANKS AS DEPOSITORIES OF CITY FUNDS: FM BANK AND CITIZENS ALLIANCE BANK. Motion passed by the following vote: Aye: Galow, Pazi Zea, Nordaune, and Fagnano. Abstain: B. Peterson.

APPOINTMENT: M/S B. PETERSON/FAGNANO THAT THE APPOINTMENT FROM THE CITY COUNCIL TO BOARDS AND COMMISSIONS SHOULD BE AS FOLLOWS:

| | |
|--------------------------|--------------------------------|
| FINANCE COMMITTEE: | DUWAYNE GALOW & STEVE NORDAUNE |
| WAGE & SALARY COMMITTEE: | DUWAYNE GALOW & STEVE NORDAUNE |
| EDA: | BRAD PETERSON |
| LIBRARY BOARD | JOE FAGNANO |

AIRPORT COMMISSION
STREET COMMITTEE

SCOTT PETERSON & DUWAYNE GALOW
STEVE NORDAUNE

Motion carried unanimously by those present.

CITY ENGINEER: M/S GALOW/B. PETERSON TO RE-APPOINT RODEBERG & BERRYMAN AS THE CITY'S ENGINEERS AND APPROVE THE MILEAGE RATE INCREASE PRESENTED FOR CALENDAR YEAR 2023. Motion carried unanimously by those present.

AIRPORT ENGINEER: M/S FAGNANO/B. PETERSON TO RE-APPOINT BOLTON & MENK AS THE CITY'S AIRPORT ENGINEERS FOR CALENDAR YEAR 2023. Motion carried unanimously by those present.

ELECTRICAL ENGINEER: M/S B. PETERSON/FAGNANO TO RE-APPOINT HDR ENGINEERING, INC. AS THE CITY'S ELECTRICAL ENGINEERS FOR CALENDAR YEAR 2023. Motion carried unanimously by those present.

CITIZEN APPOINTMENTS TO BOARDS AND COMMISSIONS: M/S B. PETERSON/GALOW TO REAPPOINT THE FOLLOWING CITIZENS TO BOARDS AND COMMISSIONS:

PLANNING COMMISSION: JEAN FAGNANO

UTILITIES COMMISSION: TOM CHERVENY

AIRPORT COMMISSION: KEITH WOODS

Motion carried unanimously by those present.

2023 CITY LICENSES: M/S B. PETERSON/PAZI ZEA TO APPROVE THE 2023 CITY LICENSES. Motion carried unanimously by those present.

APPOINTMENT: M/S B. PETERSON/PAZI ZEA TO APPOINT EDA DIRECTOR KYLE HAUGEN TO THE PLANNING COMMISSION. Motion carried unanimously by those present.

CITY ATTORNEY: B. Peterson introduced the following resolution and moved its adoption to enter into an agreement with Holmstrom, Kvam and Blackwelder, PLLP as the city attorneys for calendar year 2023.

RESOLUTION NO. 23-1

RESOLUTION ENTERING INTO EMPLOYMENT AGREEMENT
WITH CITY ATTORNEY FOR CALENDAR YEAR 2023

(Copy on file in city clerk's office)

With second by Galow, the resolution was adopted unanimously by those present.

FOOD SHELF: Following discussion, Pazi Zea introduced a resolution and moved its adoption approving a donation to Neighbors United Resource Center Food Shelf for 2023 of \$5,000.

RESOLUTION NO. 23-2

RESOLUTION APPROVING DONATION TO
NEIGHBORS UNITED RESOURCE CENTER FOOD SHELF

(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously by those present.

THC: Following discussion, Fagnano introduced a resolution and moved its adoption to establish a \$2,000 fee to apply for a THC license.

RESOLUTION NO. 23-3

RESOLUTION ESTABLISHING THC APPLICATION FEE

(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously by those present.

AIRPORT CONTRACT: A proposal for the Airport Manager position was recieved from Keith Woods. Following discussion, Galow introduced a resolution and moved its adoption to authorize the execution of an Airport Manager Contract with Keith Woods.

RESOLUTION NO. 23-4

RESOLUTION AUTHORIZING EXECUTION OF
AIRPORT MANAGER CONTRACT

(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously by those present.

ZONING AMENDMENT REQUEST: The Planning Commission recommends the council move forward with the zoning request for a property located at 1107 Granite Street, Down on the Korner. This would be to change from the current zoning of R-2 Medium Density Residential to now be a C-1 Highway/Auto Commerce.

Following discussion, Fagnano introduced a resolution and moved its adoption to approve the Ordinance amendment for rezoning the requested property from R2 District to C1 District.

RESOLUTION NO. 23-5

RESOLUTION APPROVING AN
AMENDMENT TO THE ZONING ORDINANCE

(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously by those present.

2023 STREET PROJECT: Following discussion, Fagnano introduced a resolution and moved its adoption ordering the 2023 Street & Utility Improvements and directing the city engineer to prepare the final plans and specifications and call for bids.

RESOLUTION NO. 23-6

RESOLUTION ORDERING 2023 STREET & UTILITY IMPROVEMENTS
AND DIRECTING PREPARATION OF FINAL PLANS AND SPECIFICATIONS
AND CALLING FOR BIDS

(Copy on file in city clerk's office)

With second by Galow, the resolution was adopted unanimously by those present.

ORDINANCE: Following discussion, M/S B. PETERSON/PAZI ZEA TO HAVE THE FIRST READING OF THE GREAT PLAINS FRANCHISE FEE ORDINANCE. Motion carried unanimously by those present.

FORESTRY: The year-end Forestry report was presented at this time.

INSURANCE: Council acknowledged the executed Liability Coverage Waiver Form indicating the city does not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.

ADJOURN: M/S/P B. PETERSON/GALOW TO ADJOURN AT 7:26 PM.

David Smiglewski
Mayor

ATTEST:

Christine Kleven
City Clerk