

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
April 17, 2023

A regular session of the Granite Falls City Council was called to order by Mayor Dave Smiglewski at 7:00 p.m., Monday, April 17, 2023 in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sharon Pazi Zea, Brad Peterson, Joe Fagnano, and Scott Peterson. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Christine Kleven. Also in attendance: EDA Director Kyle Haugen; WTP/WWTP Superintendent Chris Anderson; City Engineer Mike Amborn; Matthew Rentsch, PLA from Damon Farber; Dani Prados; Lyndsey Eckhardt; Jen Sneller; Steve Midthun; Mary Rice; and Gwen Raney.

CONSENT AGENDA: M/S GALOW/B. PETERSON TO APPROVE THE CONSENT AGENDA, WITH ADDITIONS OF 7H NAMING THE SOFTBALL FIELD AND 7I 1148 GRANITE STREET, AS FOLLOWS: Minutes, Bills, Finance Report, Police Chief's Report, Correspondence and Meetings & Events. Motion carried unanimously by those present.

MEMORIAL PARK PHASE IV BIDS: Mike Amborn and Matthew Rentsch were in attendance to review the four bid packages received for Phase IV Improvements to Memorial Park. Following discussion Nordaune introduced a resolution and moved its adoption accepting the bids received for all four packages in the total amount of \$498,614.

RESOLUTION NO. 23-45

RESOLUTION ACCEPTING BIDS FOR PHASE IV IMPROVEMENTS
MEMORIAL PARK

(Copy on file in city clerk's office)

With second by Fagnano, the resolution was adopted unanimously.

SOFTBALL FIELD: Jen Sneller gave an update on the softball field improvements and what is left to complete the project. Fundraising has covered all costs. Sneller also shared a brief history highlighting the dedication Verne Anderson gave to the sport and community, along with a petition in favor of naming the softball field after him. A donation has been made to cover the cost of a commemorative plaque.

HYDRO PLANT: Chris Anderson was in attendance with Hydro plant updates. During Turbine #2 construction dust control was an issue even though it was expressly noted in the contract to control it. Staff was able to adequately clean exterior surfaces. A change order is being recommended to address lighting and a higher capacity monorail/hoist. Nordaune introduced a resolution and moved its adoption to accept the change order and install additional lighting. Cost will come out of electrical fund reserves.

RESOLUTION NO. 23-46

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT
CHANGE ORDER AND INSTALLATION OF LIGHTING

(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously.

CAIR UPDATES: Dani Prados shared updates on staffing, Artist call for the next Artist in Residency and a proposed Monthly Report. Communications and Creative Marketing Coordinator Lyndsey Eckhardt was introduced and shared her background. Kyle Haugen was introduced as the Community Touch Point for the CAIR program this year.

NAMING CITY PROPERTY POLICY: Park Board recommends the policy for council review and approval. M/S/P NORDAUNE/S. PETERSON TO ADOPT THE PROPOSED CITY PROPERTY NAMING POLICY.

NAMING CITY SOFTBALL FIELD: Jen Sneller requests council consideration in naming the Granite Falls Softball Field the "Verne Anderson Memorial Field Home of Sting Fastpitch." B. Peterson introduced a resolution and moved its adoption calling a public hearing on May 1, 2023 at 7:15pm for the purpose of hearing public comment regarding naming the softball field.

RESOLUTION NO. 23-47

RESOLUTION CALLING FOR PUBLIC HEARING
TO OBTAIN CITIZEN COMMENTS
REGARDING NAMING THE SOFTBALL FIELD

(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously.

REPORTS: Park Board report was acknowledged at this time.

CAMPING FEE: The Park Board is requesting an increase in camp ground fees. B. Peterson introduced the following resolution and moved its adoption to increase the daily fee from \$18 to \$20 for RV sites and tent sites from \$12 to \$14.

RESOLUTION NO. 23-48

RESOLUTION INCREASING MEMORIAL PARK CAMPING FEES

(Copy on file in city clerk's office)

With second by Galow, the resolution was adopted unanimously.

PUBLIC WORKS: Wage and Salary Committee recommends promoting Ryan Meehan from a seasonal worker to a full-time employee. The offer is contingent on a background check, drug test and CDL requirements. M/S/P

B. PETERSON/NORDAUNE TO PROMOTE RYAN MEEHAN TO FULL-TIME IN THE PUBLIC WORKS DEPARTMENT CONTINGENT ON PASSING BACKGROUND CHECK, DRUG TEST AND CDL REQUIREMENTS.

CHAMBER OF COMMERCE REQUEST: The Chamber is requesting use of the parking lot behind City Hall for an upcoming Welcome Back Pelican Program. This will be a free educational program about Pelicans along the river. The event is Thursday, May 11th 5:30 – 7:00pm. M/S/P GALOW/NORDAUNE TO APPROVE THE USE OF THE PARKING LOT BEHIND CITY HALL AS REQUESTED AS WELL AS THE USE OF ELECTRICITY FOR A PROJECTOR AND SPEAKER SYSTEM.

PUBLIC ACCESS COORDINATOR: B. Peterson introduced a resolution and moved its adoption accepting the contract with Dylan Curfman for the Public Access Coordinator position.

RESOLUTION NO. 23-49

**RESOLUTION RENEWING CONTRACT FOR
PUBLIC ACCESS COORDINATOR SERVICES**

(Copy on file in city clerk's office)

With second by Galow, the resolution was adopted unanimously.

SCHOOL RESOURCE OFFICER: Fagnano introduced the following resolution and moved its adoption authorizing execution of the School Resource Officer Agreement between the Yellow Medicine East School District and the city for a period of three years.

RESOLUTION NO. 23-50

**RESOLUTION AUTHORIZING EXECUTION OF
SCHOOL RESOURCE OFFICER AGREEMENT**

(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously.

SUBSTATION LONG RANGE PLAN CHANGE ORDER: Staff recommends consideration for a change order proposed for the Electrical Long-Range Plan currently in progress by HDR for an Electronic mapping program called Windmil. Cost is \$15,049 and will come out of the Electrical Reserves Fund. S. Peterson introduced a resolution and moved its adoption accepting a change order as proposed.

RESOLUTION NO. 23-51

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT
SUBSTATION LONG RANGE PLAN CHANGE ORDER

(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously.

LIBRARY BOARD: A request was received for council to consider disbanding the local board. Joe Fagnano currently serves as our local representative on the Prairie Land board.

CHARITABLE GAMBLING: A gambling license application was acknowledged at this time for the YME Daneline raffle. Council acknowledged receipt of this application with no waiting period.

1148 GRANITE STREET: This property has been tax forfeited and the county will demo the property this year.

CLOSED MEETING: Mayor Smiglewski closed the meeting at 8:27pm to discuss Prentice Place Commons Space.

REOPEN MEETING: Mayor Smiglewski reopened the meeting at 8:41pm.

PRENTICE PLACE COMMONS: Galow introduced a resolution and moved its adoption accepting the offer from Medina Sales to purchase 761B Prentice Place Commons for \$22,500 contingent on financing of the borrower and a 90 day sale contingency.

RESOLUTION NO. 23-52

RESOLUTION APPROVING SALE OF
PRENTICE PLACE COMMONS SPACE

(Copy on file in city clerk's office)

With second by Nordaune, the resolution was adopted unanimously.

ADJOURN M/S/P NORDAUNE/S. PETERSON 8:45 P.M.

Dave Smiglewski
Council President

ATTEST:

Christine Kleven
City Clerk