

CITY OF GRANITE FALLS  
OFFICIAL CITY COUNCIL PROCEEDINGS  
RE-ORGANIZATIONAL MEETING  
JANUARY 6, 2020

A re-organizational meeting of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:00 p.m., Monday, January 6, 2020, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sharon PaziZea, Steve Nordaune, Brad Peterson, Joe Fagnano and Scott Peterson. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Joan Taylor. Others in attendance: EDA Director Cathey Anderson, Fire Chief Craig Opdahl, Ryan Harr and Eric Soine, Les Bergquist, Ron Skjefte and Advocate News Editor Kyle Klausing.

FIRE DEPARTMENT: Chief Opdahl, Ryan Harr and Eric Soine were in attendance to present a demonstration of training for live burns. The Fire Relief Association is planning to obtain two trailers which will be used for this training and donating them to the city. Following the presentation M/S NORDAUNE/GALOW TO ACCEPT THE DONATION OF THESE TRAILERS FROM THE FIRE RELIEF ASSOCIATION. Motion carried unanimously.

ORDINANCE: Council discussed the proposed beekeeping ordinance with Les Bergquist and Ron Skjefte. Following discussion M/S NORDAUNE/PAZIZEA TO HAVE THE FIRST READING OF AN ORDINANCE OF THE CITY OF GRANITE FALLS, MINNESOTA, AMENDING TITLE IX: GENERAL REGULATIONS, BY ADOPTING CHAPTER 97, BEEKEEPING. Motion carried unanimously.

CONSENT AGENDA: M/S/P B. PETERSON/GALOW TO APPROVE THE CONSENT AGENDA AS FOLLOWS: Minutes, Bills, Fire Department Minutes, Public Works report, Correspondence and Meetings & Events.

REPORTS: The Hospital Board report and the KCC Board report were acknowledged at this time.

REPORT: The Utilities Commission Report was acknowledged at this time. Following discussion and upon the recommendation of WWTP Superintendent Jim Finken, Nordaune introduced a resolution and moved its adoption calling for quotes to upgrade the sequencing batch reactor at the Wastewater Treatment Plant.

RESOLUTION NO. 20-1

RESOLUTION CALLING FOR QUOTES FOR  
AN UPGRADE TO THE SEQUENCING BATCH REACTOR -  
WASTEWATER TREATMENT PLANT

WHEREAS, the Wastewater Treatment Plant Supervisor has requested an upgrade relative to the Sequencing Batch Reactor which will result in the plant running more efficiently.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for quotes for the upgrade of the Sequencing Batch Reactor at the Wastewater Treatment Plant.

Adopted by the City Council this 6<sup>th</sup> day of January, 2020.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

Mayor Smiglewski opened the nominations for Vice-President. M/S FAGNANO/S. PETERSON NOMINATING STEVE NORDAUNE AS VICE-PRESIDENT. Motion carried unanimously.

RULES OF ORDER: M/S NORDAUNE/B. PETERSON TO CONTINUE THE GENERAL PROVISIONS AS SUBMITTED ALONG WITH THE STANDARD CODE OF PARLIAMENTARY PROCEDURE 4<sup>TH</sup> EDITION BY ALICE STURGIS AS PARLIAMENTARY PROCEDURE. Motion carried unanimously.

MEETING TIMES: M/S NORDAUNE/GALOW TO CONTINUE WITH THE PRESENT COUNCIL MEETING TIME OF 7:00 P.M. THE FIRST AND THIRD MONDAYS OF EACH MONTH AND IN THE EVENT THE MONDAY IS A HOLIDAY, THE COUNCIL MEETING WILL BE HELD ON TUESDAY. Motion carried unanimously.

PRINTING/PUBLISHING: M/S NORDAUNE/B. PETERSON TO DESIGNATE THE ADVOCATE-TRIBUNE AS THE OFFICIAL NEWSPAPER FOR ALL PUBLICATIONS. Motion carried unanimously.

DEPOSITORIES: M/S GALOW/S. PETERSON TO DESIGNATE THE FOLLOWING BANKS AS DEPOSITORIES OF CITY FUNDS: GRANITE FALLS BANK AND CITIZENS ALLIANCE BANK. Motion carried by the following vote: Aye: Galow, PaziZea, Nordaune, Smiglewski, Fagnano and S. Peterson. Abstain: B. Peterson.

APPOINTMENTS: M/S NORDAUNE/FAGNANO THAT THE APPOINTMENTS FROM THE CITY COUNCIL TO BOARDS AND COMMISSIONS SHOULD BE AS FOLLOWS:

FINANCE COMMITTEE:	DuWAYNE GALOW & STEVE NORDAUNE
PLANNING COMMISSION:	SCOTT PETERSON
EDA:	DUWAYNE GALOW & BRAD PETERSON
UTILITIES COMMISSION:	DAVID SMIGLEWSKI

LIBRARY BOARD:	SHARON PAZIZEA
COMMUNITY ED:	DAVID SMIGLEWSKI
HOSPITAL BOARD:	JOSEPH FAGNANO
PARK BOARD:	SHARON PAZIZEA
WAGE & SALARY:	DuWAYNE GALOW & STEVE NORDAUNE
AIRPORT COMMISSION	DuWAYNE GALOW
KILOWATT COMM. CENTER:	JOSEPH FAGNANO & SCOTT PETERSON
STREET COMMITTEE	DAVE SMIGLEWSKI & STEVE NORDAUNE

Motion carried unanimously.

CITY ENGINEER: M/S NORDAUNE/B. PETERSON TO RE-APPOINT RODEBERG & BERRYMAN AS THE CITY'S ENGINEERS FOR CALENDAR YEAR 2020. Motion carried unanimously.

AIRPORT ENGINEER: M/S GALOW/NORDAUNE TO RE-APPOINT BOLTON & MENK AS THE CITY'S AIRPORT ENGINEERS FOR CALENDAR YEAR 2020. Motion carried unanimously.

ELECTRICAL ENGINEER: M/S NORDAUNE/B. PETERSON TO RE-APPOINT HDR ENGINEERING, INC. AS THE CITY'S ELECTRICAL ENGINEERS FOR CALENDAR YEAR 2020. Motion carried unanimously.

CITIZEN APPOINTMENTS TO BOARDS AND COMMISSIONS: M/S NORDAUNE/PAZIZEA TO REAPPOINT THE FOLLOWING CITIZENS TO BOARDS AND COMMISSIONS:

PLANNING COMMISSION:	CATHY ANDERSON AND CRAIG BAKKELUND
UTILITIES COMMISSION:	TOM CHERVENY AND CATHY ANDERSON
PARK BOARD:	MELISA HELGESON
AIRPORT COMMISSION:	SCOTT PETERSON AND KEITH WOODS
KILOWATT COMMUNITY CENTER:	DARLENE ULMER

Motion carried unanimously.

AIRPORT: M/S GALOW/NORDAUNE TO REAPPOINT KEITH WOODS AS AIRPORT MANAGER. Motion carried unanimously.

CITY ATTORNEY: Nordaune introduced the following resolution and moved its adoption to enter into an agreement with Holmstrom & Kvam as the city attorneys for calendar year 2020.

RESOLUTION NO. 20-2

RESOLUTION ENTERING INTO EMPLOYMENT AGREEMENT  
WITH CITY ATTORNEY FOR CALENDAR YEAR 2020

WHEREAS, an Employment Agreement has been reached that is acceptable with the City Attorney and the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving an employment Agreement with Gregory L. Holmstrom, Spencer H. Kvam and Jeremy Blackwelder as City Attorney and Assistant City Attorneys, effective January 1, 2020.

Adopted by the City Council this 6<sup>th</sup> day of January, 2020.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

LELS: Upon recommendation by the Wage & Salary Committee and negotiations with Law Enforcement Labor Services, Inc., Nordaune introduced the following resolution and moved its adoption to approve a three-year contract with the full-time police officers.

RESOLUTION NO. 20-3

RESOLUTION APPROVING UNION CONTRACT PROPOSAL  
BETWEEN THE CITY OF GRANITE FALLS AND LAW  
ENFORCEMENT LABOR SERVICES, INC. FOR 2017-1029

WHEREAS, in 2007 a collective bargaining unit was formed representing the full-time police officers for the City of Granite Falls; and

WHEREAS, Law Enforcement Labor Services, Inc. and the Wage and Salary Committee have reached an agreement for a three-year contract for the years beginning January 1, 2020 through December 31, 2022; and

WHEREAS, included in the three-year agreement, among other items, is the following:

- Salary adjustments will be 2.5 % for 2020; 2.5% 2021 and 3% for 2022.
- An increase in shift differential from \$2.75 to \$2.85
- Uniform allowance to increase \$25 from \$825 to \$850.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving the three-year contract with Law Enforcement

Official City Council Proceedings, Reorganizational Meeting January 6, 2020 Pg. 5  
Service, Inc. representing the full-time police officers and authorizing the Mayor  
and City Manager to execute said contract.

Adopted by the City Council this 6<sup>th</sup> day of January, 2020.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously.

TAX FORFEITED LANDS: Nordaune introduced the following resolution and moved its  
adoption to approve the Chippewa County Board's classification and sale of the  
following tax forfeited properties:

Parcel #40-150-0415	Property Description: BEG AT A POINT 47.69 FEET EAST OF NORTHEAST CORNER OF LOT 2 BLOCK 4 THENCE SOUTH 100 FEET EAST 27.69 FEET NORTH TO SOUTH LINE OF PARK STREET THENCE WEST 47.69 FEET TO POINT OF BEG.
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RESOLUTION NO. 20-4

RESOLUTION APPROVING CHIPPEWA COUNTY  
BOARD'S CLASSIFICATION OF TAX-FORFEITED LANDS

WHEREAS, a Certificate of County Board of Classification of Forfeited  
Lands As Provided By Chapter 386, Laws 1935, as amended, has been received  
from the Chippewa County Auditor certifying that certain parcels of land have  
been classified by the Chippewa County Board as non-conservation lands, from  
the list of lands forfeited to the State of Minnesota for non-payment of taxes as  
provided by Minnesota Statutes 1945, Section 282.01, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE  
FALLS, MINNESOTA, approving the Chippewa County Board's classification of tax-  
forfeited lands and authorizing the sale of the following described parcel of land  
located in Chippewa County.

Parcel #40-150-0415	Property Description: BEG AT A POINT 47.69 FEET EAST OF NORTHEAST CORNER OF LOT 2 BLOCK 4 THENCE SOUTH 100 FEET EAST
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27.69 FEET NORTH TO SOUTH LINE OF PARK  
STREET THENCE WEST 47.69 FEET TO POINT  
OF BEG.

Adopted by the City Council this 6<sup>th</sup> day of January, 2020.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by B. Peterson, the resolution was adopted unanimously.

AIRPORT: Following discussion Galow introduced a resolution and moved its adoption authorizing an Airport Infrastructure Renewal (AIR) Grant Program Application relative to the T-Hangar Project.

RESOLUTION NO. 2020-5

RESOLUTION AUTHORIZING AIRPORT INFRASTRUCTURE  
RENEWAL (AIR) GRANT PROGRAM APPLICATION

Applicants must adopt and submit the following resolution. This resolution must be adopted prior to submission of the forms package.

BE IT RESOLVED that City of Granite Falls, MN (Applicant) act as the legal sponsor for project(s) contained in the Airport Infrastructure Renewal (AIR) Program Application to be submitted on January 31, 2020 and that Dave Smiglewski (Title of First Authorized Official) and Crystal Johnson (Title of Second Authorized Official) are hereby authorized to apply to the Minnesota Department of Employment and Economic Development for funding of this project on behalf of City of Granite Falls, MN (Applicant).

BE IT FURTHER RESOLVED that City of Granite Falls, MN (Applicant) has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure matching funds, adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that City of Granite Falls, MN (Applicant) has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, City of Granite Falls, MN, (Applicant) may enter into an agreement with the State of Minnesota for the above-referenced project(s), and that it will comply with all applicable laws and regulations as stated in all contract agreements.

BE IT FURTHER RESOLVED that, City of Granite Falls, MN, (Applicant) has committed \$669,604.00 towards the local match requirement.

BE IT FURTHER RESOLVED that, City of Granite Falls, MN (Applicant) confirms that all funding necessary for the project is secured and MnDOT Office of Aeronautics will provide funds to complete the project.

BE IT FURTHER RESOLVED that City of Granite Falls, MN (Applicant) will the repay the grant if milestones are not realized by the completion date identified in the Application.

City of Granite Falls, MN (Applicant) certifies that it will comply with all applicable laws, regulations, and rules of the Application.

BE IT FURTHER RESOLVED that the sources and uses, private investors, equity, and other financing commitments represented in the attached document are accurate.

NOW, THEREFORE BE IT RESOLVED that Dave Smiglewski (Title of First Authorized Official) and Crystal Johnson (Second Authorized Official), or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project(s) on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City Council of City of Granite Falls, MN (Applicant) on January 6, 2020.

SIGNED:

WITNESSED:

\_\_\_\_\_  
David Smiglewski, Mayor

\_\_\_\_\_  
Crystal Johnson, City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

With second by S. Peterson, the resolution was adopted unanimously.

COMMUNITY FOUNDATION PROJECT: Staff updated council regarding the splash pad project.

MEMORIAL PARK: Nordaune introduce a resolution and moved its adoption calling for bids for Phase II and Phase III Memorial Park Improvements.

RESOLUTION NO. 2020-6

RESOLUTION CALLING FOR BIDS FOR  
PHASE II & III IMPROVEMENTS – MEMORIAL PARK

WHEREAS, pursuant to Resolution No. 18-107 council accepted the proposal received from Damon Farber Landscape Architects to provide architectural services to complete the Memorial Park Phase II Improvements ; and

WHEREAS, council entered into a Grant Contract with the State of Minnesota in the amount of \$732,261.00 to complete Phase II Improvements to Memorial Park; and

WHEREAS, Pursuant to Resolution No. 19-123 council accepted a proposal from U + B Architectures to complete Phase III Improvements in Memorial Park in the amount of \$16,800; and

WHEREAS, council entered into a Grant Contract with the State of Minnesota in the amount of \$150,000 to complete Phase III Improvements to Memorial Park.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for bids for Phase II and Phase III Improvements in Memorial Park.

Adopted by the City Council this 6<sup>th</sup> day of January, 2020.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

FORESTRY: Council reviewed the year-end forestry report.

CLOSED MEETING: At 8:20 p.m. Mayor Smiglewski closed the public meeting to discuss the purchase of property.

REOPEN MEETING: Mayor Smiglewski reopened the meeting at 8:55 p.m. Thereafter, M/S GALOW/S. PETERSON AUTHORIZING THE CITY MANAGER AND EDA DIRECTOR TO CONTINUE NEGOTIATIONS FOR THE PURCHASE OF PROPERTY. Motion carried by the following vote: Aye: Galow, PaziZea, Smiglewski, B. Peterson, Fagnano and S. Peterson. Nay: Nordaune.



ADJOURN: M/S/P NORDAUNE/S. PETERSON TO ADJOURN AT 8:56 P.M.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

BILLS PAID:

Total 101 DEVELOPMENT RESOURCES INC:	13,527.98
Total ACTION SPORTS:	347.00
Total ADVOCATE-TRIBUNE:	1,874.70
Total ALMICH'S MARKET:	148.79
Total AMERICAN WATER WORKS ASS'N:	334.00
Total ANDERSON, CATHY:	132.82
Total ARTIC GLACIER INC:	53.18
Total BACKES TECHNOLOGY SERVICES INC:	130.00
Total BEVERAGE WHOLESALERS:	180.50
Total BLUE, RUSS:	30.00
Total BORDER STATES ELECTRIC SUPPLY:	1,502.61
Total BRANESS PEST CONTROL SERVICE:	485.00
Total BREAKTHRU BEVERAGE:	4,080.50
Total CENEX CREDIT CARD:	22.17
Total CENTURYLINK:	150.15
Total CHIPPEWA COUNTY HWY DEPT:	9,043.40
Total CINTAS:	234.25
Total CNH CAPITAL:	120.26
Total COALITION OF GREATER MN CITIES:	6,146.00
Total COCARD:	53.71
Total COLLECTION BUREAU:	86.69
Total CRIME STOPPERS OF MN:	200.00
Total DAMON FARBER LANDSCAPE ARCHITECTS:	888.37
Total DAN'S SHOP INC:	19.64
Total DAWSON-BOYD COMMUNITY ED:	150.00
Total DEPARTMENT OF ENERGY:	21,366.33
Total DEPARTMENT OF HUMAN SERVICES:	5,772.21
Total DOG WASTE DEPOT:	95.82
Total DUJINCK BROS. INC.:	17,203.45
Total EAGLE ENGRAVING INC:	155.45
Total ECR SOFTWARE CORPORATION:	811.01
Total EXCEL OVERHEAD DOOR:	350.00
Total FARMERS UNION OIL CO.:	6,198.59
Total FASTENAL COMPANY:	143.27
Total FLEXIBLE INFORMATION SYSTEMS:	300.00
Total FLEXIBLE PLASTICS INC:	343.02
Total GRAINGER INC, WW:	117.88
Total GRANDVIEW VALLEY WINERY:	528.00
Total GRANITE FALLS AUTO PARTS:	396.73
Total GRANITE FALLS HEALTH:	95.00
Total GRANITE FALLS HEALTH CARE:	12,347.00
Total GRANITE FALLS PET CLINIC:	76.00
Total GRANITE HARDWARE:	1,709.36

Total GREATER MN PARKS & TRAILS:	150.00
Total HAWKINS INC:	282.68
Total HD SUPPLY FACILITIES MAINT.:	181.07
Total HEARTLAND PAYMENT SYSTEMS:	236.76
Total HOERNEMANN, PAUL:	50.00
Total HOLMSTROM & KVAM PLLP:	1,593.50
Total IMS PLUMBING LLC:	119.30
Total JOHNSON BROS WHOLESAL LIQUOR:	2,759.07
Total JOHNSON, CRYSTAL:	124.12
Total K M FIRE PUMP SPECIALISTS:	2,504.74
Total LEAGUE OF MINNESOTA CITIES:	275.00
Total LIGHT FUND:	32,840.13
Total LINCOLN PIPESTONE RURAL WATER:	44.06
Total LOCATORS & SUPPLIES:	192.85
Total LOCHER BROTHERS:	13,321.90
Total LUND, MICHELLE:	30.00
Total MADISON BOTTLING CO.:	13,308.95
Total MARCO TECHNOLOGIES LLC:	207.65
Total MEDIACOM:	69.61
Total MEYER'S REPAIR & TOWING INC:	640.00
Total MID-AMERICAN RESEARCH CHEMICAL:	342.01
Total MINNESOTA VALLEY TECH. INC:	836.88
Total MN DEPT OF REVENUE:	24,805.00
Total MN MUNICIPAL UTILITIES ASSN:	695.00
Total MN RIVER VALLEY SCENIC BYWAY ALLIANCE:	100.00
Total MN TRANSPORTATION ALLIANCE:	224.00
Total MN VALLEY TESTING LAB INC.:	387.00
Total MONEY MOVERS:	114.75
Total MUNICIPAL EMERGENCY SERVICES:	378.60
Total MVTV:	338.75
Total NCPERS GROUP LIFE INS:	48.00
Total NIHCA:	399.00
Total OFFICE DEPOT:	199.60
Total OFFICE OF MN.IT SERVICES:	48.49
Total PETERSON, BRENDA:	1,180.00
Total PHILLIPS WINE & SPIRITS CO.:	7,330.88
Total POSTMASTER:	1,000.00
Total PRENTICE PLACE COMMONS ASSN:	100.51
Total RECREATION SUPPLY COMPANY:	13.08
Total REGION VI CHIEFS ASSOCIATION:	60.00
Total REGIONAL DEVELOP. COMMISSION:	5,353.03
Total RICHTER, NICK:	300.00
Total ROBINSON'S AUTOMOTIVE REPAIR:	65.00
Total RODEBERG & BERRYMAN INC.:	4,534.00
Total RUPP, GERALD:	21.00
Total RURAL APPRAISAL SERVICES:	30,000.00
Total SCHMITZ, TROY:	25.00
Total SENTRY SYSTEMS INC:	113.66
Total SHRED-IT USA:	90.45
Total SOUTHERN WINE & SPIRITS OF MN:	1,299.35
Total STENERSEN, JEREL:	137.64
Total SVOBODNY, JENNIFER:	960.00
Total TALKING WATERS BREWING CO. LLC:	240.00
Total TOWMASTER:	108,982.00
Total TRUAX, MASON:	20.00
Total U & B ARCHITECTURE & DESIGN INC:	5,880.00
Total UPS:	49.79
Total US BANK:	1,588.73
Total VERIZON WIRELESS:	5,918.10
Total VIKING COCA-COLA BOTTLING CO.:	322.30
Total VISA:	2,534.57

Total WEST CENTRAL COMMUNICATIONS:	1,098.00
Total WINE MERCHANTS:	250.00
Total WOODS, KEITH:	250.00
Total XCALIBER GUNSMITHING INC:	707.00
Total XPRESS BILL PAY:	276.43
Total YELLOWSTONE TRAIL ALLIANCE OF WESTERN MN:	250.00

Grand Totals:    386,749.83