

OFFICIAL CITY COUNCIL PROCEEDINGS  
REGULAR SESSION  
FEBRUARY 3, 2020

A regular session of the Granite Falls City Council was called to order by Mayor Smiglewski at 7:00 p.m., Monday, February 3<sup>rd</sup>, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Steve Nordaune, Brad Peterson, Joe Fagnano and Scott Peterson. Council Member absent: Sharon PaziZea. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Joan Taylor. Also in attendance were EDA Director Cathy Anderson, Tarin Gatchell, Mary Gillespie and Advocate Tribune News Editor Kyle Klausing.

CONSENT AGENDA: M/S/P GALOW/NORDAUNE TO APPROVE THE CONSENT AGENDA AS FOLLOWS: Minutes, Bills, Fire Department Report, Public Works Report, Correspondence and Meetings & Events.

EAGLE SCOUT REPORT: Tarin Gatchell was in attendance to update council relative to his Eagle Scout Project to clean up city parks and along river banks.

GF HISTORICAL SOCIETY: Mary Gillespie asked council to partner with the Granite Falls Historical Society on a Partnership Grant application which if approved would provide and install kiosks in the plaza adjacent to the pedestrian bridge, Berge Building and Volstead House. Following discussion Nordaune introduced a resolution and moved its adoption approving and partnering in the grant application to the Minnesota Historical Society.

RESOLUTION NO. 20-16

RESOLUTION IN SUPPORT FOR AND PARTNERSHIP WITH  
THE HERITAGE PARTNERSHIP PROGRAM GRANT

WHEREAS, the Granite Falls Historical Society has requested to partner with the City of Granite Falls in a Heritage Partnership Program Grant application through the Minnesota Historical Society; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, supporting and agreeing to partner with the Granite Falls Historical Society in the Heritage Partnership Program Grant application.

Adopted by the City Council this 3<sup>rd</sup> day of February, 2020.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by S. Peterson, the resolution was adopted unanimously by those present.

REPORTS: The KCC Board report was acknowledged at this time. Upon the recommendation of KCC Director Richter, Nordaune introduced a resolution and moved its adoption declaring the decline bench as surplus and authorizing to sell it.

RESOLUTION NO. 20-17

RESOLUTION DECLARING CITY OWNED PROPERTY AS SURPLUS AND AUTHORIZING THE SALE OF SAME

WHEREAS, the City Code authorizes that excess property, when no longer needed for a municipal purpose, shall be declared surplus and disposed of in the manner stated therein; and

WHEREAS, the Kilowatt Community Center has received new equipment and the decline bench is now surplus property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, declaring the decline bench as surplus property and authorizing the sale of the equipment.

Adopted by the City Council this 3<sup>rd</sup> day of February, 2020.

David Smiglewski  
Mayor

ATTEST:  
Joan M. Taylor  
City Clerk

With second by B. Peterson, the resolution was adopted unanimously by those present.

REPORTS: The Utilities Commission report was acknowledged at this time.

UTILITIES COMMISSION: Council discussed the quotes received to update the sequencing batch reactors at the Wastewater Treatment Plant. As there were questions regarding the project, this matter was tabled until more information could be received.

HYDROELECTRIC PLANT: The following quotes were received to complete the safety improvements to the Hydroelectric Plant.

Industrial Commercial Farm \$56,850.00

Par Piping \$21,277.54

Following discussion, Nordaune introduced a resolution and moved its adoption accepting the quote received from Par Piping in the amount of \$21,277.54 to complete these improvements.

RESOLUTION NO. 20-18

RESOLUTION ACCEPTING BID FOR HYDROELECTRIC PLANT IMPROVEMENTS

WHEREAS, pursuant to Resolution No. 19-25 council called for bids to complete safety improvements at the Hydroelectric Plant which was recommended following an inspection of the plant; and

WHEREAS, two bids have now been received to complete the safety improvements

Industrial Commercial Farm	\$56,850.00
Par Piping	\$21,277.54

WHEREAS, it is recommended to accept the low bid received from Par Piping in the amount of \$21,277.54.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the bid received from Par Piping in the amount of \$21,27.54 to complete the safety improvements at the Hydroelectric Plant. Financing to come from the Electrical Fund.

Adopted by the City Council this 3<sup>rd</sup> day of February, 2020.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

SUBSTATION RELAYS: Upon the recommendation of the Utilities Commission the following quotes were received to test the relays at both the hydro substation and the diesel generators.

Northern Testing Services	\$18,000
CE Power	\$ 9,900

Following discussion Nordaune introduced a resolution and moved its adoption accepting the low quote received from CE Power in the amount of \$9,900.

RESOLUTION NO. 20-19

RESOLUTION ACCEPTING QUOTE FOR TESTING OF RELAYS AT DIESEL AND HYDRO PLANTS

WHEREAS, relays at the Hydroelectric Plant and the Diesel Generating Plant are used to trigger circuit breakers and other switches in the substations; and

WHEREAS, the relays should be tested every 5 to 10 years to ensure they are working correctly; and

WHEREAS, upon the recommendation of the Utilities Commission the following quotes were received to test the relays at the Hydroelectric Plant and the Diesel Generating Plant:

Northern Testing Services	\$18,000
CE Power	\$ 9,900

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the quote received from CE Power in the amount of \$9,900 to complete the testing of the relays.

Adopted by the City Council this 3<sup>rd</sup> day of February, 2020.

David Smiglewski  
Mayor

ATTEST:  
Joan M. Taylor  
City Clerk

With second by B. Peterson, the resolution was adopted unanimously by those present.

POLICE DEPARTMENT: Following discussion Nordaune introduced a resolution and moved its adoption authorizing Police Chief Struffert to accept the state bid for the purchase of a 2020 Ford Police Interceptor Sport Utility squad car in the amount of \$31,462.56 plus additional equipment needed.

RESOLUTION NO. 20-20

RESOLUTION ACCEPTING STATE BID FOR PURCHASE OF POLICE VEHICLE

WHEREAS, the Police Department is recommending that a 2020 Ford Police Interceptor Sport Utility be purchased to replace the 2014 SUV; and

WHEREAS, it has also been recommended to accept the state bid for a 2020 Police Interceptor in the amount of \$31,462.56 along with additional equipment to go inside the vehicle in an amount of \$8,916.46.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the state bid for the purchase of a 2020 Ford Police Interceptor Sport Utility for the Police Department in the amount of \$31,462.56 and \$8,916.46 for additional equipment needed; funding to come from General Revenue Fund Capital Improvements Budget

Adopted by the City Council this 3<sup>rd</sup> day of February, 2020.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

HAY LAND LEASE: As there has been interest expressed in the hay land lease, Galow introduced the following resolution and moved its adoption calling for proposals for the lease of approximately 60 acres of hay land in the city's Industrial Park.

RESOLUTION NO. 20-21

RESOLUTION CALLING FOR BIDS  
FOR LEASE OF INDUSTRIAL PARK HAY LAND

WHEREAS, pursuant to Minnesota Pollution Control Agency requirements, biosolids from the Wastewater Treatment Plant are land applied on approximately 60 acres of city owned property located in the Industrial Park; and

WHEREAS, as MPCA requires that an established standing crop is planted in this area, a hay crop has been established on the 60 acres described as:

Lots 1, 2, & 4 of Block 3, approximately the easterly 450 feet of Lot 3, and all of Lots 4, 5 & 6 of Block 4, Granite Falls Industrial Park 1<sup>st</sup> Addition; and the south approximate 20 acres of Lot 2, Block 2, Granite Falls Industrial Park 1<sup>st</sup> Addition.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing advertising for bids for lease of 60 acres of hay land located in the city's Industrial Park described above, with said bids to be

received by 2:00 p.m. Thursday, February 20<sup>th</sup> for council consideration at its March 2<sup>nd</sup> meeting.

Adopted by City Council this 3<sup>rd</sup> day of February, 2020.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

LIBRARY: M/S NORDAUNE/B. PETERSON TO MOVE FORWARD WITH LANDSCAPING QUOTES FOR THE LIBRARY. Following discussion concerning the steps leading down to the senior center, Nordaune withdraw his motion. More information is needed before a decision can be made.

AFSCME: Upon the recommendation of the Wage and Salary Committee, Nordaune introduced the following resolution and moved its adoption approving the three-year contract with the AFSCME Union.

RESOLUTION NO. 20-22

RESOLUTION APPROVING UNION CONTRACT PROPOSAL  
BETWEEN THE CITY OF GRANITE FALLS AND AFSCME COUNCIL 65

WHEREAS, AFSCME Council 65 and the Wage and Salary Committee have reached an agreement for a three-year contract for the years beginning January 1, 2020 through December 31, 2022; and

WHEREAS, included in the three-year agreement, among other items, is the following:

- Salary adjustments will be 2.5% for 2020; 2.5% 2021 and 3% for 2022;
- Increase in boot allowance from \$75 to \$150;
- Severance pay will match MAPE and LELS as follows:
 

0 To 10 years	50%
Over 10 years	75%
Over 20 years	100%
- Insurance Cost Split as follows:
 

2020	60% city/40% employee
2021	65% city/35% employee
2022	70% city/30% employee

Part-Time Employees:

- KCC Life Guards with receive COLA during duration of contract
- Liquor Store employees' wages remain the same during duration of contract
- Wastewater Part-Time wages will be capped at \$16.61
- Police Part Time wages will increase to \$22.88 plus shift differential of \$2.85

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving the three-year contract with AFSCME Council 65 along with the part time Police Officers and authorizing the Mayor and City Manager to execute said contract.

Adopted by the City Council this 3<sup>rd</sup> day of February, 2020.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by S. Peterson, the resolution was adoption unanimously by those present.

WASTEWATER TREATMENT PLANT: Following an inspection of the Wastewater Plant it was recommended to replace the impellers on the two pumps in the lift station. As Minnesota Pump Works has done most of the work at the facility and it being in the best interest of the city, Galow introduced a resolution and moved its adoption accepting the quote received from Minnesota Pump Works in the amount of \$7,134 to replace the impellers.

RESOLUTION NO. 20-23

RESOLUTION AUTHORIZING REPLACEMENT OF  
IMPELLERS – WASTEWATER TREATMENT PLANT

WHEREAS, following the annual inspection of the Wastewater Treatment Plant it was determined that two pumps in the lift station have worn impellers and need to be replaced; and

WHEREAS, a quote to replace this equipment was received from Minnesota Pump Works in the amount of \$7,134; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the quote received from Minnesota Pump Works in the amount of \$7,134 to replace the worn impellers at the Wastewater Treatment Plant.

Adopted by the City Council this 3<sup>rd</sup> day of February, 2020.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

LEGISLATURE: Council was updated relative to bills to be submitted to the legislature to help secure funding for hydro plant repairs and replacement of turbine #3.

HYDRANT MARKERS: Following discussion B. Peterson introduced a resolution and moved its adoption authorizing the purchase of 25 hydrant markers per year until all hydrant are marked.

RESOLUTION NO. 20-24

RESOLUTION AUTHORIZING PURCHASE OF HYDRANT MARKERS

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the Public Works Department to purchase 25 hydrant markers per year until all hydrants are marked.

Adopted by the City Council this 3<sup>rd</sup> day of February, 2020.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

BRIDGE INSPECTION: Council reviewed the inspection report on the old County Road 5 bridge.

PRAIRIE FIVE RIDES: Staff advised council of a meeting held with Prairie Five and MnDOT.



PERSONNEL: Nordaune introduced the following resolution and moved its adoption approving the Finance Director’s three-year contract.

RESOLUTION NO. 20-25

RESOLUTION APPROVING FINANCE DIRECTOR CONTRACT

WHEREAS, the Finance Director and the Wage and Salary Committee have reached an agreement for a three-year contract for the years beginning January 1, 2020 through December 31, 2022; and

WHEREAS, included in the three-year agreement, among other items, is the following:

- Salary adjustments will be
  - \$77,625.60 for 2020
  - \$81,785.60 for 2021
  - \$86,507.20 in 2022
  
- Insurance Cost Split as follows:
  - 2020 60% city/40% employee
  - 2021 65% city/35% employee
  - 2022 70% city/30% employee

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving the Contract with the Finance Director and authorizing the Mayor and City Manager to execute said contract.

Adopted by the City Council this 3<sup>rd</sup> day of February, 2020.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by S. Peterson, the resolution was adopted unanimously by those present.

Nordaune introduced the following resolution and moved its adoption approving the addendum to the City Manager’s three-year contract.

RESOLUTION NO. 20-26

RESOLUTION APPROVING ADDENDUM TO  
CITY MANAGER CONTRACT

WHEREAS, the Wage and Salary Committee is recommending an Addendum to the City Manager’s contract to include salary adjustments as follows:

- 84,676.60 in 2020
- \$89,502.40 in 2021
- \$94,972.80 in 2022
  
- Insurance Cost Split as follows:
 

2020	60% city/40% employee
2021	65% city/35% employee
2022	70% city/30% employee

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving the Addendum to the City Manager’s Contract and authorizing the Mayor and City Manager to execute said contract.

Adopted by the City Council this 3<sup>rd</sup> day of February, 2020.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by B. Peterson, the resolution was adopted unanimously by those present.

Nordaune also introduced a resolution and moved its adoption approving a COLA increase for the city clerk.

RESOLUTION NO. 20-27

RESOLUTION APPROVING INCREASE FOR CITY CLERK

WHEREAS, the City Clerk and the Wage and Salary Committee have reached an agreement for 2.5% increase for wages beginning January 1, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving the agreement with the City Clerk.

Adopted by the City Council this 3<sup>rd</sup> day of February, 2020.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by S. Peterson, the resolution was adopted unanimously by those present.

CLOSED MEETING: Mayor Smiglewski closed the meeting at 8:25 p.m. to discuss the purchase of property.

REOPEN MEETING: Mayor Smiglewski reopened the meeting at 8:30 p.m.

DONATION: Staff informed council that Kiwanis donated \$5,000 for the Highland Park playground equipment.

ADJOURN: M/S/P NORDAUNE/S. PETERSON TO ADJOURN at 8:32.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

BILLS PAID:

Total 2XL CORPORATION:	124.26
Total ABRAHAMSON, EDITH:	91.80
Total ALEX AIR APPARATUS:	602.00
Total ANDERSON, CHRIS:	49.61
Total AVERA GRANITE FALLS:	182,453.83
Total BEVERAGE WHOLESALERS:	313.20
Total BORDER STATES ELECTRIC SUPPLY:	1,055.71
Total BREAKTHRU BEVERAGE:	3,544.54
Total BUESING AG PARTNERSHIP:	8,160.00
Total CARTER, LORELEI:	150.00
Total CENTURYLINK:	152.02
Total CHAMBER OF COMMERCE:	3,500.00
Total CHAPPELL CENTRAL:	1,048.00
Total CHIPPEWA COUNTY:	116.00
Total CINTAS:	147.45
Total CNH CAPITAL:	1,020.29
Total COCARD:	141.50
Total COLLECTION BUREAU:	80.10
Total DAVE'S ELECTRIC MOTOR CO LLC:	78.99
Total DC SIGNS:	350.00
Total DEPARTMENT OF ENERGY:	43,308.20
Total DEPARTMENT OF HUMAN SERVICES:	5,772.21
Total DEPARTMENT OF PUBLIC TRANSFORMATION:	6,880.80
Total DUININCK BROS. INC.:	56,367.53
Total EAGLE ENGRAVING INC:	380.75

Total EVANS, SUZANNE:	80.00
Total FASTENAL COMPANY:	26.50
Total GOPHER STATE ONE-CALL:	50.00
Total GRAINGER INC, WW:	57.57
Total GRANDVIEW VALLEY WINERY:	660.00
Total GRANITE FALLS AUTO PARTS:	519.14
Total GRANITE FALLS, CITY OF:	442.75
Total GRANITE HARDWARE:	993.68
Total GRAYMONT CAPITAL INC:	4,548.91
Total HAWKINS INC:	2,162.04
Total HEARTLAND PAYMENT SYSTEMS:	289.00
Total HOERNEMANN, PAUL:	50.00
Total IMS PLUMBING LLC:	75.00
Total JOHNSON BROS WHOLESALE LIQUOR:	6,101.08
Total KESTELOOT ENTERPRISES INC:	44.80
Total LIGHT FUND:	35,507.24
Total LOCATORS & SUPPLIES:	149.25
Total LOCHER BROTHERS:	9,923.65
Total LUBECK, PATRICIA:	116.27
Total MADISON BOTTLING CO.:	5,352.23
Total MANKATO, CITY OF:	547.50
Total MARCO TECHNOLOGIES LLC:	78.13
Total MCFOA:	45.00
Total MINNESOTA BOOKSTORE:	11.29-
Total MINNESOTA VALLEY TECH. INC:	1,071.70
Total MN DEPT OF REVENUE:	26,833.00
Total MONEY MOVERS:	113.25
Total MUNICIPAL EMERGENCY SERVICES:	1,285.44
Total MVTV:	338.75
Total MWOA:	25.00
Total NALCO COMPANY LLC:	240.25
Total NIELSEN, ROGER & MARY:	80.00
Total OFFICE DEPOT:	652.21
Total OFFICE PEEPS:	20.56
Total PETERSON, BRENDA:	1,180.00
Total PHILLIPS WINE & SPIRITS CO.:	2,998.62
Total POSTMASTER:	2,000.00
Total PRAIRIE 5 CAC INC.:	10,000.00
Total PRENTICE PLACE COMMONS ASSN:	100.51
Total PUSH PEDAL PULL INC:	4,988.00
Total RODEBERG & BERRYMAN INC.:	1,123.50
Total SELZER, ROD:	139.93
Total SOUTHERN WINE & SPIRITS OF MN:	1,712.60
Total TDS MEDIA DIRECT INC:	195.00
Total TRUAX, MASON:	20.00
Total UPS:	38.83
Total US BANK:	1,754.47
Total USDA RURAL DEVELOPMENT:	769,386.62
Total VIKING COCA-COLA BOTTLING CO.:	89.70
Total VISA:	6,107.64
Total WEST CENTRAL COMMUNICATIONS:	383.38
Total WINE MERCHANTS:	375.00
Total WOODS, KEITH:	250.00
Total XPRESS BILL PAY:	250.12
Total YELLOW MEDICINE EAST:	200.00
Grand Totals:	<u>1,217,651.32</u>