

OFFICIAL CITY COUNCIL PROCEEDINGS  
REGULAR SESSION  
OCTOBER 7, 2019

A regular session of the Granite Falls City Council was called to order by Mayor Smiglewski at 7:00 p.m., Monday, October 7<sup>th</sup>, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Brad Peterson, Joe Fagnano and Scott Peterson. Council Member absent: Steve Nordaune. Staff present: Finance Director Neal Carstensen and City Clerk Joan Taylor. Also in attendance were EDA Director Cathy Anderson, Public Works Director Jon Anderson, Head Librarian Lorissa Schwenk, LMC Board President Mike Mornson and LMC Executive Director Dave Unmacht, Robin West and Advocate Tribune News Editor Kyle Klausing.

CONSENT AGENDA: M/S/P GALOW/B. PETERSON TO APPROVE THE CONSENT AGENDA AS FOLLOWS: Minutes, Bills, Building Inspector, Fire Department, Public Works Report and Meetings & Events.

LEAGUE OF MINNESOTA CITIES: The League President Mike Mornson and the Executive Director Dave Unmacht were in attendance to thank Mayor Smiglewski for his work and the years he served on the LMC Board.

LIBRARY: Head Librarian Lorissa Schwenk was in attendance to update council on what the Library has been doing this past year.

REPORTS: The KCC Board report, the Hospital Board report and Planning Commission report were acknowledged at this time.

SPECIAL USE PERMIT: Upon the recommendation of the Planning Commission, S. Peterson introduced a resolution and moved its adoption approving the Special Use Permit requested by Richard & Robin West which will allow for the construction of a garage on an adjacent property.

RESOLUTION NO. 19-156

RESOLUTION APPROVING SPECIAL USE PERMIT ALLOWING  
FOR CONSTRUCTION OF A GARAGE

WHEREAS, the Planning Commission, by motion, following a public hearing held on October 3, 2019, recommended that the Granite Falls City Council grant a Special Use Permit to Richard and Robin West that would them to construct a garage on an adjacent lot to their residence.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, granting a Special Use Permit to Richard and Robin West allowing them to construct a garage on Parcel #40-110-0105 contingent upon that should the property be sold, it must be sold as one piece.

Adopted by the City Council this 7<sup>th</sup> day of October, 2019.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

CITY COMPUTERS: As it was determined that the bids received for replacement of city computers quoted a lap top in place of a desk top computer and an it was decided that an additional computer was needed so it was requested that the companies rebid. With the changes, the following bids were received:

Southwest West Central Service Cooperative	\$27,343.41
Dell, Inc.	\$25,593.98

Following discussion, B. Peterson introduced a resolution and moved its adoption amending Resolution No. 19-148 and accepting the bid received from Dell, Inc. in the amount of \$25,593.98 to purchase the city computers.

RESOLUTION NO. 19-157

RESOLUTION AMENDING RESOLUTION NO. 19-148

WHEREAS, pursuant to Resolution No. 19-132 council called for bids for the replacement of city computers; and

WHEREAS ; pursuant to Resolution 19-148 council accepted a bid received from the SWWC for replacement of the city computers in the amount of \$20,057.76; and

WHEREAS, it was determined that a laptop computer was quoted when a desk top was needed and an additional computer was also requested; and

WHEREAS, the following bids were received from the two bidders previously bidding:

Southwest West Central Service Cooperative	\$27,343.41
Dell, Inc.	\$25,593.98

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, amending Resolution No. 19-148 and accepting the low bid received from Dell, Inc. in the amount of \$25,593.98 to replace city computers.

Adopted by the City Council this 7<sup>th</sup> day of October, 2019.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted by the following vote: Aye: Galow, Smiglewski, B. Peterson and Fagnano. Abstain: S. Peterson.

HOSPITAL: The Hospital Board has reviewed its Bylaws and is recommending no change. Following discussion, Fagnano introduced a resolution and moved its adoption approving the Bylaw for the Granite Falls Hospital & Manor.

RESOLUTION NO. 19-158

RESOLUTION APPROVING BYLAWS  
OF GRANITE FALLS HOSPITAL AND MANOR

WHEREAS, a Constitution and Bylaws of the Granite Falls Hospital and Manor, Granite Falls, Minnesota, were established in 1946; and

WHEREAS, the Bylaws were amended most recently in December of 2016; and

WHEREAS, the Granite Falls Hospital Board has reviewed the Bylaws and is now recommending no changes to the Bylaws.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR GRANITE FALLS, MINNESOTA, approving the Bylaws of the Granite Falls Hospital and Manor as written.

Adopted by the City Council this 7<sup>th</sup> day of October, 2019.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by B. Peterson, the resolution was adopted unanimously by those present.

STREET DEPARTMENT: Public Works Director Anderson was in attendance to discuss the purchase of a new plow truck for the Street Department. The following bids were received for replacement of this equipment:

<u>Company</u>	<u>Truck</u>	<u>Chassis</u>	<u>Equipment</u>	<u>Trade-In</u>	<u>Total</u>
Crysteel	Mack	\$122,674.00	\$123,637.20		\$246,311.20
Crysteel (State Bid)	Western Star	\$177,555.00	\$125,812.02		\$243,367.02
Istate Truck Center	2020 Freightliner	\$99,602.00	\$108,982.00	-\$16,000.00	\$192,584.00

Following discussion, Galow introduced a resolution and moved its adoption waiving calling for bids and accepting the state bid from Istate Truck Center to include the trade-in of the 2002 Sterling for the total amount of \$192,584.

RESOLUTION NO. 19-159

RESOLUTION WAIVING CALLING FOR BIDS AND ACCEPTING STATE BID  
FOR REPLACEMENT OF STREET DEPARTMENT PLOW TRUCK

WHEREAS, the 2020 Capital Improvement Budget has \$189,280 to cover the replacement of the 2002 Sterling plow truck; and

WHEREAS, the following bids were received for replacement of this truck:

<u>Company</u>	<u>Truck</u>	<u>Chassis</u>	<u>Equipment</u>	<u>Trade-In</u>	<u>Total</u>
Crysteel	Mack	\$122,674.00	\$123,637.20		\$246,311.20
Crysteel (State Bid)	Western Star	\$177,555.00	\$125,812.02		\$243,367.02
Istate Truck Center	2020 Freightliner	\$99,602.00	\$108,982.00	-\$16,000.00	\$192,584.00

WHEREAS, it being in the best interest of the city to expedite the replacement of the plow truck, it has been recommended that council waive calling for bids and accept the state bid received from Istate Truck Center with a trade in of the 2002 Sterling plow truck for the total amount of \$192,584.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, waiving calling for bids and accepting the bid from Istate Truck Center in

the amount of \$192,584 which includes a trade-in of the 2002 Sterling plow truck VIN# 2FZAATAKX2AK06066.

Adopted by the City Council this 7<sup>th</sup> day of October, 2019.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by B. Peterson, the resolution was adopted unanimously by those present.

MEMORIAL PARK: The following Change Orders were recommended:

Change Order #1 – to add insect mesh to the door louvers and change the shower signage for an increase in the contract price of \$2,105.26; and

Change Order #2 – to remove from the contract the concrete apron in front of the shelter house for a deduct of \$1,700.

Following discussion B. Peterson introduced a resolution and moved its adoption authorizing execution of Change Order #1 and #2 as presented.

RESOLUTION NO. 19-160

RESOLUTION AUTHORIZING EXECUTION OF  
CHANGE ORDER NO. 1 & 2 – MEMORIAL PARK PHASE 1

WHEREAS, pursuant to Resolution No. 18-82 council accepted the bid submitted by Edman Builders in the amount of \$634,103 to complete the Phase 1 Improvements to Memorial Park; and

WHEREAS, Edman Builders has submitted Change Order No. 1 to add insect mesh to the door louvers and change shower signage for an increase to the contract price of \$2,105.26; and

WHEREAS, Edman Builders has submitted Change Order No. 2 which will be a deduction from the contract in the amount of \$1,700 to remove the concrete apron in front of the shelter house, as this would will be bid by the city at a later date.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of Change Orders #1 and #2 to the contract with Edman Builders as stated above.

Adopted by the City Council this 7<sup>th</sup> day of October, 2019.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

Upon the recommendation of the city’s consultants, B. Peterson introduced the following resolution and moved its adoption accepting the proposal from Stacy’s Nursery for plantings and logs placed for traffic control at the entrance of the restroom in an amount not to exceed \$2,997.61.

RESOLUTION NO. 19-161

RESOLUTION ACCEPTING PROPOSAL FOR SERVICES –  
MEMORIAL PARK PHASE 1 IMPROVEMENTS

WHEREAS, it has been recommended that shrubs be planted and logs be placed at the edge of the road to discourage traffic from parking right at the entrance of the restrooms in Memorial Park; and

WHEREAS, a proposal has been submitted by Stacy’s Nursery in Willmar to remove soil in the area to be planted, decompaction of the subsurface soils, import of new planting soil, install of arctic fire red twigged dogwood, mulch, and placement of several on-site logs for traffic control in an amount not to exceed \$2,997.61.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Stacy’s Nursery in an amount not to exceed \$2,997.61 to complete the above described work.

Adopted by the City Council this 7<sup>th</sup> day of October, 2019.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

Regarding Phase II Improvements to Memorial Park, B. Peterson introduced the following resolution and moved its adoption accepting the proposal from Native Resources Preservation to remove and burn the buckthorn and cedar in the visible lay-down areas in an amount not to exceed \$3,160.

RESOLUTION NO. 19-162

RESOLUTION ACCEPTING PROPOSAL FOR  
MEMORIAL PARK - PHASE II IMPROVEMENTS

WHEREAS, pursuant to Resolution No. 18-110 council accepted a bid received from Native Resources Preservation in the amount of \$48,242; and

WHEREAS, it has been recommended that the more visible buckthorn and cedar lay- down areas be removed and burned; and

WHEREAS, a proposal has been submitted by Native Resources Preservation in an amount not to exceed of \$3,160 to remove the buckthorn and cedar from the visible lay- down areas.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Native Resources Preservation in an amount not to exceed \$3,160 to complete the above described work.

Adopted by the City Council this 7<sup>th</sup> day of October, 2019.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by S. Peterson, the resolution was adopted unanimously by those present.

PUBLIC HEARING: Galow introduced the following resolution and moved its adoption calling for a public hearing for the City Council to determine if property located at 1507 8<sup>th</sup> Avenue should be declared a public nuisance.

RESOLUTION NO. 19-163

RESOLUTION CALLING FOR PUBLIC HEARING

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for a public hearing for the City Council to consider if the structure located at 1507 8<sup>th</sup> Avenue is a public nuisance.

Adopted by the City Council this 7<sup>th</sup> day of October, 2019.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by B. Peterson, the resolution was adopted unanimously by those present.

**STREET PROJECTS:** Council reviewed an update relative to Barber Circle/Daniels Drive and the 2019 Street/Utility Improvements.

**COUNCIL VACANCY:** This matter was tabled until all council members could be in attendance.

**CHARITABLE GAMBLING:** A gambling license application was acknowledged at this time for YME Hoops Club to hold a fundraiser. Council acknowledged this charitable gambling application with no waiting period.

A gambling license application was also acknowledged at this time for Granite Falls Lions to hold its annual calendar sales. Council acknowledged this charitable gambling application with no waiting period.

**XCEL ENERGY:** Council received information regarding the tax capacity for the city in connection with the removal of the Xcel plant.

**MnDOT GRANT:** Mayor Smiglewski advised council that MnDOT will have grant funds available for municipal projects.

**ADJOURN:** M/S/P S. PETERSON/B. PETERSON TO ADJOURN AT 8:01 p.m.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk



## BILLS PAID:

Total 2XL CORPORATION:	123.25
Total ALMICH'S MARKET:	353.77
Total AMERICAN WELDING & GAS INC:	1,161.77
Total ANDERSON, CHRIS:	488.36
Total ANDERSON, KOLTEN:	93.96
Total ARTIC GLACIER INC:	192.41
Total AUTOMATIC SYSTEMS CO:	1,885.30
Total BARBER, JON:	91.64
Total BATTERY WHOLESALE INC:	151.20
Total BEVERAGE WHOLESALERS:	316.50
Total BISBEE PLUMBING & HEATING:	3,392.06
Total BOLTON & MENK INC:	4,950.00
Total BORDER STATES ELECTRIC SUPPLY:	1,806.23
Total BREAKTHRU BEVERAGE:	3,012.15
Total CARLOS CREEK WINERY:	234.00
Total CARSTENSEN, NEAL:	109.62
Total CENTURYLINK:	149.91
Total CHAPPELL CENTRAL:	283.00
Total CHIPPEWA COUNTY:	17,659.16
Total CINTAS:	123.42
Total CLEAN SITE LLC:	500.00
Total CNH CAPITAL:	185.80
Total COCARD:	198.01
Total COLLECTION BUREAU:	50.00
Total CONVENTION & VISITORS BUREAU:	6,871.10
Total CORE & MAIN:	2,875.75
Total DAMON FARBER LANDSCAPE ARCHITECTS:	4,655.10
Total DAN'S SHOP INC:	97.09
Total DAVE'S ELECTRIC MOTOR CO LLC:	142.32
Total DEPARTMENT OF ENERGY:	13,040.45
Total DEPARTMENT OF HUMAN SERVICES:	9,466.24
Total DETERS, NEALE:	175.00
Total DUININCK BROS. INC.:	307,775.17
Total EARL F. ANDERSEN:	53.75
Total EDMAN BUILDERS LLC:	27,654.97
Total FARMERS UNION OIL CO.:	5,619.42
Total GOAD, GEORGE:	25.00
Total GOPHER:	116.94
Total GOPHER STATE ONE-CALL:	68.85
Total GRAINGER INC, WW:	355.64
Total GRANDVIEW VALLEY WINERY:	264.00
Total GRANITE FALLS AUTO PARTS:	363.28
Total GRANITE FALLS LIONS CLUB:	50.00
Total GRANITE HARDWARE:	2,105.60
Total HAWKINS INC:	13,980.63
Total HAWKINS, MARTHA:	267.30
Total HD SUPPLY FACILITIES MAINT.:	63.98
Total HEARTLAND PAYMENT SYSTEMS:	268.18
Total HOERNEMANN, PAUL:	50.00
Total HOFFMAN FILTER SERVICE:	55.00
Total HOLMSTROM & KVAM PLLP:	380.00
Total HORIZON COMMERCIAL POOL SUPPLY:	138.63
Total JOHNSON BROS WHOLESALE LIQUOR:	3,345.39
Total KIWANIS CLUB:	100.00
Total KNUTSON, TYLER:	4.60
Total LARSON, LAURIE:	122.16
Total LIBERTY OFFICE PRODUCTS:	295.00
Total LIGHT FUND:	38,124.58
Total LINCOLN PIPESTONE RURAL WATER:	52.18
Total LOCATORS & SUPPLIES:	220.01

Total LOCHER BROTHERS:	13,006.75
Total MADISON BOTTLING CO.:	16,062.29
Total MARCO TECHNOLOGIES LLC:	189.37
Total MCGRANN SHEA CARNIVAL STRAUGHN:	360.00
Total MEDIACOM:	69.61
Total MEYER'S REPAIR & TOWING INC:	1,497.52
Total Minnesota Management & Budget:	240.70
Total MINNESOTA VALLEY SERVICES LLC:	6,893.44
Total MN DEPT OF REVENUE:	31,065.00
Total MN DPT OF LABOR & INDUSTRY:	20.00
Total MN FALLS DEMOLITION LANDFILL:	66.00
Total MN MUNICIPAL UTILITIES ASSN:	372.00
Total MN RURAL WATER ASSN:	125.00
Total MN STATE FIRE CHIEFS ASSN:	1,600.00
Total MN VALLEY TESTING LAB INC.:	606.00
Total MN WEST COLLEGE:	225.00
Total MONEY MOVERS:	117.50
Total MUNICIPAL EMERGENCY SERVICES:	65.21
Total MVTV:	338.75
Total NCPERS GROUP LIFE INS:	48.00
Total OFFICE DEPOT:	333.75
Total OFFICE OF MN.IT SERVICES:	64.28
Total OFFICE PEEPS:	41.53
Total PAUSTIS & SONS:	1,010.20
Total PETERSON, BRENDA:	1,180.00
Total PETE'S ELECTRIC MOTOR INC:	360.17
Total PHILLIPS WINE & SPIRITS CO.:	4,152.70
Total POSTMASTER:	1,000.00
Total PRENTICE PLACE COMMONS ASSN:	100.51
Total RECREATION SUPPLY COMPANY:	77.23
Total RODEBERG & BERRYMAN INC.:	25,469.00
Total SAWMILL, THE:	386.35
Total SENTRY SYSTEMS INC:	113.66
Total SHRED-IT USA:	54.27
Total SIK, KRISTINE:	400.00
Total SOUTHERN WINE & SPIRITS OF MN:	2,979.68
Total STANTEC CONSULTING SERVICES:	667.75
Total STAR TRIBUNE:	512.72
Total STRUFFERT, BRIAN:	25.00
Total SW-WC SERVICE COOPERATIVES:	41,044.00
Total TRUAX, MASON:	60.00
Total U & B ARCHITECTURE & DESIGN INC:	840.00
Total UPS:	75.32
Total US BANK:	1,817.34
Total USA BLUEBOOK:	111.95
Total VERIZON WIRELESS:	6,747.68
Total VESSCO INC.:	2,687.67
Total VFW FLAG FUND:	70.00
Total VISA:	1,637.41
Total WESCO RECEIVABLES CORP:	2,274.30
Total WEST CENTRAL COMMUNICATIONS:	33.50
Total WILKENING, ZACH:	132.00
Total WILLMAR FORKLIFT INC:	135.00
Total WOODS, KEITH:	250.00
Total XCEL ENERGY:	1,400.58
Total XEROX CORPORATION:	38.11
Total XPRESS BILL PAY:	269.67
Total YELLOW MEDICINE CO. AUDITOR:	8,060.25
Total YMC ATTORNEY:	481.41
Grand Totals:	<u>656,817.96</u>