

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
DECEMBER 16, 2019

A regular session of the Granite Falls City Council was called to order by Mayor Smiglewski at 7:00 p.m., Monday, December 16th in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sharon PaziZea, Steve Nordaune, Brad Peterson, Joe Fagnano and Scott Peterson. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Joan Taylor. Also, in attendance were EDA Director Cathy Anderson and Advocate Tribune News Editor Kyle Klausing.

CONSENT AGENDA: M/S/P GALOW/B. PETERSON TO APPROVE THE CONSENT AGENDA AS FOLLOWS: Minutes, Bills, Building Inspector's Report, Finance Report, Police Chief's Report and Meetings & Events.

REPORT: The Hospital Board report was acknowledged at this time.

REPORT: The EDA Board report was acknowledged at this time. Council then discussed the Zimmerman property along with the property located at 215 9th Avenue.

ASSESSMENTS: Nordaune introduced the following resolution and moved its adoption reassessing the special assessments on property located at 215 9th Avenue, parcel #34-300-2901, Lot 1 & East ½ Lot 2, Blk 29, Original Plat of the City of Granite Falls in the amount of \$30,137.

RESOLUTION NO. 19-185

RESOLUTION REASSESSING SPECIAL ASSESSMENT –
YELLOW MEDICINE COUNTY PARCEL NO. 34-300-2901

WHEREAS, pursuant to Resolution No. 17-151 council authorized the release of the special tax assessment owed to the City of Granite Falls on property known as 215 9th Avenue, parcel number 34-300-2901, Lot 1 & E ½ Lot 2, Blk 29, Original Plat to the City of Granite Falls in the amount of \$30,137, contingent upon receipt of a Certificate of Occupancy for the rental property within 12 months from December 1, 2017; and

WHEREAS, council at its September 17, 2018 meeting reviewed and accepted Robert Fluto's plan to submit a building permit application with plans and completion of the first phase of construction completed in the fall of 2018 and the second phase to be completed in the spring of 2019; and

WHEREAS, a building permit was submitted but no work has ever begun.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, reassessing the special assessment on property known as

215 9th Avenue, parcel number 34-300-2901, Lot 1 & E ½ Lot 2, Blk 29, Original Plat to the City of Granite Falls in the amount of \$30,137.

Adopted by the City Council this 21st day of October, 2019.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

BUDGET: The following budget items were acted on:

Introduced by Nordaune:

RESOLUTION NO. 19-186

RESOLUTION APPROVING TAX LEVY PAYABLE 2020

BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, COUNTIES OF YELLOW MEDICINE AND CHIPPEWA, STATE OF MINNESOTA, that the following sums of money be levied for the current year, collectible in 2020, upon the taxable property in said City of Granite Falls, Minnesota, for the following purposes:

	2019 Levy
GENERAL FUND	\$ 1,113,931
2007 GO IMPROVEMENT(322)	53,800
2011 GO IMPROVEMENT(325/327)	311,200
2012 REFUNDING(326)	81,700
2013 GO IMPROVEMENT(328/329)	148,400
2014 GO IMPROVEMENT(330)	70,900
2016 GO IMPROVEMENT(331)	105,700
2017 GO IMPROVEMENT(325)	69,600
2018 GO IMPROVEMENT(332)	61,600
BARBER CIRCLE(333)	22,500
EDA(231)	34,288
HRA(241)	35,582
TOTAL	\$2,109,201

The city clerk is hereby instructed to transmit a certified copy of this resolution to the county auditors of Yellow Medicine and Chippewa counties,

Minnesota.

Adopted by the City Council this 16th day of December 2019.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by B. Peterson, the resolution was adopted unanimously.

Introduced by Fagnano:

RESOLUTION NO. 19-187

RESOLUTION APPROVING GENERAL FUND BUDGET FOR YEAR 2020

BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, that the following budget provides a financial program for said city during the fiscal year beginning January 1, 2020 and ending December 31, 2020, and it is hereby approved, viz:

REVENUES

	2020
General Property Tax	\$1,113,931
Licenses & Permits	67,350
Intergovernmental Revenue	1,130,925
Charges for Services	133,650
Fines & Forfeits	13,500
Other Financing Sources	425,000
Miscellaneous Revenue	221,700
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	<u>\$3,106,056</u>

EXPENDITURES

General Government	\$430,750
Public Safety	852,175
Public Works	517,275
Culture & Recreation	238,137
Miscellaneous/Other Functions	163,425
Transfers	904,294

\$3,106,056

Adopted by the City Council this 16th day of December 2019.

David Smiglewski
 Mayor

ATTEST:

Joan M. Taylor
 City Clerk

With second by Nordaune, the resolution was adopted unanimously.

Introduced by Nordaune:

RESOLUTION NO. 19-188

RESOLUTION APPROVING SPECIAL REVENUE FUND
 AND ENTERPRISE FUND BUDGETS FOR 2020

WHEREAS, per generally accepted accounting principles promulgated by the National Council on Governmental Accounting, a formal budget is to be adopted for the following Special Revenue and Enterprise Funds; and

	REVENUES	EXPENSES
Dutch Elm #211	\$12,000	\$12,000
Lodging Tax #260	15,000	14,300
Gas Franchise #270	0	0
PUR #401	48,250	31,725
General Revenue Capital Imp. #411	631,294	619,794
Light Fund #601	3,911,500	3,741,171
Water Fund #602	1,057,311	1,195,868
Sewer Fund #609	1,048,307	848,826
Liquor Fund #611	1,239,495	1,229,520
Community Center #612	567,325	455,875
Cable TV #614	36,000	36,000
Motor Vehicle #615	125,100	152,925
Community Housing #616	261,900	247,415
Library Trust #801	5,200	0
Volstead Trust #831	3,000	3,000

WHEREAS, since formal budgets are not required for all other funds, they are available as financial projections for those funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS,

MINNESOTA, adopting the budgets for the Special Revenue funds and Enterprise funds as stated above, for the City of Granite Falls during the fiscal year beginning January 1, 2020 and ending December 31, 2020.

Adopted by the City Council this 16th day December 2019.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously.

Introduced by Nordaune:

RESOLUTION NO. 19-189

RESOLUTION APPROVING TRANSFERS OF GENERAL FUNDS
TO VARIOUS CITY FUNDS FOR 2020 BUDGET

BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, to authorize the transfer of the indicated amounts of monies from the General Fund to the various funds listed below for the 2020 budget:

Community Development	\$30,000
Capital Improvements #411	596,294
Dutch Elm #211	12,000
Severance Pay Trust #861	-0-
Airport Construction #424	25,000
Kilowatt Community Center #612	238,000
Liquor Debt Service #611	-0-
Volstead Trust #831	3,000

Adopted by the City Council this 16th day of December 2019.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by S. Peterson, the resolution was adopted unanimously.

Introduced by Nordaune:

RESOLUTION NO. 19-190

RESOLUTION APPROVING TRANSFERS OF ENTERPRISE FUNDS
TO THE 2020 GENERAL
AND AIRPORT CONSTRUCTION FUND

BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA,
to authorize the transfer of the indicated amounts of monies from the following
listed funds to the General Fund and Airport Construction Fund for the
operation of its 2020 budget:

The following funds will make a transfer of the stated amount to the
General Fund in 2020:

Light Fund #601	\$325,000
Liquor Fund #611	\$100,000

The following funds will make a transfer of the stated amount to the
Airport Construction Fund in 2020:

Light Fund #601	\$5,550
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Adopted by the City Council this 16th day of December, 2019.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by B. Peterson, the resolution was adopted unanimously.

Introduced by Fagnano:

RESOLUTION NO. 19-191

RESOLUTION APPROVING PROPOSED 5-YEAR CAPITAL IMPROVEMENTS PLAN
AND EQUIPMENT REPLACEMENT SCHEDULE – ALL FUNDS

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE
FALLS, MINNESOTA, that the 5-Year Capital Improvements Plan and Equipment
Replacement Schedule (a copy of which is on file in the office of the City Clerk),

as presented at the Granite Falls City Council meeting held on Monday, December 16, 2019 is hereby approved.

Adopted by the City Council this 16th day of December 2019.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by S. Peterson, the resolution was adopted unanimously.

CTY ROAD 5 TRAIL: Staff advised council that at the residents meeting it was decided that Option B was the best placement for the trail. Following discussion Galow introduced a resolution authorizing execution of the Agreement for the Design, Construction and Maintenance of Granite Falls Transportation Trail Project.

RESOLUTION NO. 19-192

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT
FOR THE DESIGN, CONSTRUCTION AND MAINTENANCE OF GRANITE FALLS
TRANSPORTATON TRAIL PROJECT

WHEREAS, the City of Granite Falls would like to submit a project identified as "Granite Falls Transportation Trail" for "Transportation Alternative Program" funding, and

WHEREAS the City of Granite Falls is a community of less than 5000 in population, and requires Chippewa County to act as the sponsoring agency for the project.

BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, that the City of Granite Falls requests that Chippewa County act as legal/project sponsor for the City of Granite Falls's "Transportation Alternative Project" identified as "Granite Falls Transportation Trail". The Mayor is hereby authorized to enter into an agreement with Chippewa County that stipulates the City of Granite Falls will secure and guarantee the local share of costs associated with the aforementioned project and assume responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

SIGNED:

WITNESSED:

Mayor

Date

City Clerk

Date

Certification

I, Joan M. Taylor, City Clerk of the City of Granite Falls, State of Minnesota, do hereby certify that the above is a true and correct copy of a resolution adopted by the City Council at a meeting duly held on the 16th day of December 2019.

Granite Falls City Clerk

With second by Nordaune, the resolution was adopted unanimously.

B. Peterson introduced the following resolution and moved its adoption requesting Chippewa County to act as sponsor for the application for Transportation Alternative Program.

RESOLUTION NO. 19-193

RESOLUTION REQUESTING CHIPPEWA COUNTY
ACT AS SPONSOR FOR APPLICATION FOR
TRANSPORTATION ALTERNATIVE PROGRAM

WHEREAS, pursuant to Resolution No. 19-169 council authorized submittal of a Letter of Intent to submit a grant application to the Minnesota Department of Transportation Alternatives Projects; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS MINNESOTA, requesting Chippewa County act as sponsor for the city's application to the Minnesota Department of Transportation for a Transportation Alternatives (TA) Project Grant.

Adopted by the City Council this 16th day of December, 2019.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously.

SNOW REMOVAL: Nordaune introduced the following resolution and moved its adoption to accept the proposal received from Dean and Don Buesing for snow removal for the 2019/2020 season as follows:

Snowblower (when loading trucks)	\$140 per hour
Trucks	\$100 per hour
Snowblower (when used alone)	\$155 per hour

RESOLUTION NO. 19-194

RESOLUTION ACCEPTING QUOTE FOR SNOW REMOVAL

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA accepting the quote received from Dean and Don Buesing for snow removal for the 2019-2020 season as follows:

Snowblower (when loading trucks)	\$140 per hour
Trucks	\$100 per hour
Snowblower (when used alone)	\$155 per hour

Adopted by the City Council this 16th day of December, 2019.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by B. Peterson, the resolution was adopted unanimously.

KENNEL LEASE: Council reviewed a proposal received from Nancy Aus to renew the Kennel Lease Agreement. Following discussion Galow introduced a resolution and moved its adoption to authorize execution of a renewal of a four-year Kennel Lease Agreement beginning January 1, 2020, as follows:

- \$100 per month lease amount; plus
- \$15 per day per dog or cat.
- \$25 per day if the animal is under a rabies hold

RESOLUTION NO. 19-195

RESOLUTION AUTHORIZING A RENEWAL OF
CITY KENNEL LEASE WITH NANCY AUS

WHEREAS, pursuant to Resolution 16-14 the city entered into a renewal of a Kennel Lease Agreement with Nancy Aus to house stray dogs and cats for the City of Granite Falls; and

WHEREAS, the three-year lease has expired and Nancy Aus has submitted a proposal to extend this lease agreement for the next four years beginning January 1, 2020 through December 31, 2023; and

WHEREAS, Nancy Aus has proposed a lease agreement as follows:

- 1. \$100 per month lease amount; plus
- 2. \$15 per day per dog or cat.
- 3. \$25 per day if the animal is under a rabies hold

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the Mayor and City Manger to execute a renewal of the Kennel Lease Agreement with Nancy Aus for a four-year period beginning January 1, 2020 through December 31, 2023, as follows:

- 1. \$100 per month lease amount; plus
- 2. \$15 per day per dog or cat.
- 3. \$25 per day if the animal is under a rabies hold

Adopted by the City Council this 16th day of December, 2019.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by B. Peterson, the resolution was adopted unanimously.

FLEX BENEFIT PLAN: Following discussion, Nordaune introduced a resolution and moved its adoption authorizing execution of Amendment No. 2 to the city’s flexible Benefits Plan by increasing the employee’s contribution to a Health Flexible Spending Account from salary reductions to \$2,700 annually.

RESOLUTION NO. 19-196

RESOLUTION AUTHORIZING EXECUTION OF AMENDMENT NO. 2
TO FLEXIBLE BENEFITS PLAN

WHEREAS, pursuant to Resolution No. 02-32 council approved the Flexible Benefits Plan for the City of Granite Falls; and

WHEREAS, it has now been recommended to increase the flexible spending account limit from \$2,000 to \$2,700.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, that the Amendment to the City of Granite Falls Flexible Benefits Plan is hereby approved and adopted, and that the City Manager is hereby authorized and directed to execute and deliver to the Administrator of the Plan a signed copy of the Amendment.

Adopted by the City Council this 16th day of December, 2019.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by B. Peterson, the resolution was adopted unanimously by those present.

PROFESSIONAL SERVICES: Following review of the proposal received from Flaherty & Hood, P.A. to provide legislative services to the city helping the city obtain funding to repair the city's hydroelectric infrastructure.

RESOLUTION NO. 19-197

RESOLUTION ACCEPTING PROPOSAL FOR LEGISLATIVE ADVOCATE

WHEREAS, Flaherty & Hood, P.A. has submitted a proposal to provide legislative services to the city for the 2020 legislative session in helping the city obtain funding to repair the city's hydroelectric infrastructure; and

WHEREAS, Flaherty & Hood will assist the city with the following legislative activities:

- Identifying state sources of funding
- Developing and executing a legislative strategy
- Drafting necessary legislation and amendments
- Securing bill authors
- Direct Lobbying of committee chairs, key legislators and the Walz Admin.
- Creating handout and other information materials
- Monitoring progress of legislation through the House and Senate
- Coordinating testimony at legislative hearings

WHEREAS, it was requested of council to retain the services of Flaherty & Hood, P.A. to provide the above described legislative lobbying services in an amount not to exceed \$20,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of a contract with Flaherty & Hood, P.S. in an amount not to exceed \$20,000 to lobby the legislature regarding the repairs to the hydroelectric infrastructure.

Adopted by the city council this 16th day of December, 2019.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by S. Peterson, the resolution was adopted unanimously.

LEAGUE OF MINNESOTA CITIES: Council was advised of the League's training scheduled in January and February.

INSURANCE: Council acknowledged the executed Liability Coverage Waiver Form indicating the city does not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.

BUILDING CODE MEETING: Staff advised council that a tentative meeting has been scheduled with Mokoce Iki cupi for January 7th. Following discussion, M/S B. PETERSON/S. PETERSON MOVED TO APPOINT MAYOR DAVE SMIGLEWSKI, CITY COUNCILMEMBER STEVE NORDAUNE & COUNCIL MEMBER SHARON PAZIZEA TO AN AD HOC NEGOTIATING COMMITTEE TO WORK DIRECTLY WITH CITY STAFF, WITHIN THE PARAMETERS AND DIRECTION PROVIDED BY THE CITY COUNCIL, TO MEET AND NEGOTIATE WITH MOKOCE IKIKUPI REPRESENTATIVES REGARDING BUILDING CODE VIOLATIONS IN ORDER TO ATTEMPT TO DEVELOP MUTUALLY ACCEPTABLE AND BENEFICIAL TERMS AND CONDITIONS FOR A RESOLUTION AND TO REPORT BACK TO THE COUNCIL REGARDING THE STATUS OF THE NEGOTIATIONS. THE AD HOC NEGOTIATING COMMITTEE DOES NOT HAVE ANY AUTHORITY TO APPROVE AGREEMENTS; ANY AGREEMENTS SHALL NOT BECOME EFFECTIVE UNTIL AFTER THE CITY COUNCIL CONSIDERS, APPROVES, AND AUTHORIZES EXECUTION OF AN AGREEMENT. Motion carried unanimously.

AIRPORT: Staff brought council up to date on the T-Hangar Project.

ADJOURN: M/S/P NORDAUNE/S. PETERSON TO ADJOURN at 8:10 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

Total ADVOCATE-TRIBUNE:	1,624.69
Total ALMICH'S MARKET:	38.30
Total AMARIL UNIFORM CO:	188.55
Total AMERICAN LEGAL:	1,865.00
Total AMERICAN LEGION:	118.40
Total AMERICAN WELDING & GAS INC:	84.45
Total ARTHUR J. GALLAGHER & CO:	3,372.00
Total ARTIC GLACIER INC:	115.45
Total AUS, NANCY:	100.00
Total BARBER, JON:	133.00
Total BENNETT OFFICE TECHNOLOGIES:	545.28
Total BEVERAGE WHOLESALERS:	202.15
Total BISBEE PLUMBING & HEATING:	85.73
Total BOLTON & MENK INC:	39,000.00
Total BORDER STATES ELECTRIC SUPPLY:	2,061.17
Total BREAKTHRU BEVERAGE:	870.32
Total CENTRAL MN MUNICIPAL POWER:	103,158.14
Total CENTURYLINK:	1,919.89
Total CHIPPEWA COUNTY:	46.00
Total CINTAS:	183.24
Total CITIZENS ALLIANCE BANK:	5,352.85
Total CNH CAPITAL:	622.70
Total DAKOTA RIGGERS & TOOL SUPPLY INC:	800.86
Total DAVE'S ELECTRIC MOTOR CO LLC:	499.99
Total DEPARTMENT OF ENERGY:	21,034.58
Total DVS:	27.00
Total EDMAN BUILDERS LLC:	30,645.50
Total EHLERS & ASSOCIATES INC.:	421,559.99
Total FARMERS UNION OIL CO.:	3,600.80
Total FLAHERTY & HOOD P.A.:	10,581.99
Total GALLS INC.:	390.05
Total GRAINGER INC, WW:	46.30
Total GRANITE BOWL:	446.34
Total GRANITE FALLS AUTO PARTS:	278.94
Total GRANITE FALLS BANK:	4,071.74
Total GREAT PLAINS GAS CO.:	5,876.90
Total HAWKINS INC:	775.94
Total HILLYARD-HUTCHINSON:	43.16
Total HOERNEMANN, PAUL:	75.00
Total JOHNSON BROS WHOLESALE LIQUOR:	4,007.54
Total JOHNSON, CRYSTAL:	124.12
Total KESTELOOT ENTERPRISES INC:	43.19
Total KISSINGER & FELLMAN P.C.:	1,103.50
Total LEE'S AUTO & DIESEL:	49.50
Total LINCOLN PIPESTONE RURAL WATER:	90.95
Total LOCHER BROTHERS:	7,306.05

Total MADISON BOTTLING CO.:	7,037.38
Total MARTIN TRUCKING:	613.40
Total MARTIN-McALLISTER:	550.00
Total MINNESOTA VALLEY TECH. INC:	569.58
Total MIRACLE RECREATION:	473.26
Total MN DEPT OF COMMERCE:	797.74
Total MN DEPUTY REGISTRARS ASSN:	200.00
Total MN DPT OF LABOR & INDUSTRY:	1,487.13
Total MN VALLEY COOPERATIVE:	1,114.81
Total MN VALLEY TESTING LAB INC.:	293.00
Total MUNICIPAL EMERGENCY SERVICES:	1,088.55
Total OFFICE DEPOT:	238.91
Total OFFICE PEEPS:	148.01
Total PAAPE ENERGY SERVICES:	142.50
Total PAUSTIS & SONS:	955.20
Total PHILLIPS WINE & SPIRITS CO.:	3,246.97
Total PIONEERLAND LIBRARY SYSTEM:	25.04
Total RECREATION SUPPLY COMPANY:	232.10
Total SAWMILL, THE:	38.61
Total SCHAEFFER'S MFG CO:	1,702.93
Total SMIGLEWSKI, DAVID:	145.98
Total SOUTHERN WINE & SPIRITS OF MN:	3,323.90
Total SR PERSPECTIVE:	110.25
Total SW-WC SERVICE COOPERATIVES:	42,218.00
Total ULINE:	93.84
Total UNIVERSITY OF MINNESOTA:	85.00
Total UPS:	49.92
Total USA BLUEBOOK:	36.40
Total WARWICK, JOLEEN:	194.91
Total WEST CENTRAL COMMUNICATIONS:	693.00
Total WEST CENTRAL SANITATION:	381.40
Total XCEL ENERGY:	1,400.58
Total XEROX CORPORATION:	59.11
Total YELLOW MEDICINE CO HWY DEPT:	960.00
Total YELLOW MEDICINE CO. RECORDER:	46.00
Total YME JAZZY HI-KICK BOOSTER CLUB:	75.00
Total ZEP:	324.02
Total ZIEGLER INC.:	17,615.22
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Grand Totals:	763,934.89
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