

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
SEPTEMBER 16, 2019

A regular session of the Granite Falls City Council was called to order by Vice President Steve Nordaune at 7:00 p.m., Monday, September 16th, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Brad Peterson, Joe Fagnano and Scott Peterson. Council Member absent: Mayor Smiglewski. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Joan Taylor. Also in attendance were EDA Director Cathy Anderson, Sharon Pazi Zea and Advocate Tribune News Editor Kyle Klausing.

CONSENT AGENDA: M/S/P GALOW/B. PETERSON TO APPROVE THE CONSENT AGENDA AS FOLLOWS: Minutes, Bills, Building Inspector, Finance Report, Police Chief's Report, Correspondence and Meetings & Events.

REPORT: The EDA Board report was acknowledged at this time. EDA Director Anderson informed council that the EDA Board at its September 9th meeting voted to recommend appointment of Melissa Syring to the EDA Board. Following discussion, M/S B. PETERSON/GALOW TO APPOINT MELISSA SYRING TO THE EDA BOARD. Motion carried unanimously by those present.

REPORT: The Planning Commission report was acknowledged at this time.

TRANSIT BUILDING: After council review of the proposed Lease Agreement between the city and Prairie Five Action Council, Inc. B. Peterson introduced the following resolution and moved its adoption authorizing execution of the Lease Agreement for the lease of the Transit Building.

RESOLUTION NO. 19-150

RESOLUTION AUTHORIZING EXECUTION OF LEASE AGREEMENT
TRANSIT BUILDING

WHEREAS, pursuant to Resolution No. 19-104 council authorized execution of the agreement between the city and Prairie Five CAC, Inc. concerning the merger between Heartland Express and Prairie Five RIDES; and

WHEREAS, Prairie Five CAC, Inc. has agreed to lease the Transit Building from the city to store the local buses.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of the Lease Agreement between the city and Prairie Five Action Council, Inc.

Adopted by the City Council this 16th day of September, 2019.

Steve Nordaune
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

VOLSTEAD HOUSE: The following proposals were received for a professional photographer to photograph the Volstead House.

Gene Stukel Photography	\$ 725
Saari & Forai Photography	\$4,200

Following discussion Galow introduced a resolution and moved its adoption accepting the proposal from Gene Stukel Photography in the amount of \$725 to complete the photography work at the Volstead House.

RESOLUTION NO. 19-151

RESOLUTION ACCEPTING PROPOSAL FOR
PROFESSIONAL PHOTOGRAPHER - VOLSTEAD HOUSE

WHEREAS, pursuant to Resolution 19-6 council authorized execution of the Minnesota Historical & Cultural Heritage Grant Agreement between the city and the Minnesota Historical Society in the amount of \$17,500 to assist the city with engineering services for the Volstead House; and

WHEREAS, the Granite Falls Historical Society recommended requesting proposals for a professional photographer to photograph the Volstead House to be financed with the remaining funds from the grant; and

WHEREAS, pursuant to Resolution No. 19-128 council requested proposals for a professional photographer to photograph the Volstead House; and

WHEREAS, the following proposals have been received:

Gene Stukel Photography	\$ 725
Saari & Forai Photography	\$4,200

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Gene Stukel Photography in the amount of \$725 to photograph the Volstead House.

Adopted by the City Council this 16th day of September, 2019.

Steve Nordaune
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by B. Peterson, the resolution was adopted unanimously by those present.

DRIVER'S EXAM STATION: Fagnano introduced the following resolution and moved its adoption to renew the Lease Agreement with the Department of Public Safety for use of the City Council Chambers at City Hall the second and fourth Wednesdays of each month commencing October 1, 2019 through September 30, 2021 to be used as a driver examination station for the sum of \$500 per year.

RESOLUTION NO. 19-152

RESOLUTION AUTHORIZING EXECUTION OF AMENDMENT TO
LEASE AGREEMENT WITH DEPARTMENT OF PUBLIC SAFETY

WHEREAS, pursuant to Resolution No. 17-116 council approved renewal of the Lease Agreement with the Department of Public Safety for the use of the Council Chambers at City Hall the second and fourth Wednesdays of each month between the hours of 8:00 a.m. and 4:00 p.m., except holidays, commencing October 1, 2017 running through September 30, 2019, to be used as a driver examination station for the sum of \$500 per year; and

WHEREAS, the Department of Public Safety desires a two-year renewal of said agreement for a beginning October 1, 2019 through September 30, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the Mayor and City Manager to execute a Lease Agreement PS0318 for the use of the Council Chambers at City Hall the second and fourth Wednesdays of each month between the hours of 8:30 a.m. and 4:30 p.m., except holidays, commencing October 1, 2019, and continuing through September 30, 2021 to be used as a driver examination station for the sum of \$500 per year.

Adopted by the city council this 16th day of September, 2019.

Steve Nordaune
Vice President

ATTEST:

Joan M. Taylor
City Clerk

FIRE DEPARTMENT: As the grass rig skid unit is no longer needed by the Fire Department they have asked that it be declared surplus and authorize its sale. Following discussion S. Peterson introduced a resolution and moved its adoption declaring this equipment as surplus and authorizing its sale.

RESOLUTION NO. 19-153

RESOLUTION DECLARING CITY OWNED PROPERTY AS SURPLUS
AND AUTHORIZING THE SALE OF SAME

WHEREAS, the City Code authorizes that excess property, when no longer needed for a municipal purpose, shall be declared surplus and disposed of in the manner stated therein; and

WHEREAS, the Fire Department has determined that the grass rig skid unit is no longer needed and should be declared surplus property and be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, declaring the grass rig skid unit as surplus property and authorizing the sale of the equipment.

Adopted by the City Council this 16th day of September, 2019.

Steve Nordaune
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by B. Peterson, the resolution was adopted unanimously by those present.

CITY HALL COPIER: Staff also requested that the City Hall copier be declared as surplus and authorizing its sale. Following discussion, B. Peterson introduced a resolution and moved its adoption declaring the copier as surplus and authorizing its sale.

RESOLUTION NO. 19-154

RESOLUTION DECLARING CITY OWNED PROPERTY AS SURPLUS
AND AUTHORIZING THE SALE OF SAME

WHEREAS, the City Code authorizes that excess property, when no longer needed for a municipal purpose, shall be declared surplus and disposed of in the manner stated therein; and

WHEREAS, pursuant to Resolution No. 19-135 council accepted a bid received from Bennett Office Products to purchase a new City Hall copier.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, declaring the City Hall copier as surplus property and authorizing the sale of the equipment.

Adopted by the City Council this 16th day of September, 2019.

Steve Nordaune
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by S. Peterson, the resolution was adopted unanimously by those present.

CABLE FRANCHISE FEES: Council discussed the request received from Moss & Barnett to partner with them in a federal court appeal concerning 621 Order. As long it will not affect the city much it was the consensus of council not to participate at this time.

RICE PARK TREES: Council discussed the diseased trees in Rice Park and decided that the trees should be tested prior to removal.

MEMORIAL PARK: Council was advised that the Yellow Medicine County Board of Commissioners approved the donation of Parcel #09-003-2050 (bath house location) to the city. Following discussion, M/S GALOW/B. PETERSON TO ACCEPT THE DONATION OF THE BATH HOUSE PROPERTY. Motion carried unanimously by those present.

UPDATE STREET/UTILITY IMPROVEMENTS: Council reviewed an update received from City Engineer Amborn concerning Barber Circle/Daniels Drive and the 2019 Street/Utility Improvements.

POLE ATTACHMENT AGREEMENT: After review of a proposal received from Ken Fellman, S. Peterson introduced the following resolution and moved its adoption accepting the proposal to update the Pole Attachment Agreement in an amount not to exceed \$4,960 between the city and Century Link.

RESOLUTION NO. 19-155

RESOLUTION ACCEPTING PROPOSAL FOR PROFESSIONAL SERVICES
TO UPDATE POLE ATTACHMENT AGREEMENT

WHEREAS, a proposal has been submitted by KISSINGER & FELLMAN, P.C. in an amount not to exceed of \$4,960 to update the city's Pole Attachment Agreement between the city and CenturyLink.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from KISSINGER & FELLMAN, P.C. in an amount not to exceed \$4,960 to update the Pole Attachment Agreement; said funds to come from the Electrical Fund.

Adopted by the City Council this 16th day of September, 2019.

Steve Nordaune
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

FLOOD DAMAGE UPDATE: Staff advised council that at this time to total estimated cost of flood damage is \$81,916 with FEMA reviewing these costs.

ASSESSMENTS: Staff updated council as to the status of property located at 215 9th Avenue.

ADJOURN: M/S/P S. PETERSON/B. PETERSON TO ADJOURN at 7:31 p.m.

Steve Nordaune
Vice President

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

Total ADVOCATE-TRIBUNE:	1,825.48
Total ALEX AIR APPARATUS:	252.00
Total ALMICH'S MARKET:	14.30
Total AMERICAN WELDING & GAS INC:	86.77
Total ARTIC GLACIER INC:	190.09
Total AUS FLOORS & MORE:	3,942.09
Total AUS, NANCY:	100.00
Total BEVERAGE WHOLESALERS:	157.80
Total BISBEE PLUMBING & HEATING:	5,850.57
Total BORDER STATES ELECTRIC SUPPLY:	6,042.57
Total BREAKTHRU BEVERAGE:	2,589.42
Total CENTRAL MN MUNICIPAL POWER:	142,661.38
Total CENTURLINK:	1,912.83
Total CINTAS:	183.24
Total CITIZENS ALLIANCE BANK:	5,352.85
Total CIVIL AIR PATROL MAGAZINE:	245.00
Total CNH CAPITAL:	381.56
Total DAMON FARBER LANDSCAPE ARCHITECTS:	10,842.38
Total DAN'S SHOP INC:	13.28
Total DEPARTMENT OF ENERGY:	14,845.17
Total DEPARTMENT OF HUMAN SERVICES:	9,466.24
Total DEPARTMENT OF TRANSPORTATION:	5,695.73
Total ELEMENTS INC:	2,243.00
Total ELEVATION COATING LLC:	97,875.00
Total ENGAN ASSOCIATES:	2,544.08
Total FARMERS UNION OIL CO.:	2,436.10
Total FIRE SAFETY U.S.A.:	320.00
Total FIRST ADVANTAGE:	34.19
Total FLAHERTY & HOOD P.A.:	6,597.07
Total GOPHER STATE ONE-CALL:	71.55
Total GRANDVIEW VALLEY WINERY:	660.00
Total GRANITE FALLS AUTO PARTS:	394.92
Total GRANITE FALLS BANK:	4,071.72
Total GRANITE HARDWARE:	685.10
Total GREAT PLAINS GAS CO.:	829.23
Total HAWKINS INC:	1,064.96
Total HOERNEMANN, PAUL:	50.00
Total HOLMSTROM & KVAM PLLP:	1,235.00
Total IMS PLUMBING LLC:	123.00
Total JOHNSON BROS WHOLESALE LIQUOR:	4,096.63
Total JOHNSON, CRYSTAL:	77.72
Total JT SERVICES:	8,336.25
Total KEELER-AUS, RAE ANN:	800.00
Total KIESLER'S POLICE SUPPLY INC:	2,158.02
Total LEAGUE OF MINNESOTA CITIES:	3,192.00
Total LEWIS, DAN:	24.44
Total LINCOLN PIPESTONE RURAL WATER:	57.64
Total LOCHER BROTHERS:	6,263.00
Total MACQUEEN EMERGENCY GROUP:	184.36
Total MADISON BOTTLING CO.:	5,551.20
Total MARCO TECHNOLOGIES LLC:	486.89
Total MARTIN MARIETTA AGGREGATES:	232.40
Total MARTIN TRUCKING:	706.60
Total MINNESOTA VALLEY SERVICES LLC:	10,660.78
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Total MINNESOTA VALLEY TECH. INC:	88.90
Total MN CITY MANAGEMENT ASSN:	100.00
Total MN DEPT OF COMMERCE:	711.97
Total MN DEPUTY REGISTRARS ASSN:	40.00
Total MN DPT OF LABOR & INDUSTRY:	70.00

Total MN VALLEY COOPERATIVE:	1,369.62
Total MN VALLEY TESTING LAB INC.:	365.00
Total MN WEST COLLEGE:	679.00
Total NALCO CHEMICAL CO.:	173.25
Total OBERG FENCE CO:	78.00
Total OFFICE DEPOT:	296.81
Total PHILLIPS WINE & SPIRITS CO.:	1,897.49
Total PITNEY BOWES INC.:	668.68
Total POWERS, MURRAY:	267.30
Total RECREATION SUPPLY COMPANY:	209.22
Total REGIONAL DEVELOP. COMMISSION:	8,820.00
Total REZNECHEK, DONALD:	175.00
Total SAWMILL, THE:	172.75
Total SIRCHIE:	171.08
Total TALKING WATERS BREWING CO. LLC:	180.00
Total THRIFTY WHITE PHARMACY:	7.49
Total TIMM, DEREK:	3,152.50
Total TROY'S ELECTRIC COMPANY:	9,643.45
Total UPS:	38.49
Total USA BLUEBOOK:	176.24
Total USC PROPANE:	5,711.82
Total VIKING COCA-COLA BOTTLING CO.:	196.80
Total WEST CENTRAL SANITATION:	684.84
Total WINE MERCHANTS:	72.00
Total XCEL ENERGY:	1,400.58
Total XEROX CORPORATION:	91.90
Total ZUMHOFE, STEVEN K.:	1,230.00
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Grand Totals:	415,653.78
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