

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
JULY 1, 2019

A regular session of the Granite Falls City Council was called to order by Mayor Smiglewski at 7:00 p.m., Monday, July 1st, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Nordaune, Brad Peterson, Joe Fagnano and Scott Peterson. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Joan Taylor. Also in attendance were EDA Director Cathy Anderson, City Engineer Mike Amborn, Rebecca Kurtz from Ehlers, Hospital Staff, Jim Wollan, Ronnette Trulson, Ashley Hanson and Advocate Tribune News Reporter Noah Lusti.

CONSENT AGENDA: M/S/P NORDAUNE/B. PETERSON TO APPROVE THE CONSENT AGENDA AS FOLLOWS: Minutes, Bills, Correspondence, Public Works report and Meetings & Events.

PRESENTATION: Jim Wollan was in attendance to read an article regarding his great uncle Chester Barager.

PUBLIC HEARING/2019 STREET & UTILITY IMPROVEMENTS: Mayor Smiglewski opened a duly advertised public hearing at 7:16 p.m. to consider the proposed final assessments for the 2019 Street and Utility Improvements. City Engineer Mike Amborn was in attendance to discuss the projects to be completed in this year's program. Following discussion, Mayor Smiglewski closed the hearing at 7:24 p.m.

Following discussion Nordaune introduced a resolution and moved its adoption approving the final assessment roll as presented for the 2019 Street and Utility Improvements.

RESOLUTION NO. 19-97

RESOLUTION APPROVING FINAL ASSESSMENTS
ON 2019 STREET AND UTILITY IMPROVEMENTS

WHEREAS, pursuant to proper notice duly given as required by law, the Granite Falls City Council has met and heard and passed upon all objections to the proposed assessment for the 2019 Street and Utility Improvements as follows:

Street/Utility Improvements:

- 7th Avenue, from 17th Street to 18th Street. Project would include complete reconstruction including excavation, geotextile fabric, aggregate base, new curb & gutter, and bituminous surfacing to the existing street width of 42'. Edge drains will also be included to help with subsurface drainage.
- 17th Street, from 7th Avenue to 8th Avenue. Project to include complete reconstruction including excavation, geotextile fabric, aggregate base, new curb &

gutter, and bituminous surfacing to the existing street width of 42'. Edge drains will also be included to help with subsurface drainage.

- 5th Avenue, from Prentice Street to 2nd Street. Project to include a 1.5" mill and overlay and replacement of broken curb and gutter sections.
- Prentice Street, from Oak Street to Recreation Drive. Project to include a 1.5" mill and overlay and replacement of broken curb and gutter sections.
- 3rd Street, from 5th Avenue to 6th Avenue. Project to include complete reconstruction including excavation, geotextile fabric, aggregate base, new curb & gutter, and bituminous surfacing to a street width of 36'.
- Recreation Drive, from Prentice Street to 3rd Street. Project to include a 1.5" mill and overlay and paving of parking area at the softball field.
- Jefferson Avenue, from Highway 212 to Park Street. Project to include complete reconstruction including excavation, geotextile fabric, aggregate base, new curb & gutter, and bituminous surfacing to a street width of 36'.

Additional Utility Projects (not assessed)

- 18th Street (Project Turnabout Entrance). Project would include removing the existing bituminous surface, shaping the existing base and placing new bituminous.
- Short Street at the Dee Street Intersection. Project would include improving the drainage in addition to a patch in the roadway.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA:

1. Such proposed assessments (copies of which are on file in the office of the city clerk) are hereby accepted and shall constitute the special assessments against the lands named herein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.

2. The assessment for utility improvements shall be payable in equal annual installments extending over a period of eight (8) years, the first installment to be payable on or before May 15, 2020, and shall bear interest per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2019. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city finance director, except that no interest shall be charged if the entire assessment is paid prior to being assessed to the County Auditor, and they may, at any time

thereafter pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31st in the year in which such payment is made. Such payment must be made before November 15th or interest will be charged through December 31st of the next succeeding year.

4. The clerk shall forthwith transmit a certified duplication of this assessment to the county auditor to be extended on the property tax lists of the county, and such assessment shall be collected and paid over time in the same manner as other municipal taxes.

Adopted by the City Council this 1st day of July, 2019.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

2018 STREET/UTILITY IMPROVEMENTS: City Engineer Amborn updated council regarding the Barber Circle/Daniels Drive Project.

BOND SALES: Rebecca Kurtz from Ehlers was in attendance to discuss the sale of \$1,060,000 in General Obligation Bonds to finance the 2019 Street/Utility Improvements. Following discussion, Galow introduced a resolution and moved its adoption providing for the sale of the G.O. Bonds.

RESOLUTION NO. 19-98

Resolution Providing for the Sale of
\$1,060,000 General Obligation Bonds, Series 2019A

- A. WHEREAS, the City Council of the City of Granite Falls, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$1,060,000 General Obligation Bonds, Series 2019A (the "Bonds"), to finance the construction of the City's 2019 Street and Utility Improvements; and
- B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Granite Falls, Minnesota, as follows:

1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
2. Meeting; Proposal Opening. The City Council shall meet at 7:00 p.m. on August 5, 2019, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by City Council Member Scott Peterson and, after full discussion thereof and upon a vote being taken thereon, the following City Council Members voted in favor thereof: Galow, Otaibi, Nordaune, Smiglewski, Brad Peterson, Fagnano and Scott Peterson.

and the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

Dated this 1st day of July, 2019.

City Clerk

With second by Scott Peterson, the resolution was adopted unanimously.

ARTIST IN RESIDENCY: Ashley Hanson updated council regarding the Artist in Residency program.

HIGHLAND PARK MOBILE HOME PARK: Ronnette Trulson was in attendance to discuss the future of the Highland Park Mobile Home Park. As more information is needed, council tabled this matter until the next council meeting.

HOSPITAL: Members of the Hospital staff were in attendance to request council approval to purchase 3D Mammography. Following discussion regarding the proposal received from Hologic, Fagnano introduced a resolution and moved its adoption waiving calling for bids and accepting the proposal received from Hologic for the purchase of 3D Mammography in the amount of \$300,000.

RESOLUTION NO. 19-99

RESOLUTION WAIVING CALLING FOR BIDS AND ACCEPT BID
FOR PURCHASE 3D MAMMOGRAPHY

WHEREAS, the Hospital Board, after receiving proposals from various vendors, is recommending the purchase of 3D Mammography from Hologic in the amount of \$300,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the Hospital Board to move forward with the purchase of 3D Mammography from Hologic for the total amount of \$300,000.

Adopted by the City Council this 1st day of July, 2019.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by S. Peterson, the resolution was adopted unanimously.

DOWNTOWN DESIGN STANDARDS: EDA Director Cathy Anderson was in attendance to review the draft of the downtown design standards she has been working to complete.

REPORTS: The Airport Commission report was acknowledged at this time.

AIRPORT: Nordaune introduced the following resolution and moved its adoption authorizing execution of the contract with Bolton & Menk for professional design services for the 8 unit T-hangar project at the airport.

RESOLUTION NO. 19-100

RESOLUTION AUTHORIZING EXECUTION OF
AGREEMENT FOR PROFESSIONAL SERVICES - BOLTON & MENK

WHEREAS, Bolton & Menk has submitted a Proposal for Professional Design Services for the 8 Unit T-Hangar Construction Project in amounts as follows:

Site Design Work	\$45,000
T-Hangar Footings, Foundation and Slab Design & Bid Admin	\$20,000
T-Hangar Building Design and Bid Administration	<u>\$20,000</u>
	\$85,000

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of the Agreement for Professional Design Services as submitted by Bolton & Menk to complete the 8 Unit T-

Hangar Construction Project at a total cost not to exceed \$85,000.

Adopted by the City Council this 1st day of July, 2019.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously.

Nordane also introduced a resolution and moved its adoption authorizing execution of the grant agreement with the Minnesota Department of Transportation relative to the design work for the T-hangar project.

RESOLUTION NO. 19-101

AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
EXCLUDING LAND ACQUISITION

It is resolved by the City of Granite Falls as follows:

1. That the state of Minnesota Agreement No. 1034722, "Grant Agreement for Airport Improvement Excluding Land Acquisition," for State Project No. A1202-29 at the Granite Falls Municipal Airport is accepted.
2. That the Mayor and City Manager are authorized to execute this Agreement and any amendments on behalf of the City of Granite Falls.

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF YELLOW MEDICINE

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the City Council of Granite Falls, Minnesota at an authorized meeting held on the 1st day of July, 2019, as shown by the minutes of the meeting in my possession.

Signature: _____
City Clerk

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires:

With second by S. Peterson, the resolution was adopted unanimously.

REPORTS: The KCC Board and Utilities Commission reports were acknowledged at this time.

WATER TOWER: Following discussion Nordaune introduced a resolution and moved its adoption authorizing execution of Change Order #3 to the west Water Tower Painting Project in the amount of \$34,000 relative to the application of tie-coat and fluoropolymer paint.

RESOLUTION NO. 19-102

RESOLUTION AUTHORIZING EXECUTION OF
CHANGE ORDER NO. 3 – WATER TOWER PAINTING

WHEREAS, pursuant to Resolution No. 18-29 council accepted the bid submitted by Elevation Coating in the total amount of \$106,125 for the of the city’s two water towers; and

WHEREAS, Elevation Coating has submitted Change Order #3 relative to the application of tie-coat and fluoropolymer paint in the amount of \$34,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of Change Orders #3 to cover additional costs for upgrading the paint used in painting the west water tower in the amount of \$34,000.

Adopted by the City Council this 1st day of July, 2019.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by B. Peterson, the resolution was adopted unanimously.

TRANSIT GRANT: Galow introduced the following resolution and moved its adoption approving the submittal of the 2020 Transit Grant application.

RESOLUTION NO. 19-103

RESOLUTION APPROVING THE 2020 PUBLIC TRANSIT GRANT APPLICATION

Resolved that the City of Granite Falls enter into an Agreement with the State of Minnesota to provide public transportation service in the City of Granite Falls.

Further resolved that the City of Granite Falls agrees to provide a local share of 20% percent of the total operating cost and 20% of the total capital costs.

Further resolved that the City of Granite Falls authorizes the Mayor and the City Manager to execute the aforementioned Agreement and any amendments thereto.

CERTIFICATION

I hereby certify that the foregoing resolution is a true and correct copy of the resolution presented to and adopted by the Granite Falls City Council at a duly authorized meeting thereof held on the 1st day of July, 2019, as shown by the minutes of said meeting in my possession.

Joan M. Taylor
City Clerk

Notary: _____

With second by Fagnano, the resolution was adopted unanimously.

PRAIRIE FIVE RIDES: Following discussion, B. Peterson introduced a resolution and moved its adoption authorizing the execution of the Agreement between the city and Prairie Five CAC, Inc. to merge Prairie Five RIDES with Heartland Express beginning April 1, 2020.

RESOLUTION NO. 19-104

RESOLUTION AUTHORIZING EXECUTION OF MERGER AGREEMENT WITH PRAIRIE FIVE RIDES

WHEREAS, Prairie Five RIDES will start conducting transit services for the city on April 1, 2020 and will continue to do so as part of the Prairie Five CAC, Inc. under the RIDES Program; and

WHEREAS, Prairie Five RIDES has proposed an agreement to have a complete understanding of what is required by both entities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of the agreement between the city and Prairie Five CAC, Inc. concerning the merger between Heartland Express and Prairie Five RIDES.

Adopted by the city Council this 1st day of July, 2019.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

STREET VACATION: Upon a request received from Richard and Robin West, Galow introduced the following resolution and moved its adoption calling for a public hearing concerning the vacation of a portion of an unnamed street; said hearing to be held Monday, July 15th at 7:30 p.m.

RESOLUTION NO. 19-105

RESOLUTION CALLING PUBLIC HEARING
VACATION OF PORTION OF UNNAMED STREET

WHEREAS, a request to vacate that portion of an unnamed or undesignated street 33 feet in width which lies immediately to the south of and adjacent to Lots 1 and 2 of Block 4 of Baldwin’s Addition to the City of Granite Falls and which lies immediately to the north of and adjacent to Lot 1, Lincoln Addition to the City of Granite Falls.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, that the council will meet on Monday, July 15, 2019 at 7:30 p.m. in the Council Chambers of City Hall to consider the vacation of property described above.

Adopted by the City Council this 1st day of July, 2019.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by B. Peterson, the resolution was adopted unanimously.

MEMORIAL PARK: Staff updated council concerning Phase I and II of the Memorial Park Improvements.

BATH HOUSE LOCATION: Staff advised council that they will be discussing the purchase of the old bath house location from the county which will then be incorporated into Memorial Park.

FLOOD DAMAGE: Council discussed the erosion of property along Prentice due to high waters this spring.

SWIMMING POOL ORDINANCE: Council reviewed potential changes to the city's swimming pool ordinance. There will be further discussion at a later meeting.

SW CORRIDOR TRANSPORTATION COALITION: B. Peterson introduced a resolution and moved its adoption to continue membership in the Southwest Corridor Transportation Coalition.

RESOLUTION NO. 19-106

RESOLUTION AUTHORIZING MEMBERSHIP IN
SOUTHWEST CORRIDOR TRANSPORTATION COALITION

WHEREAS, the Southwest Corridor Transportation Coalition continues to make progress in building support for needed improvements to Highway 5 and 212.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the city to continue its membership in the Southwest Corridor Transportation Coalition with a membership fee of \$1,000 for 2019.

Adopted by the City Council this 1st day of July, 2019.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

COUNCIL: Council discussed the letter of resignation received from Council Member Sarina Otaibi. Following discussion: M/S NORDAUNE/GALOW ACCEPTING THE

RESIGNATION OF COUNCIL MEMBER OTAIBI AND DECLARING A VACANCY ON COUNCIL. Motion carried unanimously.

ADJOURN: M/S/P OTAIBI/NORDAUNE TO ADJOURN at 9:09 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

Total 2XL CORPORATION:	123.28
Total ANDERSON, JON:	75.00
Total ARTIC GLACIER INC:	226.09
Total BENINGA, JOEL:	30.00
Total BISBEE PLUMBING & HEATING:	100.00
Total BNSF RAILWAY COMPANY:	756.29
Total BORDER STATES ELECTRIC SUPPLY:	1,779.99
Total BREDEKEN, HEATHER:	40.00
Total CARL'S BAKERY:	39.60
Total CENTURYLINK:	147.33
Total CHIPPEWA COUNTY:	765.00
Total CINTAS:	219.38
Total CIVIC SYSTEMS:	4,236.00
Total CNH CAPITAL:	61.90
Total COCARD:	204.14
Total COLLECTION BUREAU:	23.24
Total DAMON FARBER LANDSCAPE ARCHITECTS:	3,543.93
Total DANA F. COLE & CO LLP:	310.76
Total DUJININCK BROS. INC.:	1,254.00
Total ENGAN ASSOCIATES:	2,544.08
Total FERGUSON WATERWORKS SUPPLY:	342.98
Total FIRE SAFETY U.S.A.:	105.00
Total GALLS INC.:	115.97
Total GOPHER STATE ONE-CALL:	41.85
Total GRANITE HARDWARE:	1,736.71
Total HAMRE, ROGER:	30.00
Total HAWKINS INC:	4,624.23
Total HEARTLAND PAYMENT SYSTEMS:	275.07
Total HERFINDAHL, ARIE:	30.00
Total HOERNEMANN, PAUL:	50.00
Total HUGHES REAL ESTATE:	50.00
Total JOHNSON, CRYSTAL:	281.88
Total JOHNSON, TERI:	18.00
Total KNAPPER, AMBER:	25.00
Total LEAGUE OF MINNESOTA CITIES:	450.00
Total LOCATORS & SUPPLIES:	334.75
Total LOCHER BROTHERS:	13,718.35
Total MADISON BOTTLING CO.:	10,920.60
Total MAGNUSON, RONALD:	150.00
Total MARCO TECHNOLOGIES LLC:	146.99
Total MARTIN MARIETTA AGGREGATES:	2,556.14
Total MEDIACOM:	69.61

Total MEYER'S REPAIR & TOWING INC:	261.41
Total MINNESOTA VALLEY TECH. INC:	88.90
Total MITLYNG ELECTRIC & REFRIG.:	581.40
Total MN DEPT OF HEALTH-WATER PROTECTION:	1,930.00
Total MN DEPT OF NATURAL RESCOUCES:	19.59
Total MN DEPT OF REVENUE:	47,877.00
Total MN PUBLIC TRANSIT ASSOCIATION:	217.00
Total MN VALLEY TESTING LAB INC.:	330.00
Total MONEY MOVERS:	118.00
Total MVTV:	338.75
Total NCPERS GROUP LIFE INS:	48.00
Total OFFICE OF MN.IT SERVICES:	55.44

Total PETERSON, BRENDA:	1,180.00
Total PICTH'S BODY SHOP:	147.90
Total PIONEERLAND LIBRARY SYSTEM:	1,891.34
Total PLUNKETS PEST CONTROL INC:	85.50
Total POLANSKY, DANIELLE:	146.88
Total POSTMASTER:	1,000.00
Total PRENTICE PLACE COMMONS ASSN:	100.51
Total RECREATION SUPPLY COMPANY:	110.23
Total RODEBERG & BERRYMAN INC.:	11,439.56
Total SENTRY SYSTEMS INC:	113.66
Total SMIGLEWSKI, DAVID:	868.72
Total TAYLOR, JOAN:	33.58
Total THOMA, MARY:	30.00
Total TROY'S ELECTRIC COMPANY:	60.00
Total ULINE:	254.71
Total UPS:	44.49
Total US BANK:	2,045.16
Total VANOVERBEKE,JEFF:	75.00
Total VERIZON WIRELESS:	6,077.18
Total VIKING COCA-COLA BOTTLING CO.:	163.90
Total VISA:	1,728.52
Total WATCH GUARD VIDEO:	75.00
Total WOODS, KEITH:	250.00
Total XPRESS BILL PAY:	250.60
Total ZEE MEDICAL SERVICES:	100.85

Grand Totals: 132,691.92