

OFFICIAL CITY COUNCIL PROCEEDINGS  
REGULAR SESSION  
APRIL 15, 2019

A regular session of the Granite Falls City Council was called to order by Mayor Dave Smiglewski at 7:00 p.m., Monday, April 15<sup>th</sup>, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Steve Nordaune, Brad Peterson, Joe Fagnano and Scott Peterson. Council Member absent: Sarina Otaibi. Staff present: Finance Director Neal Carstensen and City Clerk Joan Taylor. Also in attendance were EDA Director Cathy Anderson, Water Plant Superintendent Chris Anderson, Lance Kalthoff from MnDOT, Dorian Gatchell, Steve Peterson, Michael Felske and Advocate News Editor Kyle Klausing.

CONSENT AGENDA: M/S/P GALOW/NORDAUNE TO APPROVE THE CONSENT AGENDA AS FOLLOWS: Minutes, Bills, Finance Report, Police Chief's Report and Meetings & Events.

HIGHWAY 212 PROJECT: Lance Kalthoff from MnDOT was in attendance to discuss with council the latest revision of the 2020 Highway 212/23 Project. Following a mobility study MnDOT has proposed to create a two-way left turn lane from the eastern end of the Highway 212 bridge to Lincoln Street. They believe this will improve mobility in this area. Council also requested they review the request for a turn lane at the entrance to the Airport.

WESTERN FEST/RIVER SIDE JAM: Dorian Gatchell, Steve Petersen and Michael Felske were in attendance to request use of Sorlien Park again for Western Fest and River Side Jam. Steve Petersen and Michael Felske from Run 2 Remember advised council of their plans to partner with the American Legion to coincide with River Side Jam on August 10<sup>th</sup>. Following discussion M/S NORDAUNE/B. PETERSON AUTHORIZING THE USE OF SORLIEN PARK FOR WESTERN FEST AND RIVER SIDE JAM. Motion carried unanimously by those present.

CHARITABLE GAMBLING: A gambling license application was acknowledged at this time for the Ride 2 Remember to hold raffle on August 10, 2019 at the River Side Jam. Council acknowledged receipt of this application with no waiting period.

PRAIRIE GRASS BURN: Water Plant Superintendent Chris Anderson was in attendance to request permission to burn the prairie grass adjacent to the Hydroelectric Plant. Following his discussion with Fire Chief Opdahl, it was determined that the Fire Department could safely burn the prairie grass. Following further discussion, M/S NORDAUNE/GALOW TO ALLOW THE PRAIRIE GRASS BURN AS REQUESTED. Motion carried unanimously by those present.

REPORTS: The EDA Board report was acknowledged at this time.

CHAMBER OF COMMERCE: EDA Director Cathy Anderson advised council of the EDA’s approval for the EDA to partner with the Granite Falls Chamber of Commerce. After review and discussion regarding the Memorandum of Understanding, it was the consensus of council approving this partnership.

PROJECTOR: As we have had problems with the current project in the Council Chambers, EDA Director Cathy Anderson asked council permission to order a new projector. Following discussion, Nordaune introduced a resolution and moved its adoption waiving calling for quotes and approving the purchase of a new projector for the Council Chambers at a cost not to exceed \$2,399.

RESOLUTION NO. 19-56

RESOLUTION WAIVING CALLING FOR QUOTE AND PURCHASE COUNCIL CHAMBERS PROJECTOR

WHEREAS, staff is recommending the replacement of the projector in the Council Chambers; and

WHEREAS, it being in the best interest of the city to expedite the purchase and installation of a Council Chambers projector, it has been recommended that council waive calling for quotes and purchase an Epson Home Cinema 5040 UBE Projector in an amount not to exceed \$2,399.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, waiving calling for quotes to purchase a Council Chambers projector in an amount not to exceed \$2,399.

Adopted by the City Council this 15<sup>th</sup> day of April, 2019.

David Smiglewski  
Mayor

ATTEST:  
Joan M. Taylor  
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

DOWNTOWN DESIGN STANDARDS: EDA Director Anderson also discussed with council the development of Downtown Design Standards which when finalized will be brought before council for approval.

REPORTS: The Hospital Board report was acknowledged at this time.

LENDING LIBRARY: Council reviewed a request from Reading Between the Wines Book Club that would like to place a lending library in memory of Liz DeBlieck at the corner of Prentice Street and 9<sup>th</sup> Avenue. Following discussion it was the consensus of council to find a secondary location to place the lending library.

DELINQUENT ACCOUNTS: Upon the recommendation of the city attorney, Nordaune introduced the following resolution and moved its adoption discontinuing active collection of delinquent accounts.

RESOLUTION NO. 19-57

RESOLUTION DISCONTINUING ACTIVE COLLECTION  
OF CERTAIN ACCOUNTS RECEIVABLE

WHEREAS, the city auditors have recommended that the city discontinue active collection of certain accounts receivables.

GREEN ESTATE, CHARLES	Water on fee	\$ 20.00
	Baseball field	
VFW POST 3871 C/O MATT MARTIN	lease	\$ 1,000.00
XCEL	Fire call	\$ 1,616.00
XCEL	Bulk Water	\$ 21.27
7TH AVE BOWL	Liquor license	\$ 1,100.00
	Baseball field	
GRANITE FALLS BASEBALL ASSN.	lease	\$ 1,500.00
CORNER, JEREMY	Bulk water	\$ 34.81
OLSON, AMBER	Water on fee	\$ 20.00
BARTUNEK, MELANIE	Mowing/Trimming	\$ 350.00
HALL, JON	Fire call	\$ 2,040.00
HALL, JON	Water on fee	\$ 20.00
MONZON, MOLLY	Fire call	\$ 755.00
BRUFLAT, JOEL	Fire call	\$ 675.00
ANDERSON, AMBER	Water on fee	\$ 20.00
GRANITE GRINDER & CAFE	Fire call	\$ 595.00
TERRA, JERRY & SARA	Bulk Water	\$ 334.99
CANNING, MAX	Mowing/Trimming	\$ 60.00
CANNING, MAX	Water on fee	\$ 20.00
BLUE, KATIE	Fire call	\$ 500.00
PETERSON, JOSH	Mowing/Trimming	\$ 160.00
CLOUSE, BRADLEY	Mowing/Trimming	\$ 40.00
BLUE, AMANDA	Fire call	\$ 500.00
COOK, JOHN & SARAH	Fire call	\$ 645.00
IZAGUIRRE, DWIGHT & AMANDA	Fire call	\$ 505.00

MOEN, JEREMY	Pet boarding	\$ 45.00
LOPEZ, MARTIN	Pet boarding	\$ 240.00
PYHTILA, COREY & VESTA	Mowing/Trimming	\$ 50.00
VAUGHN, LINDA	Fire call	\$ 572.50
ATKINSON, JASON	Fire call	\$ 500.00
HOWELL SR, HERBERT	Fire call	\$ 927.00
MORALES, STEVE	Fire call	\$ 250.00
	Turbine project	
CARR COMPANY, ROBERT L.	breakage	\$ 1,576.40
KNAPP, JOEL	Fire call	\$ 661.00
ELTON, LANCE	Mowing/Trimming	\$ 475.00
CEIT MFG INC.	Door replacement	\$ 542.84
CORTEZ, EPIFANIA A.	Fire call	\$ 500.00
NOTCH, MCKENZIE MICHAEL	Fire call	\$ 565.00
BLUE, ANTHONY	Fire call	\$ 705.00
COURTNEY, IAN	Fire call	\$ 580.00
PERRY, KAREN	Fire call	\$ 520.00
SYRING, DAVID	Fire call	\$ 620.00
TONY'S OUTDOOR SERVICES	Bulk Water	\$ 1.70
LYNNE, JEREMY	Fire call	\$ 570.00
CANATSEY, KATIE	Fire call	\$ 515.00
KOVAR, NICOLE	Mowing/Trimming	\$ 150.00
JENSVOLD, ELEANOR	Mowing/Trimming	\$ 75.00
KERKHOFF REAL ESTATE	Water on fee	\$ 20.00
LANG, MICHAEL	Fire call	\$ 895.00
DOUGLAS, JOE	Fire call	\$ 500.00
GARRETT, KATHERINE	Fire call	\$ 710.00
COIL, BRADLEY JOHN	Fire call	\$ 625.00
LUEPKE, JORDAN	Fire call	\$ 600.00
		\$ 26,523.51

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, discontinuing active collection efforts of the above listed accounts in the total amount of \$26,523.51.

Adopted by the City Council this 15<sup>th</sup> day of April, 2019.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by B. Peterson, the resolution was adopted unanimously by those present.

Following discussion it was the consensus of council to have the city attorney modify the lease with the Baseball Association to show that the lease payments are covered by in-kind work.

**2019 STREET/UTILITY IMPROVEMENTS:** Nordaune introduced the following resolution and moved its adoption calling for bids for the 2019 Street and Utility Improvement; said bids to be due May 28<sup>th</sup> to be considered by council at its June 3<sup>rd</sup> meeting.

RESOLUTION NO. 19-58

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND  
ORDERING ADVERTISEMENT FOR BIDS

WHEREAS, the city engineers have prepared final plans and specifications for the construction of the 2019 Street and Utility Improvements and such plans have been presented to council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA:

1. Such plans and specifications are hereby approved and ordered placed on file in the office of the city clerk.
2. The city clerk shall prepare and cause to be inserted in the official newspaper and in the construction bulletin an advertisement for bids upon the making of such improvements under such approved plans and specifications.

The advertisement shall be published in each of said publications at least once not less than three weeks before the date set for opening bids, shall specify the work to be done, shall state that the bids will be publically opened on May 28, 2019 at 2:00 p.m. in the Council Chambers of City Hall, and that no bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for 5% of the amount of such bid.

Adopted by the City Council this 15<sup>th</sup> day of April, 2019.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

DISEASED ELM TREE REMOVAL: Nordaune introduced the following resolution and moved its adoption calling for quotes for the 2019 Diseased Elm Tree Removal Program; said quotes to be received by May 16<sup>th</sup> to be considered by council at its May 20<sup>th</sup>.

RESOLUTION NO. 19-59

RESOLUTION SOLICITING QUOTES FOR  
REMOVAL OF DISEASED ELM TREES

WHEREAS, contractors are needed to remove diseased elm trees from boulevards and private properties following the markings by the city forester during the 2019 growing season; and

WHEREAS, it has been recommended to request a “per-inch” quote for the cutting of diseased elm trees.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, soliciting quotes on a “per-inch” basis for cutting of diseased elm trees for the 2019 growing season, with quotes to be received until 2:00 p.m. on May 16, 2019 to be considered by council at its May 20<sup>th</sup> meeting.

Adopted by the City Council this 15<sup>th</sup> day of April, 2019.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by B. Peterson, the resolution was adopted unanimously by those present.

LIQUID CO<sub>2</sub>: Fagnano introduced the following resolution and moved its adoption soliciting quotes for the purchase of Liquid CO<sub>2</sub> for the Water Treatment Plant; said bids to be due on May 16<sup>th</sup> to be considered by council at its May 20<sup>th</sup> meeting.

RESOLUTION NO. 19-60

RESOLUTION SOLICITING QUOTES FOR  
PURCHASE OF LIQUID CARBON DIOXIDE

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, soliciting quotes for the purchase and delivery of liquid carbon dioxide, with quotes to be received no later than 2:15 p.m., Thursday, May 16<sup>th</sup> to be considered by council at its May 20<sup>th</sup> meeting.

Adopted by the City Council this 15<sup>th</sup> day of April, 2019.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

VOLSTEAD HOUSE: Following review of the two proposals received to complete engineering services to inspect and recommend repairs to the Volstead House, B. Peterson introduced a resolution and moved its adoption accepting the proposal received from Engan Associates in the amount of \$10,000.

RESOLUTION NO. 19-61

RESOLUTION ACCEPTING RFP FOR ENGINEERING SERVICES  
VOLSTEAD HOUSE REPAIRS

WHEREAS, pursuant to Resolution 19-6 council authorized execution of the Minnesota Historical & Cultural Heritage Grant Agreement between the city and the Minnesota Historical Society in the amount of \$17,500 to assist the city with engineering services for the Volstead House; and

WHEREAS, pursuant to Resolution 19-7 council requested proposals for professional engineering services to inspect and recommend repairs to the Volstead House; and

WHEREAS, the following proposals were received:

Claybaugh Preservation Architecture, Inc., Taylors Falls, MN	\$17,500
Engan Associates, Willmar, MN	\$10,000

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the RFP received from Engan Associates in the amount of \$10,000.

Adopted by the City Council this 15<sup>th</sup> day of April, 2019.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by S. Peterson, the resolution was adopted unanimously by those present.

ROAD & TRANSIT FUNDING: Nordaune introduced the following resolution and moved its adoption requesting the Minnesota Legislature to pass and Governor Tim Walz to sign a comprehensive and balanced transportation funding package.

**RESOLUTION NO. 19-62**

**A RESOLUTION REQUESTING  
COMPREHENSIVE ROAD AND TRANSIT FUNDING**

**WHEREAS**, all Minnesota communities benefit from a sound, efficient, and adequately funded transportation system that offers diverse modes of travel; and

**WHEREAS**, the integrity of Minnesota's transportation infrastructure is dependent upon long-term planning and ongoing maintenance, both of which require dedicated and sustainable revenue sources; and

**WHEREAS**, current funding for roads, bridges, and transit systems across all government levels in Minnesota is inadequate, and this under-investment diminishes quality of life for Minnesota residents and hinders Minnesota's progress as a national business, economic, and civic leader; and

**WHEREAS**, Minnesota's transportation system is failing to meet the capacity needs necessary to sustain population growth and promote economic development; and

**WHEREAS**, many rural roads are not built to modern safety standards and are not meeting the needs of industries that depend on the ability to transport heavy loads; and



**WHEREAS**, insufficient state funding has delayed regionally significant road construction and reconstruction projects across Minnesota; and

**WHEREAS**, transportation infrastructure maintenance and improvement costs significantly contribute to rising property taxes; and

**WHEREAS**, for every one dollar spent on maintenance, a road authority—and therefore taxpayers—save seven dollars in repairs; and

**WHEREAS**, Minnesota contains over 141,000 miles of roadway, and over 22,500 miles—or 16 percent—are owned and maintained by Minnesota’s 853 cities; and

**WHEREAS**, almost 85 percent of all municipal streets are not eligible for dedicated Highway User Tax Distribution Fund dollars; and

**WHEREAS**, the more than 700 Minnesota cities with populations below 5,000 are ineligible for dedicated Highway User Tax Distribution Fund dollars, but have benefitted from the creation of the Small Cities Assistance Account; and

**WHEREAS**, city streets are a separate but integral piece of the network of roads supporting movement of people and goods; and

**WHEREAS**, existing funding mechanisms, such as Municipal State Aid (MSA), property taxes, and special assessments, have limited applications, leaving cities under-equipped to address growing needs; and

**WHEREAS**, city cost participation in state and county highway projects diverts resources from city-owned streets; and

**WHEREAS**, maintenance costs increase as road systems age, and no city—large or small—is spending enough on roadway capital improvements to maintain a 50-year lifecycle; and

**WHEREAS**, cities need greater resources, including an additional dedicated state funding source for transportation, and flexible policies to meet growing demands for street improvements and maintenance.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GRANITE FALLS** that this Council requests that the Minnesota Legislature pass and Governor Tim Walz sign a comprehensive and balanced transportation funding package that permanently increases dedicated funding for transportation; and

**BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF GRANITE FALLS** that this Council defines a comprehensive and balanced transportation funding package as an initiative that permanently increases dedicated funding for state and local road and transit systems in Greater Minnesota and the Metropolitan Area.

**BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF GRANITE FALLS** that this Council requests an omnibus transportation funding bill that provides additional dedicated state funding for city streets, including funding that can be used for non-MSA city street maintenance, construction, and reconstruction.

**ADOPTED** by the City Council of Granite Falls, Minnesota on the 15<sup>th</sup> day of April, 2019.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

MEMORIAL PARK: Council received an update relative to Memorial Park Improvements.

M/S/P NORDAUNE/S. PETERSON TO ADJOURN at 8:07 p.m.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

**BILLS PAID:**

Total ABDO EICK & MEYERS:	6,692.00
Total ADVOCATE-TRIBUNE:	1,222.38
Total AG WATER MANAGEMENT:	1,475.00
Total ALEX AIR APPARATUS:	79.00
Total ALMICH'S MARKET:	205.06
Total AMARIL UNIFORM CO:	451.13
Total AMERICAN WELDING & GAS INC:	86.17
Total ARTIC GLACIER INC:	33.76
Total AUS, JOHN:	75.00
Total AUS, NANCY:	100.00
Total BAKER BROS. CONSTRUCTION INC.:	5,422.50
Total BARR ENGINEERING CO.:	14,172.50
Total BEVERAGE WHOLESALERS:	374.06
Total BORDER STATES ELECTRIC SUPPLY:	692.53
Total BROTHERS FIRE PROTECTION CO:	175.00
Total CARLOS CREEK WINERY:	138.00
Total CENTRAL MN MUNICIPAL POWER:	106,235.64
Total CHAPPELL CENTRAL:	236.00

Total CHIPPEWA COUNTY:	121.75
Total CINTAS:	110.16
Total CITIZENS ALLIANCE BANK:	5,352.85
Total CNH CAPITAL:	123.00
Total CRYSTEEL TRUCK EQUIPMENT:	82.00
Total DAN'S SHOP INC:	17.92
Total DAVE'S ELECTRIC MOTOR CO:	31.92
Total DEPARTMENT OF ENERGY:	19,363.53
Total EARL F. ANDERSEN:	1,745.44
Total EHLERS & ASSOCIATES INC.:	200.00
Total EXCEL OVERHEAD DOOR:	127.90
Total FARMERS UNION OIL CO.:	5,960.76
Total FIELD, CAREY:	340.67
Total FRANSEN, HALLIE:	33.00
Total FRENCH GLASS & SPECIALTY:	4,761.00
Total GALLS INC.:	179.94
Total GOPHER STATE ONE-CALL:	18.90
Total GRAINGER INC, WW:	69.48
Total GRANITE FALLS AUTO PARTS:	773.96
Total GRANITE FALLS BANK:	4,071.73
Total GRANITE FALLS CONSTRUCTION CO:	131.00
Total GRANITE FALLS TOWNSHIP:	253.23
Total GRANITE TRUE VALUE:	41.99
Total GRAYMONT CAPITAL INC:	4,279.36
Total GREAT PLAINS GAS CO.:	7,898.03
Total HAWKINS INC:	2,191.74
Total HOERNEMANN, PAUL:	50.00
Total HOLMSTROM & KVAM PLLP:	12,540.50
Total ISFELD, STAND:	412.50
Total JOHNSON BROS WHOLESALE LIQUOR:	4,445.71
Total KDMA-AM:	99.00
Total KEELER-AUS, RAE ANN:	800.00
Total LEAGUE OF MINNESOTA CITIES:	505.00
Total LEAGUE OF MN CITIES INS TRUST:	4,005.00
Total LEE'S AUTO & DIESEL:	140.22
Total LIGHT FUND:	244.49
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Total LINCOLN PIPESTONE RURAL WATER:	42.66
Total LOCHER BROTHERS:	9,567.00
Total MACQUEEN EMERGENCY GROUP:	203.68
Total MADDEN GALANTER HANSON LLP:	48.00
Total MADISON BOTTLING CO.:	2,464.90
Total MARSHALL NORTHWEST PIPE:	399.53
Total MARTIN MARIETTA AGGREGATES:	722.36
Total MEYER'S REPAIR & TOWING INC:	615.19
Total MN DEPT OF ECONOMIC SECURITY:	190.11
Total MN DPT OF LABOR & INDUSTRY:	100.00
Total MN MUNICIPAL UTILITIES ASSN:	4,834.56
Total MN VALLEY COOPERATIVE:	1,249.18
Total MN VALLEY TESTING LAB INC.:	341.00
Total MN WEST COLLEGE:	458.00
Total MUNICIPAL EMERGENCY SERVICES:	31.06
Total NORTH CENTRAL INTERNATIONAL INC:	3,028.17
Total OFFICE DEPOT:	409.97
Total PHILLIPS WINE & SPIRITS CO.:	1,783.13
Total PICT'S BODY SHOP:	1,000.00
Total PLUNKETS PEST CONTROL INC:	304.59
Total RECREATION SUPPLY COMPANY:	233.23
Total SAWMILL, THE:	63,695.71
Total SMIGLEWSKI, DAVID:	171.68

Total SOUTHERN WINE & SPIRITS OF MN:	4,696.61
Total STEINBACH, GENE:	55.00
Total STENGEL, ROB:	1,536.60
Total SW-WC SERVICE COOPERATIVES:	37,282.00
Total T.A. LAURITSEN SEPTIC & DRAIN:	175.00
Total UPS:	32.71
Total VESSCO INC.:	1,600.00
Total WALDNER, REVA:	150.00
Total WATER CONSERVATION SERVICE INC:	1,030.75
Total WEST CENTRAL FIREFIGHTERS:	55.00
Total WEST CENTRAL SANITATION:	367.79
Total WESTERN FEST:	600.00
Total WINE MERCHANTS:	125.00
Total XCEL ENERGY:	1,400.58
Total XEROX CORPORATION:	97.59
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Grand Totals:	360,487.75