

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
MARCH 18, 2019

A regular session of the Granite Falls City Council was called to order by Mayor Dave Smiglewski at 7:00 p.m., Monday, March 18th, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Nordaune, Brad Peterson, Joe Fagnano and Scott Peterson. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Joan Taylor. Also in attendance were City Engineer Mike Amborn, City Auditors Justin Nilson and Jean McGann and Advocate Tribune News Editor Kyle Klausing.

CONSENT AGENDA: M/S/P NORDAUNE /GALOW TO APPROVE THE CONSENT AGENDA AS FOLLOWS: Minutes, Bills, Building Inspector's Report, Finance Report, Police Chief's Report and Meetings & Events.

FINANCIAL MANAGEMENT PLAN: City Auditors Justin Nilson and Jean McGann were in attendance to review with council the city's Financial Management Plan.

PUBLIC HEARING: A duly advertised hearing for the proposed 2019 Street & Utility Improvement Program was called to order by Mayor Smiglewski at 7:27 p.m. with a few residents in attendance. Mike Amborn from the city engineer's office presented an overview of the proposed improvements. Following discussion concerning the improvements and the city's assessment policy and all those present afforded an opportunity to present their views and objections to the making of said improvements, the hearing was closed at 7:58 p.m.

Following discussion Nordaune introduced a resolution and moved its adoption ordering the 2019 Street & Utility Improvements as presented and directing the city engineer to prepare the final plans and specifications.

RESOLUTION NO. 19-40

RESOLUTION ORDERING 2019 STREET AND UTILITY IMPROVEMENTS
AND DIRECTING PREPARATION OF FINAL PLANS AND SPECIFICATIONS

WHEREAS, after due Notice of Public Hearing on the street and utility improvements for the City of Granite Falls, Minnesota, hearing on said improvements was duly held and the Council heard all persons desiring to be heard on the matter and fully considered the same; and

WHEREAS, at said hearing there was available a reasonable estimate of the amount to be assessed and a description of the methodology, in the form attached hereto as Exhibit A:

NOW THEREFORE, BE IT RESOLVED by the City Council of Granite Falls, Minnesota as follows:

1. Said improvements are necessary, cost-effective, and feasible as detailed in the feasibility report.
2. It is advisable, expedient and necessary that said improvements as described in the Notice of Hearing thereon be constructed, and the same are hereby ordered made.
3. The improvements described in said Notice of Hearing are hereby designated and shall be known as 2019 Street and Utility Improvements.
4. The consulting engineers, Rodeberg & Berryman, are hereby directed to prepare final plans and specifications for said improvements.

5. The City Council declares its official intent to reimburse itself for the costs of the improvements from the proceeds of tax-exempt bonds.
6. The City Council shall let the contract for all or part of the work for said improvements or order all or part of the work done by day labor or otherwise as authorized by Minnesota Statutes, Section 429.011 to 429.111 within one year of the date of this resolution ordering said improvements.

Adopted by the City Council this 18th day of March, 2019.

David Smiglewski
Mayor

ATTEST:
Joan M. Taylor
City Clerk

PROPOSED IMPROVEMENTS

Project 1 – 7th Avenue, from 17th Street to 18th Street

Proposed improvements would involve complete reconstruction which includes excavation, geotextile fabric, aggregate base, new curb & gutter and bituminous surfacing to the existing street width of 42 feet. Edge drains are also proposed to help with subsurface drainage to address the wet soils.

The road is proposed to be built to a 9-ton design:

- 18” Aggregate Base, Class 5
- 6” Bituminous surfacing

The assessments associated with this project will be based on standard construction:

- 12” Aggregate Base, Class 5
- 3.5” Bituminous surfacing
- 36-foot street width

Estimated Project 1 Cost:

\$ 285,000

Estimated Assessments:

Street:

Curb & Gutter:

\$ 55.00 / L.F.

6.50 / L.F.

Total Estimated Assessment:

\$ 61.50 / L.F.

Project 2 – 17th Street, from 8th Avenue to 7th Avenue

Proposed improvements would involve complete reconstruction which includes excavation, geotextile fabric, aggregate base, new curb & gutter and bituminous surfacing to the existing street width of 42 feet. Edge drains are proposed here as well to help with subsurface drainage.

The road is proposed to be built to a 9-ton design:

- 18” Aggregate Base, Class 5
- 6” Bituminous surfacing

The assessments associated with this project will be based on standard construction:

- 12” Aggregate Base, Class 5
- 3.5” Bituminous surfacing
- 36-foot street width

Estimated Project 2 Cost:

\$ 194,000

Estimated Assessments:

Street:

\$ 55.00 / L.F.

Curb & Gutter:

6.50 / L.F.

Total Estimated Assessment:

\$ 61.50 / L.F.

Project 3 – 18th Street (Project Turnabout Entrance)

Proposed improvements would include removing the existing bituminous surface, shaping the existing base, and placing new bituminous.

Estimated Project 3 Cost:

\$ 25,000

Estimated Assessments:

Non-assessed, this project is presumably a maintenance project.

Project 4 – 5th Avenue, from Prentice Street to 2nd Street

Proposed improvements would include a 1.5-inch mill and overlay. Displaced or broken curb and gutter sections will be repaired prior to bituminous placement.

Estimated Project 4 Cost:

\$ 43,000

Estimated Assessments:

Mill & Overlay:

\$ 14.50 / L.F.

Project 5 – Prentice Street, from Oak Street to Recreation Drive

Proposed improvements would include a 1.5-inch mill and overlay. Displaced or broken curb and gutter sections will be repaired prior to bituminous placement.

Estimated Project 5 Cost:

\$ 31,500

Estimated Assessments:

Mill & Overlay:

\$ 14.50 / L.F.

Project 6 – 3rd Street, from 5th Avenue to 6th Avenue

Proposed improvements would involve complete reconstruction which includes excavation, geotextile fabric, aggregate base, new curb & gutter and bituminous surfacing. The existing street width is 40 feet and proposed improvements would be to change this to 36 feet.

This segment has also been identified as a location where no watermain exists, and that a watermain loop would be beneficial to improving water flows and availability. The watermain loop improvements would not be assessed.

Estimated Project 6 Cost:

\$ 159,000

Estimated Assessments:

Street:

\$ 55.00 / L.F.

Curb & Gutter:

6.50 / L.F.

Total Estimated Assessment:

\$ 61.50 / L.F.

Project 7 – Recreation Drive, from Prentice Street to 3rd Street

Proposed improvements would include a 1.5-inch mill and overlay. These improvements would include paving most of the parking lot area at the softball field.

Estimated Project 7 Cost:	\$ 113,000
Estimated Assessments:	
Mill & Overlay:	\$ 14.50 / L.F.

Project 8 – Short Street, at the Dee Street Intersection

Proposed improvements would include improving the drainage for this intersection in addition to a patch in the roadway.

Estimated Project 8 Cost:	\$ 17,500
Estimated Assessments:	
Non-assessed, this project is presumably a city maintenance project.	

Project 9 – Jefferson Avenue, from Highway 212 to Park Street

Proposed improvements would involve complete reconstruction which includes excavation, geotextile fabric, aggregate base, new curb & gutter and bituminous surfacing. The proposed street width is proposed to be changed to 36 feet from the existing 40 feet.

Estimated Project 9 Cost:	\$ 99,000
Estimated Assessments:	
Street:	\$ 55.00 / L.F.
Curb & Gutter:	6.50 / L.F.
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Total Estimated Assessment:	\$ 61.50 / L.F.

Estimated Total Cost, Projects 1 – 9: \$ 967,000

With second by B. Peterson, the resolution was adopted unanimously.

REPORTS: The EDA Board report, Hospital Board report and Charter Commission report were acknowledged at this time.

LICENSES: M/S NORDAUNE/PETERSON TO APPROVE RENEWAL OF AN ON-SALE LIQUOR LICENSE TO AMERICAN LEGION POST #69 dba VETERANS LOUNGE, FOR THE TERM MAY 1, 2019 THROUGH APRIL 30, 2020. Motion carried unanimously.

M/S NORDAUNE/S. PETERSON TO APPROVE RENEWAL OF AN ON-SALE LIQUOR LICENSE TO BLUENOSE GOPHER BREWERY FOR THE TERM MAY 1, 2019 THROUGH APRIL 30, 2020. Motion carried unanimously.

M/S FAGNANO/GALOW TO APPROVE RENEWAL OF AN ON-SALE LIQUOR LICENSE TO CARI CORP, INC., dba DALLAS II, FOR THE TERM MAY 1, 2019 THROUGH APRIL 30, 2020. Motion carried unanimously.

M/S B. PETERSON/NORDAUNE TO APPROVE RENEWAL OF AN ON-SALE LIQUOR LICENSE TO JS VENTURES LLC dba GRANITE BOWL, FOR THE TERM MAY 1, 2019 THROUGH APRIL 30, 2020. Motion carried unanimously.

M/S FAGNANO/NORDAUNE TO APPROVE RENEWAL OF AN ON-SALE LIQUOR LICENSE TO TOLLEY’S BAR & GRILL LLC, FOR THE TERM MAY 1, 2019 THROUGH APRIL 30, 2020. Motion carried unanimously.

BRIDGE LIGHTING REQUEST: M/S NORDAUNE/B. PETERSON TO APPROVE THE BRIDGE LIGHTING REQUEST SUBMITTED BY BLUENOSE GOPHER BREWERY. Motion carried unanimously.

TEMPORARY LIQUOR LICENSE: Following discussion, M/S NORDAUNE/S. PETERSON TO APPROVE A TEMPORARY LIQUOR LICENSE TO BLUENOSE GOPHER BREWERY FOR THEIR LICENSE TO EXTEND TO A FENCED-IN AREA AT THE REAR OF THE BUILDING FOR THEIR GRAND OPENING EVENT. Motion carried unanimously.

MEMORIAL PARK: Council reviewed a proposal received from Bonnema, Runke, Stern, Inc. to do a complete survey of Memorial Park and 14th Avenue in an amount not to exceed \$10,000. Following discussion, Nordaune introduced a resolution and moved its adoption waiving calling for proposals and accept the proposal received from Bonnema, Runke, Stern, Inc. to complete these surveys.

RESOLUTION NO. 19-41

RESOLUTION ACCEPTING PROPOSAL FOR SURVEYING SERVICES –
MEMORIAL PARK & 14TH AVENUE

WHEREAS, pursuant to Resolution No. 18-107 council accepted the proposal received from Damon Farber Landscape Architects to provide architectural services to complete the Memorial Park Improvements; and

WHEREAS, Bonnema Runke Stern, Inc. has submitted a proposal to complete surveying services relative to a complete survey of Memorial Park and to also a survey of 14th Avenue for a total cost not to exceed of \$10,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Bonnema Runke Stern, Inc. in an amount not to exceed \$10,000 to complete the surveying services for Memorial Park and 14th Avenue.

Adopted by the City Council this 18th day of March, 2019.

David Smiglewski
Mayor

ATTEST:
Joan M. Taylor
City Clerk

With second by B. Peterson, the resolution was adopted unanimously.

ROOF REPLACEMENT: Pursuant to Resolution No. 19-17 one bid was received from West Central Roofing in the total amount of \$73,713.81 plus \$4.50 per square foot for removal of wet or damaged insulation to replace the roofs on the Library and the old Electric Department Building. Following discussion, Galow introduced a resolution and moved its adoption accepting the bid received from West Central Roofing.

RESOLUTION NO. 19-42

RESOLUTION ACCEPTING BID FOR REPLACEMENT OF THE
LIBRARY ROOF AND ELECTRIC DEPARTMENT ROOF

WHEREAS, pursuant to Resolution No. 19-17 council called for bids for replacement of the roof at the old Electric Department Building and the Library building; and

WHEREAS, the following bids were due to be received by 2:00 p.m. Thursday, August 16th:

	Library	Electrical Department	
Library/Electric Roof			
West Central Roofing	\$56,475.24	\$22,238.57	Plus \$4.50 /sq.ft. for removal of wet or damaged insulation

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the bid received from the West Central Roofing for replacement of the Electric Department roof and the Library roof for the total amount not to exceed \$78,713.81 plus \$4.50/ sq.ft. for removal of wet or damaged insulation.

Adopted by the City Council this 18th day of March, 2019.

David Smiglewski
Mayor

ATTEST:
Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

STREET DEPARTMENT: Following discussion and upon the recommendation of Public Works Director Anderson, Nordaune introduced a resolution and moved its adoption accepting the quote received from United Rentals to purchase used shoring in the amount of \$3,829.

RESOLUTION NO. 19-43

RESOLUTION ACCEPTING QUOTE FOR THE PURCHASE OF SHORING – STREET DEPARTMENT

WHEREAS, pursuant to Resolution No. 19-5 council called for quotes for purchase of shoring for the Street Department; and

WHEREAS, only one quote was received which was from United Rental Trench Safety for purchasing used shoring in the amount of \$3,829; and

WHEREAS, the city did receive grant funds from the Department of Labor in the amount of \$1,914.50 to purchase this equipment with the remaining amount to come from the Public Works Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the quote received from United Rental Trench Safety for the purchase of this safety equipment in the amount of \$3,829.

Adopted by the City Council this 18th day of March, 2019.

David Smiglewski
Mayor

ATTEST:
Joan M. Taylor
City Clerk

With second by B. Peterson, the resolution was adopted unanimously.

GRANITE AREA ARTS COUNCIL: Galow introduced a resolution and moved its adoption approving a donation of \$1,500 for calendar year 2019 to the Granite Area Arts Council.

RESOLUTION NO. 19-44

RESOLUTION APPROVING DONATION
TO GRANITE AREA ARTS COUNCIL

WHEREAS, the Granite Area Arts Council has requested financial assistance for the 2019 budget year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving a donation of \$1,500 for calendar year 2019 to the Granite Area Arts Council.

Adopted by the City Council this 18th day of March, 2019.

David Smiglewski
Mayor

ATTEST:
Joan M. Taylor
City Clerk

With second by B. Peterson, the resolution was adopted unanimously.

GRANITE FALLS HEALTH: Council reviewed a request received from Granite Falls Health for a donation from the city to be used to purchase a new transport bus. Following discussion it was the consensus of council to explore further this donation request and bring it back to council at its next meeting.

MEMORIAL PARK PHASE III: Damon Farber Landscape Architects has submitted a proposal for architectural services relative to Phase III Improvements in an amount not to exceed \$2,500. Following discussion, Galow introduced a resolution and moved its adoption accepting the proposal as submitted by Damon Farber.

RESOLUTION NO. 19-45

RESOLUTION ACCEPTING PROPOSAL FOR
ARCHITECTURAL SERVICES –
MEMORIAL PARK PHASE III IMPROVEMENTS

WHEREAS, Damon Farber Landscape Architects has submitted a proposal for architectural services relative to Phase III Improvements for Memorial Park development of a package for the RFP which will include available background information, a description of the project’s previous, current and proposed phases, and required responsibilities and qualifications of the proposing firm for the Shelter House rehabilitation project in an amount not to exceed \$2,500.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Damon Farber Landscape Architects in an amount not to exceed \$2,500 to provide services described above to complete Phase III Improvements to Memorial Park.

Adopted by the City Council this 18th day of March, 2019.

David Smiglewski
Mayor

ATTEST:
Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

AIRPORT: B. Peterson introduced the following resolution and moved its adoption accepting the offer received from Hollis Weber to cut and bail the grass areas adjacent to the runway for the 2019 and 2020 growing season.

RESOLUTION NO. 19-46

RESOLUTION ACCEPTING OFFER FOR
CUTTING & BAILING GRASS AREAS - AIRPORT

WHEREAS, Hollis Weber has submitted an offer to cut and bail the grass areas outside of the 125’ setback from the airport runway centerline and is proposing to make a \$125 donation towards airport maintenance; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNNESOTA, accepting Hollis Weber’s offer to cut and bail the grass areas adjacent to the airport runway during the 2019 and 2020 growing seasons.

Adopted by the City Council this 18th day of March, 2019.

David Smiglewski
Mayor

ATTEST:
Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

EASEMENT: The Minnesota Department of Transportation has requested a temporary easement of city property adjacent to Highway 23 which will result in a temporary occupancy in order to complete culvert work along the east side of TH 23. Following discussion B. Peterson introduced a resolution and moved its adoption approving the temporary easement as requested by MnDOT.

RESOLUTION NO. 19-47

RESOLUTION GRANTING TEMPORARY EASEMENT TO THE
MINNESOTA DEPARTMENT OF TRANSPORTATION

WHEREAS, in order to complete culvert work on TH 23 a temporary easement has been requested by the Minnesota Department of Transportation; and

WHEREAS, this temporary easement is shown in Exhibit A attached hereto; and

WHEREAS, the temporary easement will be used to allow construction equipment room to excavate for a proposed culver end; and

WHEREAS, this temporary easement may be considered a temporary occupancy of Section 4(f) lands per Federal Register Rules and Regulations 23 CFR 7774.12(d); however, the temporary occupancy may not constitute a Section 4(f) use when all conditions of the agreement are satisfied.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving the temporary easement to the Minnesota Department of Transportation as requested.

Adopted by the City Council this 18th day of March, 2019.

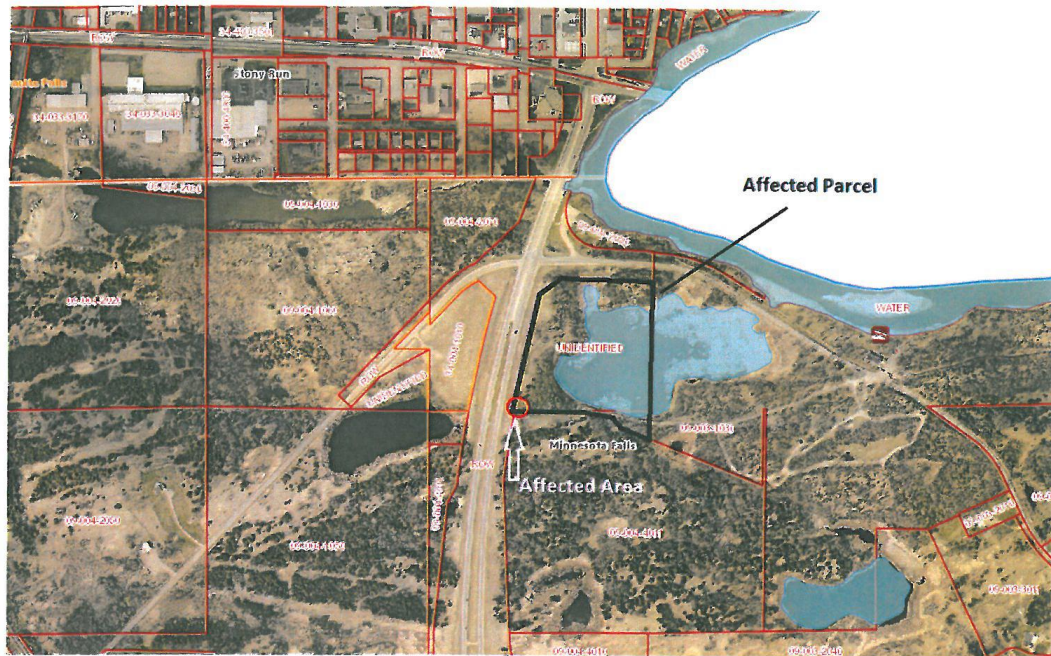
David Smiglewski
Mayor

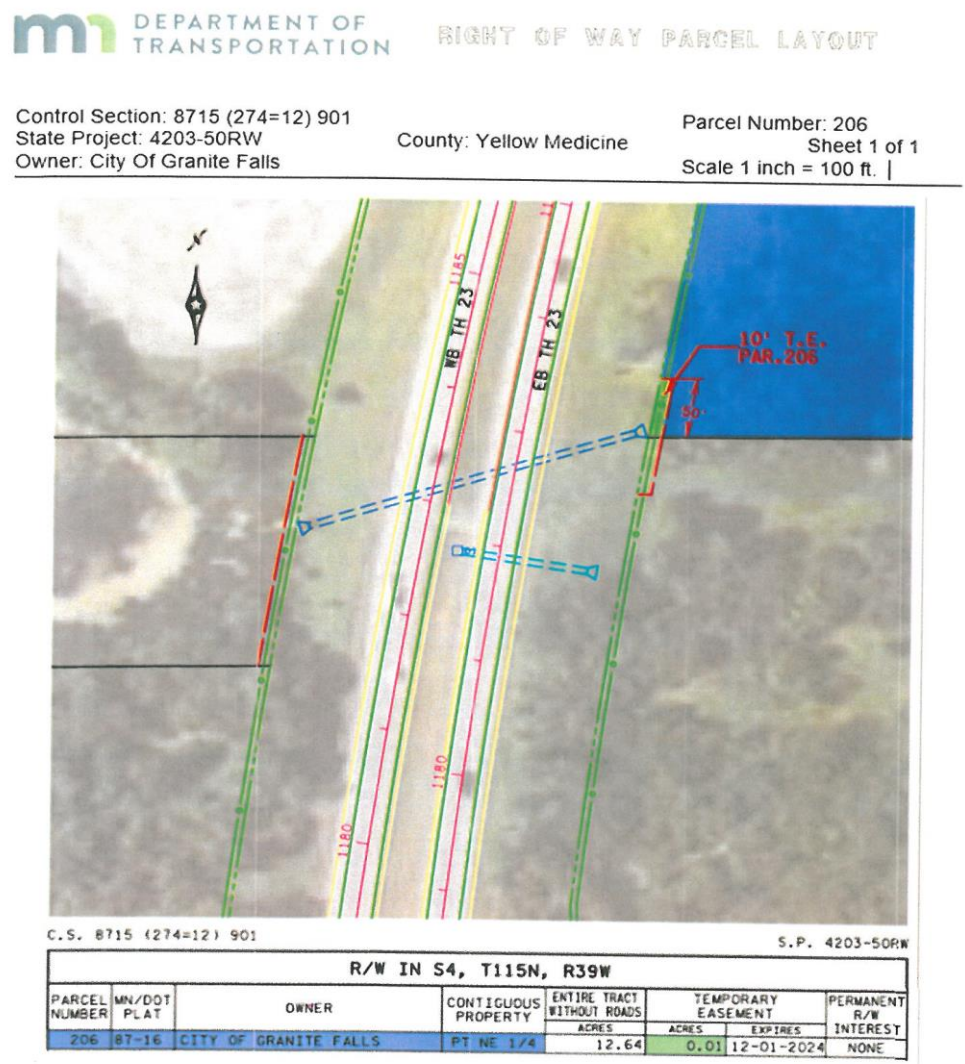
ATTEST:

Joan M. Taylor
City Clerk

EXHIBIT A

Affected Parcel





With second by Nordaune, the resolution was adopted unanimously.

VERIZON SMALL CELL: Council reviewed plans relative to the installation of three small cell towers by Verizon Wireless.

FLOODING: Staff discussed the spring flood forecast.

M/S/P NORDAUNE/S. PETERSON TO ADJOURN at 8:44 p.m.

David Smiglewski
Mayor

ATTEST:
Joan M. Taylor
City Clerk

BILLS PAID:

Total ADVOCATE-TRIBUNE:	2,598.15
Total ALMICH'S MARKET:	162.42
Total AMERICAN LEGAL:	450.00
Total AMERICAN WELDING & GAS INC:	79.21
Total ANDERSON, CATHY:	155.44
Total ANDERSON, CHRIS:	177.62
Total ARTIC GLACIER INC:	96.91
Total AUS, NANCY:	100.00

Total BARR ENGINEERING CO.:	3,331.48
Total BEVERAGE WHOLESALERS:	166.55
Total BORDER STATES ELECTRIC SUPPLY:	600.00
Total BUESING AG PARTNERSHIP:	8,720.00
Total CENTRAL MN MUNICIPAL POWER:	104,344.85
Total CENTURYLINK:	1,891.29
Total CHAPPELL CENTRAL:	528.33
Total CINTAS:	110.16
Total CITIZENS ALLIANCE BANK:	5,352.84
Total CNH CAPITAL:	16.52
Total COLLECTION BUREAU:	148.64
Total COUNTRYSIDE PUBLIC HEALTH:	145.00
Total DAKOTA MAILING AND SHIPPING EQUIP.:	1,269.90
Total DEPARTMENT OF ENERGY:	20,784.48
Total EARL F. ANDERSEN:	237.80
Total FARMERS UNION OIL CO.:	4,137.56
Total GALLS INC.:	444.50
Total GILLUND ENTERPRISES:	366.20
Total GRANITE AREA ARTS COUNCIL:	1,500.00
Total GRANITE FALLS BANK:	4,071.73
Total GRANITE TRUE VALUE:	17.37
Total GREAT PLAINS GAS CO.:	12,546.44
Total HAWKINS INC:	311.39
Total HILLYARD-HUTCHINSON:	83.90
Total HOERNEMANN, PAUL:	50.00
Total JACOBSON, KEITH:	44.00
Total KEELER-AUS, RAE ANN:	800.00
Total LEAGUE OF MN CITIES INS TRUST:	133,843.00
Total LIGHT FUND:	282.28
Total LINCOLN PIPESTONE RURAL WATER:	42.66
Total LOCHER BROTHERS:	8,869.15
Total LUBECK, PATRICIA:	20.00
Total MADDEN GALANTER HANSON LLP:	80.00
Total MADISON BOTTLING CO.:	7,451.80
Total MARCO TECHNOLOGIES LLC:	596.94
Total MARTIN TRUCKING:	859.40
Total MEDIACOM:	68.01
Total MILLER, TRAVIS:	100.12
Total MINNESOTA VALLEY TECH. INC:	86.25
Total MN DEPT OF COMMERCE:	730.55
Total MN VALLEY COOPERATIVE:	1,248.11
Total MN VALLEY TESTING LAB INC.:	323.00
Total MONTEVIDEO AMERICAN NEWS:	107.00
Total NORTHERN BUSINESS PRODUCTS:	23.72
Total OFFICE DEPOT:	76.41
Total OFFICE PEEPS:	78.79
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Total PHILLIPS WINE & SPIRITS CO.:	249.23
Total PITNEY BOWES INC.:	317.22
Total SAWMILL, THE:	10.99
Total SCHWEITERS FORD:	916.07
Total SHRED-IT USA:	50.50
Total STENGEL, ROB:	4,192.50
Total STEVERMER, PAT:	326.58
Total STRONGWELL:	6,601.37
Total SW-WC SERVICE COOPERATIVES:	39,716.50
Total TROY'S ELECTRIC COMPANY:	250.00
Total ULINE:	454.43
Total UPS:	28.94
Total USA BLUEBOOK:	46.64
Total VERIZON WIRELESS:	5,397.97
Total WEST CENTRAL SANITATION:	385.31
Total WHITE, LOWELL:	244.50
Total XCEL ENERGY:	1,400.58
Total XEROX CORPORATION:	103.33
Total YELLOW MEDICINE CO HWY DEPT:	3,456.00
Total YELLOW MEDICINE EAST:	45.00
Total ZIEGLER INC.:	6,624.02
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Grand Totals:	401,545.55
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