

OFFICIAL CITY COUNCIL PROCEEDINGS  
REGULAR SESSION  
FEBRUARY 19, 2019

A regular session of the Granite Falls City Council was called to order by Mayor Dave Smiglewski at 7:00 p.m., Tuesday, February 19<sup>th</sup>, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Steve Nordaune, Brad Peterson and Scott Peterson. Council Members absent: Sarina Otaibi and Joe Fagnano. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Joan Taylor. Also in attendance were EDA Director Cathy Anderson, City Engineer Amborn, Ashley Shiwarski from the National League of Cities and Advocate Tribune News Reporter Noah Lusti.

CONSENT AGENDA: M/S/P GALOW/NORDAUNE TO APPROVE THE CONSENT AGENDA AS FOLLOWS: Minutes, Bills, Building Inspector's Report, Finance Report, Police Chief's Report, Correspondence and Meetings & Events.

NATIONAL LEAGUE OF CITIES: Ashley Shiwarski was in attendance to discuss with council the National League of Cities Service Line Warranty Program for city residents. Following discussion it was the consensus of council to contact cities that have implemented this warrant program for their residents to get feedback on how the program is working.

2019 STREET/UTILITY IMPROVEMENTS: City Engineer Mike Amborn was in attendance to review the proposed 2019 Street and Utility Improvements. Following discussion Nordaune introduced a resolution accepting the engineering report and calling for a public hearing on the proposed 2019 Street and Utility Improvements to be set for March 18<sup>th</sup> at 7:15 p.m.

RESOLUTION NO. 19-27

RESOLUTION ACCEPTING REPORT AND CALLING FOR HEARING ON  
PROPOSED 2019 STREET/UTILITY IMPROVEMENTS

WHEREAS, pursuant to Resolution No. 19-1 a report has been prepared by City Engineer Amborn with reference to the proposed 2019 Street/Utility Improvements described below:

Street/Utility Improvements:

- 7<sup>th</sup> Avenue, from 17<sup>th</sup> Street to 18<sup>th</sup> Street. Project would include complete reconstruction including excavation, geotextile fabric, aggregate base, new curb & gutter, and bituminous surfacing to the existing street width of 42'. Edge drains will also be included to help with subsurface drainage.
- 17<sup>th</sup> Street, from 7<sup>th</sup> Avenue to 8<sup>th</sup> Avenue. Project to include complete reconstruction including excavation, geotextile fabric, aggregate base, new curb

& gutter, and bituminous surfacing to the existing street width of 42'. Edge drains will also be included to help with subsurface drainage.

- 18<sup>th</sup> Street (Project Turnabout Entrance). Project would include removing the existing bituminous surface, shaping the existing base and placing new bituminous.
- 5<sup>th</sup> Avenue, from Prentice Street to 2<sup>nd</sup> Street. Project to include a 1.5" mill and overlay and replacement of broken curb and gutter sections.
- Prentice Street, from Oak Street to Recreation Drive. Project to include a 1.5" mill and overlay and replacement of broken curb and gutter sections.
- 3<sup>rd</sup> Street, from 5<sup>th</sup> Avenue to 6<sup>th</sup> Avenue. Project to include complete reconstruction including excavation, geotextile fabric, aggregate base, new curb & gutter, and bituminous surfacing to a street width of 36'.
- Recreation Drive, from Prentice Street to 3<sup>rd</sup> Street. Project to include a 1.5" mill and overlay and paving of parking area at the softball field.
- Jefferson Avenue, from Highway 212 to Park Street. Project to include complete reconstruction including excavation, geotextile fabric, aggregate base, new curb & gutter, and bituminous surfacing to a street width of 36'.

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvements; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA,

1. The council will consider the improvements in accordance with the report and the assessment of abutting or affected areas for all or a portion of the cost of the improvements pursuant to Minnesota Statutes Chapter 429 at an estimated total cost of the improvements of \$915,500.

2. A public hearing shall be held on such proposed improvements on the 18<sup>th</sup> day of March, 2019 in the Council Chambers of City Hall at 7:15 p.m., and the clerk shall give mailed and published notice of such hearing and improvements as required by law.

Adopted by the City Council this 19<sup>th</sup> day of February, 2019.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by B. Peterson, the resolution was adopted unanimously by those present.

REPORTS: The Airport Commission Report was acknowledged at this time.

HANGAR LEASE AGREEMENTS: Upon the recommendation of the Airport Commission, Nordaune introduced the following resolution and moved its adoption to renew all Hangar Lease Agreements for ten years beginning January 1, 2019 continuing through December 31, 2029 at \$.12 per square foot with an added clause that this square-foot amount will be reviewed annually.

RESOLUTION NO. 19-28

RESOLUTION RENEWING HANGAR SPACE LEASE AGREEMENTS

WHEREAS, the city has entered into Hangar Lease Agreements at the airport at a cost of \$.12 per square foot; and

WHEREAS, as these contracts have now expired and the Airport Commission has recommended the city renew each of the leases for an additional ten (10) year period beginning January 1, 2019 and ending December 31, 2029 at the same cost of \$.12 per square foot with the stipulation this price will be reviewed annually.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the mayor and city manager to execute new Hangar Space Lease Agreements for a term of ten (10) years beginning January 1, 2019 through December 31, 2029 as follows:

OWNER	SITES	SQ. FT	ANNUAL LEASE AMOUNT
Fagen Fighters Restoration, LLC	H, I & L	21,936 sq.ft.	\$2,632.32
Fagen, Inc.	E	11,716 sq.ft.	\$1,405.92
Fagen Fighters Restoration	A	4,320 sq.ft.	\$ 518.40
Shannon Johnson	B	2,304 sq.ft	\$ 276.48
Kenton Johnson	C	3,600 sq.ft	\$ 432.00
Brandon Parliament	D	3,600 sq/ft	\$ 432.00

Adopted by the City Council this 19<sup>th</sup> day of February, 2019.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

EDA BOARD REPORT: EDA Director Cathy Anderson was in attendance to update council regarding EDA activities.

REPORTS: The Kilowatt Community Center Board report was acknowledged at this time.

PUBLIC ACCESS COORDINATOR: Following discussion, Galow introduced a resolution and moved its adoption amending and renewing the contract with Paul Hoernemann to provide public access services for an additional year at \$100 per month. EDA Director Cathy Anderson will now handle the Channel 8 duties. For her services the city will transfer \$5,380 to the EDA budget.

RESOLUTION NO. 19-29

RESOLUTION RENEWING CONTRACT FOR  
PUBLIC ACCESS COORDINATOR SERVICES – 2019

WHEREAS, Paul Hoernamann provided public access coordinator services for city in 2018; and

WHEREAS, Paul Hoernamann has requested renewal of said contract to perform the following services: broadcast of City Council meetings, schedule taped showings, play tapes when scheduled, copy and purchase tapes and edit when necessary at a contract amount of One Hundred Dollars (\$100) per month and an additional Fifty Dollars (\$50) for any requested special meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, renewing the Public Access Coordinator Services Contract for 2019 with Paul Hoernamann in the amount \$100 of per month and an additional \$50 for any special meetings when requested for 2019 as per the terms of said contract.

Adopted by the City Council this 19<sup>th</sup> day of February, 2019.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by B. Peterson, the resolution was adopted by the following vote: Aye: Galow, Smiglewski, B. Peterson. Nay: Nordaune and S. Peterson.

TAX FORFEITED LANDS: Nordaune introduced the following resolution and moved its adoption to approve the Chippewa County Board’s classification and sale of the following tax forfeited properties:

Parcel #40-095-0759 Property Address: Lot 59, Block 7, Highland Park 4<sup>th</sup> Addition (124 Fromm Circle)

Parcel #40-150-0270 Property Address: South ½ of Lot 10 & North 50 Ft. Of South 100 Ft. of Lot 11, Block 2, Pillsbury 4<sup>th</sup> Addition (140 Washington Street)

RESOLUTION NO. 19-30

RESOLUTION APPROVING CHIPPEWA COUNTY BOARD’S CLASSIFICATION OF TAX-FORFEITED LANDS

WHEREAS, a Certificate of County Board of Classification of Forfeited Lands As Provided By Chapter 386, Laws 1935, as amended, has been received from the Chippewa County Auditor certifying that certain parcels of land have been classified by the Chippewa County Board as non-conservation lands, from the list of lands forfeited to the State of Minnesota for non-payment of taxes as provided by Minnesota Statutes 1945, Section 282.01, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving the Chippewa County Board’s classification of tax-forfeited lands and authorizing the sale of the following described parcel of land located in Chippewa County.

Parcel #40-095-0759 Property Address: Lot 59, Block 7, Highland Park 4<sup>th</sup> Addition (124 Fromm Circle)

Parcel #40-150-0270 Property Address: South ½ of Lot 10 & North 50 Ft. Of South 100 Ft. of Lot 11, Block 2, Pillsbury 4<sup>th</sup> Addition (140 Washington Street)

Adopted by the City Council this 19<sup>th</sup> day of February, 2019.

David Smiglewski  
Mayor

ATTEST:  
Joan M. Taylor  
City Clerk

With second by S. Peterson, the resolution was adopted unanimously by those present.

SAFETY COMMITTEE: Nordaune introduced the following resolution and moved its adoption authorizing submittal of a safety grant to the Minnesota Department of Labor for shoring equipment.

RESOLUTION NO. 19-31

RESOLUTION AUTHORIZING SUBMITTAL OF SAFETY GRANT APPLICATION  
WITH THE MINNESOTA DEPARTMENT OF LABOR

WHEREAS, John Aus behalf of the Safety Committee is in the process of completing a Safety Grant application for assistance from the Minnesota Department of Labor to assist with the purchase of a shoring system for the Street Department.

WHEREAS, the grant would include a 50/50 match from the city in the amount of \$1,914.50.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving submittal of the grant application to Minnesota Department of Labor in the amount of \$3,829 which includes the \$1,914.50 match from the city to purchase the safety equipment.

Adopted by the City Council this 19<sup>th</sup> day of February, 2018.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by S. Peterson, the resolution was adopted unanimously by those present.

DALLAS II: Following discussion regarding quotes that were received, Galow introduced a resolution and moved its adoption to waive calling for quotes and accept the quote received from Mitlyng Electric in the amount of \$6,994.70 to replace the compressor at Dallas II.

RESOLUTION NO. 19-32

RESOLUTION WAIVING CALLING FOR QUOTES AND ACCEPTING QUOTE  
FOR REPLACEMENT OF COMPRESSOR AT DALLAS II

WHEREAS, the compressor in the walk-in cooler at Dallas II is in need of replacement; and

WHEREAS, the following quotes have been received to replace this equipment:

Mitlyng Electric \$ 6,994.70

Chappal Central (quoted orally) \$10,000.00

WHEREAS, it being in the best interest of the city to expedite the replacement of this compressor, it has been recommended that council waive calling for quotes and accept the quote received from Mitlyng Electric in the amount of \$6,994.70.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, waiving calling for quotes and accepting the quote from Mitlyng Electric in the amount of \$6,994.70 to purchase this equipment.

Adopted by the City Council this 19<sup>th</sup> day of February, 2019.

David Smiglewski

Mayor

ATTEST:

Joan M. Taylor

City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

COUNCIL CHAMBER IMPROVEMENTS: Following discussion concerning the two options proposed by Engan Associates, Nordaune introduced a resolution and moved its adoption accepting option 2 from Sonus Interiors at a cost of \$4,945 to purchase and install the acoustical sound panels in the Council Chambers.

RESOLUTION NO. 19-33

RESOLUTION WAIVING CALLING FOR QUOTE AND ACCEPTING QUOTE FOR PURCHASE AND INSTALLATION OF ACOUSTICAL WALL PANELS

WHEREAS, the city has been working with Engan Assoicates to develop a plan for installation of acoustical wall panels for the Council Chambers; and

WHEREAS, Sonus Interiors, working with Engan Associates has proposed two options for this project.

Option 1 \$5,120

Option 2 \$4,945

WHEREAS, it being in the best interest of the city to expedite the purchase and installation of these panels, it has been recommended that council waive calling for quotes and accept Option 2 of the proposal received from Sonus Interiors in the amount of \$4,945.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, waiving calling for quotes and accepting Option 2 of the quote received from Sonus Interiors in the amount of \$4,945 for the purchase and installation of the acoustical panels for the Council Chambers.

Adopted by the City Council this 19<sup>th</sup> day of February, 2019.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by B. Peterson, the resolution was adopted unanimously by those present.

HYDROELECTRIC PLANT: Nordaune introduced the following resolution and moved its adoption accepting the proposal from BARR Engineering to design the personnel safety items for the turbine pit area in the Hydroelectric Plant at a cost not-to-exceed of \$16,000.

RESOLUTION NO. 19-34

RESOLUTION ACCEPTING PROPOSAL FOR ENGINEERING SERVICES  
TO DESIGN PERSONNEL SAFETY ITEMS FOR THE HYDROELECTRIC PLANT

WHEREAS, following an out-of-service inspection of the Hydroelectric Plant performed on July 17, 2018, BARR Engineering identified safety issues which need to be addressed, and

WHEREAS, a proposal has been submitted by BARR Engineering Co. in an amount not to exceed of \$16,000 to design personnel safety items for the turbine pit area at the Hydroelectric Plant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from BARR Engineering Co. in an amount not to exceed \$16,000 to complete the design work for this safety equipment.

Adopted by the City Council this 19<sup>th</sup> day of February, 2019.



David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by B. Peterson, the resolution was adopted unanimously by those present.

DALLAS II: The new awning will be installed next week, weather permitting.

LIQUOR STORE: The Street Department will be removing the liquor store sign and repainting it.

GRANITE FALLS ENERGY: Council was advised that the dividend for this year was \$2,000. Following discussion M/S GALOW/B. PETERSON TO ADD THE \$2,000 TO THE 2019 EDA BUDGET. Motion carried unanimously by those present.

ADJOURN: M/S/P NORDAUNE/S. PETERSON to adjourn at 8:24 p.m.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

**BILLS PAID:**

Total 2XL CORPORATION:	123.25
Total ADVOCATE-TRIBUNE:	1,552.42
Total AMERICAN WELDING & GAS INC:	86.17
Total ARENESON, CHARLIE:	30.00
Total ARTISAN BEER COMPANY:	47.00
Total ASSOCIATION OF MN COUNTIES:	75.00
Total AUS, NANCY:	100.00
Total AUTOMATIC SYSTEMS CO:	3,445.60
Total BAKER BROS. CONSTRUCTION INC.:	4,035.50
Total BARNES, GREGORY:	15.60
Total BEVERAGE WHOLESALERS:	364.95
Total BISBEE PLUMBING & HEATING:	80.00
Total BREAKTHRU BEVERAGE:	6,782.05
Total CENTURYLINK:	1,883.96
Total CHAPPELL CENTRAL:	256.00
Total CINTAS:	130.62
Total CITIZENS ALLIANCE BANK:	5,352.85
Total CNH CAPITAL:	681.72
Total CRYSTEEL TRUCK EQUIPMENT:	55.00
Total DANA F. COLE & CO LLP:	274.97

Total DEPARTMENT OF HUMAN SERVICES:	9,466.24
Total FARMERS UNION OIL CO.:	5,659.63
Total FASTENAL COMPANY:	334.20
Total FINKEN, JIM:	197.96
Total FIRST ADVANTAGE:	67.04
Total GALLS INC.:	159.99
Total GRANITE FALLS AUTO PARTS:	829.48
Total GRANITE FALLS BANK:	4,071.72
Total GRANITE TRUE VALUE:	5,791.39
Total GRAYMONT CAPITAL INC:	4,080.77
Total GREAT PLAINS GAS CO.:	12,583.41
Total HAWKINS INC:	815.43
Total HILLYARD-HUTCHINSON:	70.56
Total HOERNEMANN, PAUL:	255.00
Total HOLMSTROM & KVAM PLLP:	1,010.00
Total JESERITZ ELECTRIC:	132.26
Total JOHNSON BROS WHOLESALE LIQUOR:	14,299.84
Total KDMA-AM:	104.00
Total KEELER-AUS, RAE ANN:	800.00
Total LIGHT FUND:	271.99
Total LINCOLN PIPESTONE RURAL WATER:	47.85
Total LOCHER BROTHERS:	10,081.00
Total MADISON BOTTLING CO.:	9,035.90
Total MANKATO, CITY OF:	1,500.84
Total MARCO TECHNOLOGIES LLC:	1,394.44
Total MARSHALL NORTHWEST PIPE:	1,576.74
Total MEDIACOM:	68.01
Total MID-AMERICAN RESEARCH CHEMICAL:	586.00
Total MN VALLEY COOPERATIVE:	1,316.90
Total MN VALLEY TESTING LAB INC.:	194.00
Total NARTEC INC:	257.49
Total NATIONAL ARBOR DAY FOUNDATION:	15.00
Total NATIVE RESOURCE PRESERVATION LLC:	12,540.00
Total NORTHERN BUSINESS PRODUCTS:	15.96

Total OFFICE DEPOT:	698.25
Total OFFICE PEEPS:	58.66
Total PHILLIPS WINE & SPIRITS CO.:	10,121.51
Total PICTH'S BODY SHOP:	3,210.77
Total RECREATION SUPPLY COMPANY:	198.84
Total REGIONAL DEVELOP. COMMISSION:	1,250.00
Total REZNECHEK, DONALD:	437.50
Total SAWMILL, THE:	2,066.30
Total SHRED-IT USA:	50.50
Total SOUTHERN WINE & SPIRITS OF MN:	5,019.75
Total STENGEL, ROB:	1,158.30
Total SW-WC SERVICE COOPERATIVES:	39,716.50
Total T & L WELDING:	50.00
Total TDS MEDIA DIRECT INC:	195.00
Total TROY'S ELECTRIC COMPANY:	629.65
Total U.S. GEOLOGICAL SURVEY:	2,122.50
Total UPS:	59.85
Total USA BLUEBOOK:	89.93
Total VERIZON WIRELESS:	6,849.04
Total WEST CENTRAL SANITATION:	410.13
Total WINE MERCHANTS:	250.00
Total XCEL ENERGY:	1,400.58
Total XEROX CORPORATION:	118.00
Total YELLOW MEDICINE CO. AUDITOR:	3,518.72
Total YELLOWSTONE TRAIL ALLIANCE OF WESTERN MN:	100.00

Grand Totals: 204,783.98