

OFFICIAL CITY COUNCIL PROCEEDINGS  
REGULAR SESSION  
MAY 21, 2018

A regular session of the Granite Falls City Council was called to order by Vice President Steve Nordaune at 7:00 p.m., Monday, May 21<sup>st</sup>, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Joe Fagnano and Scott Peterson. Council Members absent: Mayor Smiglewski and Sarina Otaibi. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Joan Taylor. Also in attendance were EDA Director Cathy Anderson, Mary Gillespie, City Engineer Mike Amborn, Chris Mikelsen from Ehlers and Advocate Tribune News Editor Kyle Klausing.

MINUTES: M/S GALOW/FAGNANO TO APPROVE THE MINUTES OF THE MAY 7<sup>TH</sup> REGULAR MEETING. Motion carried unanimously by those present.

BILLS: M/S FAGNANO/GALOW TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously by those present.

REPORTS: The following reports were acknowledged at this time: Airport Commission, Building Inspector, Finance, Hospital Board, Park Board, Planning Commission, Police Chief and Charter Commission.

EDA BOARD: EDA Director Anderson was in attendance to request council approval for the sale to two city-owned lots. The first lot is Lot 4, Block 1, Highland Park Sixth Addition to S & H Construction in the amount of \$1,500 to include a Development Agreement requiring obtaining a Certificate of Occupancy by December 31, 2019. Following discussion Fagnano introduced a resolution and moved its adoption authorizing the sale of this lot to S & H Construction in the amount of \$1,500 with the Development Agreement.

RESOLUTION NO. 18-64

RESOLUTION AUTHORIZING SALE OF CITY-OWNED LAND

WHEREAS, S & H Construction has requested to purchase Parcel #40-097-0405 Block 1, Lot 4, Highland Park Sixth Addition from the city at a cost of \$1,500 with a Development Agreement to include a requirement that a Certificate of Occupancy be obtained by December 31, 2019.

NOW, THEREFOR, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the sale of Block 1, Lot 4, Highland Park Sixth Addition to S & H Construction in the amount of \$1,500 and a Development Agreement including requirement of obtaining a Certificate of Occupancy by December 31, 2019.

Adopted by the City Council this 21<sup>st</sup> day of May, 2018.

David Smiglewski  
Mayor

ATTEST:  
Joan M. Taylor  
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

The second request was the sale of Lot 1, Block 1, Industrial Park Second Addition to E & H Piping, LLC in the amount of \$13,280 to include a Development Agreement requiring obtaining a Certificate of Occupancy by December 31, 2019. Following discussion Galow introduced a resolution authorizing the sale of this lot to E & H Piping, LLC for the amount of \$13,280.

RESOLUTION NO. 18-65

RESOLUTION AUTHORIZING SALE OF CITY-OWNED LAND

WHEREAS, E & H Piping, LLC has requested to purchase Parcel #40-040-0105 Lot 1, Block 1, Industrial Park Second Addition from the city at a cost of \$13,280 with a Development Agreement to include a requirement that a Certificate of Occupancy be obtained by December 31, 2019.

NOW, THEREFOR, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the sale of Lot 1, Block 1 Industrial Park Second Addition to E & H Piping, LLC in the amount of \$13,280 and a Development Agreement including requirement of obtaining a Certificate of Occupancy by December 31, 2019.

Adopted by the City Council this 21<sup>st</sup> day of May, 2018.

David Smiglewski  
Mayor

ATTEST:  
Joan M. Taylor  
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

EDA Director also asked council to consider amending the employee meal allowance reimbursement policy to comply with the U.S. GSA Domestic Per Diem. Following discussion Galow introduced a resolution and moved its adoption amending the employee Meal Allowance Policy to follow the U.S. GSA domestic per diem.

RESOLUTION NO. 18-66

RESOLUTION AMENDING MEAL ALLOWANCE REIMBURSEMENT POLICY

WHEREAS, pursuant to Resolution No. 17-34 council amended the Meal Allowance Reimbursement Policy as follows:

Breakfast	\$11
Lunch	\$12
Dinner	\$23

WHEREAS, it has been recommended that council amend the policy to reimburse employees as designated by U.S. GSA Domestic Per Diem.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA amending the Meal Allowance Reimbursement Policy as designated by the U.S. GSA Domestic Per Diem.

Adopted by the City Council this 21<sup>st</sup> day of May, 2018.

Steve Nordaune  
Vice President

ATTEST:

Joan M. Taylor  
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

CHAMBER: Mary Gillespie was in attendance to request the use of the city bus for two different events. After discussion and by a consensus of council the donation of the bus was approved for these two events contingent upon finding a driver.

Mary also requested allowing a food truck to plug into the city’s outlet on the plaza next to the Berge Building during the Music & Muse events. It was also the consensus of council to authorize this.

Council also approved the use of a portion of the parking lot adjacent to the American Legion for a concert on June 15<sup>th</sup>.

ELECTIONS: M/S FAGNANO/PETERSON TO APPOINT THE FOLLOWING AS ELECTION JUDGES FOR THE AUGUST 14<sup>TH</sup> PRIMARY ELECTION AND THE NOVEMBER 6<sup>TH</sup> GENERAL ELECTION.

Gordy Kasel	Sharon Anderson	Linda Richter
Pat Kubly	Les Bergquist	Kathy Anderson
LaVonne Koenen	Mary Hammer	Hazel Carter
Helen Stukel	Joyce Lewison	

Motion carried unanimously by those present.

DISEASED ELM TREE PROGRAM: The following bids were received for the 2018 Diseased Elm Tree Removal Program

<u>Contractor</u>	<u>Per-Inch Bid</u>	<u>Additional Stump Grinding Bid</u>
Brian’s Tree Service, Cottonwood	\$24.89	\$6.39
Minnesota Valley Tree Service	\$20.00	\$6.00
Lawn Care Plus	\$24.25	\$4.50

Following discussion Galow introduced a resolution and moved its adoption accepting the quote received from Minnesota Valley Tree Service in the amount of \$20 per inch for tree removal and \$6 for stump grinding for the 2018 Diseased Elm Tree Removal Program.

RESOLUTION NO. 18-67

RESOLUTION ACCEPTING QUOTE FOR  
REMOVAL OF DISEASED ELM TREES – 2018

WHEREAS, pursuant to Resolution No. 18-53, council called for bids for the removal of diseased Dutch Elm trees for the 2018 growing season; and

WHEREAS, the following quotes were received for the removal of diseased elm trees.

<u>Contractor</u>	<u>Per-Inch Bid</u>	<u>Additional Stump Grinding Bid</u>
Brian’s Tree Service, Cottonwood	\$24.89	\$6.39
Minnesota Valley Tree Service	\$20.00	\$6.00
Lawn Care Plus	\$24.25	\$4.50

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the quote received from Minnesota Valley Tree Service in the amount of \$20.00 per diameter inch and \$6.00 per diameter inch for any additional stump grinding on city-owned property for the 2018 Disease Elm Tree Removal Program.

Adopted by the City Council this 21<sup>st</sup> day of May, 2018.

Steve Nordaune  
Vice President

ATTEST:

Joan M. Taylor  
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

POLICE DEPARTMENT: Pursuant to Minnesota Statutes a public hearing must be held prior to the purchase and implementation of body cameras for the Police Department. Following discussion Peterson introduced a resolution and moved its adoption calling for a public hearing to receive public input regarding the purchase and implementation of body cameras for the Granite Falls Police Department. Said hearing will be held June 4<sup>th</sup> at 7:15 p.m.

RESOLUTION NO. 18-68

RESOLUTION CALLING FOR PUBLIC HEARING TO OBTAIN CITIZEN  
COMMENTS  
BEFORE IMPLEMENTATION OF PORTABLE RECORDING SYSTEM –  
POLICE DEPARTMENT

WHEREAS, pursuant to state statutes Chapter 171, §6, Subd. 2, a public hearing must be held prior to the purchase and implementation of a portable recording system for the police officers; and

WHEREAS, the Police Chief is recommending calling for the hearing to allow public input regarding the purchase and use of body cameras for the Police Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for a public hearing to receive public comment on the purchase and use of body camera for the Granite Falls Police Department; said hearing to be held on Monday, June 4<sup>th</sup> at 7:15 p.m.

Adopted by the City Council this 21<sup>st</sup> day of May, 2018.

Steve Nordaune  
Vice President

ATTEST:  
Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

VERIZON WIRELESS: Council was advised that KGI Wireless will be working with Verizon Wireless to install conduit for the Verizon Small Cell Project.

CHARITABLE GAMBLING: A gambling license application was acknowledged at this time for the Granite Falls Lions to hold a raffle on behalf of Youth Baseball.

PERSONNEL: Staff advised council that Chris Anderson accepted the position of Water Plant Superintendent. Following discussion, M/S PETERSON/GALOW AUTHORIZING THE CITY MANAGER FILL THE VACANCY OF WATER PLANT OPERATOR. Motion carried unanimously by those present.

BOND: Chris Mikelsen from Ehlers, was in attendance to present the pre-sale report for the sale of \$1,030,000 in General Obligation Improvement Bonds.

2018 STREET/UTILITY IMPROVEMENTS: Pursuant to Resolution No. 18-12, council called for bids for the 2018 Street and Utility Improvements. The only bid received was from Duininck, Inc. in the amount of \$933,704.85. Upon the recommendation of the city engineer, Peterson introduced the following resolution and moved its adoption accepting the bid received from Duininck, Inc. in the amount of \$933,704.85.

RESOLUTION NO. 18-69

RESOLUTION AWARDING BID FOR  
2018 STREET & UTILITY IMPROVEMENT PROGRAM

WHEREAS, pursuant to Resolution No. 18-12 council ordered the utility improvements and ordered the preparation of final plans and specifications and authorized advertising for bids for the 2018 Street & Utility Improvement Program; and;

WHEREAS, the one bid received was from Duininck, Inc. in the amount of \$933,704.85.

WHEREAS, after examination of the bid received City Engineer Berryman is recommending council accept the bid received from Duininck, Inc. in the amount of \$933,704.85 contingent upon the final assessment hearing.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, it being in the best interest of the city

1. The Mayor and City Manager are hereby authorized and directed to enter into a contract with Duininck, Inc., in the name of the City of Granite Falls for the 2018 Street & Utility Improvement Program, according to the plans and specifications therefore approved by the City Council and on file in the office of the city clerk, contingent upon conclusion of the final assessment hearing.

2. The city clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids.

Adopted by the City Council this 21<sup>st</sup> day of May, 2018.

Steve Nordaune  
Vice President

ATTEST:

Joan M. Taylor  
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

Fagnano introduced the following resolution and moved its adoption calling for the final assessment hearing regarding the 2018 Street and Utility Improvements. Said hearing to be held on June 18<sup>th</sup> at 7:15 p.m.

RESOLUTION NO. 18-70

RESOLUTION CALLING FINAL ASSESSMENT HEARING FOR  
2018 STREET & UTILITY IMPROVEMENT PROGRAM

WHEREAS, the city clerk having been directed to prepare a proposed assessment of the costs for the 2018 Street and Utility Improvements;

Street/Utility Improvements:

- 11<sup>th</sup> Avenue from 15<sup>th</sup> Street to 17<sup>th</sup> Street – improvement to include complete reconstruction of the street to a 38’ width to include new aggregate base, concrete curb and gutter and bituminous surfacing. Also to include the extension of an 8” sanitary sewer line east from the manhole by the apartment

garages about 400' to serve the three residences along 17<sup>th</sup> Street. This project could also include reconnecting the water service to the 6" main in front of these three homes.

- 7<sup>th</sup> Street from Highway 212 to 12<sup>th</sup> Avenue – improvement to include complete reconstruction of the street to a 36' width to include new curb and gutter.
- 9<sup>th</sup> Street from 8<sup>th</sup> Avenue to 10<sup>th</sup> Avenue – improvement to include complete reconstruction of the street to a 36' width to include new curb and gutter.
- Library Parking Lot – improvement to include reconstructing of the existing parking lot and making it handicap accessible at the southeast corner. Also to increase the size of the parking lot to the east to accommodate 90° parking.
- Jet & Televiser Sanitary Sewer

AND WHEREAS, the clerk has notified the council that such proposed assessments have been completed and filed in the clerk's office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA:

1. A hearing shall be held on the 18<sup>th</sup> day of June, 2018 in the City Hall at 7:15 p.m. to pass upon such proposed assessments and at such time and place all persons owning property affected by such improvements will be given an opportunity to be heard with reference to such assessments.
2. The city clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and shall state in the notice the total cost of the improvement. The clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearings.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Granite Falls, except that no interest shall be charged if the entire assessment is paid before December 31, 2018. The property owner may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31<sup>st</sup> of the year in which such payment is made. Such payment must be made before November 15<sup>th</sup> or interest will be charged through December 31<sup>st</sup> of the succeeding year.



Adopted by the City Council this 21<sup>st</sup> day of May, 2018.

Steve Nordaune  
Vice President

ATTEST:

Joan M. Taylor  
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

BOND: Following the acceptance of the bids for the 2018 Street and Utility Improvements, Peterson introduced a resolution and moved its adoption providing for the sale of GO Bonds in the amount of \$1,030,000.

RESOLUTION NO. 18-71

Council Member Peterson introduced the following resolution and moved its adoption:

Resolution Providing for the Sale of  
**\$1,030,000 General Obligation Improvement Bonds, Series 2018A**

- A. WHEREAS, the City Council of the City of Granite Falls, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$1,030,000 General Obligation Improvement Bonds, Series 2018A (the "Bonds"), to finance the construction of the 2018 Utility & Street Improvements in the City; and
- B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Granite Falls, Minnesota, as follows:

- 1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
- 2. Meeting; Proposal Opening. The City Council shall meet at 7:00 p.m. on June 18, 2018, for the purpose of approving the sale of the Bonds and establishing a pricing committee. The pricing committee shall meet at 2:00 p.m. on June 19, 2018, or a later date set by City staff, for the purpose of considering proposals for and awarding the sale of the Bonds.

3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by City Council Member Galow and, after full discussion thereof and upon a vote being taken thereon, the following City Council Members voted in favor thereof: Galow, Nordaune, Fagnano and Peterson.

and the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

Dated this 21<sup>st</sup> day of May, 2018.

City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

ADJOURN: M/S/P PETERSON/GALOW TO ADJOURN at 7:55 p.m.

Steve Nordaune  
Vice President

ATTEST:

Joan M. Taylor  
City Clerk

PAID BILLS:

Total ADVOCATE-TRIBUNE:	294.60
Total ALEX AIR APPARATUS:	863.99
Total AMERICAN WELDING & GAS INC:	80.45
Total APPLEWICK, LOIS:	648.63
Total ARNESON DISTRIBUTING INC.:	112.00
Total ARTIC GLACIER INC:	209.68
Total AUS, NANCY:	100.00
Total BALFANY CONSTRUCTION:	7,295.10
Total BOLTON & MENK INC:	5,950.00
Total BORDER STATES ELECTRIC SUPPLY:	694.25
Total BREAKTHRU BEVERAGE:	2,047.25
Total CENEX CREDIT CARD:	18.00
Total CENGAGE LEARNING-GALE:	297.50
Total CENTRAL MN MUNICIPAL POWER:	109,074.74

Total CENTURYLINK:	2,304.17
Total CHIPPEWA COUNTY:	120.25
Total CINTAS:	108.36
Total CITIZENS ALLIANCE BANK:	5,947.06
Total CNA SURETY:	100.00
Total CNH CAPITAL:	177.73
Total DAKOTA SUPPLY GROUP:	564.48
Total DAN'S SHOP INC:	169.73
Total DC SIGNS:	250.00
Total DEPARTMENT OF HUMAN SERVICES:	5,587.43
Total ELECTIONSOURCE:	999.27
Total ENESTVEDT, DEB:	758.00
Total FIRST ADVANTAGE:	32.70
Total FRENCH GLASS & SPECIALTY:	268.70
Total GRAINGER INC, WW:	39.80
Total GRANITE FALLS BANK:	4,071.72
Total GRANITE FALLS HEALTH:	40.00
Total GRANITE TRUE VALUE:	1,419.16
Total GREAT PLAINS GAS CO.:	5,271.88
Total HAWKINS INC:	1,935.31
Total HOERNEMANN, PAUL:	255.00
Total JOHN DEERE FINANCIAL:	67.36
Total JOHNSON BROS WHOLESALE LIQUOR:	6,263.44
Total JOHNSON, CRYSTAL:	164.59
Total KIEFER SWIM PRODUCTS:	210.54
Total KISSINGER & FELLMAN P.C.:	957.00
Total LADY SLIPPER GARDEN CLUB:	2,000.00
Total LEAGUE OF MN CITIES INS TRUST:	6,077.00
Total LEE'S AUTO & DIESEL:	230.99
Total LIGHT FUND:	288.99
Total LOCHER BROTHERS:	9,746.27
Total MACQUEEN EMERGENCY GROUP:	251.22
Total MADDEN GALANTER HANSON LLP:	60.00
Total MADISON BOTTLING CO.:	12,342.60
Total MARCO TECHNOLOGIES LLC:	476.79
Total MARTIN MARIETTA AGGREGATES:	1,024.03
Total MARTIN TRUCKING:	450.40
Total MCFOA:	50.00
Total MEDIACOM:	63.01
Total MEYER'S REPAIR & TOWING INC:	150.00
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Total MID-AMERICAN RESEARCH CHEMICAL:	177.85
Total MN CITY MANAGEMENT ASSN:	100.00
Total MN PUBLIC TRANSIT ASSOCIATION:	215.00
Total MN VALLEY COOPERATIVE:	1,268.65
Total MN VALLEY TESTING LAB INC.:	506.00
Total MUNICIPAL EMERGENCY SERVICES:	87.53
Total OFFICE DEPOT:	207.31
Total OFFICE OF MN.IT SERVICES:	73.45
Total PAUSTIS & SONS:	643.00
Total PERSONS, STEVE:	763.71
Total PETERSON, MATTHEW:	1,650.00
Total PHILLIPS WINE & SPIRITS CO.:	2,699.62
Total PIONEERLAND LIBRARY SYSTEM:	45,131.50
Total PRENTICE PLACE COMMONS ASSN:	100.51
Total RECREATION SUPPLY COMPANY:	47.76
Total REGIONAL DEVELOP. COMMISSION:	2,900.00
Total SAWMILL, THE:	352.90
Total SMIGLEWSKI, DAVID:	281.77
Total SOUTHERN WINE & SPIRITS OF MN:	2,570.94
Total STENGEL, ROB:	1,905.30
Total TIMM, DEREK:	2,562.50

Total UPS:	29.40
Total VERIZON WIRELESS:	6,127.35
Total VIKING COCA-COLA BOTTLING CO.:	269.25
Total WEST CENTRAL SANITATION:	346.35
Total WESTERN FEST:	30.00
Total XCEL ENERGY:	1,373.12
Total YELLOW MEDICINE CO. AUDITOR:	590.00
Total ZUMHOFFE, STEVEN K.:	850.00
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Grand Totals:	272,841.94
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