

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
APRIL 16, 2018

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:00 p.m., Monday, April 16th, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Nordaune, Joe Fagnano and Scott Peterson. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Joan Taylor. Also in attendance were EDA Director Cathy Anderson, Barrett Eggebraaten, Tammy Isfeld, Representatives from MVTV Wireless, ExteNet Systems, Inc., LTD Broadband and Advocate Tribune News Editor Kyle Klausing.

MINUTES: M/S GALOW/NORDAUNE TO APPROVE THE MINUTES OF THE APRIL 2ND REGULAR MEETING AND APRIL 12TH BOARD OF APPEAL MEETING. Motion carried unanimously.

BILLS: M/S NORDAUNE/PETERSON TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously.

MEMORIAL PARK: Jean Garbarini and Noah Havilio were in attendance by phone to discuss with council the final bidding documents for Memorial Park Phase 1 Improvements. Following discussion Nordaune introduced a resolution and moved its adoption calling for bids for Phase 1 Improvements in Memorial Park.

RESOLUTION NO. 18-47

RESOLUTION CALLING FOR BIDS FOR
PHASE 1 IMPROVEMENT – MEMORIAL PARK

WHEREAS, pursuant to Resolution No. 17-124 council authorized execution of a Grant Contract with the State of Minnesota for Phase 1 Improvements in Memorial Park in the amount of \$596,000

WHEREAS, pursuant to Resolution No. 17-136 council accepted a proposal received from Damon Farber Landscape Architects in an amount not to exceed \$98,650 to provide architectural, engineering and landscape services relative to Phase I Improvements for Memorial Park to include developing plans and specifications and bidding documents in an amount not to exceed \$98,650;

WHEREAS, the bidding documents have now been completed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for bids for Phase 1 Improvements in Memorial Park.

Adopted by the City Council this 16th day of April, 2018.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

VERIZON WIRELESS, Ken Fellman was also in attendance via phone to discuss with council the Verizon Master Lease Agreement which he has negotiated with Verizon. Following discussion, Galow introduced a resolution and moved its adoption authorizing execution of a 15-year agreement with Verizon Wireless in an amount of \$300 per pole attachment per year.

RESOLUTION NO. 18-48

RESOLUTION AUTHORIZING EXECUTION OF
MASTER LEASE AGREEMENT – VERIZON WIRELESS

WHEREAS, pursuant to Resolution No. 18-34 council entered into an agreement with Kissinger & Fellman, P.C. to provide legal assistance to the city in negotiating a Master Lease Agreement with Alltel Communications, LLC dba Verizon Wireless in an amount not to exceed \$5,000; and

WHEREAS, an agreement has been reached with Alltel Communications, LLC dba Verizon Wireless; and

WHEREAS, Alltel Communications, LLC dba Verizon Wireless has agreed to the 15-year Master Lease Agreement for \$300 per pole attachment per year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of the Master Lease Agreement between the city and Alltel Communications, LLC dba Verizon Wireless.

Adopted by the City Council this 16th day of April, 2018.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously.

Ken Fellman also reviewed with council the Pole Attachment Agreement negotiated between the city and ExteNet Systems, Inc. Following discussion Nordaune introduced a resolution and moved its adoption authorizing execution of the 10-year Pole Attachment Agreement with ExteNet Systems, Inc.

RESOLUTION NO. 18-49

RESOLUTION AUTHORIZING EXECUTION OF
POLE ATTACHMENT AGREEMENT – EXTENET SYSTEMS, INC.

WHEREAS, pursuant to Resolution No. 18-34 council amended the agreement with Kissinger & Fellman, P.C. to provide legal assistance to the city in negotiating a Pole Attachment Agreement with ExteNet Systems, Inc. in an amount not to exceed \$5,000; and

WHEREAS, an agreement has been reached with ExteNet Systems, Inc.; and

WHEREAS, ExteNet Systems, Inc. has agreed to the 10-year Pole Attachment Agreement for \$12 per attachment per year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of the Pole Attachment Agreement between the city and ExteNet Systems, Inc.

Adopted by the City Council this 16th day of April, 2018.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously.

FLOODWALL MURAL: Tammy Isfeld was in attendance asking council's approval of the proposed phase 2 mural to be painted on the floodwall. Following discussion M/S NORDAUNE/GALOW TO APPROVE THE PROPOSED MURAL AS PRESENTED. Motion

carried by the following vote: Aye: Galow, Otaibi, Nordaune, Smiglewski and Peterson. Nay: Fagnano.

LTD BROADBAND: Tyler Hanson on behalf of LTD Broadband requested council authorization to place their broadband equipment on the city's water towers. Following discussion this matter was taken under advisement and will be discussed further at another council meeting.

FIRE DEPARTMENT: Barrett Eggebraaten was in attendance to answer any questions regarding the Fire Department's request to replace the 1997 Brush Truck. Following discussion Nordaune introduced a resolution and moved its adoption waiving calling for bids and accepting the state bid for the purchase of a 2018 Brush Truck for the Fire Department.

RESOLUTION NO. 18-50

RESOLUTION ACCEPTING STATE BID FOR PURCHASE
OF BRUSH TRUCK FOR FIRE DEPARTMENT

WHEREAS, the Fire Department is recommending the replacement of the 1997 Chevrolet Brush Truck; and

WHEREAS, it has been recommended to accept the state bid for a 2018 Brush Truck for a total amount of \$81,086.30.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, waiving calling for bids and accepting the state bid for the purchase of a 2018 Brush Truck in the amount of \$81,086.30.

Adopted by the City Council this 16th day of April, 2018.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously.

REPORTS: The following reports were acknowledged at this time: Airport Commission, Building Inspector and EDA Board.

INDUSTRIAL PARK: EDA Director Cathy Anderson requested council authorization to list the Industrial Park lots with the Multiple Listing Service. M/S NORDAUNE/PETERSON

AUTHORIZING CATHY TO ADVERTISE THE INDUSTRIAL PARK LOTS FOR SALE WITH THE MULTIPLE LISTING SERVICE. Motion carried unanimously.

REPORTS: The Finance report and the Fire Department report were acknowledged at this time.

FIRE DEPARTMENT: Upon the request of the Fire Department, Galow introduced the following resolution and moved its adoption authorizing execution of the Mutual Aid Agreement between the city and West Central Fire Department Association and the Southwest Fire Department Association.

RESOLUTION NO. 18-51

RESOLUTION AUTHORIZING EXECUTION OF MUTUAL AID AGREEMENT

WHEREAS, the Granite Falls Fire Department is a member of the West Central Fire Department Association and is recommending council authorize execution of the Mutual Aid Agreement between the city and the Association as proposed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of the Mutual Aid Agreement between the West Central Fire Department Association and the Southwest Fire Department Association and the Granite Falls Fire Department.

Adopted by the City Council this 16th day of April, 2018.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

REPORT: The Hospital Board report and the Police Chief's report were acknowledged at this time.

CHARTER COMMITTEE: Upon the recommendation of the Charter Committee, M/S NORDAUNE/PETERSON TO MOVE FORWARD WITH SOLICITING INTERESTED MEMBERS TO FORM A CHARTER COMMISSION. Motion carried unanimously.

REPORT: The Granite Falls Historical Society report was acknowledged at this time.

MEMORIAL PARK: Following discussion, Nordaune introduced a resolution and moved its adoption authorizing execution of a contract with the Regional Development Commission for professional services relative to the grant application for Phase 3 Improvements to Memorial Park.

RESOLUTION NO. 18-52

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT
FOR PROFESSIONAL SERVICES FOR PHASE 3 –
MEMORIAL PARK GRANT APPLICATION

WHEREAS, the Upper Minnesota Valley Regional Development Commission has submitted a proposal to provide professional services to assist the city with a grant from the Greater Minnesota Regional Parks and Trails Commission administered through the Department of Natural Resources in the amount of \$5,900 and \$200 for mileage and supplies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of a contract with Upper Minnesota Valley Regional Development Commission in an amount not to exceed \$5,900 and \$200 for mileage and supplies to provide services to assist with grant writing for Phase 3 Memorial Park Improvements.

Adopted by the City Council this 16th day of April, 2018.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

DISEASED ELM TREE REMOVAL: Nordaune introduced the following resolution and moved its adoption calling for quotes for the 2018 Diseased Elm Tree Removal Program; said quotes to be received by May 10th to be considered by council at its May 21st meeting.

RESOLUTION NO. 18-53

RESOLUTION SOLICITING QUOTES FOR
REMOVAL OF DISEASED ELM TREES

WHEREAS, contractors are needed to remove diseased elm trees from boulevards and private properties following the markings by the city forester during the 2018 growing season; and

WHEREAS, it has been recommended to request a “per-inch” quote for the cutting of diseased elm trees.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, soliciting quotes on a “per-inch” basis for cutting of diseased elm trees for the 2018 growing season, with quotes to be received until 2:00 p.m. on May 10, 2018 to be considered by council at its May 21st meeting.

Adopted by the City Council this 16th day of April, 2018.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously.

POLICE DEPARTMENT: Upon the recommendation of the Police Department, Nordaune introduced the following resolution and moved its adoption adopting the Police Department’s Social Media Policy and in turn allowing them to develop a Facebook page.

RESOLUTION NO. 18-54

ADOPTING POLICE DEPARTMENT SOCIAL MEDIA POLICY

WHEREAS, Police Chief Struffert is requesting council adopt the Police Department’s Social Media Policy as proposed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, adopting the Police Department Social Media Policy as requested and allow the Police Department to develop a Facebook page.

Adopted by the City Council this 16th day of April, 2018.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously.

CITY-OWNED LAND: Following discussion, Nordaune introduced a resolution and moved its adoption authorizing the sale of a small piece of city-owned land adjacent to the Ethanol Transport Company located at 918 Prentice Street.

RESOLUTION NO. 18-55

RESOLUTION AUTHORIZING SALE OF CITY-OWNED LAND

WHEREAS, Midwest Ethanol Transport has requested to purchase from the city a portion of property adjacent to its location at 918 Prentice Street for the amount of \$1; and

WHEREAS, the legal description of property to be purchased is as follows:

Commencing at the Northeast corner of Lot One (1) Block Twenty-four (24) of the original townsite of the City of Granite Falls, according to the plat thereof on file and of record in the office of the register of deeds of said county, thence southwesterly along Prentice Street a distance of Eighty-seven feet, thence at right angles northwesterly a distance of 9.5 feet, thence northeasterly in a straight line to a point on the North line of said Lot One (1) distant Eight (8) feet from the place of beginning, thence northeasterly to the place of beginning.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the sale of that portion of property described above to Midwest Ethanol Transport for the amount of \$1 plus all closing costs and attorney fees.

Adopted by the City Council this 16th day of April, 2018.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously.

BARBER CIRCLE/DANIELS DRIVE: Staff advised council that the Street Committee met and discussed possibilities regarding the development of Barber Circle and Daniels Drive. Further information will be discussed at the next council meeting.

SPRING CLEANUP: Council was advised that the following plans were made for spring clean-up day. The refuse haulers have decided to designate Friday, May 4th from 8:00 a.m. until completion to pick up the following materials:

- Debris, demo and household furnishings will be picked up at \$10 per cubic yard which is the cost for disposal.
- Appliances including computers, monitors, tv's, electronic waste will be picked at the curb at a cost of \$20 per item; with computer and monitor considered 1 item.
- Bagged leaves and grass clippings will be picked up free of charge.

Also the refuse haulers have indicated that should an individual be interested in disposing of a junked vehicle, these would be removed during the month of May free of charge conditioned on the fact that a clear title can be provided.

Police Chief Struffert has indicated that during the officer's scheduled patrol, the community will be canvassed for compliance with the city's junked cars and household furnishing ordinances.

Also Lyon County intends to establish a drop off location in Granite Falls at the YMC Highway Shop to collect florescent bulbs, tires and mattresses on the same date as spring cleanup occurs.

ADJOURN: M/S/P NORDAUNE/PETERSON TO ADJOURN at 8:40 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

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| Total ADVOCATE-TRIBUNE: | 315.00 |
| Total ALMICH'S MARKET: | 152.28 |
| Total AMERICAN WELDING & GAS INC: | 82.69 |
| Total ARNESON DISTRIBUTING INC.: | 177.00 |

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| Total ARTIC GLACIER INC: | 92.04 |
| Total AUS, NANCY: | 100.00 |
| Total BOND TRUST SERVICES CORP: | 441,952.50 |
| Total BORDER STATES ELECTRIC SUPPLY: | 161.98 |
| Total BROVOLD, MITCHELL: | 26.24 |
| Total BRUSTUEN, SHAWN: | 23.92 |
| Total CARLSON, MARNIE: | 120.00 |
| Total CENTRAL MN MUNICIPAL POWER: | 107,217.27 |
| Total CENTURYLINK: | 1,833.17 |
| Total CHAPPELL CENTRAL: | 918.60 |
| Total CHIPPEWA COUNTY: | 42.00 |
| Total CITIZENS ALLIANCE BANK: | 5,352.85 |
| Total CORE & MAIN: | 215.99 |
| Total CREATIVE FORMS & CONCEPT: | 420.53 |
| Total DEPARTMENT OF ENERGY: | 19,363.53 |
| Total DITCH WITCH OF SOUTH DAKOTA: | 34.82 |
| Total EARL F. ANDERSEN: | 528.65 |
| Total EXCEL OVERHEAD DOOR: | 205.70 |
| Total FARMERS COOPERATIVE ELEV. CO.: | 63.44 |
| Total FARMERS UNION OIL CO.: | 6,658.33 |
| Total FASTENAL COMPANY: | 73.18 |
| Total FRENCH GLASS & SPECIALTY: | 6,500.95 |
| Total G & K SERVICES: | 114.59 |
| Total GRAINGER INC, WW: | 61.20 |
| Total GRANDVIEW VALLEY WINERY: | 408.00 |
| Total GRANITE FALLS AUTO PARTS: | 345.24 |
| Total GRANITE FALLS BANK: | 4,071.74 |
| Total GRANITE FALLS TOWNSHIP: | 254.66 |
| Total GRANITE FLORAL: | 178.00 |
| Total GRANITE TRUE VALUE: | 1,899.71 |
| Total GREAT PLAINS GAS CO.: | 6,402.69 |
| Total HAWKINS INC: | 300.87 |
| Total HEMINGSON, BONNIE: | 25.00 |
| Total HILLYARD-HUTCHINSON: | 106.44 |
| Total HOERNEMANN, PAUL: | 255.00 |
| Total HOLMSTROM & KVAM PLLP: | 10,589.94 |
| Total IRBY: | 118.94 |
| Total ISFELD, TAMARA: | 1,000.00 |
| Total KEELER-AUS, RAE ANN: | 800.00 |
| Total KESTELOOT ENTERPRISES INC: | 165.81 |
| Total LA CONSTRUCTION & DESIGN INC: | 1,930.00 |
| Total LEE'S AUTO & DIESEL: | 389.95 |
| Total LIGHT FUND: | 461.64 |
| Total LINCOLN PIPESTONE RURAL WATER: | 42.08 |
| Total LOCHER BROTHERS: | 7,945.52 |
| Total MADDEN GALANTER HANSON LLP: | 90.00 |
| Total MADISON BOTTLING CO.: | 10,716.75 |
| Total MARCO TECHNOLOGIES LLC: | 378.25 |
| Total MARTIN TRUCKING: | 578.80 |
| Total MICHAEL RICHARD WW MICROBIOLOGY LLC: | 350.00 |
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| Total MID-AMERICAN RESEARCH CHEMICAL: | 104.54 |
| Total MINNESOTA VALLEY TECH. INC: | 507.38 |
| Total MN DPT OF LABOR & INDUSTRY: | 100.00 |
| Total MN MUNICIPAL BEVERAGE ASSOC.: | 400.00 |
| Total MN MUNICIPAL UTILITIES ASSN: | 4,641.35 |
| Total MN POLLUTION CONTROL AGENCY: | 1,240.00 |
| Total MN TRANSPORTATION ALLIANCE: | 215.00 |
| Total MN VALLEY COOPERATIVE: | 1,117.83 |
| Total MN VALLEY TESTING LAB INC.: | 335.00 |
| Total NALCO CHEMICAL CO.: | 75.31 |

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| Total NORTH CENTRAL BUS & EQUIPMENT: | 21.01 |
| Total OFFICE DEPOT: | 273.74 |
| Total PLUNKETS PEST CONTROL INC: | 304.59 |
| Total PRENTICE PLACE COMMONS ASSN: | 100.51 |
| Total RECREATION SUPPLY COMPANY: | 43.96 |
| Total REGIONAL DEVELOP. COMMISSION: | 200.00 |
| Total REZNECZEK, DONALD: | 122.50 |
| Total RUPP, GERALD: | 20.00 |
| Total SAWMILL, THE: | 81.02 |
| Total SMIGLEWSKI, DAVID: | 75.21 |
| Total STENGEL, ROB: | 423.00 |
| Total SVOBODNY, JENNIFER: | 150.00 |
| Total SW-WC SERVICE COOPERATIVES: | 38,191.50 |
| Total TALKING WATERS BREWING CO. LLC: | 275.00 |
| Total TJOSVOLD EQUIPMENT INC: | 8,125.01 |
| Total TROST, SHAUNNA: | 25.00 |
| Total USC PROPANE: | 287.02 |
| Total VIKING COCA-COLA BOTTLING CO.: | 138.95 |
| Total WEST CENTRAL SANITATION: | 369.37 |
| Total XCEL ENERGY: | 2,719.32 |
| Total XEROX CORPORATION: | 62.26 |
| Total YELLOW MEDICINE CO. AUDITOR: | 3,861.20 |
| Total ZIEGLER INC.: | 16,523.70 |
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| Grand Totals: | 723,743.76 |
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