

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
JANUARY 16, 2018

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:00 p.m., Tuesday, January 16th, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Nordaune, Joe Fagnano and Scott Peterson. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Joan Taylor. Also in attendance were City Engineer Mike Amborn and Tim Miller from Missouri River Energy Service and Advocate Tribune News Editor Alex Sina.

MINUTES: M/S GALOW/NORDAUNE TO APPROVE THE MINUTES OF THE JANUARY 2nd REGULAR MEETING. Motion carried unanimously.

BILLS: M/S NORDAUNE/FAGNANO TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously.

ELECTRIC RATE STUDY: Tim Miller from Missouri River Energy Service was in attendance to review the completed Electric Rate Study. Following discussion, Nordaune introduced the following resolution and moved its adoption calling for a public hearing to be held at 7:15 p.m. on Tuesday, February 20th to solicit public input relative to the increases that have been proposed.

RESOLUTION NO. 18-05

RESOLUTION CALLING HEARING ON
PROPOSED ELECTRICAL RATE ADJUSTMENT

WHEREAS, pursuant to Resolution No. 17-3, council accepted a proposal from Missouri River Energy Services to complete an electric rate study; and

WHEREAS, upon review of the rate study completed by Missouri River Energy Services, it has been determined that the current electrical rates are not paying for the city's rising operating costs and monthly power cost adjustments; and

WHEREAS, Missouri River Energy Services has recommended a 2% increase over the city's present electrical rates beginning with the utility bills due April 15, 2018 and a 2% increase in electrical rates beginning with the utility bills due February 15, 2019; and

WHEREAS, also recommended is an increase in the availability charge as follows:

	<u>Current 2018 Charge</u>	<u>2019 Charge</u>
Residential:	\$ 8.50	\$11.00
\$13.50		
Commercial Single Phase	\$12.00	\$15.00
\$18.00		
Commercial Three Phase	\$46.00	\$48.00
\$50.00		

WHEREAS, with the above referenced changes it is recommended to decrease the rate in the power cost adjustment from \$.019 kWh to \$.009 kWh.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for a public hearing to be held at 7:15 p.m. Tuesday, February 20, 2018 to solicit public input relative to changes in the electrical rates as stated above.

Adopted by the City Council this 16th day of January, 2018.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously.

REPORTS: The Airport Commission report was acknowledged at this time.

AIRPORT FARM LAND LEASE AGREEMENTS: Upon the recommendation of the Airport Commission, Nordaune introduced a resolution and moved its adoption to renew the Airport Farm Lease Agreements as indicated below for an additional three years beginning December 1, 2017 through November 30, 2020.

<u>INDIVIDUAL</u>	<u>TRACTS</u>	<u>ACRES</u>	<u>AMOUNT PER ACRE</u>
Dwayne Erickson	1A	31.50	\$125
J & D Barber	2A	3.33	\$125
J & D Barber	3A	.60	\$125
Donald Gabbert	4A	20.54	\$125
L. David Velde	6A	8.77	\$125

RESOLUTION NO. 18-6

RESOLUTION ACCEPTING PROPOSALS FOR LEASE OF AIRPORT FARMLAND

WHEREAS, pursuant to Resolution 15-58 the city entered into contracts for the lease of farmland located at the Granite Falls Municipal Airport site; and

WHEREAS, said contracts were for three years and called for renegotiations of the leases at the end of the three-year term; and

WHEREAS, as the contracts expired on November 30, 2017, the following proposals were recommended by the Airport Commission:

<u>INDIVIDUAL</u>	<u>TRACTS</u>	<u>ACRES</u>	<u>AMOUNT PER ACRE</u>
Dwayne Erickson	1A	31.50	\$125
J & D Barber	2A	3.33	\$125
J & D Barber	3A	.60	\$125
Donald Gabbert	4A	20.54	\$125
L. David Velde	6A	8.77	\$125

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, entering into separate contracts with the above- referenced individuals for the lease of the above-designated acreages of farmland located at the Granite Falls Municipal Airport for a period of three (3) years commencing on December 1, 2017 through November 30, 2020.

Adopted by the City Council this 16th day of January, 2018.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously.

REPORTS: The following reports were acknowledged at this time: EDA Board, Police Chief, Fire Department and the Granite Falls Historical Society.

2018 STREET & UTILITY IMPROVEMENTS: City Engineer Mike Amborn was in attendance to review the proposed 2018 Street and Utility Improvement Program. Following discussion and the consensus of council to remove Project 1, Nordaune introduced a resolution accepting the engineering report and calling for a public hearing on the

RESOLUTION NO. 18-7

RESOLUTION ACCEPTING REPORT AND CALLING FOR HEARING ON
PROPOSED 2018 STREET/UTILITY IMPROVEMENTS

WHEREAS, pursuant to Resolution No. 17-165 a report has been prepared by City Engineer Berryman with reference to the proposed 2018 Street/Utility Improvements described below:

Street/Utility Improvements:

- 11th Avenue from 15th Street to 17th Street – improvement to include complete reconstruction of the street to a 38' width to include new aggregate base, concrete curb and gutter and bituminous surfacing. Also to include the extension of an 8" sanitary sewer line east from the manhole by the apartment garages about 400' to serve the three residences along 17th Street. This project could also include reconnecting the water service to the 6" main in front of these three homes.
- 7th Street from Highway 212 to 12th Avenue – improvement to include complete reconstruction of the street to a 36' width to include new curb and gutter.
- 9th Street from 8th Avenue to 10th Avenue – improvement to include complete reconstruction of the street to a 36' width to include new curb and gutter.
- Library Parking Lot – improvement to include reconstructing of the existing parking lot and making it handicap accessible at the southeast corner. Also to increase the size of the parking lot to the east to accommodate 90° parking.
- Jet & Televiser Sanitary Sewer

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvements; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA,

1. The council will consider the improvements in accordance with the report and the assessment of abutting or affected areas for all or a portion of

the cost of the improvements pursuant to Minnesota Statutes Chapter 429 at an estimated total cost of the improvements of \$883,000.

2. A public hearing shall be held on such proposed improvements on the 5th day of February, 2018 in the Council Chambers of City Hall at 7:15 p.m., and the clerk shall give mailed and published notice of such hearing and improvements as required by law.

Adopted by the City Council this 16th day of January, 2018.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

MN DOT PROJECT: Council reviewed information received from MnDOT regarding the reconstruction of the intersection of Highway 212 and 23.

MNVCLP: M/S NORDAUNE/GALOW TO APPOINT CITY MANAGER JOHNSON AS THE VOTING DELEGATE AND MAYOR SMIGLEWSKI AS AN ALTERNATE VOTING DELEGATE TO THE MINNESOTA VALLEY COOPERATIVE LIGHT & POWER ASSOCIATION. Motion carried unanimously.

COLOR RUN: Following discussion it was the consensus of council to authorize the Upper Sioux Community to use Memorial Park for the 2018 Color Run to be held on September 29th.

BOARDS AND COMMISSIONS: M/S GALOW/NORDAUNE TO APPOINT TYLER KNUTSON TO THE KILOWATT COMMUNITY CENTER BOARD AND KARL PFAFF TO THE PARK BOARD. Motion carried unanimously.

GRANITE AREA ARTS COUNCIL: Council reviewed a request received from the Granite Area Arts Council for a donation from the city for calendar year 2018. Following

discussion, Nordaune introduced a resolution and moved its adoption authorizing a donation of \$1,500 to the Granite Area Arts Council.

RESOLUTION NO. 18-8

RESOLUTION APPROVING DONATION
TO GRANITE AREA ARTS COUNCIL

WHEREAS, the Granite Area Arts Council has requested financial assistance for the 2018 budget year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving a donation of \$1,500 for calendar year 2018 to the Granite Area Arts Council.

Adopted by the City Council this 16th day of January, 2018.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Otaibi, the resolution was adopted unanimously.

PUBLIC WORKS: Nordaune introduced the following resolution and moved its adoption calling for bids for the purchase of a Public Works camera to be used for televising sanitary sewer and water lines.

RESOLUTION NO. 18-9

RESOLUTION CALLING FOR BIDS
FOR PURCHASE OF PUBLIC WORKS CAMERA

WHEREAS, the purchase of a Public Works camera and trailer to allow for the televising of sewer lines was included in the bond sale for the 2016 Street/Utility Improvement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for bids for the purchase of a Public Works camera.

Adopted by the City Council this 16th day of January, 2018.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously.

RESOLUTION NO. 18-10

RESOLUTION APPROVING DONATION
TO LEE-MAR RANCH EQUINE CENTER, INC.

WHEREAS, the Lee-Mar Ranch Equine Center has requested a donation for the Equine Center in the amount of \$1,000 for calendar year 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving a donation of \$1,000 for calendar year 2018 to the Lee-Mar Ranch Equine Center, Inc.

Adopted by the City Council this 16th day of January, 2018.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously.

SMALL CITIES GRANT: Galow introduced the following resolution and moved its adoption calling for a public hearing to receive input from citizens regarding the submittal of a Small Cities Grant to the Minnesota Department of Employment and Economic Development.

RESOLUTION NO. 18-11

RESOLUTION CALLING FOR PUBLIC HEARING TO OBTAIN CITIZEN PARTICIPATION
IN THE SMALL CITIES GRANT APPLICATION

WHEREAS, pursuant to Resolution No. 17-89 council authorized execution of a contract with the Upper Minnesota Valley Regional Development Commission to provide services to assist with the preparation of a Small Cities Grant application; and

WHEREAS, prior to submitting a grant the city must hold a public hearing to receive citizen input to identify community development and housing needs, including the needs of very low and low income persons as well as other need in the community that might be addressed through the Small Cities Grant Program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for a public hearing regarding the submittal of a Small Cities Grant application; said hearing to be held on Monday, February 5, 2018 at 7:30 p.m. in the Council Chambers of City Hall.

Adopted by the City Council this 16th day of January, 2018.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Otaibi, the resolution was adopted unanimously.

MEMORIAL PARK UPDATE: Council received an update relative to Phase 1 Improvements to Memorial Park.

SALE OF MAUSOLEUM: Following discussion it was council consensus for City Manager Johnson to negotiate the sale of the Mausoleum to Wing Bain Funeral Home.

ADJOURN: M/S/P NORDAUNE/PETERSON TO ADJOURN at 8:33 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

Total ABDO EICK & MEYERS:	9,000.00
Total ADVOCATE-TRIBUNE:	2,378.77
Total ALMICH'S MARKET:	312.25
Total AMARIL UNIFORM CO:	404.68
Total AMERICAN WELDING & GAS INC:	80.39
Total ARTHUR J. GALLAGHER & CO:	2,422.50
Total AUS, NANCY:	100.00
Total AUS, TANNER:	40.33
Total BATTERIES PLUS:	244.08
Total BEVERAGE WHOLESALERS:	99.60
Total BIG SKY REAL ESTATE LLC:	7,306.38
Total BOLTON & MENK INC:	6,250.00
Total BOND TRUST SERVICES CORP:	1,006,988.13
Total BORDER STATES ELECTRIC SUPPLY:	514.42

Total BREAKTHRU BEVERAGE:	3,231.72
Total CARLSON, MARNIE:	120.00
Total CENTRAL MN MUNICIPAL POWER:	120,236.22
Total CENTRAL UNIFIED TECHNOLOGY:	126.00
Total CHAMBER OF COMMERCE:	225.00
Total CITIZENS ALLIANCE BANK:	5,352.85
Total CIVIL AIR PATROL MAGAZINE:	245.00
Total CNH CAPITAL:	115.63
Total CONVENTION & VISITORS BUREAU:	1,286.75
Total CRYSTEEL TRUCK EQUIPMENT:	436.00
Total DAN'S SHOP INC:	5.93
Total DENNIS LEWISON AGENCY:	127.50
Total DEPARTMENT OF ENERGY:	24,922.51
Total EHLERS & ASSOCIATES INC.:	3,800.00
Total FARM & HOME PUBLISHERS LTD:	110.04
Total FARMERS UNION OIL CO:	3,430.31
Total FARMERS UNION OIL CO.:	3,831.94
Total FASTENAL COMPANY:	38.66
Total FERGUSON WATERWORKS SUPPLY:	506.66
Total G & K SERVICES:	147.53
Total GOPHER:	29.95
Total GOPHER STATE ONE-CALL:	50.00
Total GRANITE FALLS AUTO PARTS:	174.98
Total GRANITE FALLS BANK:	92,692.97
Total GRANITE FALLS HEALTH:	105.00
Total GRANITE TRUE VALUE:	750.20
Total GRAYMONT CAPITAL INC:	1,832.77
Total GREAT PLAINS GAS CO.:	11,840.44
Total HD SUPPLY FACILITIES MAINT.:	53.49
Total HOERNEMANN, PAUL:	255.00
Total HOLMSTROM & KVAM PLLP:	872.00
Total JOHNSON BROS WHOLESALE LIQUOR:	3,618.97
Total JOHNSON, CRYSTAL:	353.16
Total JT SERVICES:	653.18
Total KEELER-AUS, RAE ANN:	650.00
Total KISSINGER & FELLMAN P.C.:	609.00
Total LEE'S AUTO & DIESEL:	124.50
Total LIGHT FUND:	196.89
Total LINCOLN PIPESTONE RURAL WATER:	42.08
Total LOCHER BROTHERS:	4,266.60
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Total MADISON BOTTLING CO.:	4,211.95
Total MARCO TECHNOLOGIES LLC:	55.06
Total MARTIN TRUCKING:	498.20
Total MCOA:	150.00
Total MN DEPT OF PUBLIC SAFETY:	125.00
Total MN DEPUTY REGISTRARS ASSN:	190.00
Total MN MUNICIPAL UTILITIES ASSN:	9,724.35
Total MN VALLEY COOPERATIVE:	1,318.80
Total MN VALLEY TESTING LAB INC.:	869.50
Total MONTEVIDEO AMERICAN NEWS:	138.00
Total MUNICIPAL EMERGENCY SERVICES:	870.00
Total NORTHERN BUSINESS PRODUCTS:	75.05
Total OFFICE DEPOT:	180.90
Total O'REILLY AUTO PARTS:	67.76
Total PHILLIPS WINE & SPIRITS CO.:	2,341.46
Total PIONEERLAND LIBRARY SYSTEM:	1,163.14
Total PRENTICE PLACE COMMONS ASSN:	100.51
Total RENCO PUBLISHING INC:	50.00
Total ROUNDLAKE VINEYARDS & WINERY:	184.50
Total SMIGLEWSKI, DAVID:	141.02
Total SOUTHERN WINE & SPIRITS OF MN:	1,032.11

Total SR PERSPECTIVE:	91.91
Total STENGEL, ROB:	335.70
Total STRUFFERT, BRIAN:	50.45
Total SW-WC SERVICE COOPERATIVES:	37,142.00
Total TRI COUNTY NEWS:	24.60
Total TROY'S ELECTRIC COMPANY:	166.44
Total UPS:	18.54
Total USC PROPANE:	379.76
Total VARIETY FOODS LLC:	211.35
Total VIKING COCA-COLA BOTTLING CO.:	210.88
Total WEST CENTRAL COMMUNICATIONS:	388.00
Total WEST CENTRAL SANITATION:	515.52
Total XEROX CORPORATION:	80.49
Total YELLOW MEDICINE CO HWY DEPT:	1,568.00
Total YELLOW MEDICINE CO. AUDITOR:	3,150.00
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Grand Totals:	1,391,429.91
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