

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
NOVEMBER 7, 2016

A regular session of the Granite Falls City Council was called to order by Mayor Dave Smiglewski at 7:30 p.m., Monday, November 7th, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Steve Nordaune, Steve Schaub, Joe Fagnano and Scott Peterson. Council Member absent: Sarina Otaibi. Staff present: City Manager Crystal Johnson, Finance Director Michael Betker and City Clerk Joan Taylor. Also in attendance were Deputy Registrar Laurie Larson, Police Chief Brian Struffert, City Engineer Mike Amborn, Peg Heglund, Tom Whitlock from Damon Farber, Kristi Fernholtz from the RDC, Tessia Melvin from David Drown Associates and Advocate News Editor Caitlyn Mahlum.

MINUTES: M/S NORDAUNE/PETERSON TO APPROVE THE MINUTES OF THE OCTOBER 17th REGULAR MEETING. Motion carried unanimously by those present.

BILLS: M/S NORDAUNE/GALOW TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously by those present.

REPORTS: The following reports were acknowledged at this time: Building Inspector, Finance, Fire Department, Kilowatt Community Center, Planning Commission and Utilities Commission.

COMPENSATION STUDY: Tessia Melvin from David Drown Associates was in attendance to review with council the Granite Falls Classification and Compensation Study Final Report.

MEMORIAL PARK MASTER PLAN: Tom Whitlock from Damon Farber and Kristi Fernholtz from the RDC were in attendance to present the final Memorial Park Master Plan.

2016 STREET/UTILITY IMPROVEMENTS: City Engineer Mike Amborn advised council that Duininck, Inc. has completed all of the street projects.

PERSONNEL: Following discussion with Deputy Registrar Larson and Police Chief Struffert and upon the recommendation of the Wage & Salary Committee Salary Committee, Nordaune introduced a resolution making the part time position in the Motor Vehicle Department and the part time position of Police Department secretary full time and also changing the position title of Finance Director to Finance Director/IT Director.

RESOLUTION NO. 16-162

RESOLUTION ADJUSTING EMPLOYMENT POSITIONS

WHEREAS, the Wage and Salary Committee is recommending that changes be made to the following positions:

1. The part-time Motor Vehicle Registrar be made a full time position;
2. The part-time Police Department secretary be made full time; and
3. The position of Finance Director be changed to Finance Director/IT Director.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving the following changes in personnel:

1. The position of part time Motor Vehicle Registrar is now full time;
2. The position of part time Police Department secretary is now full time; and
3. The position of Finance Director is now Finance Director/IT Director.

Adopted by the City Council this 7th day of November, 2016.

David Smiglewski
Mayor

ATTEST:
Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

WATER DEPARTMENT: The following bids were received on Thursday, November 3rd for the purchase and installation of two propane generators for the Water Department.

Generators November 3, 2016		140 kW	30 kW	TOTAL
Heartland Electric	CAT Generator	\$64,691.00	\$33,957.00	\$98,648.00
	Gillette Generator	\$61,270.00	\$31,228.00	\$92,498.00
	Cummins Power Generator	\$68,391.00	\$35,854.00	\$104,245.00
	Blue Star/Marathon Generator	\$60,719.00	\$32,960.00	\$93,679.00
Ziegler CAT		\$48,535.00	\$30,500.00	\$79,035.00

Following discussion Galow introduced a resolution and moved its adoption accepting the bid received from Ziegler CAT for both the 140 kW and 30 kW generators at a total cost of \$79,035.

RESOLUTION NO. 16-163

RESOLUTION ACCEPTING BID FOR PURCHASE AND INSTALLATION
OF TWO PROPANE GENERATORS – WATER DEPARTMENT

WHEREAS, pursuant to Resolution No. 16-156 council called for bids for the purchase and installation of one (1) Liquid Propane 140 kW Standby Power Generator, and one (1) Liquid Propane 30 kW Standby Power Generator for the Water Department; and

WHEREAS, the following bids were received on Thursday, November 3rd:

Generators November 3, 2016		140 kW	30 kW	TOTAL
Heartland Electric	CAT Generator	\$64,691.00	\$33,957.00	\$98,648.00
	Gillette Generator	\$61,270.00	\$31,228.00	\$92,498.00
	Cummins Power Generator	\$68,391.00	\$35,854.00	\$104,245.00
	Blue Star/Marathon Generator	\$60,719.00	\$32,960.00	\$93,679.00
Ziegler CAT		\$48,535.00	\$30,500.00	\$79,035.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the bid from Ziegler CAT in the amount of \$79,035 to purchase and install the two generators for the Water Department.

Adopted by the City Council this 7th day of November, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

GREENSTEP CITY: Galow introduced the following resolution and moved its adoption authorizing the city of participate I the Minnesota GreenStep Cities Program.

RESOLUTION NO. 16-164

RESOLUTION AUTHORIZING THE CITY OF GRANITE FALLS
TO PARTICIPATE IN THE MINNESOTA GREENSTEP CITIES PROGRAM

WHEREAS, Minnesota GreenStep Cities is a voluntary challenge, assistance and recognition program to help cities achieve their sustainability and quality-of-life goals. GreenStep is a free, continuous improvement program, managed by a public-private partnership, and based upon 29 best practices. Each best practice can be implemented by completing one or more actions at a

1, 2 or 3-star level, from a list of four to eight actions. These actions are tailored to all Minnesota cities, focus on cost savings and energy use reduction, and encourage civic innovation; and

WHEREAS, a broad coalition of public and private stakeholders including the League of Minnesota Cities, the MPCA, Office of Energy Security and CERTs responded to the 2008 legislation by establishing the Minnesota GreenStep Cities program to provide a series of sustainable development best practices focusing on local government opportunities to reduce energy use and greenhouse gases; and

WHEREAS, the Minnesota GreenStep Cities program assists in facilitating technical assistance for the implementation of these sustainable development best practices; and

WHEREAS, the Minnesota GreenStep Cities program provides cost-effective sustainable development best practices in the following five categories: (1) Buildings and Lighting; (2) Transportation; (3) Land Use; (4) Environmental Management; and (5) Economic and Community Development;

NOW, THEREFORE, be it resolved that the City Council of the City of Granite Falls does hereby authorize the City of Granite Falls to participate in the Minnesota GreenStep Cities program that offers a free, voluntary continuous improvement framework. Passage of this participation resolution allows the City to be recognized as a Step One GreenStep City. Be it further resolved that the City:

Appoints Crystal Johnson to serve as the City's GreenStep coordinator for best practice documentation/implementation; and

Will facilitate the involvement of community members and other units of government as appropriate such as the Economic Development Authority and Chamber in the planning, promoting and/or implementing of GreenStep Cities best practices; and

Grants to the GreenStep program's buildings advisor read-only access to the City's B3 Benchmarking Database so as to facilitate analysis and cost-savings advice to the City regarding its buildings' energy use; and

Will claim credit for having implemented and will work at its own pace toward implementing any 6 GreenStep best practices that will result in energy use reduction, economic savings, quality of life improvement, reduction in the City's greenhouse gas footprint, and recognition by the League of Minnesota Cities as a Step Two GreenStep City. An on-going summary of the City's implementation of best practices will be posted by the City on the Minnesota GreenStep Cities web site.

Adopted by the City Council this 7th day of November, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

FIRE DEPARTMENT: Fire Chief Opdahl is recommending that the 1988 rescue vehicle be declared as surplus and authorizing the sale of it. Following discussion Schaub

introduced a resolution declaring the 1988 rescue vehicle, VIN #1HTLFTVN1JH601599 as surplus and authorizing the sale of this vehicle upon delivery of the new rescue vehicle.

RESOLUTION NO. 16-165

RESOLUTION DECLARING CITY OWNED PROPERTY AS SURPLUS
AND AUTHORIZING THE SALE OF SAME

WHEREAS, the City Code authorizes that excess personal property, when no longer needed for a municipal purpose, shall be declared surplus and disposed of in the manner stated therein; and

WHEREAS, the city has determined that the 1988 Rescue Vehicle, VIN #1HTLFTVN1JH601599 is no longer needed and should be declared surplus property and should be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, declaring the 1988 Rescue Vehicle, VIN #1HTLFTVN1JH601599 as surplus property and authorizing the sale of this vehicle upon delivery of the new rescue vehicle.

Adopted by the City Council this 7th day of November, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

WWTP: Council reviewed an update regarding the Wastewater Treatment Plant Improvements, Phase 1.

CHARITABLE GAMBLING: Following discussion Nordaune introduced a resolution approving a State of Minnesota Gambling Control Board Premises Permit

Application submitted by the Hanley Falls Firemen’s Relief to conduct pull-tabs at the Granite Bowl, 130 7th Avenue from which the proceeds will be donated to the Hoops Club.

RESOLUTION NO. 16-166

RESOLUTION APPROVING STATE OF MINNESOTA
GAMBLING CONTROL BOARD PREMISES PERMIT
APPLICATION OF HANLEY FALLS FIREMEN’S RELIEF

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, to approve the State of Minnesota Gambling Control Board Premises Permit Application as submitted by the Hanley Falls Firemen’s Relief for the purpose of conducting Pull-Tabs at Granite Bowl, 130 7th Avenue, Granite Falls, MN, to run from December 1, 2016 through November 30, 2017.

Adopted by the City Council this 7th day of November, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

ADJOURN: M/S/P NORDAUNE/SCHAUB to adjourn at 9:16 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

Total 101 DEVELOPMENT RESOURCES INC:	28,249.82
Total 2XL CORPORATION:	121.47
Total ADVOCATE-TRIBUNE:	430.65
Total AFFILIATED MED CENTER:	93.80
Total ALMICH'S MARKET:	38.92
Total ALPHA WIRELESS:	152.00
Total AMERICAN WELDING & GAS INC:	15.00
Total ARNESON DISTRIBUTING INC.:	185.80
Total ARTIC GLACIER INC:	122.70
Total ARTISAN BEER COMPANY:	79.00
Total AUS, MIKE:	412.50

Total BARR ENGINEERING CO.:	5,076.54
Total BERGESON, DAWN:	300.00
Total BETKER, MIKE:	60.29
Total BEVERAGE WHOLESALERS:	182.60
Total BJORGE, MAGGIE:	721.10
Total BORDER STATES ELECTRIC SUPPLY:	1,401.66
Total BREAKTHRU BEVERAGE:	3,124.38
Total BRIAN'S TREE SERVICE:	4,232.84
Total BURGESON, BRAD:	30.00
Total CENTURLINK:	147.00
Total CHAPPELL CENTRAL:	846.35
Total CITIZENS ALLIANCE BANK:	30.00
Total CIVIC SYSTEMS:	1,425.00
Total CNH CAPITAL:	10.17
Total COCARD:	69.80
Total COLLECTION BUREAU:	1,198.08
Total CONVENTION & VISITORS BUREAU:	1,283.87
Total CROSBY, WARREN:	652.33
Total DAKOTA SUPPLY GROUP:	439.44
Total DAMON FABER ASSOCIATES:	641.26
Total DEPARTMENT OF ENERGY:	14,565.78
Total DUININCK BROS. INC.:	738,847.47
Total EGGEBRAATEN, BARRETT:	102.06
Total FARMERS UNION OIL CO.:	6,181.41
Total FERGUSON WATERWORKS SUPPLY:	907.36
Total FISHER SCIENTIFIC:	341.57
Total G & K SERVICES:	122.78
Total GALLS INC.:	19.49
Total GEISLINGER & SON'S INC:	95,281.27
Total GOPHER:	535.86
Total GOPHER STATE ONE-CALL:	133.65
Total GRANITE FALLS AUTO PARTS:	101.58
Total GRANITE FALLS KILOWATT BASEBALL:	400.00
Total GRANITE TRUE VALUE:	1,445.75
Total GRAYMONT CAPITAL INC:	4,064.49
Total GREAT PLAINS GAS CO.:	6,281.42
Total HAWKINS INC:	2,445.33
Total HD SUPPLY FACILITIES MAINT.:	25.56
Total HDR INC:	5,051.56
Total HEARTLAND PAYMENT SYSTEMS:	105.29
Total HENLE PRINTING COMPANY:	1,081.53
Total HILLYARD-HUTCHINSON:	84.41
Total HOLMSTROM & KVAM PLLP:	987.08
Total HUNTER, TRICIA:	36.38
Total IMS, DOROTHY:	30.00
Total JENSEN, MILES:	27.00
Total JOHNSON BROS WHOLESALE LIQUOR:	5,737.27
Total JOHNSON, CRYSTAL:	55.08
Total JT SERVICES:	1,266.47
Total KHC CONSTRUCTION INC:	148,761.03
Total KIWANIS CLUB:	100.00
Total KNAPPER, SIDNEY:	27.00
Total KNUTSON, ERIC:	135.58
Total KRANITZ, FRANK:	325.00
Total LARSON, MEGAN:	27.00
Total LEAGUE OF MINNESOTA CITIES:	45.00
Total LEBLANC, JEREMY:	425.04
Total LEE'S AUTO & DIESEL:	48.75
Total LIGHT FUND:	32,728.08
Total LINCOLN PIPESTONE RURAL WATER:	39.58
Total LOCHER BROTHERS:	12,755.97
Total MADDEN GALANTER HANSON LLP:	236.51
Total MADISON BOTTLING CO.:	14,048.00
Total MADISON NATIONAL LIFE:	199.08

Total MARCO TECHNOLOGIES LLC:	81.86
Total MARSHALL NORTHWEST PIPE:	37.17
Total MARTIN MARIETTA AGGREGATES:	1,169.63
Total MEDIACOM:	57.97
Total MEIER ELECTRIC INC:	43.16
Total MEYER'S REPAIR & TOWING INC:	3,417.28
Total MINNESOTA PUMP WORKS:	922.00
Total MINNESOTA VALLEY TECH. INC:	45.00
Total MN DEPT OF REVENUE:	26,279.00
Total MN DPT OF LABOR & INDUSTRY:	940.64
Total MN DPT OF PUBLIC SAFETY:	20.00
Total MN MUNICIPAL UTILITIES ASSN:	133.00
Total MN NCPERS-496000:	48.00
Total MN VALLEY TESTING LAB INC.:	293.00
Total MOSS & BARNETT:	2,688.00
Total MVTV:	398.70
Total NALCO CHEMICAL CO.:	268.15
Total NELSON OYEN TORVIK:	125.00
Total NIELSEN, BETSY:	80.00
Total NORTHERN BUSINESS PRODUCTS:	91.03
Total OFFICE DEPOT:	22.58
Total OFFICE OF MN.IT SERVICES:	74.27
Total OFFICE PEEPS:	1,834.80
Total OPDAHL, CRAIG:	524.15
Total PETERSON, BRENDA:	750.00
Total PHILLIPS WINE & SPIRITS CO.:	4,914.24
Total PIONEERLAND LIBRARY SYSTEM:	21,467.50
Total POSITIVE PROMOTIONS INC:	290.60
Total POSTMASTER:	400.00
Total PROACTION SAFETY & SALES:	738.00
Total RICHTER, NICK:	27.00
Total RODEBERG & BERRYMAN INC.:	25,568.08
Total SAWMILL, THE:	306.21
Total SHRED-IT USA:	40.63
Total SMITH, DENNIS:	345.55
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Total SOUTHERN WINE & SPIRITS OF MN:	1,093.12
Total SPEEDCONNECT:	19.94
Total SPEH, CODY:	27.00
Total ST. CROIX RECREATION FUN PLAYGROUNDS INC:	1,040.45
Total STANTEC CONSULTING SERVICES:	1,520.50
Total STREICH, LISA:	160.00
Total STUKEL, GENE:	120.00
Total SURPLUS WAREHOUSE OF WILLMAR INC:	450.00
Total SWAM, MARLYS:	175.00
Total SW-WC SERVICE COOPERATIVES:	28,148.00
Total SYN-TECH SYSTEMS INC:	1,496.25
Total T & R ELECTRIC:	352.69
TOTAL FILTRATION SYSTEM:	153.12
Total TRUDEL, DR. TODD:	5,000.00
Total UPS:	27.87
Total US BANK:	1,242.30
Total VANCO SERVICES:	26.00
Total VARIETY FOODS LLC:	204.30
Total VISA:	2,646.18
Total WEST CENTRAL SANITATION:	128.58
Total WINE MERCHANTS:	120.00
Total XEROX CORPORATION:	99.02
Total XPRESS BILL PAY:	151.65
Total YELLOW MEDICINE EAST:	21,405.67
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Grand Totals:	1,308,676.96
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