

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
MAY 2, 2016

A regular session of the Granite Falls City Council was called to order by Mayor Dave Smiglewski at 7:30 p.m., Monday, May 2nd, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Steve Nordaune, Steve Schaub, Joe Fagnano and Scott Peterson. Council Member absent: Sarina Otaibi. Staff present: City Manager Bill Lavin and Finance Director Michael Betker. Also in attendance was Advocate New Editor Scott Tedrick.

MINUTES: M/S NORDAUNE/SCHAUB TO APPROVE THE MINUTES OF THE APRIL 18TH REGULAR MEETING. Motion carried unanimously by those present.

BILLS: M/S NORDAUNE/GALOW TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously by those present.

REPORTS: The following reports were acknowledged at this time: Building Inspector, Fire Department, Kilowatt Community Center, Public Works Director Anderson and Utilities Commission.

ELECTION JUDGES: M/S SCHAUB/PETERSON TO APPOINT THE FOLLOWING ELECTION JUDGES FOR THE PRIMARY AND GENERAL ELECTIONS. Motion carried unanimously by those present.

Gordy Kasel	Sharon Anderson	Pat Kubly
Julie Nordaune	Les Bergquist	LaVonne Koenen
Becky Updahl	Dar Hanson	Helen Stukel
Joyce Lewison	Hazel Carter	Pat Hoyer
Mary Hammer	Bev Tellefsen	

TRANSIT: Following discussion M/S NORDAUNE/SCHAUB TO APPROVE THE USE OF THE TRANSIT BUS FOR A MEETING OF THE SOUTHERN MINNESOTA TOURISM ASSOCIATION HERE ON MAY 11TH. Motion carried unanimously by those present.

DISEASED ELM TREE PROGRAM: A bid was received for the 2016 Diseased Elm Tree Removal Program from Brian's Tree Service, at a per-inch bid of \$22.89 and \$6.19 for additional stump grinding on city property. Following discussion Galow introduced a resolution and moved its adoption accepting the quote received from Brian's Tree Service in the amount of \$22.89 per inch for tree removal and \$6.19 for stump grinding for the 2016 Diseased Elm Tree Removal Program.

RESOLUTION NO. 16-59

RESOLUTION ACCEPTING QUOTE FOR
REMOVAL OF DISEASED ELM TREES – 2016

WHEREAS, pursuant to Resolution No. 16-51, council called for bids for the removal of diseased Dutch Elm trees for the 2016 growing season; and

WHEREAS, the following quotes were received for the removal of diseased elm trees.

<u>Contractor</u>	<u>Per-Inch Bid</u>	<u>Additional Stump Grinding Bid</u>
Brian's Tree Service, Cottonwood	\$22.89	\$6.19

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the quote received from Brian's Tree Service in the amount of \$22.89 per diameter inch and \$6.19 per diameter inch for any additional stump grinding on city-owned property for the 2016 Disease Elm Tree Removal Program.

Adopted by the City Council this 2nd day of May, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

LIQUID CO₂: The only bid received for the purchase and delivery of liquid CO₂ for the Water Treatment Plant was from Praxair in the amount of \$195 per ton. Fagnano introduced the following resolution and moved its adoption accepting the quote received from Praxair.

RESOLUTION NO. 16-60

RESOLUTION ACCEPTING QUOTE FOR PURCHASE
AND DELIVERY OF LIQUID CARBON DIOXIDE

WHEREAS, pursuant to Resolution No. 16-56 council solicited quotes for the purchase and delivery of liquid carbon dioxide for the Water Treatment Plant; and

WHEREAS, a quote from Praxair was the only quote received in the amount of \$195 per ton.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the quote received from Praxair in the amount of \$195 per ton for the purchase of liquid carbon dioxide for the Water Treatment Plant, estimated at sixty (60) tons per year for a period of one (1) year.

Adopted by the City Council this 2nd day of May, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

DRUG & ALCOHOL POLICY: Nordaune introduced the following resolution and moved its adoption amending the Drug & Alcohol Testing Policy for Commercial Drivers as required by the United States Department of Transportation.

RESOLUTION NO. 16-61

RESOLUTION AMENDING DRUG & ALCOHOL TESTING POLICY
FOR COMMERCIAL DRIVERS –DOT POLICY

WHEREAS, the City of Granite Falls has a vital interest in maintaining safe, healthful and efficient working conditions for employees and recognizes that individuals who are impaired because of drugs and/or alcohol jeopardize the safety and health of other workers as well as themselves; and

WHEREAS, in response to regulations issued by the United States Department of Transportation, Minnesota Municipal Utilities Association has requested the city update its Drug & Alcohol Testing Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, amending its Drug & Alcohol Testing Policy as required by the United States Department of Transportation.

Adopted by the City Council this 2nd day of May, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

LIBRARY LIGHTING: Following discussion Galow introduced a resolution and moved its adoption accepting the proposal for engineering services received from HDR, Inc. to develop plans and specifications for the upgrade to the Library lighting at a cost not to exceed \$8,000.

RESOLUTION NO. 16-62

RESOLUTION ACCEPTING PROPOSAL FOR ENGINEERING SERVICES
LIBRARY LIGHTING

WHEREAS, a proposal has been submitted by HDR, Inc. in an amount not to exceed of \$8,000 to review and develop plans and specifications for an upgrade to the lighting at the Granite Falls Library.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from HDR, Inc. in an amount not to exceed \$8,000 to review and develop plans and specifications to upgrade the lighting at the Granite Falls Library to LED.

Adopted by the City Council this 2nd day of May, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

Following acceptance of the engineering proposal from HDR, Inc. to provide plans and specifications for the upgrades to the Library lighting, Nordaune introduced a resolution calling for bids to complete this project.

RESOLUTION NO. 16-63

RESOLUTION CALLING FOR BIDS TO COMPLETE
LIBRARY LIGHTING UPDATE

WHEREAS, pursuant to Resolution 16-62 council accepted a proposal from HDR, Inc. to complete a review and prepare plans and specifications for the upgrade to the Library lighting to LED; and

WHEREAS, it is recommended that council now call for bids to complete this upgrade.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for bids for the upgrade to LED lights at the Granite Falls Library; said bid date to be set at a later date.

Adopted by the City Council this 2nd day of May, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

PUBLIC WORKS DEPT: Upon the recommendation of Public Works Director Anderson, Nordaune introduced the following resolution and moved its adoption soliciting quotes for the replacement of tires for the frontend loader.

RESOLUTION NO. 16-64

RESOLUTION SOLICITING QUOTES FOR
REPLACEMENT OF TIRES FOR FRONTEND LOADER

WHEREAS, it has been recommended by Public Works Director Anderson to replace the tires on the frontend loader; and

WHEREAS, the 2016 Capital Improvements Budget includes \$6,000 for the replacement of these tires.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, soliciting quotes for the replacement of tires for the frontend loader; said quotes to be presented to council for consideration at the May 16th meeting.

Adopted by the City Council this 2nd day of May, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

AIRPORT: Nordaune introduced the following resolution and moved its adoption authorizing execution of the Grant Agreement for Airport Improvements between the city and state which will cover 90% of the design costs associate with the Airport Pavement Reclamation Project.

RESOLUTION NO. 16-65

AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT
OF TRANSPORTATION GRANT AGREEMENT FOR AIRPORT IMPROVEMENTS
EXCLUDING LAND ACQUISITION

It is resolved by the **City of Granite Falls** as follows:

1. That the state of Minnesota Agreement No. **1003187**,

State Project No. **A1202-25** at the **Granite Falls Municipal Airport** is accepted.

2. That the Mayor and City Manager are authorized to execute this Agreement and any amendments on behalf of the City of Granite Falls.

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF YELLOW MEDICINE

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the City Council of Granite Falls, MN at an authorized meeting held on the 2nd day of May, 2016 as shown by the minutes of the meeting in my possession.

Signature

(Clerk or Equivalent)

With second by Nordaune, the resolution was adopted unanimously by those present.

POLICE DEPARTMENT POLICIES: Upon the recommendation of Police Chief Struffert, Nordaune introduced the following resolution and moved its adoption amending the Police Department policies as required by the POST Board.

RESOLUTION NO. 16-66

AMENDING POLICE DEPARTMENT POLICIES

WHEREAS, upon the recommendation of the POST Board audit, the Police Department Policies need to be amended.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, amending the Police Department Policies as recommended by the POST Board Audit.

Adopted by the City Council this 2nd day of May, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

MEANDER DONATION: Nordaune introduced the following resolution and moved its adoption authorizing a donation in the amount of \$1,250 to the Meander Opening Night Celebration.

RESOLUTION NO. 16-67

RESOLUTION APPROVING DONATION TO GRANITE CHAMBER OF COMMERCE
FOR MEANDER OPENING NIGHT CELEBRATION

WHEREAS, the Granite Falls Chamber of Commerce requested a donation from the city for the opening night celebration for this year's Meander event.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving a donation to the Granite Falls Chamber of Commerce in the amount of One Thousand Two Hundred Fifty Dollars (\$1,250) for the opening night celebration for this year's Meander.

Adopted by the city council this 2nd day of May, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

VOLSTEAD HOUSE: Council reviewed correspondence received from the Chamber regarding the Northern Bedrock Corps.

2016 STREET/UTILITY IMPROVEMENTS: Council reviewed an update received from City Engineer Berryman to include Project 9 (Lincoln Street) in the 2016 Street & Utility Improvement Projects without the water main loop.

TURBINE REPLACEMENT PROJECT: Council reviewed an update received regarding the Turbine Replacement Project.

BRIDGE LIGHTING: Staff advised council that more information will be available at the next meeting relative to the Pedestrian Bridge Lighting Project.

MEMORIAL PARK IMPLEMENTATION PLAN: Council was advised that the kickoff meeting for the Memorial Park Implementation Plan has been scheduled for May 18th at 4:30 p.m.

PIONEER PUBLIC TV: Staff advised council that Electrical Superintendent Reznechek is now working on getting electrical service to the Pioneer Public TV site.

CITY MANAGER RECRUITMENT: Council was advised that Saturday May 14th is the deadline for applications for the city manager's position.

CHARITABLE GAMBLING: A gambling license application was acknowledged at this time for the Granite Falls Lions Club to hold raffle for youth baseball.

PERSONNEL: Council was advised that Mike Makarrall was offered and accepted the position of Water Plant Superintendent following the retirement of Mike Enstad. Following discussion M/S PETERSON/SCHAUB TO NOW FILL THE POSITION OF WATER PLANT OPERATOR. Motion carried unanimously by those present.

Also staff advised council that Assistant Police Chief Beninga has submitted a letter of retirement effective May 31, 2016. Following discussion M/S PETERSON/SCHAUB AUTHORIZING STAFF TO FILL THE POSITION OF ASSISTANT POLICE CHIEF. Motion carried unanimously by those present.

ADJOURN: M/S/P NORDAUNE/SCHAUB TO ADJOURN AT 8:05 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

Total 2XL CORPORATION:	121.37
Total ALPHA WIRELESS:	127.00
Total ARNESON DISTRIBUTING INC.:	145.00
Total ARTIC GLACIER INC:	137.26
Total AUTOMATIC SYSTEMS CO:	1,385.30
Total BAKKER, LYNETTE:	293.96
Total BLACKWELDER, JEREMY:	150.00
Total BORDER STATES ELECTRIC SUPPLY:	492.61
Total BREAKTHRU BEVERAGE:	5,123.01
Total CASEY'S GENERAL STORE:	125.00
Total CENEX CREDIT CARD:	24.82
Total CENTURYLINK:	147.36
Total CHAMBER OF COMMERCE:	1,250.00
Total CHIPPEWA COUNTY:	14,338.75
Total CITIZENS ALLIANCE BANK:	30.00
Total CNH CAPITAL:	9.02
Total COCARD:	112.33
Total COLLECTION BUREAU:	99.51
Total D & L PROPERTIES:	400.00
Total DAN'S SHOP INC:	22.98
Total DERK'S WINDOWS:	410.00
Total DIAMOND VOGEL PAINTS:	490.40
Total DOOLEY'S PETROLEUM INC:	101.40
Total EAGLE ENGRAVING INC:	353.33
Total ENGINEERING UNLIMITED INC.:	160.59
Total FASTENAL COMPANY:	39.63
Total G & K SERVICES:	167.55
Total GRANITE FALLS AMBULANCE:	7,500.00
Total GRANITE FALLS CONSTRUCTION CO:	420.00
Total GRANITE FALLS TOWNSHIP:	1,787.46
Total GRANITE FALLS, CITY OF:	35.25
Total GRANITE TRUE VALUE:	1,496.03
Total GRAYMONT CAPITAL INC:	1,702.74
Total HAWKINS INC:	1,220.99
Total HD SUPPLY WATERWORKS:	1,839.34
Total HEARTLAND PAYMENT SYSTEMS:	72.76
Total HELVIG, KYLE:	1,405.00
Total HENLE PRINTING COMPANY:	267.53
Total HOERNEMANN, PAUL:	255.00
Total HOLMSTROM & KVAM PLLP:	3,193.83
Total JOHNSON BROS WHOLESALE LIQUOR:	4,880.60
Total KHC CONSTRUCTION INC:	20,808.00
Total KOTEK, NICOLLE:	80.00
Total KRANITZ, FRANK:	325.00
Total KRUSE, ANN:	10.00
Total LARSEN, SCOTT:	115.60
Total LEAGUE OF MINNESOTA CITIES:	100.40
Total LIGHT FUND:	30,742.35
Total LINCOLN PIPESTONE RURAL WATER:	34.38
Total LOCATORS & SUPPLIES:	88.86
Total LOCHER BROTHERS:	11,386.00
Total MADISON BOTTLING CO.:	14,294.50
Total MADISON NATIONAL LIFE:	231.58
Total MARCO TECHNOLOGIES LLC:	32.89
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Total MARTIN MARIETTA AGGREGATES:	1,818.21
Total MINNESOTA PUMP WORKS:	4,221.82
Total MINNESOTA VALLEY SERVICES LLC:	41.68
Total MN DEPT OF REVENUE:	24,713.00
Total MN DPT OF ADMINISTRATION:	228.91
Total MN NCPERS-496000:	64.00
Total MN POLLUTION CONTROL AGENCY:	400.00
Total MN VALLEY TESTING LAB INC.:	547.50
Total MUNICIPAL EMERGENCY SERVICES:	126.50
Total MVTV:	392.70
Total NELSON INTERNATIONAL WILLMAR:	913.05
Total NIELSEN, BETSY:	81.00
Total OFFICE DEPOT:	439.09
Total OFFICE PEEPS:	53.80
Total PETERSEN, JODI:	362.50
Total PHILLIPS WINE & SPIRITS CO.:	2,463.14
Total PIONEERLAND LIBRARY SYSTEM:	1,742.09
Total POST BOARD:	270.00
Total POSTMASTER:	400.00
Total RECREATION SUPPLY COMPANY:	881.44

Total RODEBERG & BERRYMAN INC.:	35,994.00
Total RUNNINGS SUPPLY INC:	41.41
Total SAND, KRIS:	375.00
Total SHRED-IT USA:	48.78
Total SMIGLEWSKI, DAVID:	423.52
Total SOUTHERN WINE & SPIRITS OF MN:	1,146.95
Total SPEEDCONNECT:	19.95
Total STREICHER'S:	128.99
Total SW-WC SERVICE COOPERATIVES:	30,337.00
Total T.A. LAURITSEN SEPTIC & DRAIN:	185.00
Total TASER INTERNATIONAL:	2,323.60
Total TIMM, DEREK:	2,312.50
TOTAL FILTRATION SYSTEM:	149.16
Total UPS:	9.48
Total US BANK:	1,434.40
Total USA BLUEBOOK:	88.68
Total VANCO SERVICES:	17.50
Total VIKING COCA-COLA BOTTLING CO.:	45.00
Total VISA:	3,236.55
Total XEROX CORPORATION:	69.25
Total YELLOW MEDICINE CO. AUDITOR:	4,667.16
Total ZEP:	280.58
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Grand Totals:	254,079.16
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