

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
APRIL 4, 2016

A regular session of the Granite Falls City Council was called to order by Vice President Steve Schaub at 7:30 p.m., Monday, April 4th, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Nordaune and Joe Fagnano. Council Members absent: Dave Smiglewski and Scott Peterson. Staff present: City Manager Bill Lavin, Finance Director Michael Betker and City Clerk Joan Taylor. Also in attendance were City Attorneys Greg Holmstrom and Jeremy Blackwelder, Mary Gillespie and Advocate New Reporter Scott Tedrick.

MINUTES: M/S NORDAUNE/GALOW TO APPROVE THE MINUTES OF THE MARCH 21ST REGULAR MEETING. Motion carried unanimously by those present.

BILLS: M/S NORDAUNE/GALOW TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously by those present.

CITY OWNED PROPERTY: Mary Gillespie was in attendance to request approval to purchase two city owned lots that will be used to increase the backyard of a house she owns. Following discussion Galow introduced a resolution and moved its adoption selling Lots 1 & 2, Block 4 Original Plat in Chippewa County to Mary Gillespie for the sum of \$75 with the city reserving the right to enter onto the property for maintenance of the creek. All attorney costs shall be borne by Ms. Gillespie.

RESOLUTION NO. 16-47

RESOLUTION AUTHORIZING SALE OF CITY OWNED LAND

WHEREAS, Mary Gillespie has requested to purchase two city owned lots (Lots 1 & 2, Block 4, Original Plat) to expend the backyard of her property; and

WHEREAS, Ms. Gillespie has offered the city \$75 for the purchase of these two lots.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the sale of city owned property located in Chippewa County known as Lots 1 & 2, Block 4, Original Plat in the amount of \$75 to expand the backyard of her property. The city reserves the right to enter onto the property for maintenance of the creek.

Adopted by the City Council this 4th day of April, 2016.

Steve Schaub
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

REPORTS: The following reports were acknowledged at this time: Building Inspector and Finance.

2016 BUDGET: Upon the recommendation of the Finance Director, Nordaune introduced the following resolution and moved its adoption authorizing recapture of utility costs for maintenance of the diesel engines which will be reflected in the monthly power costs adjustment on utility bills over the next 15 months.

RESOLUTION NO. 16-48

RESOLUTION AUTHORIZING RECAPTURE OF UTILITY COSTS

WHEREAS, the city's monthly power cost adjustment is calculated upon costs incurred by the city regarding the purchase and delivery of power; and

WHEREAS, pursuant to Resolution No. 15-160 council authorized execution of contracts received from Ziegler in the total amount of \$150,000 for maintenance services relative to the city-owned diesel engines; and

WHEREAS, it has been recommended council recover the costs associated with the maintenance services of the diesel engines which could be reflected in the monthly power cost adjustment on utility bills over the next fifteen months.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the recapture of utility costs to cover the maintenance of the diesel engines to be reflected in the power cost adjustment on utility bills over the next fifteen months.

Adopted by the City Council this 4th day of April, 2016.

Steve Schaub
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

REPORTS: The following reports were acknowledged at this time: Fire Department, Kilowatt Community Center Board, Public Works and Utilities Commission.

BOARDS & COMMISSIONS: M/S GALOW/NORDAUNE TO APPOINT KEITH WOODS TO THE

AIRPORT COMMISSION TO FILL OUT GEORGE GERLACH'S UNEXPIRED TERM.
Motion carried unanimously by those present.

MEMORIAL PARK: The following proposals were received to complete the Memorial Park Implementation Plan.

SRF Consulting Group, Inc.	\$62,056
Damon Farber Landscape Architects	\$58,800

Following discussion Nordaune introduced a resolution accepting the proposal received from Damon Farber Landscape Architects in the amount not to exceed of \$58,800 to complete the implementation plan.

RESOLUTION NO. 16-49

RESOLUTION ACCEPTING PROPOSAL FOR ARCHITECTURAL SERVICES –
MEMORIAL PARK IMPLEMENTATION PLAN

WHEREAS, pursuant to Resolution No. 16-36 council called for proposals for architectural services to complete the Memorial Park Implementation Plan; and

WHEREAS, the following proposals have been submitted

SRF Consulting Group, Inc.	\$62,056
Damon Farber Landscape Architects	\$58,800

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Damon Farber Landscape Architects in an amount not to exceed \$58,800 to provide architectural services to complete the Memorial Park Implementation Plan.

Adopted by the City Council this 4th day of April, 2016.

Steve Schaub
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Otaibi, the resolution was adopted unanimously by those present.

GARAGE DOORS: The following bids were received for replacement of the 13 overhead garage doors in the Public Works Building.

The Sawmill	\$39,345.35
American Door Works	\$30,794.63

Following discussion Galow introduced a resolution and moved its adoption accepting the bid received from American Door Works in the amount of \$30,794.63 to replace the doors in the Public Works Building.

RESOLUTION NO. 16-50

RESOLUTION ACCEPTING BID
FOR REPLACEMENT OF GARAGE DOOR – PUBLIC WORKS/FIRE HALL/ELECTRIC
DEPARTMENT BUILDING

WHEREAS, pursuant to Resolution No. 16-44 council called for bids for replacement of all the overhead doors at the Public Works Building

WHEREAS, the following bids were received to replace the doors:

The Sawmill	\$39,345.35
American Door Works	\$30,794.63

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the bid from American Door Works in the amount of \$30,794.63 to replace the overhead garage doors at the Public Works/Fire Hall/Electric Department Building.

Adopted by the City Council this 4th day of April, 2016.

Steve Schaub
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

DISEASED ELM TREE REMOVAL PROGRAM: Nordaune introduced the following resolution and moved its adoption to call for quotes for the first and second cutting of the 2016 Diseased Elm Tree Removal Program on a per-inch basis with bids due to be received until 2:00 p.m. on Thursday, April 28th to be considered by council at its May 2nd meeting.

RESOLUTION NO. 16-51

RESOLUTION SOLICITING QUOTES FOR
REMOVAL OF DISEASED ELM TREES

WHEREAS, contractors are needed to remove diseased elm trees from boulevards and private properties following the markings by the city forester during the 2016 growing season; and

WHEREAS, it has been recommended to request a “per-inch” quote for the first and second cutting of diseased elm tree.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, soliciting quotes on a “per-inch” basis for the first and second cutting of diseased elm trees for the 2016 growing season, with quotes to be received until 1:00 p.m. on April 30, 2016 to be considered by council at its May 4th meeting.

Adopted by the City Council this 6th day of April, 2015.

Steve Schaub
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

STATE FUNDING FOR STREETS: Nordaune introduce the following resolution in support of dedicated state funding for city streets.

RESOLUTION 16-52

A RESOLUTION SUPPORTING DEDICATED STATE FUNDING FOR CITY STREETS

WHEREAS, Minnesota contains over 141,000 miles of roadway, and over 19,000 miles—or 13 percent--are owned and maintained by Minnesota’s 853 cities; and

WHEREAS, over 80 percent of municipal streets are ineligible for dedicated Highway User Tax Distribution Fund dollars; and

WHEREAS, the more than 700 Minnesota cities with populations below 5,000 are ineligible for dedicated Highway User Tax Distribution Fund dollars; and

WHEREAS, city streets are a separate but integral piece of the network of roads supporting movement of people and goods; and

WHEREAS, existing funding mechanisms, such as Municipal State Aid (MSA), property taxes and special assessments, have limited applications, leaving cities under-equipped to address growing needs; and

WHEREAS, city cost participation in state and county highway projects diverts resources from city-owned streets; and

WHEREAS, maintenance costs increase as road systems age, and no city--large or small—is spending enough on roadway capital improvements to maintain a 50-year lifecycle; and

WHEREAS, for every one dollar spent on maintenance, a road authority--and therefore taxpayers--save seven dollars in repairs; and

WHEREAS, cities need greater resources, including an additional dedicated state funding source for transportation, and flexible policies in order to meet growing demands for street improvements and maintenance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF GRANITE FALLS, MINNESOTA that the city supports an omnibus transportation funding bill that provides additional dedicated state funding for city streets including funding that can be used for non-MSA city street maintenance, construction and reconstruction.

ADOPTED by the City Council this 4th day of April, 2016.

Steve Schaub
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Otaibi, the resolution was adopted unanimously by those present.

2016 BUDGET: Upon the recommendation of Finance Director Betker, Nordaune introduced the following resolution and moved its adoption amending the 2016 budget as proposed.

RESOLUTION NO. 16-53

RESOLUTION APPROVING AMENDMENTS
TO 2016 BUDGET

WHEREAS, the following adjustments to the 2016 budget have been recommended as follows: the first amendment is to account for the Sewer Fund's portion of audit expenses that were left out of the 2016 budget; and the second, based on OSHA recommendation, the city will not replace the Fire Department air packs until 2018 which will reduce the Capital Improvements Fund.

<u>Account Title\Acct. #</u>	<u>Original</u>	<u>Amended</u>
Professional Services/609.49460.3010	\$1,500	\$ 6,500
Equipment/411.42200.5800	\$24,550	\$11,000

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving the recommended amendments to the 2016 budget.

Adopted by the City Council this 4th day of April, 2016.

Steve Schaub
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

AIRPORT: Council discussed an email received from the city's airport engineer informing the city that the state does not have funding available at this time for the improvements that were proposed for the airport.

TURBINE REPLACEMENT: Council was advised that the work on generator #1 should be completed within the next few weeks.

CITY MANAGER RECRUITMENT: Council reviewed the position profile as proposed by Richard Fursman. Following review council suggested three changes to the profile. M/S NORDAUNE/GALOW TO APPROVE THE POSITION PROFILE WITH THE THREE CHANGES AS PRESENTED. Motion carried unanimously by those present.

CLOSE MEETING: At 7:57 the meeting was closed to discuss pending litigation.

REOPEN: The meeting was reopened by Vice President Schaub at 8:16 p.m.

ADJOURN: M/S/P NORDAUNE/FAGNANO TO ADJOURN at 8:17 p.m.

Steve Schaub
Vice President

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

Total ADVOCATE-TRIBUNE:	1,693.40
Total AFFILIATED MED CENTER:	152.40
Total ALEX AIR APPARATUS:	8,480.00
Total ARNESON DISTRIBUTING INC.:	109.25
Total AUTO OWNERS INSURANCE:	1,543.00
Total BEVERAGE WHOLESALERS:	175.40
Total BORDER STATES ELECTRIC SUPPLY:	453.31
Total BREAKTHRU BEVERAGE:	3,315.97
Total BREDESON, DAVID:	25.00
Total BROTHERS FIRE PROTECTION CO:	548.25
Total BSN SPORTS:	83.17
Total CENTURYLINK:	147.54
Total CHAMBER OF COMMERCE:	750.00
Total CITIZENS ALLIANCE BANK:	274.00
Total CLAREY'S SAFETY EQUIPMENT INC:	1,267.50
Total COALITION OF GREATER MN CITIES:	65.00
Total COCARD:	67.50
Total D & L PROPERTIES:	400.00
Total DAN'S SHOP INC:	226.75
Total DAVE'S ELECTRIC MOTOR CO:	84.78
Total FALES, STUART:	21.21
Total FARM & HOME PUBLISHERS LTD:	134.10
Total FASTENAL COMPANY:	222.92
Total G & K SERVICES:	167.55
Total GRANITE FALLS AUTO PARTS:	70.34
Total GRANITE FLUID POWER INC:	50.55
Total GRANITE TRUE VALUE:	1,206.60
Total HABECKER, EDWARD:	18.84
Total HEARTLAND PAYMENT SYSTEMS:	76.79
Total HILLYARD-HUTCHINSON:	177.45
Total HOERNEMANN, PAUL:	255.00
Total HOLMSTROM & KVAM:	2,783.25
Total IMS PLUMBING LLC:	173.51
Total JOHNSON BROS WHOLESALE LIQUOR:	2,859.92
Total KORTHUIS JEWELRY & GIFTS:	103.90
Total KOTEK, NICOLLE:	80.00
Total KRANITZ, FRANK:	325.00
Total LIGHT FUND:	30,902.92
Total LOCHER BROTHERS:	11,301.00
Total MACQUEEN EQUIPMENT INC.:	730.95
Total MADISON BOTTLING CO.:	9,505.85
Total MARCO TECHNOLOGIES LLC:	244.13
Total MARTIN MARIETTA AGGREGATES:	41.17
Total MN DEPT OF REVENUE:	24,496.00
Total MN DPT OF ADMINISTRATION:	47.88
Total MN MUNICIPAL BEVERAGE ASSOC.:	410.00
Total MN MUNICIPAL UTILITIES ASSN:	66.50

Total MN NCPERS-496000:	64.00
Total MN POLLUTION CONTROL AGENCY:	25.00
Total MN VALLEY TESTING LAB INC.:	300.00
Total MOE, MARLENE:	30.00
Total MVTV:	382.70
Total MWOA:	275.00
Total NARTEC INC:	50.50

Total NIELSEN, BETSY:	40.00
Total OFFICE DEPOT:	117.42
Total OFFICE PEEPS:	133.75
Total OPDAHL, GRETCHEN:	25.00
Total PETERSEN, JODI:	362.50
Total PHILLIPS WINE & SPIRITS CO.:	10,360.81
Total RECREATION SUPPLY COMPANY:	55.79
Total RICHTER, NICK:	3,420.00
Total RODEBERG & BERRYMAN INC.:	4,278.78
Total SENTRY SYSTEMS INC:	100.36
Total SHRED-IT USA:	36.58
Total SOUTHERN WINE & SPIRITS OF MN:	1,552.05
Total SW-WC SERVICE COOPERATIVES:	32,761.00
Total US BANK:	1,102.59
Total USA BLUEBOOK:	254.46
Total VANCO SERVICES:	41.75
Total VARIETY FOODS LLC:	212.85
Total VERIZON WIRELESS:	1,672.70
Total VIKING COCA-COLA BOTTLING CO.:	115.60
Total WEST CENTRAL SANITATION:	60.84
Total WEST CENTRAL TRIBUNE:	178.98
Total WESTERN FEST:	250.00
Total WILLIE'S KORNER STORE:	205.25
Total WINE MERCHANTS:	192.00
Total YELLOW MEDICINE CO. AUDITOR:	87.48
Total ZEE MEDICAL SERVICES:	103.14
Total ZIEGLER INC.:	49,999.00

Grand Totals: 215,183.43