

OFFICIAL CITY COUNCIL PROCEEDINGS  
REGULAR SESSION  
MARCH 21, 2016

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:30 p.m., Monday, March 21<sup>st</sup>, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Nordaune, Steve Schaub, Joe Fagnano and Scott Peterson. Staff present: City Manager Bill Lavin, Finance Director Mike Betker and City Clerk Joan Taylor. Also in attendance were EDA Director Justin Bentaas, YMC Administrator Peg Heglund and Advocate Tribune News Reporter Scott Tedrick.

MINUTES: M/S SCHAUB/PETERSON TO APPROVE THE MINUTES OF THE MARCH 7<sup>TH</sup> REGULAR MEETING. Motion carried unanimously.

BILLS: M/S GALOW/NORDAUNE TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously.

HOUSING SURVEY: EDA Director Justin Bentaas and YMC Administrator Peg Heglund were in attendance to request the city partner with Yellow Medicine County and the EDA to share a portion of costs associated with a Housing Survey sponsored by YMC and completed by the Upper Minnesota Valley Regional Development Commission. The county has agreed to pay half of the cost or \$1,625 with the EDA and the city to split the other half at 812.50 each. Following discussion Nordaune introduced a resolution and moved its adoption authorizing the city's participation in the Housing Survey at a cost of \$812.50.

RESOLUTION NO. 16-40

RESOLUTION AUTHORIZING PARTICIPATION IN  
HOUSING STUDY

WHEREAS, Yellow Medicine County through the Upper Minnesota Valley Regional Development Commission is sponsoring a housing study at a total project cost of \$3,250; and

WHEREAS, Yellow Medicine County has agreed to pay half of the housing study cost with the EDA and the city to split the remaining amount.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing participation in the housing study to be completed by the Upper Minnesota Valley Regional Development Commission at a total cost of \$3,250 with YMC paying \$1,625, EDA paying \$812.50 and the city paying \$812.50.

Adopted by the City Council this 21<sup>st</sup> day of March, 2016.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously.

REPORT: The EDA Board report was acknowledged at this time.

811 RLF: Upon the recommendation of the EDA Board, Nordaune introduced the following resolution and moved its adoption extending the loan deferment with David & Melissa Syring with interest only payments of \$38.63 from April through September.

RESOLUTION NO. 16-41

RESOLUTION DEFERRING LOAN PAYMENT –  
DAVID & MELISSA SYRING

WHEREAS, pursuant to Resolution No. 11-109, council approved a loan to David and Melissa Syring in the amount of \$25,000 from the 811 Revolving Loan Fund at an interest rate of 3% payable over 120 months to assist with the purchase of the Frozen In Time building located at 709 Prentice Street; and

WHEREAS, pursuant to Resolution No. 15-129 council deferred the payment on the \$25,000 loan from October 2015 through March 2016 with interest only payments to be made of \$38.63 during this period.; and

WHEREAS, the EDA Board at its March 14<sup>th</sup> meeting recommended that council continue the loan deferment with interest only payments of \$38.63 per month from April through September, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, continuing the loan deferment for the loan with David & Melissa Syring with interest only payments of \$38.63 from April through September.

Adopted by the City Council this 21<sup>st</sup> day of March, 2016.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

Also upon the recommendation of the EDA Board, Schaub introduced the following resolution and moved its adoption deferring the loan payment for the loan with Cutting Edge Industrial Technology with interest only payments of \$402.19 from April through September, 2016.

RESOLUTION NO. 16-42

RESOLUTION DEFERRING LOAN PAYMENT –  
CUTTING EDGE INDUSTRIAL TECHNOLOGY

WHEREAS, pursuant to Resolution No. 16-13 council modified the loan payments made by Cutting Edge Industrial Technology in the amount of \$1,955.64 to \$1,300 for a 12-month period of time beginning February 2016; and

WHEREAS, the EDA Board at its March 14<sup>th</sup> meeting recommended that council defer the loan with CEIT with interest only payments of \$402.19 per month from April through September, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, deferring the loan payment for the loan with Cutting Edge Industrial Technology with interest only payments of \$402.19 from April through September, 2016.

Adopted by the City Council this 21<sup>st</sup> day of March, 2016.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously.

REPORTS: The following reports were acknowledged at this time: Hospital Board, Library Board, and Police Chief.

LICENSES: M/S PETERSON/SCHAUB TO APPROVE RENEWAL OF AN ON-SALE LIQUOR LICENSE TO AMERICAN LEGION POST #69 dba VETERANS LOUNGE, FOR THE TERM MAY 1, 2016 THROUGH APRIL 30, 2017. Motion carried unanimously.

M/S FAGNANO/NORDAUNE TO APPROVE RENEWAL OF AN ON-SALE LIQUOR LICENSE TO CARI CORP, INC., dba DALLAS II, FOR THE TERM MAY 1, 2016 THROUGH APRIL 30, 2017. Motion carried unanimously.

M/S GALOW/SCHAUB TO APPROVE RENEWAL OF AN ON-SALE LIQUOR LICENSE TO NORG CO., INC., dba JAKE'S PIZZA, FOR THE TERM MAY 1, 2016 THROUGH APRIL 30, 2017. Motion carried unanimously.

M/S NORDAUNE/PETERSON TO APPROVE RENEWAL OF AN ON-SALE LIQUOR LICENSE TO KJ SPORTS MART dba GRANITE BOWL, FOR THE TERM MAY 1, 2016 THROUGH APRIL 30, 2017. Motion carried unanimously.

M/S SCHAUB/PETERSON TO APPROVE RENEWAL OF AN ON-SALE LIQUOR LICENSE TO DARWIN HOYLES dba TILLIE'S RESTAURANT, FOR THE TERM MAY 1, 2016 THROUGH APRIL 30, 2017. Motion carried unanimously.

WWTP: Pursuant to Resolution No. 16-17 the following bids were received on March 15<sup>th</sup> to complete Phase 1 repairs to the Wastewater Treatment Plant.

<u>Contractor</u>	<u>Base Bid</u>	<u>Alt #1</u>	<u>Alt.#2</u>	<u>Total</u>
KHC Construction, Inc.	\$454,000	\$27,000	\$32,000	\$513,000
Dimar Construction, Inc.	\$501,000	\$37,000	\$40,000	\$578,000

Following discussion, Schaub introduced a resolution accepting the low bid received from KHC Construction, Inc. along with the alternative #1 and #2 for a total amount of \$513,000.

RESOLUTION NO. 16-43

RESOLUTION ACCEPTING BID FOR WASTEWATER TREATMENT PLANT  
PHASE 1 REPAIRS

WHEREAS, pursuant to Resolution No. 16-17 the city called for bids for Phase 1 Improvements to the Wastewater Treatment Plant; and

WHEREAS, the following bids were received at 11:00 a.m. on Tuesday, March 15<sup>th</sup>:

<u>Contractor</u>	<u>Base Bid</u>	<u>Alt #1</u>	<u>Alt.#2</u>	<u>Total</u>
KHC Construction, Inc.	\$454,000	\$27,000	\$32,000	\$513,000
Dimar Construction, Inc.	\$501,000	\$37,000	\$40,000	\$578,000

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the bid submitted by KHC Construction, Inc. in the total

amount of \$513,000 which includes Alternative #1 and #2 for the Wastewater Treatment Plant, Phase 1 Improvements.

Adopted by the City Council this 21<sup>st</sup> day of March, 2016.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously.

FIRE HALL/PUBLIC WORKS/ELECTRIC DEPT: Following discussion Schaub introduced a resolution and moved its adoption to call for bids for the replacement of 13 overhead doors on the Fire Hall/Public Works/Electrical Department building. It was also requested to obtain a bid for the remaining exterior doors.

RESOLUTION NO. 16-44

RESOLUTION CALLING FOR BIDS  
FOR REPLACEMENT OF GARAGE DOORS – PUBLIC WORKS, FIRE HALL AND  
ELECTRIC DEPARTMENT BUILDING

WHEREAS, there is \$35,000 in the 2016 budget for replacement of the 13 overhead garage doors in the Public Works/Fire Hall/Electric Department Building.

WHEREAS, it has also been requested that bids for the additional entrance doors of this building be replacement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for bids for replacement of the 13 overhead doors at the Public Works/Fire Hall/Electric Department building; along with replacement of the other exterior doors.

Adopted by the City Council this 21<sup>st</sup> day of March, 2016.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

**HAZARDOUS BUILDING:** Upon the recommendation of the building inspector, Nordaune introduced the following resolution and moved its adoption ordering the inspection of a structure located 661 Center Street pursuant to Minnesota Statute 463.15.

RESOLUTION NO. 16-45

RESOLUTION ORDERING INSPECTION OF  
STRUCTURE PER MINNESOTA STATUTE 463.15

WHEREAS, it has been reported to the City Council that the structure located at 661 Center Street may be a hazardous building due to disrepair and inadequate maintenance and constitutes a fire hazard or a hazard to public safety or health.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, ordering the City Building Inspectors and, if necessary, the State Fire Marshall or Fire Chief to make an inspection of said building and make a report of said inspection within thirty (30) days hereof to the City Council for purposes of making findings and determination of whether or not said building constitutes a "hazardous building" within the meaning of Minnesota Statutes 463.15.

Adopted by the City Council this 21<sup>st</sup> day of March, 2016.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously.

**CORRESPONDENCE:** Council was advised that City Engineer Berryman is looking into the storm water drainage problem that was brought to the city's attention. Council also reviewed a notice of a final hearing for the redetermination of benefits for County Ditch 9 and correspondence received from the Minnesota Department of Transportation informing the city that planned for 2018 is the upgrade to the railroad crossing along the Dike Road.

**TOWER LEASE AGREEMENT:** Following review of a proposal received from Kenneth S. Fellman of Kissinger & Fellman to provide legal services to negotiate a Tower Lease Agreement with American Tower in an amount not to exceed \$4,500, Nordaune

RESOLUTION NO. 16-46

RESOLUTION ACCEPTING PROPOSAL TO ASSIST WITH  
TOWER LEASE AGREEMENT

WHEREAS, a proposal has been submitted by Kissinger & Fellman, P.C. to provide assistance to the city in negotiating a Tower Lease Agreement with American Tower at an amount not to exceed \$4,500.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Kenneth S. Fellman of Kissinger & Fellman in an amount not to exceed \$4,500 to provide legal services to negotiate a Tower Lease Agreement with American Tower.

Adopted by the City Council this 7<sup>th</sup> day of March, 2016.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously.

TURBINE REPLACEMENT PROJECT: Council reviewed an update received regarding the Turbine Replacement Project along with a timeline for completion of this project.

CITY MANAGER RECRUITMENT: Council was updated regarding the recruitment process which has begun.

VOLSTEAD HOUSE: Council also reviewed an update relative to the Volstead House porch repairs.

ADJOURN: M/S/P NORDAUNE/SCHAUB TO ADJOURN at 8:13 p.m.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

BILLS PAID:

Total ADVOCATE-TRIBUNE:	1,539.01
Total AMERICAN WELDING & GAS INC:	65.95
Total ARNESON DISTRIBUTING INC.:	157.00
Total ARTIC GLACIER INC:	126.90
Total AUS, NANCY:	100.00
Total BAKER BROS. CONSTRUCTION INC.:	1,080.00
Total BARR ENGINEERING CO.:	372.00
Total BENTAAS, JUSTIN:	40.50
Total BEVERAGE WHOLESALERS:	61.66
Total BOLTON & MENK INC:	18,400.00
Total BORDER STATES ELECTRIC SUPPLY:	34.76
Total BREAKTHRU BEVERAGE:	3,085.41
Total BUESING AG PARTNERSHIP:	3,300.00
Total CENTRAL MN MUNICIPAL POWER:	106,825.24
Total CENTURYLINK:	1,749.24
Total CHAPPELL CENTRAL:	257.50
Total CHIPPEWA COUNTY:	42.00
Total CITIZENS ALLIANCE BANK:	5,352.85
Total CNH CAPITAL:	52.00
Total COLLECTION BUREAU:	38.55
Total COUNTRYSIDE PUBLIC HEALTH:	135.00
Total DANIELOWSKI, ERIC:	110.00
Total DAN'S SHOP INC:	44.11
Total FASTENAL COMPANY:	39.44
Total G & K SERVICES:	100.49
Total GRANITE FALLS BANK:	4,071.74
Total GRANITE TRUE VALUE:	169.92
Total GREAT PLAINS GAS CO.:	7,494.00
Total HACH COMPANY:	148.04
Total HAWKINS INC:	2,630.67
Total HD SUPPLY WATERWORKS:	189.25
Total HOERNEMANN, PAUL:	255.00
Total HOLMSTROM & KVAM:	100.00
Total IMS PLUMBING LLC:	180.00
Total JOHNSON BROS WHOLESALE LIQUOR:	7,069.49
Total KEELER-AUS, RAE ANN:	650.00
Total KESTELOOT ENTERPRISES INC:	62.91
Total KIEFER SWIMPRODUCTS:	92.14
Total KOTEK, NICOLLE:	83.00
Total KRANITZ, FRANK:	325.00
Total LOCATORS & SUPPLIES:	255.64
Total LOCHER BROTHERS:	9,378.12
Total MADDEN GALANTER HANSON LLP:	108.00
Total MADISON BOTTLING CO.:	9,612.70
Total MADISON NATIONAL LIFE:	230.48
Total MARTIN MARIETTA AGGREGATES:	310.97
Total MEDIACOM:	55.29
Total MINNESOTA VALLEY TECH. INC:	191.38
Total MN DEPT OF COMMERCE:	643.10
Total MN STATE FIRE DEPT ASSOCIATION:	170.00
Total MN VALLEY COOPERATIVE:	1,048.31
Total MN VALLEY TESTING LAB INC.:	128.50
Total MOSS & BARNETT:	551.00
Total MUNICIPAL EMERGENCY SERVICES:	54.48
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Total NIELSEN, BETSY:	40.00
Total OFFICE DEPOT:	95.47
Total ONE OFFICE SOLUTION:	34.32



Total PETERSEN, JODI:	362.50
Total PHILLIPS WINE & SPIRITS CO.:	2,767.70
Total PIONEER PUBLIC TV:	208.33
Total PIONEERLAND LIBRARY SYSTEM:	23,541.51
Total PITNEY BOWES INC.:	317.22
Total PRENTICE PLACE COMMONS ASSN:	100.51
Total PROACTION SAFETY & SALES:	498.81
Total REGIONAL DEVELOP. COMMISSION:	200.00
Total ROBERT L. CARR CO:	17,798.25
Total RYER PLUMBING & HEATING:	482.81
Total SAWMILL, THE:	166.54
Total SHRED-IT USA:	36.58
Total SIOUX VALLEY WIRELESS:	19.95
Total SIRENNET.COM:	573.70
Total SMIGLEWSKI, DAVID:	557.95
Total SOUTHERN WINE & SPIRITS OF MN:	196.00
Total STANTEC CONSULTING SERVICES:	12,970.75
Total STENGEL, ROB:	153.00
Total TAYLOR, JOAN:	137.27
Total TIMM, DEREK:	1,045.00
Total TROY'S ELECTRIC COMPANY:	217.38
Total UNIFORMS UNLIMITED:	6.00
Total UNIVAR USA INC:	12,662.34
Total UPS:	24.15
Total VERIZON WIRELESS:	5,258.56
Total VESSCO INC.:	410.00
Total VIKING COCA-COLA BOTTLING CO.:	58.10
Total VISA:	909.29
Total WEST CENTRAL FIREFIGHTERS:	55.00
Total WEST CENTRAL SANITATION:	327.65
Total WIDSETH SMITH NOLTING & ASSC.:	2,307.50
Total WINE MERCHANTS:	72.00
Total XCEL ENERGY:	1,319.80
Total YELLOW MEDICINE CO HWY DEPT:	1,536.00
Total YELLOW MEDICINE CO. AUDITOR:	510.00
Total YELLOW MEDICINE EAST:	20,755.78
Total ZEP:	305.74
Total ZIEGLER INC.:	3,645.00
Total ZUMHOFFE, STEVE:	2,450.00
Grand Totals:	<u>304,503.20</u>