

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
MARCH 7, 2016

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:30 p.m., Monday, March 7th, in the Council Chambers of City Hall. Council Members present: Sarina Otaibi, Steve Nordaune, Steve Schaub, Joe Fagnano and Scott Peterson. Council Member absent: DuWayne Galow. Staff present: City Manager Bill Lavin, Finance Director Michael Betker and City Clerk Joan Taylor. Also in attendance were City Attorney Greg Holmstrom, Mike Amborn, Kayla Hegna, Emily Balfany, Donna Olson, Nick Johnson, Kevin Russen, Jerry Lewison and Advocate New Reporter Scott Tedrick.

MINUTES: M/S NORDAUNE/SCHAUB TO APPROVE THE MINUTES OF THE FEBRUARY 16th REGULAR MEETING. Motion carried unanimously by those present.

BILLS: M/S NORDAUNE/SCHAUB TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously by those present.

LEE-MAR EQUINE CENTER: Kayla Hegna and Emily Balfany were in attendance to request city sponsorship of the 6th annual "Raise the Roof" event scheduled for April 9th to raise funds for steel siding on the north and south entrances of the barn, tack room expansion and refurbishing the existing indoor stalls. Following discussion Nordaune introduced a resolution approving sponsorship of the "Raise the Roof" event in the amount of \$1,000.

RESOLUTION NO. 16-33

RESOLUTION APPROVING SPONSORSHIP
OF 6TH ANNUAL "RAISE THE ROOF" EVENT –
LEE-MAR RANCH EQUINE CENTER, INC.

WHEREAS, the Lee-Mar Ranch Equine Center has requested sponsorship of the 6th annual "Raise the Roof" event scheduled for April 9th which will focus on raising funds for steel siding on the north and south entrances of the barn, tack room expansion and refurbishing the existing indoor stalls.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving a sponsorship of \$1,000 for calendar year 2016 to the Lee-Mar Ranch Equine Center, Inc. for the 6th annual "Raise the Roof" event.

Adopted by the City Council this 7th day of March, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

REPORTS: The following reports were acknowledged at this time: Building Inspector, Finance, Fire Department, Kilowatt Community Center Board, Park Board, Public Works and Utilities Commission.

ARC FLASH STUDY: Upon the recommendation of Electrical Superintendent Reznechek and to bring the city into compliance with OSHA, Nordaune introduced the following resolution and moved its adoption accepting the quote from Utilities Plus Energy Services in the amount of \$28,676 to complete an Arc Flash Study of the Granite Falls municipal electric system.

RESOLUTION NO. 16-34

RESOLUTION ACCEPTING PROPOSAL FOR ENGINEERING SERVICES
ARC FLASH STUDY

WHEREAS, to be compliant with Minnesota OSHA and Federal OSHA regulation it has recommended the city complete an Arc Flash Study; and

WHEREAS, a proposal has been submitted by Utilities Plus Energy Services in an amount not to exceed of \$28,676 to complete an Arc Flash Study and an Arc Flash Assessment of the Granite Falls municipal electric system.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Utilities Plus Energy Services in an amount not to exceed \$28,676 to provide complete the Arc Flash Study and Assessment of the Granite Falls municipal electric system.

Adopted by the City Council this 7th day of March, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

WWTP: Following review of a proposal received from Stantec in an amount of \$54,000 to provide construction administration services for Phase 1 Improvements to the Wastewater Treatment Plant, Nordaune introduced a resolution and moved its adoption accepting the proposal received from Stantec in an amount not to exceed \$54,000.

RESOLUTION ACCEPTING PROPOSAL FOR ENGINEERING SERVICES
WASTEWATER TREATMENT PLANT PHASE 1 IMPROVEMENTS

WHEREAS, a proposal has been submitted by Stantec in an amount of \$54,000 to provide construction administration services for the Phase 1 Improvements to the Wastewater Treatment Plant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Stantec in an amount not to exceed \$54,000 to provide construction administration services for Phase 1 Improvements to the Wastewater Treatment Plant.

Adopted by the City Council this 7th day of March, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

MEMORIAL PARK: Schaub introduced the following resolution and moved its adoption requesting proposals for architectural services to prepare the Memorial Park Implementation Plan.

RESOLUTION NO. 16-36

RESOLUTION CALLING FOR PROPOSALS FOR
ARCHITECTURAL SERVICES – MEMORIAL PARK IMPLEMENTATION PLAN

WHEREAS, pursuant to Resolution No. 16-18 council authorized execution of a grant agreement with the Minnesota Department of Natural Resources for the Memorial Park Implementation Plan; and

WHEREAS, as a part of the grant agreement the city may obtain an architectural proposal to complete the Implementation Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for proposals for architectural services to prepare the Memorial Park Implementation Plan.

Adopted by the City Council this 7th day of March, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

TURBINE REPLACEMENT PROJECT: Upon the recommendation of Barr Engineering, Fagnano introduced the following resolution and moved its adoption authorizing execution of Change Order No. 6 to the contract with Robert L. Carr Co. in the amount of \$18,735 providing for labor, equipment and materials required to perform tailpit concrete repairs.

RESOLUTION NO. 16-37

RESOLUTION AUTHORIZING EXECUTION OF
CHANGE ORDER NO. 6 – TURBINE REPAIR PROJECT

WHEREAS, pursuant to Resolution No. 14-117 council accepted the bid received from Robert L. Carr Company for repairs to Generators 1 & 2 at the Hydro Electric Plant in the amount of \$1,346,000; and

WHEREAS, Change Order #6 has been submitted by Robert L. Carr Co. in the amount of \$18,735 to provide for additional repair work which was done to the turbine floor.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of Change Order No. 6 to cover the additional repairs to the turbine floor for an increase in the contract with Robert L. Carr Co in the amount of 18,735.

Adopted by the City Council this 7th day of March, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

VOLSTEAD HOUSE: Council reviewed an update relative to the Volstead House Porch Repair Project.

PUBLIC HEARING: A duly advertised preliminary hearing for the proposed 2016 Street & Utility Improvement Program was called to order by Mayor Smiglewski at 8:00 p.m. with Donna Olson, Nick Johnson, Kevin Russen and Jerry Lewison in attendance. Mike Amborn from the city engineer's office presented an overview of the proposed improvements. Following discussion concerning the improvements and

the city's assessment policy and all those present afforded an opportunity to present their views and objections to the making of said improvements, the hearing was closed at 8:30 p.m.

Following discussion Schaub introduced a resolution and moved its adoption ordering the 2016 Street & Utility Improvement Projects and directing the city engineer to prepare the final plans and specifications and call for bids.

RESOLUTION NO. 16-38

RESOLUTION ORDERING 2016 STREET & UTILITY IMPROVEMENTS
AND DIRECTING PREPARATION OF FINAL PLANS AND SPECIFICATIONS
AND CALLING FOR BIDS

WHEREAS, after due Notice of Public Hearing on the street and utility improvements for the City of Granite Falls, Minnesota, hearing on said improvements was duly held and the Council heard all persons desiring to be heard on the matter and fully considered the same; and

WHEREAS, at said hearing there was available a reasonable estimate of the amount to be assessed and a description of the methodology, in the form attached hereto as Exhibit A:

NOW THEREFORE, BE IT RESOLVED by the City Council of Granite Falls, Minnesota as follows:

1. Said improvements are necessary, cost-effective, and feasible as detailed in the feasibility report.
2. It is advisable, expedient and necessary that said improvements as described in the Notice of Hearing thereon be constructed, and the same are hereby ordered made.
3. The improvements described in said Notice of Hearing are hereby designated and shall be known as 2016 Street & Utility Improvements.
4. The consulting engineers, Rodeberg & Berryman, are hereby directed to prepare final plans and specifications for said improvements and call for bids.
5. The City Council declares its official intent to reimburse itself for the costs of the improvements from the proceeds of tax-exempt bonds.
6. The City Council shall let the contract for all or part of the work for said improvements or order all or part of the work done by day labor or otherwise as authorized by Minnesota Statutes, Section 429.011 to 429.111 within one year of the date of this resolution ordering said improvements.

Adopted by the City Council this 7th day of March, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

PERSONNEL: Staff advised council that Mike Enstad will be retiring as of April 23, 2016 following 36 years of employment with the city. Following discussion M/S SCHAUB/NORDAUNE AUTHORIZING STAFF TO FILL THIS POSITION. Motion carried unanimously by those present.

Following discussion regarding proposals received to provide services for recruitment and selection of a new city manager, Schaub introduced a resolution and moved its adoption accepting the proposal received from Brimeyer Fursman LLC to assist the city in filling the city manager's position.

RESOLUTION NO. 16-39

RESOLUTION ACCEPTING PROPOSAL TO ASSIST
CITY IN RECRUITMENT AND SELECTION OF NEW CITY MANAGER

WHEREAS, a proposal has been submitted by Brimeyer Fursman LLC to provide assistance to the city in recruitment and selection of a new city manager; and

WHEREAS, the fee proposal is as follows:

Search Fee		\$13,800
Expenses	Not to Exceed	\$ 3,150
	Background Checks	\$ 650 per candidate

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Brimeyer Fursman LLC in the amounts stated above to provide services for recruitment and selection of a new city manager.

Adopted by the City Council this 7th day of March, 2016.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

CLOSE MEETING: At 8:41 the meeting was closed to discuss pending litigation.

REOPEN: The meeting was reopened by Mayor Smiglewski at 9:17 p.m.

PEDESTRIAN BRIDGE: Staff advised council that Kent Rohr from Widseth, Smith, Nolting would like to meet with two or three council members to discuss lighting for the pedestrian bridge; Smiglewski, Peterson and Otaibi volunteered to meet with Mr. Rohr.

ADJOURN: M/S/P NORDAUNE/SCHAUB TO ADJOURN at 9:19 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

Total 101 DEVELOPMENT RESOURCES INC:	23,523.17
Total 2XL CORPORATION:	121.47
Total ABDO EICK & MEYERS:	1,594.20
Total ADVOCATE-TRIBUNE:	1,598.75
Total AFFILIATED MED CENTER:	101.90
Total ALEX AIR APPARATUS:	77.50
Total ALMICH'S MARKET:	42.73
Total ALPHA WIRELESS:	176.90
Total AMERICAN DOOR WORKS:	1,834.75
Total ARNESON DISTRIBUTING INC.:	45.50
Total BAKER, JON:	157.20
Total BAKKER, LYNETTE:	80.00
Total BARR ENGINEERING CO.:	7,478.12
Total BEVERAGE WHOLESALERS:	109.80
Total BOLTON & MENK INC:	17,250.00
Total BORDER STATES ELECTRIC SUPPLY:	4.23
Total BREAKTHRU BEVERAGE:	2,308.56
Total BUSINESSWARE SOLUTIONS:	1,182.00
Total CENTURYLINK:	147.54
Total CITIZENS ALLIANCE BANK:	30.00
Total CNH CAPITAL:	1,198.89
Total COLLECTION BUREAU:	50.00
Total CORPORATE MECHANICAL:	307.82
Total CUMMINS NPOWER LLC:	487.00
Total D & L PROPERTIES:	400.00
Total DAKOTA SUPPLY GROUP:	897.40
Total DAN'S SHOP INC:	51.55

Total DEPARTMENT OF ENERGY:	29,083.68
Total FARMERS COOP OIL CO OFECHO:	5,003.86
Total FARMERS UNION OIL CO.:	2,604.78
Total FERGUSON WATERWORKS SUPPLY:	2,150.87
Total G & K SERVICES:	218.73
Total GATZ, BRIAN:	349.58
Total GOPHER STATE ONE-CALL:	15.95
Total GRAINGER INC, WW:	30.59
Total GRANITE FALLS AUTO PARTS:	287.27
Total GRANITE FALLS, CITY OF:	127.00
Total GRANITE TRUE VALUE:	1,337.44
Total GRAYMONT CAPITAL INC:	3,978.26
Total HALDEMAN-HOMME INC:	190.00
Total HEARTLAND PAYMENT SYSTEMS:	62.24
Total HENLE PRINTING COMPANY:	913.98
Total HOERNEMANN, PAUL:	255.00
Total HOLMSTROM & KVAM:	2,280.00
Total HOWARD, CHRIS:	178.44
Total IRBY:	70.20
Total JOHNSON BROS WHOLESALE LIQUOR:	12,343.36
Total KOTEK, NICOLLE:	80.00
Total KRANITZ, FRANK:	325.00
Total LEAGUE OF MINNESOTA CITIES:	205.00
Total LEE MAR RANCH EQUINE CENTER:	1,000.00
Total LIGHT FUND:	31,948.65
Total LINCOLN PIPESTONE RURAL WATER:	32.02
Total LOCHER BROTHERS:	10,790.85
Total LUDWIG, MATT:	13.53
Total MADISON BOTTLING CO.:	11,082.45
Total MAHLUM, DON & CAITLYN:	12.91
Total MANKATO, CITY OF:	1,381.80
Total MARCO TECHNOLOGIES LLC:	403.47
Total MARTIN TRUCKING:	480.20
Total MAX GROUP LLC:	291.00
Total MCCOSS, GARRETT:	17.50
Total MCLAUGHLIN & SCHULZ INC.:	891.52
Total MEDIACOM:	55.29
Total MINNEAPOLIS, CITY OF:	204.00
Total MINNESOTA VALLEY TECH. INC:	62.50
Total MK BATTERY:	2,468.28
Total MN AWWA:	30.00
Total MN DEPARTMENT OF HEALTH:	23.00
Total MN DEPT OF HEALTH-WATER:	1,941.00
Total MN DEPT OF REVENUE:	24,152.00
Total MN DPT OF ADMINISTRATION:	56.08
Total MN DPT OF PUBLIC SAFETY:	100.00
Total MN GOVT FINANCE OFFCRS ASSN:	60.00
Total MN NCPERS-496000:	64.00
Total MN PUBLIC TRANSIT ASSOCIATION:	270.00
Total MN RURAL WATER ASSN:	250.00
Total MN VALLEY TESTING LAB INC.:	607.50
Total MN WEST:	2,807.00
Total MOSS & BARNETT:	2,071.00
Total MUNICIPAL EMERGENCY SERVICES:	201.35
Total MVTV:	392.70
Total NELSON INTERNATIONAL WILLMAR:	51.44
Total NIELSEN, BETSY:	80.00
Total OFFICE DEPOT:	153.81
Total OFFICE PEEPS:	11.23
Total PAUSTIS & SONS:	688.00
Total PETERSEN, JODI:	362.50
Total PETERSON, ELVIN:	30.00
Total PHILLIPS WINE & SPIRITS CO.:	8,009.24
Total POSTMASTER:	800.00

Official City Council Proceedings, Regular Meeting March 7, 2016

Total RAPIDS PROCESS EQUIPMENT INC:	10,063.36
Total REGIONAL DEVELOP. COMMISSION:	1,200.00
Total RODEBERG & BERRYMAN INC.:	11,176.10
Total SIOUX VALLEY WIRELESS:	19.95
Total SOUTHERN WINE & SPIRITS OF MN:	1,321.84
Total STANTEC CONSULTING SERVICES:	11,423.25
Total SVOBODNY, JENNIFER:	65.00
Total SW-WC SERVICE COOPERATIVES:	31,145.00
Total TAYLOR, JOAN:	341.64
Total TDS MEDIA DIRECT INC:	125.00
Total TROY'S ELECTRIC COMPANY:	1,166.92
Total US BANK:	1,183.96
Total USA BLUEBOOK:	225.40
Total VANCO SERVICES:	33.25
Total VFW FLAG FUND:	70.00
Total VIKING COCA-COLA BOTTLING CO.:	135.50
Total VISA:	883.76
Total WINE MERCHANTS:	240.00
Total XEROX CORPORATION:	60.91
Total YELLOW MEDICINE CO. AUDITOR:	304.96
Total ZEE MEDICAL SERVICES:	242.43

Grand Totals: 299,124.26