

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
NOVEMBER 2, 2015

A regular session of the Granite Falls City Council was called to order by Mayor Dave Smiglewski at 7:30 p.m., Monday, November 2nd, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Nordaune, Steve Schaub, Joe Fagnano and Scott Peterson. Staff present: City Manager Bill Lavin, Finance Director Michael Betker and City Clerk Joan Taylor. Also in attendance was City Engineer Mike Amborn.

MINUTES: M/S GALOW/NORDAUNE TO APPROVE THE MINUTES OF THE OCTOBER 19th REGULAR MEETING. Motion carried unanimously.

BILLS: M/S NORDAUNE/SCHAUB TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously.

SANITARY SEWER: City Engineer Amborn was in attendance to review the report summarizing the results of the smoke testing recently completed on the sanitary sewers.

REPORTS: The following reports were acknowledged at this time Building Inspector, Fire Department, Kilowatt Community Center Board, Public Works and Utilities Commission.

PUBLIC HEARING: Mayor Smiglewski opened a duly advertised public hearing at 8:00 p.m. for the purpose of obtaining input concerning the city's intent to implement an adjustment to the sewer rates. Council was provided with an overview of the sewer fund's financial condition noting that with this increase would generate approximately \$148,000 to cover costs associated with the issuance of bonds for Phase 1 Sanitary Sewer Improvements and approximately \$146,000 of additional revenue on an annual basis to cover current operation and maintenance costs. After discussion the hearing was closed at 8:08 p.m.

SEWER RATE ADJUSTMENTS: Following the public hearing Nordaune introduced a resolution and moved its adoption to adjust the sewer rates as follows:

- The availability charge for all customers will be increased from \$5.50 per month to \$10.75; beginning with utility bills due January 15, 2016; and
- Increase of \$0.85 per 100/cu.ft., from \$3.60 per 100/cu.ft. to \$4.45 per 100/cu.ft. to become effective with bills due April 15, 2016;
- Increase of \$.90 per 100/cu.ft., from \$4.45 per 100/cu.ft. to \$5.35 per 100/cu.ft. to become effective with utility bills due August 15, 2016; and

- Increase of \$.90 per 100/cu.ft., from \$5.35 per 100/cu.ft to \$6.25 per 100/cu.ft. to become effective with utility bills due December 15, 2016.

RESOLUTION NO. 15-149

RESOLUTION INCREASING SEWER RATES
EFFECTIVE WITH UTILITY BILLS DUE
JANUARY 15, APRIL 15th, AUGUST 15th and DECEMBER 15th of 2016

WHEREAS, the Granite Falls City Council did advertise in the Granite Falls Advocate Tribune October 22nd, for a public hearing to be held Monday, November 2, 2015 at 8:00 p.m. to receive input from the public of adjustments in sewer rates as follows:

- The availability charge for all customers will be increased from \$5.50 per month to \$10.75; beginning with utility bills due January 15, 2016; and
- Increase of \$0.85 per 100/cu.ft., from \$3.60 per 100/cu.ft. to \$4.45 per 100/cu.ft. to become effective with bills due April 15, 2016;
- Increase of \$.90 per 100/cu.ft., from \$4.45 per 100/cu.ft to \$5.35 per 100/cu.ft. to become effective with utility bills due August 15, 2016; and
- Increase of \$.90 per 100/cu.ft., from \$5.35 per 100/cu.ft to \$6.25 per 100/cu.ft. to become effective with utility bills due December 15, 2016.

WHEREAS, City Code, Chapter 50, Section 50.02, requires a published notice of adoption of such resolution thirty days prior to the effective date thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving the adjustments in sewer rates as described above.

Adopted by the city council this 2nd day of November, 2015.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously.

SNOW REMOVAL POLICY: Upon the recommendation of the city's insurance carrier, Nordaune introduced the following resolution and moved its adoption adopting the Snow Removal Policy as presented.

RESOLUTION NO. 15-150

RESOLUTION ADOPTING SNOW REMOVAL POLICY

WHEREAS, the city's property/casualty/liability insurance carrier is recommending the city establish a Snow Removal Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, adopting the Snow Removal Policy as presented.

Adopted by the City Council this 2nd day of November, 2015.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously.

FIRE/RESCUE SERVICE CONTRACTS: Council was advised that the township Fire/Rescue Service Contracts will expire as of December 31, 2015. Council was also advised that the formula used to calculate the cost per section for rural fire/rescue service indicated a need to raise the cost per section beyond the current charge of \$190. The formula indicates a cost per section of \$248.25; however, staff recommended to stay at \$190 per section for 2016 and then increase it to \$220 for years 2017, 2018, 2019 and 2020. Following discussion Nordaune introduced a resolution and moved its adoption authorizing execution of fire/rescue service contracts with the townships as recommended.

RESOLUTION NO. 15-151

RESOLUTION AUTHORIZING EXECUTION OF
FIRE/RESCUE SERVICE CONTRACTS WITH TOWNSHIPS

WHEREAS, the city council has been advised that the Fire/Rescue Contracts with neighboring townships will expire as of December 31, 2015; and

WHEREAS, the formula used to calculate the cost per section for rural fire/rescue service indicates a need to raise the cost per section beyond the current charge of \$190; and

WHEREAS, the City Council has determine it to be in the best interest of the city for the cost per section remain at \$190 for calendar year 2016 and then increase to \$220 for years 2017, 2018, 2019 and 2020; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the Mayor and City Manager to execute the Fire/Rescue Service Contracts with the affected townships, at a cost per section of \$190 for calendar year 2016, and then raised to \$220 for years 2017, 2018, 2019 and 2020 for a maximum duration of five (5) years and to incorporate, by reference, language contained in the current contracts relative to sections served and the responsibility of the respective parties entering into said contract, copies of which are on file in the office of the city clerk.

Adopted by the city council this 2nd day of November 2015.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second Fagnano, the resolution was adopted unanimously.

CITY CEMETERY: Nordaune introduced the following resolution and moved its adoption notifying owners of cemetery lots of possible reacquisition of lots in the Granite Falls City Cemetery.

RESOLUTION NO. 15-152

RESOLUTION NOTIFYING RECORD OWNERS OF
POSSIBLE REACQUISITION OF BURIAL PLOTS
IN GRANITE FALLS CITY CEMETERY

BE IT RESOLVED by the City Council of the City of Granite Falls, Minnesota, as follows:

1. That the City of Granite Falls, Minnesota, sold the burial plots to the individual named opposite thereto as more fully described in Exhibit A attached hereto which is incorporated herein by reference, in the Granite Falls City Cemetery.
2. That although the cemetery plots were conveyed to the persons designated in Exhibit A attached hereto for purposes of burial, the plots have not been used for purposes of burial for more than 60 years from and after said conveyance.
3. That it is in the best interest of the City Cemetery to reacquire said burial plots for possible use by other individuals for their intended purpose.

THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That a copy of this Resolution shall be either personally served upon the record owners of the burial plots as noted in Exhibit A attached hereto or if such personal service cannot be made, then such service shall be made as otherwise provided in Minnesota Statutes 306.242 by publication according to law.

2. The owner of the burial plots as identified in Exhibit A attached hereto shall within 60 days of service of this Resolution upon them, express in writing an interest in retaining the cemetery plots and submit satisfactory written evidence of their intention to use the plot for a future burial to the City Clerk.

3. That the owner of said burial plots are also hereby notified that in the event of their failure to notify the City Clerk of their interest in retaining the burial plots and in the further event of their failure to submit satisfactory evidence expressing the intent to use said plots for future burial as above provided, that in that event the owner's rights to said burial plot shall be terminated and the ownership thereof shall be reinvested with the City of Granite Falls, Minnesota Cemetery.

Adopted by the City Council this 2nd day of November, 2015.

David Smiglewski
Mayor

ATTEST:

Joan Taylor, City Clerk

Council member Nordaune moved the resolution with Council Member Schaub seconded the resolution. The following voted in favor thereof: Galow, Otaibi, Nordaune, Smiglewski, Schaub, Fagnano and Peterson; and the following voted against it: None. Whereby the resolution was declared duly passed and adopted.

EXHIBIT A

Owner Open	Date Last Used	Block	Lot	Gravesites
Carl Moore, Virgil Moore or Jon E. Moore (son)	1932	30A	14	1,2,3,4,6,7,8

With second by Schaub, the resolution was adopted unanimously.'

DIESEL ENGINES: In order to comply with National Emission Standards set by the Environmental Protection Agency, Schaub introduced the following resolution and moved its adoption calling for proposals for engineering services to prepare plans and specifications for the purchase and installation of emission controls on the three city-owned diesel engines.

RESOLUTION NO. 15-153

RESOLUTION CALLING FOR PROPOSALS FOR
ENGINEERING SERVICES – EMISSION CONTROLS DIESEL UNITS

WHEREAS, pursuant to National Emission Standards set by the Environmental Protection Agency the Utilities Commission is recommending council call for proposals for engineering services to prepare plans and specifications for the purchase and installation of emission controls on the three city-owned diesel engines.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for proposals for engineering services to prepare plans and specification for the purchase and installation of emission controls on the city's diesel engines.

Adopted by the City Council this 2nd day of November, 2015.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

WESTERN FEST CELEBRATION: Council was advised that a meeting took place with various organizations involved in the Western Fest Celebration. Following discussions at this meeting it was decided to meet again within the next couple of weeks.

VOLSTEAD HOUSE FOUNDATION REPAIRS: Council reviewed an update received relative to the Volstead House Foundation Repairs. It was recommended that the additional repairs needed to the front porch and beams be completed in the spring.

TURBINE REPLACEMENT PROJECT: Council reviewed an update relative to the Turbine Replacement Project and the additional work needed on the upper bearings for generator #1.

SANITARY SEWER LIFT STATION: Council reviewed in updated project summary relative to the Sanitary Sewer Lift Station Project. Staff advised council that it has received the "As Built" plans from the project engineer.

FLOOD INSURANCE: Staff advised council that based on the city's community rating system application; the city has maintained a CRS classification of 5 which qualifies those residents purchasing flood insurance for a 25% discount.

MEMORIAL PARK GRANTS: Council reviewed cost estimates relative to those projects planned for Memorial Park that will be included in grant applications to the Greater Minnesota Regional Parks and Trails Commission. Total project costs for the first application equal \$275,268 of which the city's share would be 20% or \$55,053. The project costs for the second application equal \$64,000 of which the city's share would be approximately \$12,800.

ADJOURN: M/S/P NORDAUNE/SCHAUB TO ADJOURN AT 8:32 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

Total 2XL CORPORATION:	120.74
Total ADVOCATE-TRIBUNE:	3,794.45
Total AMERICAN WELDING & GAS INC:	160.03
Total ARNESON DISTRIBUTING INC.:	51.00
Total ARTIC GLACIER INC:	39.18
Total ARTISAN BEER COMPANY:	41.25
Total BARN RESTORATION SPECIALIST CORP:	44,483.00
Total BARR ENGINEERING CO.:	13,155.34
Total BEVERAGE WHOLESALERS INC:	516.55
Total BISBEE PLUMBING & HEATING:	207.52
Total CENTURYLINK:	143.43
Total CENTURYLINK-PHOENIX:	5.48
Total CITIZENS ALLIANCE BANK:	30.00
Total CLAREY'S SAFETY EQUIPMENT INC:	480.00
Total COCARD:	69.90
Total COLLECTION BUREAU:	50.00
Total CREATIVE FORMS & CONCEPT:	304.65
Total D & L PROPERTIES:	400.00
Total DAKOTA SUPPLY GROUP:	123.98
Total DAN'S SHOP INC:	11.92
Total DEPARTMENT OF HUMAN SERVICES:	20,578.98
Total ECHO, CITY OF:	700.00
Total ETTERMAN ENTERPRISES:	287.04
Total G & K SERVICES:	85.93
Total GILLUND ENTERPRISES:	303.22
Total GRANITE FLUID POWER INC:	203.20
Total GRANITE TRUE VALUE:	524.19
Total HAWKINS INC:	286.98
Total HEARTLAND PAYMENT SYSTEMS:	83.43
Total HEIG, JESSICA MARIE:	20.00
Total HILLYARD-HUTCHINSON:	189.12
Total HOERNEMANN, PAUL:	255.00
Total HOLMSTROM & KVAM:	183.75
Total I C MA:	804.31
Total JOHNSON BROS WHOLESALE LIQUOR:	5,454.18
Total KEEPRS:	1,772.20

Total KIWANIS CLUB:	100.00
Total KLINT,DAVE:	33.98
Total KOTEK, NICOLLE:	80.00
Total KRANITZ, FRANK:	325.00
Total LEBLANC, JEREMY:	622.52
Total LEWIS, DAN:	172.97
Total LIGHT FUND:	32,319.09
Total LOCHER BROTHERS:	10,346.93
Total MADISON BOTTLING CO.:	9,294.00
Total MARCO:	77.60
Total MARTIN MARIETTA AGGREGATES:	196.25
Total MERCURY PAYMENT SYSTEMS:	1,500.02
Total MITLYNG ELECTRIC & REFRIG.:	1,022.60
Total MN DEPT OF REVENUE:	28,134.00
Total MN DPT OF ADMINISTRATION:	58.75
Total MN FIRE SERVICE CERTIFICATION BOARD:	25.00
Total MN NCPERS-496000:	80.00
Total MN VALLEY TESTING LAB INC.:	475.50

Total MUNICIPAL EMERGENCY SERVICES:	710.27
Total MVTV:	401.40
Total NIELSEN, BETSY:	90.00
Total NORMAN, BRIAN:	75.00
Total OFFICE DEPOT:	147.19
Total OPDAHL, CRAIG:	562.04
Total PAUSTIS & SONS:	446.00
Total PETERSEN, JODI:	362.50
Total PHILLIPS WINE & SPIRITS CO.:	1,287.94
Total PIONEERLAND LIBRARY SYSTEM:	21,255.00
Total REVIZE LLC:	5,900.00
Total RIPLEY, WAYNE:	9.94
Total RODEBERG & BERRYMAN INC.:	14,458.98
Total ROHLIK, LACY:	3.85
Total SHRED-IT USA:	35.90
Total SIOUX VALLEY WIRELESS:	19.95
Total SMIGLEWSKI, DAVID:	14.95
Total SOUTHERN WINE & SPIRITS OF MN:	879.29
Total STANTEC CONSULTING SERVICES:	5,553.00
Total SUMMIT ENVIRO SOLUTIONS:	723.76
Total SW-WC SERVICE COOPERATIVES:	31,648.00
Total THEIN WELL CO. INC.:	275.00
Total UNIFORMS UNLIMITED:	97.96
Total UNIVAR USA INC:	11,370.00
Total US BANK:	497.35
Total VANCO SERVICES:	36.00
Total VERIZON WIRELESS LERT B:	100.00
Total VESSCO INC.:	943.61
Total VIKING COCA-COLA BOTTLING CO.:	132.60
Total VISA:	2,973.02
Total WBM WINE & SPIRITS:	3,862.98
Total WEST CENTRAL COMMUNICATIONS:	2,082.50
Total WIDSETH SMITH NOLTING & ASSC.:	1,348.00
Total WINE MERCHANTS:	120.00

Grand Totals: 289,208.14