

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
APRIL 20, 2015

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:30 p.m., Monday, April 20th, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Nordaune, Steve Schaub, Joe Fagnano and Scott Peterson. Staff present: City Manager Bill Lavin, Finance Director Michael Betker and City Clerk Joan Taylor. Also in attendance were EDA Director Justin Bentaas and Advocate Tribune News Reporter Scott Tedrick.

MINUTES: M/S NORDAUNE/SCHAUB TO APPROVE THE MINUTES OF THE APRIL 6TH REGULAR MEETING & APRIL 9TH BOARD OF APPEAL. Motion carried unanimously.

BILLS: M/S NORDAUNE/GALOW TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously.

REPORT: The Airport Commission report was acknowledged at this time. Staff advised council that the Office of Aeronautics has now approved the new Airport Layout Plan.

REPORT: The EDA Board report was acknowledged at this time.

DOWNTOWN FAÇADE REVITALIZATION GRANTS: Upon the recommendation of the EDA Board, Nordaune introduced the following resolution and moved its adoption awarding two Downtown Façade Revitalization Grants, one to Karl Erickson in the amount of \$3,000 and one to Kyle Weber in the amount of \$6,500.

RESOLUTION NO. 15-50

RESOLUTION AWARDING DOWNTOWN
FAÇADE REVITALIZATION GRANTS

WHEREAS, pursuant to Resolution No. 14-183 council established the Downtown Façade Revitalization Grant Program; and

WHEREAS, the EDA Board at its April 13th meeting recommended awarding two additional grants, one to Karl Erickson in the amount of \$3,000 and one to Kyle Weber in the amount of \$6,500.

NOW, THEREFORE, BE IT RESOVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, awarding two Downtown Façade Revitalization Grants one to Karl Erickson in the amount of \$3,000 and one to Kyle Weber in the amount of \$6,500.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously.

RETAIL INCUBATOR GRANT: Also upon the recommendation of the EDA Board, Nordaune introduced the following resolution and moved its adoption awarding a Retail Incubator Grant to Mary Gillespie dba Capone & Company which will pay 50% (\$200) of her rent for months 1-6 and 33% (\$133.33) for her rent for months 7-12 for a total subsidy of \$2,000.

RESOLUTION NO. 15-51

RESOLUTION AWARDING RETAIL INCUBATOR GRANT

WHEREAS, the EDA Board at its March 9th meeting established a Retail Incubator Grant Program which provides for a maximum \$3,000 rental subsidy over a period of 12 months; and

WHEREAS, the EDA Board at its April 13th meeting recommended awarding a Retail Incubator Grant to Mary Gillespie dba Capone & Company which will pay 50% (\$200) of her rent for months 1-6 and 33% (\$133.33) for her rent for months 7-12 for a total subsidy of \$2,000.

NOW, THEREFORE, BE IT RESOVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, awarding a Retail Incubator Grant to Mary Gillespie in the total amount of \$2,000 in rent subsidies over twelve months beginning May 15, 2015.

Adopted by the City Council this 20th day of April, 2015.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted by the following vote: Aye: Galow, Nordaune, Smiglewski, Schaub, Fagnano and Peterson. Abstain: Otaibi.

REPORTS: The following reports were acknowledged at this time Finance, Hospital Board, and Police Chief.

LIQUOR LICENSE: M/S SCHAUB/NORDAUNE AUTHORIZING A TEMPORARY LIQUOR LICENSE TO THE LIONS CLUB TO SELL STRONG BEER AT WESTERN FEST. Motion carried unanimously.

AIRPORT: M/S GALOW/PETERSON TO APPROVE THE USE OF THE GRANITE FALLS AIRPORT FOR A TRAINING EVENT BY THE US ARMY NATIONAL GUARD TO BE HELD ON TUESDAY, JULY 21ST. Motion carried unanimously.

AMERICAN LEGION: Dorian Gatchell, on behalf of the American Legion, has requested council approve the use of Sorlien Park for a dance to be held on Saturday, August 15th. They also requested the city extend their liquor license temporarily to the area to be blocked off for the dance. Following discussion M/S NORDAUNE/SCHAUB TO ALLOW THE AMERICAN LEGION THE USE OF SOLIEN PARK AND TO EXTEND ITS LIQUOR LICENSE TEMPORARILY FOR THIS AREA ON SATURDAY, AUGUST 15TH. Motion carried unanimously.

HAZARDOUS STRUCTURE: A quote was received for the demolition of a hazardous structure located at 275 5th Avenue from Baker Brothers Construction in the amount of \$9,369. Following discussion, Nordaune introduced a resolution and moved its adoption accepting the quote received from Baker Brothers in the amount of \$9,369 for the demolition of a structure located at 275 5th Avenue.

RESOLUTION NO. 15-52

RESOLUTION ACCEPTING BID FOR DEMOLITION OF HAZARDOUS STRUCTURE LOCATED AT 275 5th AVENUE

WHEREAS, pursuant to Resolution No. 15-34 the city called for quotes for the demolition of a hazardous structure located at 275 5th Avenue; and

WHEREAS, a quote was received from Baker Brothers Construction in the amount of \$9,369.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the quote submitted by Baker Brothers in the amount of \$9,369 for the demolition of the hazardous structure located at 275 5th Avenue according to specifications dated March 18, 2015.

Adopted by the City Council this 20th day of April, 2015.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously.

STREET DEPARTMENT: The following quotes were received for the replacement of the 1996 Ford mower for the Street Department.

Kesteloot Enterprises, Inc. (2015 F-3990 Kubota Mower)	\$28,000
Kibble Equipment (2015 John Deere 1575 Mower)	\$34,250

Following discussion Galow introduced a resolution and moved its adoption accepting the bid received from Kesteloot Enterprises for the purchase of a 2015 Kubota mower with accessories in the amount of \$28,000.

RESOLUTION NO. 15-53

RESOLUTION ACCEPTING BID FOR REPLACEMENT
OF THE 1996 FORD MOWER – STREET DEPARTMENT

WHEREAS, pursuant to Resolution No. 15-45 council called for bids for the replacement of the 1996 Ford mower for the Street Department; and

WHEREAS, the following bids were received:

Kesteloot Enterprises, Inc. (2015 F-3990 Kubota Mower)	\$28,000
Kibble Equipment (2015 John Deere 1575 Mower)	\$34,250

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the bid submitted by Kesteloot Enterprises, Inc. in the amount of \$28,000 for the purchase of a 2015 F-3990 Kubota mower; funding for the purchase of the mower to come from the Capital Improvements Budget.

Adopted by the City Council this 20th day of April, 2015.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously.

LEVEE CERTIFICATION: Following discussion Nordaune introduced a resolution and moved its adoption accepting the proposal received from Rodeberg & Berryman in the amount of \$23,000 for engineering services for the submittal of the documentation to obtain levee certification.

RESOLUTION NO. 15-54

RESOLUTION ACCEPTING PROPOSAL FOR ENGINEERING SERVICES
LEVEE CERTIFICATION

WHEREAS, a proposal has been submitted by Rodeberg & Berryman in an amount of \$23,000 to provide engineering services required for submittal of levee certification documentation to FEMA.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Rodeberg & Berryman in an amount not to exceed \$23,000 to provide engineering services for submittal of the documentation to obtain levee certification.

Adopted by the City Council this 20th day of April, 2015.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

SENIOR CENTER: Galow introduced the following resolution and moved its adoption authorizing execution of Change Order No.1 to the contract with Hart's Heating & Refrigeration in the amount of \$904.10 to reroute duct work for the library and remove oversized disconnects for furnaces and install proper switches.

RESOLUTION NO. 15-55

RESOLUTION AUTHORIZING EXECUTION OF
CHANGE ORDER NO. 1 – HVAC REPLACEMENT SENIOR CENTER

WHEREAS, pursuant to Resolution No. 14-162 council accepted the bid received from Hart's Heating & Refrigeration for replacement of the HVAC system in the Library/Senior Center in the amount of \$63,000; and

WHEREAS, Change Order No. 1 has been submitted Hart's Heating & Refrigeration in the amount of \$904.10 to reroute duct work for the library and remove oversized disconnects for furnaces and install proper switches.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of Change Order No. 1 for an increase in the contract with Hart's Heating & Refrigeration in the amount of \$904.10 for a total contract price of \$63,904.10.

Adopted by the City Council this 20th day of April, 2015.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously.

STREET LIGHT PAINTING: Nordaune introduced the following resolution and moved its adoption calling for quotes for the painting of street lights, bollards, handrails and other lighting poles; said quotes to be received by 2:00 p.m. May 7th to be considered by council at its May 18th meeting.

RESOLUTION NO. 15-56

RESOLUTION CALLING FOR QUOTES FOR
PAINTING OF STREET LIGHTS AND ACCESSORIES

WHEREAS, included within the 2015 Light Fund Capital Improvements budget is \$9,245 for street light painting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for quotes for the painting of the city's street lights, bollards, handrails and other lighting poles; said quotes to be received by 2:00 p.m. May 7th to be considered by council at its May 18th meeting.

Adopted by the City Council this 20th day of April, 2015.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously.

LIQUID CO₂: Schaub introduced the following resolution and moved its adoption soliciting quotes for the purchase of Liquid CO₂ for the Water Treatment Plant.

RESOLUTION NO. 15-57

RESOLUTION SOLICITING QUOTES FOR
PURCHASE OF LIQUID CARBON DIOXIDE

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, soliciting quotes for the purchase and delivery of liquid carbon dioxide, with quotes to be received no later than 1:30 p.m., Thursday, April 30th to be considered by council at its May 4th meeting.

Adopted by the City Council this 20th day of April, 2015.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

AIRPORT FARM LAND LEASE AGREEMENTS: Upon the recommendation of the Airport Commission, Nordaune introduced a resolution and moved its adoption to renew the Airport Farm Lease Agreements as indicated below for an additional three years beginning December 1, 2014 through November 30, 2017.

<u>INDIVIDUAL</u>	<u>TRACTS</u>	<u>ACRES</u>	<u>AMOUNT PER ACRE</u>
Dwayne Erickson	1A	31.50	\$100
J & D Barber	2A	3.33	\$100
J & D Barber	3A	.60	\$100
Donald Gabbert	4A	20.54	\$100
L. David Velde	6A	8.77	\$100

RESOLUTION NO. 15-58

RESOLUTION ACCEPTING PROPOSALS FOR LEASE OF AIRPORT FARMLAND

WHEREAS, pursuant to Resolution 12-16 the city entered into contracts for the lease of farmland located at the Granite Falls Municipal Airport site; and

WHEREAS, said contracts were for three years and called for renegotiations of the leases at the end of the three-year term; and

WHEREAS, as the contracts expired on November 30, 2014, the following proposals were received:

<u>INDIVIDUAL</u>	<u>TRACTS</u>	<u>ACRES</u>	<u>AMOUNT</u>	<u>PER ACRE</u>
Dwayne Erickson	1A	31.50		\$100
J & D Barber	2A	3.33		\$100
J & D Barber	3A	.60		\$100
Donald Gabbert	4A	20.54		\$100
L. David Velde	6A	8.77		\$100

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, entering into separate contracts with the above- referenced individuals for the lease of the above-designated acreages of farmland located at the Granite Falls Municipal Airport for a period of three (3) years commencing on December 1, 2014 through November 30, 2017.

Adopted by the City Council this 20th day of April, 2015.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously.

Also upon the Airport Commission's recommendation Peterson introduced the following resolution and moved its adoption calling for quotes for painting of the airport fuel tank and associated equipment along with 60 yellow bumper posts and the purchase of reflector markers.

RESOLUTION NO. 15-59

RESOLUTION CALLING FOR QUOTES FOR
PAINTING OF AIRPORT FUEL TANK, ASSOCIATED EQUIPMENT AND
YELLOW BUMPER POSTS & PURCHASE OF REFLECTOR MARKERS

WHEREAS, the Airport Commission is recommending council call for quotes for the painting of the airport fuel tank, its associated equipment and 60 yellow bumper posts along with the purchase of reflector markers; and

WHEREAS, the Office of Aeronautics has agreed to participate in 90% of the cost for the painting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for quotes for the painting of the airport fuel tank, associated equipment and 60 yellow bumper posts along with the purchase of reflector markers, said quotes to be due by 2:30 p.m. on Thursday, April 30th to be considered by council at its May 4th meeting.

Adopted by the City Council this 20th day of April, 2015.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously.

TURBINE REPLACEMENT PROJECT: Council reviewed an update received from Barr Engineering regarding the Turbine Replacement Project.

WATER TREATMENT PLANT SITE RESTORATION: Council reviewed an update regarding the Water Treatment Plant Site Restoration Project. Staff advised council that a progress meeting has been scheduled for Wednesday at 10:00 a.m.

SANITARY SEWER LIFT STATION: Council discussed the update received from Stantec relative to the Sanitary Sewer Lift Station.

PEDESTRIAN BRIDGE: Council reviewed an update regarding the Pedestrian Bridge Rehab Project. A progress meeting is now scheduled for Thursday at 9:30 a.m.

CITY-WIDE CLEAN UP: Council was advised that based upon a meeting held on April 15th the following plans were made for spring clean-up day. The refuse haulers have decided to designate Friday, May 8th from 8:00 a.m. until completion to pick up the following materials:

- Debris, demo and household furnishings will be picked up at \$9.60 per cubic yard which is the cost for disposal.

- Appliances including computers, monitors, tv's, electronic waste will be picked at the curb at a cost of \$15 per item; with computer and monitor considered 1 item.
- Bagged leaves and grass clippings will be picked up free of charge.

Also the refuse haulers have indicated that should an individual be interested in disposing of a junked vehicle, these would be removed during the month of May free of charge conditioned on the fact that a clear title can be provided.

During the month of May on Tuesday mornings the Public Works Department will pick up brush and branches placed along the boulevards and alleyways.

ADJOURN: M/S/P NORDAUNE/SHAUB TO ADJOURN at 8:10 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

PAID BILLS:

Total ADVOCATE-TRIBUNE:	97.00
Total ALPHA WIRELESS:	244.10
Total AMERICAN PUBLIC POWER ASS'N.:	1,736.02
Total AMERICAN WELDING & GAS INC:	66.08
Total ARTIC GLACIER INC:	115.40
Total ARTISAN BEER COMPANY:	41.25
Total AUS FLOORS & MORE:	5,676.57
Total AUS, NANCY:	50.00
Total BAKER & TAYLOR BOOKS:	101.16
Total BARR ENGINEERING CO.:	4,208.50
Total BEVERAGE WHOLESALERS INC:	208.30
Total BOND TRUST SERVICES CORP:	426,780.00
Total BONNEMA SURVEYS:	3,395.30
Total BORDER STATES ELECTRIC SUPPLY:	2,093.46
Total BROTHERS FIRE PROTECTION CO:	185.00
Total CASEY'S GENERAL STORE:	3,120.00
Total CENTRAL MN MUNICIPAL POWER:	100,708.11
Total CENTURYLINK:	1,871.82
Total CITIZENS ALLIANCE BANK:	5,352.85
Total CNH CAPITAL:	145.26
Total COLLECTION BUREAU:	168.71
Total DAN'S SHOP INC:	30.52
Total DERK'S WINDOWS:	150.00
Total ENESTVEDT, DEB:	1,300.00
Total FLEXIBLE PLASTICS INC:	55.20
Total FRENCH GLASS & SPECIALTY:	84.25
Total G & K SERVICES:	62.37
Total GLOBAL EQUIPMENT CO.:	259.00

Total GRANITE FALLS BANK:	4,071.73
Total GRANITE FALLS, CITY OF:	6,897.52
Total GRANITE TRUE VALUE:	52.16
Total GRAYMONT CAPITAL INC:	1,658.88
Total GREAT PLAINS GAS CO.:	6,558.53
Total HAWKINS INC:	2,590.40
Total HEGNA, KRISTEN:	25.00
Total HEIB, RUBY:	35.00
Total HILLYARD-HUTCHINSON:	157.01
Total HOERNEMANN, PAUL:	255.00
Total HOLMSTROM & KVAM:	43.75
Total JOHNSON BROS WHOLESALE LIQUOR:	9,923.39
Total KEELER-AUS, RAE ANN:	625.00
Total KOTEK, NICOLLE:	80.00
Total KRANITZ, FRANK:	200.00
Total LEWIS, DAN:	195.66
Total LIBERTY OFFICE PRODUCTS:	295.00
Total LOCHER BROTHERS:	7,150.08
Total MACQUEEN EQUIPMENT INC.:	155.51
Total MADDEN GALANTER HANSON LLP:	104.00
Total MADISON BOTTLING CO.:	10,148.45
Total MANKATO, CITY OF:	776.58
Total MARCO:	113.72
Total MARSHALL NORTHWEST PIPE:	415.02
Total MARTIN TRUCKING:	341.50
Total MEDIACOM:	64.27

Total MEYER'S REPAIR & TOWING INC:	85.00
Total MN DPT OF ADMINISTRATION:	63.89
Total MN DPT OF LABOR & INDUSTRY:	100.00
Total MN HOMELAND SECURITY & EMERGENCY MGMT:	2,321.30
Total MN POLLUTION CONTROL AGENCY:	25.00
Total MN VALLEY TESTING LAB INC.:	318.00
Total MUNICIPAL EMERGENCY SERVICES:	480.00
Total MWOA:	265.00
Total NERDAHL, ERIC:	492.69
Total NIELSEN, BETSY:	80.00
Total OFFICE DEPOT:	524.89
Total OFFICE PEEPS:	237.44
Total PARKVIEW FORD:	8.15
Total PAUSTIS & SONS:	248.00
Total PETERSEN, JODI:	402.50
Total PHILLIPS WINE & SPIRITS CO.:	6,893.35
Total PITNEY BOWES INC.:	339.03
Total PRENTICE PLACE COMMONS ASSN:	201.02
Total R.R. SCHROEDER CONSTRUCTION INC:	90,624.08
Total REGIONAL DEVELOP. COMMISSION:	11,310.00
Total ROBERT L. CARR CO:	170,852.75
Total ROSS, GABE:	40,125.00
Total RYER PLUMBING & HEATING:	488.63
Total SAWMILL, THE:	414.01
Total SHRED-IT USA:	34.19
Total SOINE CONSTRUCTION INC:	100.00
Total SOUTHERN WINE & SPIRITS OF MN:	3,095.80
Total STENGEL, ROB:	123.30
Total SUNSOURCE:	126.42
Total T.A. LAURITSEN SEPTIC & DRAIN:	200.00
TOTAL FILTRATION SYSTEM:	187.40
Total USA BLUEBOOK:	120.15
Total VARIETY FOODS LLC:	218.85
Total VERIZON WIRELESS:	3,668.48
Total VIKING COCA-COLA BOTTLING CO.:	143.00

Total VISA:	649.71
Total WATER CONSERVATION SERVICE INC:	1,940.50
Total WBM WINE & SPIRITS:	8,460.40
Total WEST CENTRAL SANITATION:	376.68
Total WINE MERCHANTS:	190.00
Total WWGOETSCH ASSOCIATES INC:	978.00
Total XEROX CORPORATION:	47.75
Total YELLOW MEDICINE CO HWYDEPT:	546.00
Total YELLOW MEDICINE CO.AUDITOR:	3,334.00
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Grand Totals:	962,679.75
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