

OFFICIAL CITY COUNCIL PROCEEDINGS  
REGULAR SESSION  
APRIL 7, 2014

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:30 p.m., Monday, April 7<sup>th</sup>, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Nordaune, Steve Schaub, Joe Fagnano and Scott Peterson. Staff present: City Manager Bill Lavin, Finance Director Michael Betker and City Clerk Joan Taylor. Also in attendance were City Attorney Greg Holmstrom and Ambulance Director Gene Hughes. Also in attendance was Advocate Tribune News Editor Scott Tedrick.

MINUTES: M/S GALOW/NORDAUNE TO APPROVE THE MINUTES OF THE MARCH 17<sup>TH</sup> REGULAR MEETING. Motion carried unanimously.

BILLS: M/S NORDAUNE/SCHAUB TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously.

REPORTS: The Building Inspector's report and the EDA Board report were acknowledged at this time.

SPECIALTY SYSTEMS: Staff advised council that a tour of Specialty Systems has been scheduled for Thursday, April 10<sup>th</sup> at 4:00 p.m.

AMBULANCE SERVICES: Ambulance Director Gene Hughes and City Attorney Holmstrom were in attendance to discuss a draft Ambulance Service Contract that if approved would allow the ambulance to charge a cost-per-section for those townships that are served by the ambulance service and the city would also be charged a yearly fee. Following discussion it was the consensus of council for Mr. Hughes to meet with the townships involved and come back to council for formal approval. With the funds raised Director Hughes indicated that a capital fund would be created and would be used to maintain the fleet of ambulances.

BREW PUB/CRAFT BREWING: As a downtown commercial business has inquired as to the possibility of obtaining a license to brew his own wine/beer at his store and then sell it to the public, council discussed with City Attorney Holmstrom amending the downtown commercial zoning ordinance to allow for small brewery licenses. Council will have a draft ordinance for consideration at its April 21<sup>st</sup> meeting.

REPORTS: The Fire Department, Kilowatt Community Center Board, Public Works and Utilities Commission reports were acknowledged at this time.

LIQUOR LICENSE: M/S NORDAUNE/SCHAUB AUTHORIZING A TEMPORARY LIQUOR LICENSE TO THE LIONS CLUB TO SELL STRONG BEER AT WESTERN FEST. Motion carried unanimously.

VOLSTEAD HOUSE: Pursuant to Resolution No. 14-37 council requested proposals for professional design and construction management services to complete the foundation repairs to the Volstead House Museum. Only one proposal was received from LSEngineering in the amount of \$25,160. Following discussion Nordaune introduced a resolution and moved its adoption accepting the proposal received from LSEngineers in the amount of \$25,160 to provide design and construction management services for the Volstead House Museum foundation repairs. The difference in the proposal amount and the budgeted amount is \$4,660 which could come from 2014 General Fund designated reserves.

RESOLUTION NO. 14-50

RESOLUTION ACCEPTING PROPOSAL FOR PROFESSION DESIGN AND  
CONSTRUCTION SERVICES – VOLSTEAD HOUSE

WHEREAS, pursuant to Resolution No. 14-37 council called for proposals for professional design and construction management services to complete the foundation repairs to the Volstead House Museum; and

WHEREAS, one proposal was received from LSEngineers in the amount of \$25,160; and

WHEREAS, the total estimated budget for engineering services was \$20,500 leaving a difference of \$4,660 which could come from 2014 General Fund designated reserves.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal from LSEngineers in the amount of \$25,160 for professional design and construction management service to complete the foundation repairs to the Volstead House Museum contingent upon review and approval by the Minnesota State Historical Society if required; and

BE IT FURTHER RESOLVED that the difference in budgeted amount and the accepted proposal shall be taken from designated reserves.

Adopted by the City Council this 7<sup>th</sup> day of April, 2014.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously.

FLOOD MITIGATION: The following quotes were received for the demolition of the structure located at 1884 Highway 212 West.

Baker Brothers Construction	\$18,947.00
H & H Construction	\$23,782.16

Following discussion, Nordaune introduced a resolution and moved its adoption accepting the quote received from Baker Brothers in the amount of \$18,947 for the demolition of a structure located at 1884 Highway 212 West.

RESOLUTION NO. 14-51

RESOLUTION ACCEPTING BID FOR DEMOLITION OF FLOOD STRUCTURE  
LOCATED AT 1884 HIGHWAY 212 WEST

WHEREAS, pursuant to Resolution No. 14-39 the city called for quotes for the demolition of a flood structure located at 1884 Highway 212 West; and

WHEREAS, the following quotes were received:

Baker Brothers Construction	\$18,947.00
H & H Construction	\$23,782.16

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the quote submitted by Baker Brothers in the amount of \$18,947 for the demolition of the flood structure located at 1884 Highway 212 West according to specifications dated March 17, 2014.

Adopted by the City Council this 7<sup>th</sup> day of April, 2014.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously.

DISEASED ELM TREE REMOVAL PROGRAM: Nordaune introduced the following resolution and moved its adoption to call for quotes for the first and second cutting of the 2014 Diseased Elm Tree Removal Program on a per-inch basis with bids due to be received until 2:00 p.m. on Thursday, April 24<sup>th</sup> to be considered by council at its May 5<sup>th</sup> meeting.

RESOLUTION NO. 14-52

RESOLUTION SOLICITING QUOTES FOR  
REMOVAL OF DISEASED ELM TREES

WHEREAS, contractors are needed to remove diseased elm trees from boulevards and private properties following the markings by the city forester during the 2014 growing season; and

WHEREAS, it has been recommended to request a "per-inch" quote for the first and second cutting of diseased elm tree.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, soliciting quotes on a "per-inch" basis for the first and second cutting of diseased elm trees for the 2014 growing season, with quotes to be received until 2:00 p.m. on April 24, 2014 to be considered by council at its May 5<sup>th</sup> meeting.

Adopted by the City Council this 7<sup>th</sup> day of April, 2014.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously.

FIREFIGHTER RETIREMENT PLAN: Nordaune introduced the following resolution and moved its adoption approving the language change requested by the Public Employees Retirement Association.

RESOLUTION NO. 14-53

RESOLUTION APPROVING LANGUAGE CHANGE  
STATEWIDE VOLUNTEER FIREFIGHTER RETIREMENT PLAN

WHEREAS, the city's Fire Department has joined the Statewide Volunteer Firefighter Retirement Plan administered by the Public Employees Retirement Association (PERA); and

WHEREAS, the Statewide Plan offers survivor benefits to the families of firefighters who die after providing at least five (5) years of services; and

WHEREAS, the city highly values the contributions of volunteer firefighters and wishes to also provide similar survivor benefits to the families of firefighters who die before providing five (5) years of service; and

WHEREAS, the city understands that should this provision be approved and passed into law, it would not increase required contribution amounts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, ratifying the addition of a plan provision allowing survivor benefits to be paid to firefighters who die within their first five (5) years of services, should such a provision be passed into law.

Adopted by the City Council this 7<sup>th</sup> day of April, 2014.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Council

With second by Galow, the resolution was adopted unanimously.

2014 STREET/UTILITY IMPROVEMENTS: Following discussion concerning the Petition received from the hospital relative to construction of street and utility improvements to the new nursing home site, Nordaune introduced a resolution accepting the Petition presented and ordering the city engineer to prepare a Preliminary Engineering Report for the 2014 Street/Utility Improvements.

RESOLUTION NO. 14-54

RESOLUTION DETERMINING SUFFICIENCY OF PETITION AND  
ORDERING PREPARATION OF PRELIMINARY ENGINEERING REPORT  
FOR 2014 STREET/UTILITY IMPROVEMENTS

WHEREAS, the City Council has received a Petition pertaining to street and utility improvements located on an extension of Jordan Drive between County Road 38 and Jordan Drive.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, as follows:

1. The aforesaid Petition is signed by all the owners of real property abutting upon the street named as the location of the improvement in the Petition;
2. Said property owner requests in the Petition that the improvement be constructed and that the cost of the improvement be assessed in accordance with the city assessment policy.
3. The City Engineer is hereby ordered to prepare a Preliminary Engineering Report for the 2014 Street/Utility Improvements.

Adopted by the City Council this 7<sup>th</sup> day of April, 2014.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously.

FIRE DEPARTMENT: The Fire Department has requested authorization to submit a grant application from the Minnesota Department of Natural Resources for a Rural Fire Department Volunteer Fire Assistance Matching Grant to assist with the purchase of turnout gear for an approximate amount of \$5,000 with a local match of approximately \$2,500. Following discussion Nordaune introduced a resolution authorizing the Fire Department to submit the above described grant application.

RESOLUTION NO. 14-55

RESOLUTION AUTHORIZING SUBMITTAL  
OF RURAL FIRE DEPARTMENT VOLUNTEER FIRE ASSISTANCE  
GRANT APPLICATION - FIRE DEPARTMENT

WHEREAS, the Granite Falls Volunteer Fire Department is in the process of completing a grant application for assistance from the Minnesota Department of Natural Resources for a 2015 Rural Fire Department Volunteer Fire Assistance Matching Grant to assist with the purchase of turnout gear for an approximate amount of \$5,000; and

WHEREAS, should the grant be approved, the local match of 50% will be approximately \$2,500.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving submittal of the grant application to the Minnesota Department of Natural Resources for assistance to the city in the purchase turnout gear for an approximate amount of \$5,000.

Adopted by the City Council this 7<sup>th</sup> day of April, 2014.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously.

Also following discussion and review of a memo received from Fire Chief Craig Opdahl, Nordaune introduced a resolution and moved its adoption accepting the donation from the Firefighters Relief Association of a newly purchased used grass rig and declaring the 1988 Chevy Suburban as excess property and authorizing the sale of the vehicle once the grass rig is purchased.

RESOLUTION NO. 14-56

RESOLUTION ACCEPTING DONATION FROM  
FIREFIGHTERS RELIEF ASSOCIATION AND  
DECLARING CITY PROPERTY AS EXCESS AND AUTHORIZING THE SALE OF SAME

WHEREAS, the Firefighters Relief Association has proposed to purchase a used grass rig and in turn donate it to the city; and

WHEREAS, following the donation of the grass rig, the 1988 Chevy Suburban would then be declared excess property and then it would be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the donation from the Firefighters Relief Association of a used grass rig; and

BE IT FURTHER RESOLVED declaring the 1988 Chevy Suburban as excess property and authorizing the sale of same.

Adopted by the City Council this 7<sup>th</sup> day of April, 2014

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously.

**HOT MIX PLANT:** Council reviewed a notice of hearing relative to the location of a hot mix plant on Martin Marietta property outside the city limits.

**FLOOD MITIGATION:** Council discussed the updated cost estimates for the pedestrian bridge rehabilitation project. Staff advised council that the city has now received the fully executed contract with MnDOT regarding the federal share of financing through the Scenic Byway Funding. Once the MnDOT Office has signed the plans the city should be receiving authorizing to set a bid letting date.

Council reviewed minutes of the pre-construction meeting held regarding the Sanitary Lift Station. Also there will be a pump test for the new secondary pumping stations this week.

**WATER TREATMENT PLANT:** Council reviewed a revised drawing relative to site restoration at the old Water Plant site.

**NURSING HOME:** Staff advised council that the Planning Commission will be meeting on Wednesday, April 9<sup>th</sup> to call for a public hearing regarding the preliminary plat for the new nursing home site.

**PERSONNEL:** Staff advised council that Allan Giselson has now resigned as a transit driver and Brad Hall has been hired. Also Keith Koerlin has been offered and accepted the position of KCC maintenance custodian.

**GAMBLING PERMIT:** A gambling license application was acknowledged at this time for the Western Fest Committee to hold its annual raffle. This application was acknowledged with no waiting period.

**ADJOURN:** M/S/P NORDAUNE/SCHAUB TO ADJOURN at 8:25 p.m.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

BILLS PAID:

Total 2XL CORPORATION:	239.86
Total ADOLPH KEIFER:	88.50
Total ADVOCATE-TRIBUNE:	3,746.64
Total AFFILIATED MED CENTER:	24.10
Total ALPHA WIRELESS:	241.00
Total AMERICAN WELDING & GAS INC:	47.76
Total ARNESON DISTRIBUTING INC.:	348.00
Total ARTIC GLACIER INC:	136.86
Total ARTISAN BEER COMPANY:	41.25
Total AUS FLOORS & MORE:	1,218.00
Total AUS, NANCY:	50.00
Total AUTOMATIC SYSTEMS CO:	14,061.66
Total BAKER & TAYLOR BOOKS:	1,046.77
Total BARR ENGINEERING CO.:	12,919.75
Total BELLBOY CORPORATION:	279.52
Total BEVERAGE WHOLESALERS INC:	237.50
Total BOLTON & MENK INC:	2,822.50
Total BONNEMA SURVEYS:	723.50
Total BORDER STATES ELECTRIC SUPPLY:	1,654.10
Total BRINDLEE MOUNTAIN FIRE APPARATUS LLC:	4,620.00



Total CENTRAL MN MUNICIPAL POWER:	127,261.60
Total CENTURYLINK:	2,231.10
Total CENTURYLINK-PHOENIX:	32.52
Total CHIPPEWA COUNTY:	43.00
Total CITIZENS ALLIANCE BANK:	5,895.90
Total CITY OF MINNEAPOLIS:	204.00
Total CNH CAPITAL:	540.01
Total COALITION OF GREATER MN CITIES:	65.00
Total COLLECTION BUREAU:	181.10
Total CONVENTION & VISITORS BUREAU:	446.68
Total CORPORATE MECHANICAL:	901.21
Total CREATIVE FORMS & CONCEPT:	1,147.67
Total DAKOTA MAILING AND SHIPPING EQUIP.:	181.31
Total DAKOTA SUPPLY GROUP:	319.34
Total DAN'S SHOP INC:	16.24
Total DAVE'S ELECTRIC MOTOR CO:	220.53
Total DAVIS TYPEWRITER CO:	32.09
Total DEPARTMENT OF ENERGY:	55,130.82
Total Department of Human Resources:	19,294.82
Total DESOUSA LLC:	293.00
Total DLS LLC:	612.50
Total ECONOMART:	180.09
Total EXCEL OVERHEAD DOOR:	700.33
Total FARM & HOME PUBLISHERS LTD:	182.98
Total FARMERS COOP OIL CO OF ECHO:	7,695.72
Total FARMERS UNION OIL CO.:	5,318.66
Total FASTENAL COMPANY:	94.57
Total G & K SERVICES:	421.12
Total GOPHER STATE ONE-CALL:	4.35
Total GRANITE FALLS AUTO PARTS:	316.80
Total GRANITE FALLS BANK:	4,071.73
Total GRANITE FALLS PET CLINIC:	50.00
Total GRANITE FALLS, CITY OF:	498.00
Total GRANITE TRUE VALUE:	1,888.13
<hr/>	
Total OFFICE PEEPS:	72.34
Total OPDAHL, CRAIG:	120.43
Total O'REILLY AUTO PARTS:	62.01
Total PAUSTIS & SONS:	1,362.01
Total PETERSEN, JODI:	725.00
Total PETERSON, JERRY:	33.35
Total PHILLIPS WINE & SPIRITS CO.:	6,965.80
Total PICHT'S BODY SHOP:	328.50
Total PIONEERLAND LIBRARY SYSTEM:	20,636.00
Total PITNEY BOWES INC.:	382.17
Total POSTMASTER:	1,204.94
Total PRENTICE PLACE COMMONS ASSN:	154.58
Total RICHTER, NICK:	3,400.00
Total ROBERT L. CARR CO:	76,000.00
Total RODEBERG & BERRYMAN INC.:	18,588.33
Total RYER PLUMBING & HEATING:	179.87
Total SAWMILL, THE:	102.55
Total SENTRY SYSTEMS INC:	92.02
Total SERVOCAL INSTRUMENT INC:	550.00
Total SHRED-IT SIOUX FALLS:	33.60
Total SIOUX VALLEY WIRELESS:	19.95
Total SMIGLEWSKI, DAVID:	319.05
Total SOINE CONSTRUCTION INC:	145.34
Total SOUTHWEST WHOLESALE CO:	100.98
Total SR PERSPECTIVE:	85.50
Total STANTEC CONSULTING SERVICES:	12,235.71
Total SW-WC SERVICE COOPERATIVES:	28,545.50
Total TAYLOR, JOAN:	39.95
Total TDS MEDIA DIRECT INC:	125.00

Total TIMM, DEREK:	855.00
Total TITAN MACHINERY:	779.59
Total TROY'S ELECTRIC COMPANY:	7,667.15
Total ULTIMATE SAFETY CONCEPTS:	1,394.82
Total UNIVAR USA INC:	10,501.96
Total UPS:	11.56
Total USA BLUEBOOK:	66.66
Total UTILITIES PLUS ENERGY SERVICES:	19,938.15
Total VANCO SERVICES:	38.25
Total VANHOOF, DENNIS:	161.76
Total VERIZON WIRELESS:	2,060.34
Total VIKING COCA-COLA BOTTLING CO.:	160.00
Total VISA:	2,257.90
Total WBM WINE & SPIRITS:	8,799.68
Total WEST CENTRAL ROOFING INC:	873.00
Total WEST CENTRAL SANITATION:	343.82
Total WEST CENTRAL TRIBUNE:	178.98
Total WESTERN FEST:	250.00
Total WIDSETH SMITH NOLTING & ASSC.:	5,160.50
Total WILLIE'S KORNER STORE:	203.45
Total WINE MERCHANTS:	240.00
Total XCEL ENERGY:	1,268.55
Total XEROX CORPORATION:	111.19
Total YELLOW MEDICINE CO HWY DEPT:	1,440.00
Total YELLOW MEDICINE CO. AUDITOR:	1,496.00
Total YELLOW MEDICINE EAST:	20,669.30
Total ZEP:	301.36