

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
SEPTEMBER 3, 2013

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:30 p.m., Tuesday, September 3rd, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Nordaune, Steve Schaub, Joe Fagnano and Scott Peterson. Staff present: City Manager Bill Lavin, Finance Director Michael Betker and City Clerk Joan Taylor. Others in attendance included Peg Furshong and members of the Granite Area Arts Council and Advocate News Editor Scott Tedrick.

MINUTES: M/S NORDAUNE/ SCHAUB TO APPROVE THE MINUTES OF THE AUGUST 19th REGULAR MEETING. Motion carried unanimously.

BILLS: M/S GALOW/NORDAUNE TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously.

GRANITE AREA ARTS COUNCIL: Peg Furshong and other members of the Granite Area Arts Council were in attendance to request financial support from the city for the Arts Council upon its purchase of the K.K. Berge Building. Following discussion it was the consensus of council to consider this matter further.

REPORTS: The following reports were acknowledged at this time: Building Inspector, Kilowatt Community Center, Public Works and Utilities Commission.

UNITED WAY: Following discussion M/S NORDAUNE/SCHAUB TO ALLOW THE UNITED WAY TO DISPLAY A UNITED WAY THERMOMETER IN A DOWNTOWN PLAZA. Motion carried unanimously.

2014 BUDGET: The following resolutions pertaining to the 2014 budget were acted on:

Introduced by Nordaune:

RESOLUTION NO. 13-104

RESOLUTION APPROVING PROPOSED TAX LEVY
PAYABLE 2014 AND CALLING PUBLIC HEARING FOR
GENERAL FUND BUDGET FOR 2014

BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS,
COUNTIES OF YELLOW MEDICINE AND CHIPPEWA, STATE OF MINNESOTA,
that the following sums of money be levied for the current year, collectible
in 2014, upon the taxable property in said City of Granite Falls, Minnesota,
for the following purposes:

GENERAL FUND	2014 Levy \$ 824,453
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2007 GO IMPROVEMENT	37,900
2008 GO IMPROVEMENT & REFUNDING	74,800
2010 GO IMPROVEMENT	66,800
2011 GO IMPROVEMENT	144,100
2012 REFUNDING	230,700
2013 GO IMPROVEMENT	10,500
COMMUNITY CENTER	124,900

Total \$ 1,514,153

BE IT FURTHER RESOLVED, to call for a hearing on the General Fund Budget for 2014, for December 2, 2013 at 7:00 p.m., and to call for a continuation hearing on the General Fund Budget for December 16, 2013 at 8:00 p.m.

The city clerk is hereby instructed to transmit a certified copy of this resolution to the county auditors of Yellow Medicine and Chippewa counties, Minnesota.

Adopted by the City Council this 3rd day of September 2013.

David Smiglewski
Mayor

ATTEST:
Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously.

Introduced by Nordanue:

RESOLUTION NO. 13-105

RESOLUTION APPROVING PROPOSED
GENERAL FUND BUDGET FOR YEAR 2014

BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, that the following budget provides a financial program for said city during the fiscal year beginning January 1, 2014 and ending December 31, 2014, and it is hereby approved, viz:

REVENUES

General Property Tax	824,453
Licenses & Permits	34,530
Intergovernmental Revenue	1,053,063
Charges for Services	114,175
Fines & Forfeits	12,500
Other Financing Sources	325,000
Miscellaneous Revenue	35,400
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	2,399,121
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EXPENDITURES

General Government	379,520
Public Safety	584,744
Public Works	429,900
Culture & Recreation	220,754
Miscellaneous/Other	
Functions	435,353
Transfers	348,850
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	2,399,121
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Adopted by the City Council this 3rd day of September 2013.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

Introduced by Nordaune:

RESOLUTION NO. 13-106

RESOLUTION APPROVING PROPOSED
SPECIAL REVENUE FUND
AND ENTERPRISE FUND BUDGETS FOR 2014

WHEREAS, per generally accepted accounting principles promulgated by the National Council on Governmental Accounting, a formal budget is to be adopted for the following Special Revenue and Enterprise funds; and

	REVENUES	EXPENSES
Dutch Elm #211	\$11,000	\$11,000
Lodging Tax #260	13,200	12,800
Gas Franchise #270	83,150	83,150
PUR #401	57,900	32,075
General Revenue Capital Imp. #411	226,700	115,370
Light Fund #601	3,561,100	3,419,086
Water Fund #602	787,000	821,602
Sewer Fund #609	388,500	388,500
Liquor Fund #611	1,075,495	1,075,495
Community Center #612	372,500	423,300
Cable TV #614	34,250	27,875
Motor Vehicle #615	100,150	90,325
Community Housing #616	218,310	218,310
Library Trust #801	1,450	1,450
Volstead Trust #831	6,000	6,000

WHEREAS, since formal budgets are not required for all other funds, they are available as financial projections for those funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, to adopt the budgets for the Special Revenue funds and Enterprise funds as stated above, for the City of Granite Falls during the fiscal year beginning January 1, 2014 and ending December 31, 2014.

Adopted by the City Council this 3rd day of September 2013.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously.

Introduced by Nordaune:

RESOLUTION NO. 13-107

RESOLUTION APPROVING PROPOSED TRANSFERS
OF GENERAL FUNDS
TO VARIOUS CITY FUNDS FOR 2014 BUDGET

BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, to authorize the transfer of the indicated amounts of monies from the General

Fund to the various funds listed below for the 2014 budget:

Community Development	\$20,000
Capital Improvements	222,700
Dutch Elm	8,100
Severance Pay Trust	13,500
Kilowatt Community Center	78,550
Liquor Debt Service	0
Volstead Trust	6,000

Adopted by the City Council this 3rd day of September 2013.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously.

Introduced by Schaub:

RESOLUTION NO. 13-108

RESOLUTION APPROVING PROPOSED TRANSFERS
OF ENTERPRISE FUNDS TO THE 2013 GENERAL
AND AIRPORT CONSTRUCTION FUND

BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, to authorize the transfer of the indicated amounts of monies from the following listed funds to the General Fund and Airport Construction Fund for the operation of its 2014 budget:

The following funds will make a transfer of the stated amount to the General Fund in 2014:

Light Fund	\$225,000
Liquor Fund	100,000

The following funds will make a transfer of the stated amount to the Airport Construction Fund in 2014:

Light Fund	\$19,050
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Adopted by the City Council this 3rd day of September 2013.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

Introduced by Nordaune:

RESOLUTION NO. 13-109

RESOLUTION APPROVING PROPOSED 5-YEAR
CAPITAL IMPROVEMENTS PLAN
AND EQUIPMENT REPLACEMENT SCHEDULE – ALL FUNDS

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, that the 5-Year Capital Improvements Plan and Equipment Replacement Schedule (a copy of which is on file in the office of the City Clerk), as presented at the Granite Falls City Council meeting held on Tuesday, September 3, 2013 is hereby approved.

Adopted by the City Council this 3rd day of September 2013.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously.

CUSTODIAL SERVICES: Following discussion Galow introduced a resolution and moved its adoption authorizing execution of a renewal contract with Jodi Lalim Petersen for the maintenance of city buildings to run from October 1, 2013 through September 30, 2014 at a contract price of \$725 per month and \$15 per hour for any additional work requested.

RESOLUTION NO. 13-110

RESOLUTION RENEWING CONTRACT
FOR CUSTODIAL SERVICES - CITY BUILDINGS

WHEREAS, Jodi Lalim provided custodial services for city buildings for 2013; and

WHEREAS, Jodi Lalim Petersen has requested, in writing, pursuant to the renewal option in the above-referenced contract renewal of said contract at a rate of \$725 per month for the period October 1, 2013 through September 30, 2014 and \$15 per hour for any additional work as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, renewing the Custodial Services - City Buildings Contract Jodi Lalim Petersen for the period of one year beginning October 1, 2013 through September 30, 2014 in the amount of Seven Hundred Twenty Five Dollars (\$725) per month, including sales tax and Fifteen Dollars \$15 per hour for additional work requested, as per the terms of said contract.

Adopted by the City Council this 3rd day of September, 2013.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

UTILITY LINE CLEARING/DISEASED ELM TREE REMOVAL: Upon the recommendation of Electrical Superintendent Reznechek, Nordaune introduced the following resolution and moved its adoption calling for bids for tree trimming of the city's electrical distribution system along with a "per-inch" price for removal of diseased elm trees.

RESOLUTION NO. 13-111

RESOLUTION CALLING FOR BIDS FOR 2013
UTILITY LINE CLEARING & DISEASED ELM TREE REMOVAL PROGRAMS

WHEREAS, the 2013 Light Department Capital Improvements Budget allows for tree trimming of the city's electrical distribution system; and

WHEREAS, a contractor is also needed to remove diseased elm trees from boulevards and private properties for the 2013 growing season at a "per-inch" price;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for bids for the tree trimming of the city's electrical distribution system and a separate quote at a "per-inch" price for

diseased elm tree removal; said bids to be opened at 2:00 p.m., October 3, 2013 to be considered by council at its October 7th meeting.

Adopted by the City Council this 3rd day of September, 2013.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously.

DONATION: Following discussion it was the consensus of council to make the donation to the Granite Falls Historical Society as stated in Resolution No. 13-92.

FLOOD MITIGATION: Council reviewed a letter received from the State Historic Preservation Office regarding the 60% design review. Council was also advised that a preconstruction meeting for the secondary pumping station has been scheduled for September 11th at 9:30 a.m.

WATER TREATMENT PLANT: Staff also advised council that the next meeting of the Open House Committee is scheduled for September 19th.

2013 STREET/UTILITY IMPROVEMENTS: Council received an update from City Engineer Berryman relative to the 2013 Street and Utilities Improvements.

HYDRO TURBINE REPAIRS: The bid opening date for the turbine repairs has been rescheduled to September 13th.

GROUP HEALTH INSURANCE: Council was advised that the city received notice of a 17.25% increase in group health insurance premiums for 2014.

SIDEWALK REPLACEMENT POLICY: Council again discussed the possibility of providing a greater incentive to property owners to replace sidewalks that are raised and/or displaced. It was the consensus of council to get some cost estimates regarding replacement of sidewalks.

YMC SPACE NEEDS ANALYSIS: Staff advised council of a presentation regarding the results of a Courthouse Space Needs Analysis as presented at the August 27th YMC Board meeting.

ADJOURN: M/S/P NORDAUNE/SCHAUB TO ADJOURN at 9:46 p.m.

David Smiglewski

Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

Total 101 DEVELOPMENT RESOURCES INC:	12,268.71
Total 2XL CORPORATION:	121.21
Total ADVOCATE-TRIBUNE:	421.00
Total ARNESON DISTRIBUTING INC.:	133.50
Total ARTIC GLACIER INC:	247.22
Total BARR ENGINEERING CO.:	2,955.45
Total BEVERAGE WHOLESALERS INC:	67.90
Total BONNEMA SURVEYS:	1,249.00
Total CENTURLINK:	201.16
Total CITIZENS ALLIANCE BANK:	610.48
Total CNH CAPITAL:	122.86
Total COLLECTION BUREAU:	112.45
Total CORPORATE MECHANICAL:	613.74
Total CRYSTEEL TRUCK EQUIPMENT:	62.95
Total DAVE'S ELECTRIC MOTOR CO:	19.50
Total DAVIS TYPEWRITER CO:	29.73
Total DUININCK BROS. INC.:	95,256.36
Total DUININCK CONCRETE:	109.01
Total FERGUSON WATERWORKS SUPPLY:	1,915.73
Total G & K SERVICES:	165.69
Total GALOW, JENIFER:	105.98
Total GILLUND ENTERPRISES:	142.69
Total GLOBAL EQUIPMENT CO.:	331.26
Total GRANITE FALLS, CITY OF:	20.75
Total GRAYMONT CAPITAL INC:	3,842.32
Total HALL, TIMOTHY:	40.90
Total HAWKINS INC:	364.40
Total HEARTLAND PAYMENT SYSTEMS:	96.70
Total HOERNEMANN, PAUL:	255.00
Total HOLMSTROM & KVAM:	350.00
Total HORIZON COMMERCIAL POOL SUPPLY:	88.04
Total JOHNSON BROS WHOLESALE LIQUOR:	4,029.85
Total KORSTAD, DONNA:	150.43
Total KORTHUIS JEWELRY & GIFTS:	77.11
Total KOTEK, NICOLLE:	80.00
Total KRANITZ, FRANK:	325.00
Total LALIM, JODI:	382.50
Total LAVIN, WILLIAM P.:	195.49
Total LEAGUE OF MINNESOTA CITIES:	2,822.00
Total LOCHER BROTHERS:	13,470.53
Total MACQUEEN EQUIPMENT INC.:	21.76
Total MADISON BOTTLING CO.:	11,351.35
Total MARCO:	74.24
Total MCLAUGHLIN & SCHULZ INC.:	393.47
Total MERCURY PAYMENT SYSTEMS:	1,768.25

Total MINNESOTA LIFE:	1.14
Total MINNESOTA VALLEY TECH. INC:	1,128.00
Total MN DEPT OF HEALTH-WATER:	1,963.00
Total MN DEPT OF REVENUE:	34,551.00
Total MN DNR:	2,500.00-
Total MN NCPERS-496000:	80.00
Total MN PUBLIC TRANSIT ASSOCIATION:	200.00
Total MN VALLEY TESTING LAB INC.:	524.00
Total MOSS & BARNETT:	1,218.50
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Total NIELSEN, BETSY:	80.00
Total OFFICE DEPOT:	63.85
Total OFFICE PEEPS:	299.32
Total PAUSTIS & SONS:	554.00
Total PHILLIPS WINE & SPIRITS CO.:	7,044.87
Total PIONEERLAND LIBRARY SYSTEM:	20,035.00
Total POSTMASTER:	593.69
Total PROACTION SAFETY & SALES:	129.28
Total QUAM CONSTRUCTION CO INC:	111,646.36
Total RECREATION SUPPLY COMPANY:	518.39
Total RICE LAKE CONSTRUCITON GROUP:	430,141.05
Total RODEBERG & BERRYMAN INC.:	25,782.89
Total SANTA BARBARA CONTROL SYSTEMS:	255.00
Total SHRED-IT SIOUX FALLS:	33.45
Total SIOUX VALLEY WIRELESS:	21.32
Total SOUTHWEST WHOLESALE CO:	104.50
Total SW-WC SERVICE COOPERATIVES:	31,148.50
Total TACTICAL SOLUTIONS:	110.00
Total TODD, BRANDEA:	79.92
Total UNIVAR USA INC:	2,260.50
Total UPS:	52.26
Total VANCO SERVICES:	20.50
Total VERIZON WIRELESS:	2,258.62
Total VIKING COCA-COLA BOTTLING CO.:	219.00
Total VISA:	1,558.24
Total WBM WINE & SPIRITS:	6,139.40
Total WIDSETH SMITH NOLTING & ASSC.:	10,608.25
Total ZEP:	251.61
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Grand Totals:	846,639.08
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