

OFFICIAL CITY COUNCIL PROCEEDINGS  
REGULAR SESSION  
MARCH 18, 2013

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:30 p.m., Monday, March 18<sup>th</sup>, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Nordaune, Steve Schaub, Joe Fagnano and Scott Peterson. Staff present: City Manager Bill Lavin, Finance Director Michael Betker and City Clerk Joan Taylor. Others in attendance included City Attorney Holmstrom, Ron LaFond from Stantec and Advocate Tribune News Editor Scott Tedrick.

MINUTES: M/S NORDAUNE/SCHAUB TO APPROVE THE MINUTES OF THE MARCH 4<sup>th</sup> REGULAR MEETING. Motion carried unanimously.

BILLS: M/S GALOW/NORDAUNE TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously.

HOUSING ORINANCE: City Attorney Holmstrom was in attendance to review with council a portion of a proposed housing ordinance. Following discussion it was the consensus of council to reduce the square footage of accessory buildings from 3,000 sq. ft. to 1,400 sq. ft. Additional portions of the ordinance will be discussed at future meetings.

REPORTS: The Police Chief and Fire Department reports were acknowledged at this time.

PUBLIC HEARING: A duly advertised public hearing relative to the completed Wastewater Treatment Plant Facilities Plan was called to order by Mayor Smiglewski at 8:00 p.m. Ron LaFond from Stantec Consulting Services, Inc. presented an overview of the plan. Following review and discussion of the facilities plan the hearing was closed at 8:41 p.m. The City Council approved the Facilities Plan at the February 19, 2013 regular meeting, and authorized submittal of the Plan to MPCA for possible FY 2014 funding.

Following discussion relative to future improvements at the Wastewater Treatment Plant and upon the recommendation of Stantec, Schaub introduced a resolution and moved its adoption approving moving forward with further infiltration and inflow studies at a cost not to exceed \$50,000. Financing for this study will come from the recent debt service fund that has been paid off.

RESOLUTION NO. 13-32

RESOLUTION ACCEPTING PROPOSAL TO COMPLETE  
ADDITIONAL INFLOW & INFILTRATION STUDY

WHEREAS, Stantec Consulting Services, Inc. has submitted a proposal to complete additional inflow/infiltration studies of the sanitary sewer system at a cost not to exceed \$50,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal submitted by Stantec Consulting Services, Inc. to complete the additional I/I studies in an amount not to exceed \$50,000; the cost of this study shall be paid from the closed debt service fund.

Adopted by the City Council this 18<sup>th</sup> day of March, 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

REPORTS: The following reports were acknowledged at this time: Airport Commission, EDA Board, Finance and Hospital Board.

LIQUOR LICENSE: M/S NORDAUNE/SCHAUB TO RENEW THE FOLLOWING ON-SALE LIQUOR LICENSES TO AMERICAN LEGION POST #69 dba VETERANS LOUNGE, CARI CORP, INC., dba DALLAS II, NORG CO., INC., dba JAKE'S PIZZA, KJ SPORTS MART dba GRANITE BOWL and DARWIN HOYLES dba TILLIE'S RESTAURANT FOR THE TERM MAY 1, 2013 THROUGH APRIL 30, 2014. Motion carried unanimously.

CONCESSION STAND LEASE: Galow introduced the following resolution and moved it adoption to renew the agreement with Twyla Schiller for lease of the softball concession stand for 2013.

RESOLUTION NO. 13-33

RESOLUTION RENEWING AGREEMENT FOR LEASE OF  
SOFTBALL FIELD CONCESSION STAND

WHEREAS, Twyla Schiller has leased the softball field concession stand located on Recreation Drive since 1993; and

WHEREAS, a clause in the softball field concession stand agreement states Ms. Schiller has the option to renew the contract by March 1<sup>st</sup>; and

WHEREAS, Ms. Schiller has expressed an interest in renewing the above-referenced agreement for the summer months of 2013.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, renewing the agreement for the lease of the softball field concession stand located on Recreation Drive for the summer months of 2013 with Twyla Schiller in the amount of \$1.

Adopted by the City Council this 18<sup>th</sup> day of March, 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

ACCOUNTING SOFTWARE: The following proposals were received for the replacement of the city's financial accounting software.

Banyon	\$46,195
Black Mountain	\$73,367
Civic Systems	\$77,655

Following discussion and upon the recommendation of Finance Director Betker and it being in the best interest to the city, Nordaune introduced a resolution and moved it adoption accepting the proposal received from Civic Systems for the replacement of the city's financial accounting software.

RESOLUTION NO. 13-34

RESOLUTION ACCEPTING PROPOSAL FOR  
PURCHASE AND INSTALLATION OF FINANCIAL ACCOUNTING SOFTWARE

WHEREAS, pursuant to Resolution No. 13-11 council called for proposals for the replacement of the city's financial accounting software.

WHEREAS, the following proposals were received:

Banyon	\$46,195
Black Mountain	\$73,367
Civic Systems	\$77,655

WHEREAS, upon the recommendation of the city's Finance Director and it being in the best interest of the city to accept the proposal received from Civic Systems.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Civic Systems in the amount of \$77,655 to be paid in equal amounts in 2013 and 2014 for the purchase and installation of the city's financial accounting software.

Adopted by the City Council this 18<sup>th</sup> day of March, 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously.

NURSERY STOCK: The following bids were received for the purchase and planting of nursery stock.

Majsdac Hill Greenhouse	\$23,184.80
Snortum's Nursery	\$27,221.00

Following discussion Galow introduced a resolution and moved its adoption accepting the bid received from MAJSDAC Hill Greenhouse in the amount of \$23,184.80 for the purchase and planting of nursery stock.

RESOLUTION NO. 13-35

RESOLUTION ACCEPTING BID FOR  
PURCHASE AND PLANTING OF TREE STOCK

WHEREAS, pursuant to Resolution No. 13-23 council called for bids for the purchase and planting of tree stock; and

WHEREAS, the following bids were received:

MAJSDAC Hill Greenhouse	\$23,184.80
Snortum's Nursery	\$27,221.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the bid from MAJSDAC Hill Greenhouse in the amount of \$23,184.80 for the purchase and planting of tree stock.

Adopted by the City Council this 18<sup>th</sup> day of March , 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

ORDINANCE CODIFICATION: Nordaune introduced the following resolution and moved its adoption accepting the proposal received from American Legal Publishing through the League of Minnesota Cities to codify the city's ordinances in an amount not to exceed \$9,975.

RESOLUTION NO. 13-36

RESOLUTION ACCEPTING PROPOSAL FOR  
CODIFICATION OF CITY ORDINANCES

WHEREAS, the city received a proposal from American Legal Publishing through the League of Minnesota Cities to complete codification of the city's ordinances in an amount not to exceed \$9,975.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from American Legal Publishing through the League of Minnesota Cities in the amount of \$9,975 to codify the city's ordinances.

Adopted by the City Council this 18<sup>th</sup> day of March, 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously.

DIESEL GENERATORS: Upon the recommendation of Electrical Superintendent Reznechek, Galow introduced the following resolution and moved its adoption authorizing execution of the 3-year extended warranty on each of the three diesel generators in the amount of \$10,975 per generator beginning May 1, 2013 and also authorizing execution of a 5-year Customer Support Agreement relative to the diesel generators beginning in 2014 for a total cost of 16,586.

RESOLUTION NO. 13-37

RESOLUTION AUTHORIZING EXECUTION OF A  
5-YEAR CUSTOMER SUPPORT AGREEMENT AND  
A 3-YEAR EXTENDED WARRANTY ON DIESEL GENERATORS

WHEREAS, pursuant to Resolution No. 08-181 council entered into a 5-Year Customer Support Agreement with Ziegler Power Systems for maintenance of the three Caterpillar engines installed at the Diesel Generation Plant;

WHEREAS, the current support agreement will expire on December 31, 2013; and

WHEREAS, Ziegler Power Systems has submitted a proposal for an additional 5-Year Customer Support Agreement at a cost of \$16,586 annually; and

WHEREAS, Ziegler Power Systems has also submitted a 3-year extended warranty on each of the three diesel generators at a cost of \$10,975 per generator; and

WHEREAS, Electrical Superintendent Reznechek has recommended the city accept the 5-Year Customer Support Agreement submitted by Ziegler Power Systems in the amount of \$16,586 and the 3-Year Extended Warranty submitted by Ziegler Power Systems in the amount of \$10,975 per generator.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of the 5-Year Customer Support Agreement in the amount of \$16,586 annually and the 3-Year Extended Warranty in the amount of \$10,975 with Ziegler Power Systems contingent upon clarification of contract pricing effective dates and receipt of the extended service coverage documents.

Adopted by the City Council this 18<sup>th</sup> day of March, 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

WWTP: Nordaune introduced the following resolution and moved its adoption accepting the proposal received from Stantec Consulting Services, Inc. in an amount not to exceed \$3,400 to complete and submit a NPDES permit renewal application to the MPCA.

RESOLUTION NO. 13-38

RESOLUTION ACCEPTING PROPOSAL FOR  
COMPLETION OF THE NPDES PERMIT RENEWAL

WHEREAS, the city received a proposal from Stantec Consulting Services, Inc. to complete and submit an application for NPDES permit renewal to the MPCA in an amount not to exceed \$3,400.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Stantec Consulting Services, Inc. in the amount of \$3,400 to complete and submit an application for NPDES permit renewal to the MPCA

Adopted by the City Council this 18<sup>th</sup> day of March, 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously.

SANITARY LIFT STATION: The city was notified that the Federal Economic Development Administration has approved the city's application for a Financial Assistance Award in the amount of \$1,512,000 to help with the relocation of the sanitary lift station. Following discussion Nordaune introduced a resolution authorizing execution of the grant award received from the Federal EDA.

RESOLUTION NO. 13-39

RESOLUTION AUTHORIZING EXECUTION OF  
FEDERAL EDA GRANT AWARD

WHEREAS, pursuant to Resolution No. 12-69 council authorized execution of a contract for Professional Services with the Upper Minnesota Valley Regional Development Commission to assist the city in submitting a grant application to the Department of Commerce Economic Development Administration (EDA) grant application relative to Disaster Relief Funding; and

WHEREAS, the city has been notified that the Federal Economic Development Administration has approved a Financial Assistance Award in the amount of \$1,512,000 in response to the city's application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of the Federal EDA Grant Award in the amount of \$1,512,000 to relocate the sanitary sewer lift station located at the south end of Minnesota Avenue.

Adopted by the City Council this 18<sup>th</sup> day of March, 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously.

RAILROAD UNDERPASS: Nordaune introduced the following resolution and moved its adoption requesting MnDOT to replace the railroad underpass over Highway 212 and 67.

RESOLUTION NO. 13-40

RESOLUTION REQUESTING REPLACEMENT OF HWY 212  
AND HWY 67 RAILROAD UNDER PASS

WHEREAS, the railroad underpass at Granite Falls (over highways 212 and 67) is a constant source of traffic problems and a contributing factor to traffic accidents; and

WHEREAS, due to the narrow span of the railroad under pass over highways 212 and 67, very high or wide loads are forced to pass through residential neighborhoods, thereby increasing the risk to public health and safety; and

WHEREAS, the narrow under pass area of the bridge also restricts line of sight for those residential streets, intersecting with trunk highways 212 and 67 on either side of the present under pass.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, requesting that the present railroad under pass over trunk highways 212 and 67 be replaced, resulting in a new underpass with higher and wider clearance that would permit all allowable loads to pass freely beneath the railroad line without having to

be diverted onto residential streets thereby increasing the risk to public health and safety.

Adopted by the City Council this 18<sup>th</sup> day of March, 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M Taylor  
City Clerk

With second by Peterson, the resolution was adopted unanimously.

LGA: Council reviewed an Action Alert received from the Coalition of Greater Minnesota Cities relative to the new LGA formula.

WATER TREATMENT PLANT: Council discussed an update relative to electric meter replacements.

ADJOURN: NORDAUNE/SCHAUB TO ADJOURN AT 9:20 p.m.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

BILLS PAID:

ACS	SOFTWARE SUPPORT	1,650.55
ADOLPH KEIFER	KCC SWIM BELTS/DUMBELLS	289.35
ADVOCATE-TRIBUNE	PROGRESS ADDITION	2,674.94
AFFILIATED MED CENTER	LAB WORK	47.50
ALEX AIR APPARATUS	COAT/PANT HOWELL	2,832.54
AMERICAN WELDING SUPPLIES	SHOP WELDING SUPPLIES	35.01
ARTIC GLACIER INC	ICE	28.60
AUS FLOORS & MORE	SHOP PROJECT	1,654.93
AUS/JOHN	FEBRUARY CARETAKER FEE	575.00
AUS/NANCY	DOG/CAT	70.00
BALFANY/KATHY	TRANING EXPS	8.00
BEVERAGE WHOLESALERS INC	BEER	127.95
BLUE/RUSS	TRANING EXPS	8.00
BOLTON & MENK, INC	GENERAL ENGINEERING	1,137.50
BORDER STATES ELECTRIC SUPPLY	REMOTE METERS	1,266.47
BRUENDERS CORNER MART INC DBA	TOW FORFEITED TRUCK	90.84
BUESING AG PARTNERSHIP	SNOW REMOVAL CITY	5,327.50
CENTRAL MN MUNICIPAL POWER	PURCHASE POWER	116,437.56

CENTURYLINK	CITY HALL	1,828.19
CITIZENS ALLIANCE BANK	INT PHASE II	5,352.85
CNH CAPITAL	TUBES FOR CM274	431.24
COLLECTION BUREAU	COLLECTION FEE'S	55.00
DAN'S SHOP INC	#2 DIPSTICK	110.50
DANA F. COLE & CO LLP	ADMIN FEE	114.28
DAVE'S ELECTRIC MOTOR CO	KCC BLOWER MOTOR	193.21
DEPARTMENT OF ENERGY	PURCHASE POWER	28,540.75
FARMERS UNION OIL CO.	FUEL	9,102.34
G & K SERVICES	KCC RUGS	99.08
GEMPLER'S	SAFETY GLOVES	115.77
GILLUND ENTERPRISES	RBS CLEANER	91.21
GOVERNMENT TRAINING SERVICE	REG B.LAVIN	225.00
GRANDVIEW LODGE	DEPOSIT LAVIN	198.00
GRANITE FALLS BANK	INT PHASE III	4,071.72
GRANITE TRUE VALUE	KCC TV'S	4,079.83
GRAYMONT CAPITAL INC	LIME	3,822.60
GREAT PLAINS GAS CO.	KCC	9,778.43
HACH COMPANY	WATER	324.74
HAWKINS INC	KCC CHEMICALS	49.48
HOERNEMANN/PAUL	CABLE SERVICE	255.00
HOIST FITNESS SYSTEMS	STRAP HANDLE/KCC	72.56
JOHN DEERE FINANCIAL	FILTER	72.11
JOHNSON BROS WHOLESALE LIQUOR	LIQUOR	6,362.80
KOTEK/NICOLLE	KCC CLASSES	120.00
KRANITZ/FRANK	WORK @ SENIOR CITZ	325.00
LALIM/JODI	BLDG MAINT	342.50
LEAGUE OF MINNESOTA CITIES	REG B.LAVIN	485.00
LEAGUE OF MN CITIES INS TRUST	PROP CAS INSURANCE	114,010.40
LOCHER BROTHERS	BEER	15,868.15
MACQUEEN EQUIPMENT INC.	ST SWEEPER REPAIRS	230.35
MADDEN GALANTER HANSON LLP	PROFESSIONAL SERVICES	59.00
MADISON BOTTLING CO.	BEER	7,495.05
MARCO	KONICA COPIER COUNT	194.80
MARTIN TRUCKING	FREIGHT	413.00
MEDIACOM	INTERNET FIRE DEPT	55.29
MINNESOTA VALLEY TECH. INC	ACS IP ADDRESS ISSUES	97.50
MN AWWA	RILEY WATER SCHOOL	30.00
MN DEPT OF COMMERCE	4TH QTR 2013 ASSESSMENT	484.30
MN DPT OF PUBLIC SAFETY	HAZ MAT AIRPORT	25.00
MN PETROLEUM SERVICES INC	NEW FUEL BARRELLS	12,596.46
MN VALLEY COOPERATIVE	PUMPHOUSE	1,300.34
MN VALLEY TESTING LAB, INC.	WWTP CHEMICALS	244.00
NEW PIG CORP	ABSORBENT MAT	122.51
NIELSEN/BETSY	WATER AEROBICS	40.00
OFFICE DEPOT	WWTP INK CART	95.31
OFFICE PEEPS	COAT RACK COUNCIL	149.51
PAUSTIS & SONS	WINE	409.00
PENWORTHY	BOOKS LIBRARY	138.21
PERA	PERA FIRE DEPT 2012	27,139.00
PHILLIPS WINE & SPIRITS CO.	LIQUOR	3,248.44
PIONEERLAND LIBRARY SYSTEM	2013 FUNDING	20,130.43
PITNEY BOWES, INC.	POSTAGE MACHINE RENT	382.17
POST BOARD	R.BLUE RENEWAL	270.00
PRENTICE PLACE COMMONS ASSN	MONTHLY ASSN DUES	154.58
REGIONAL DEVELOP. COMMISSION	MEANDER ADV/DONATION 13	200.00
RYER PLUMBING & HEATING	NEW SHOP HEATER	1,389.09
SAND/KRIS	SHOP PROJECT	250.00
SAWMILL/THE	OLD BULB COUPONS	355.78
SODE'S PERFORMANCE	SNOW REMOVAL SKYVIEW	1,560.00
SVOBODNY/JENNIFER	FUNERAL FLOWERS 2X	96.19
THRIFTY WHITE PHARMACY	ZIP DRIVES PD	52.34
TIMM/DEREK	SKYVIEW FERT PLAN	913.78
TITAN MACHINERY	#23 REPAIRS	69.03
TROY'S ELECTRIC COMPANY	FUEL PUMP CONNECT	416.91
USA BLUEBOOK	GREASE AND MISC	309.70
VANHOOF/DENNIS	EDA OFFICE SUPPLIES	95.27
VIKING COCA-COLA BOTTLING CO.	SODA	129.00
WBM WINE & SPIRITS	LIQUOR	2,597.81
WEST CENTRAL SANITATION	RBS	352.12
WINE MERCHANTS	WINE	240.00
XCEL ENERGY	FACILITY CHARGE	1,243.68
XTREME CLEAN PRESSURE WASHING	SKYVIEW ICE REMOVAL	500.00
YELLOW MEDICINE CO HWY DEPT	SALT/SAND FEB	3,110.20

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Final Totals... 450,405.81