

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
FEBRUARY 19, 2013

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:30 p.m., Tuesday, February 19th, in the Council Chambers of City Hall. Council Members present: Sarina Otaibi, Steve Nordaune, Steve Schaub, Joe Fagnano and Scott Peterson. Council Member absent: DuWayne Galow,. Staff present: City Manager Bill Lavin and City Clerk Joan Taylor. City Engineer Berryman, Countryside Public Health representatives Cindy Skulstad and Terry Miller, numerous residents relative to the public hearings and Advocate Tribune News Editor Scott Tedrick.

MINUTES: M/S NORDAUNE/SCHAUB TO APPROVE THE MINUTES OF THE FEBRUARY 4th REGULAR MEETING. Motion carried unanimously by those present.

BILLS: M/S NORDAUNE/SCHAUB TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously by those present.

EMERGENCY ACTION PLAN: Cindy Skulstad from Countryside Public Health was in attendance to update council relative to emergency preparedness.

REPORTS: The Airport Commission report and EDA Board report were acknowledged at this time.

811 RLF: Upon the recommendation of the EDA Board, Nordaune introduced the following resolution amending the loan agreement with Shawn & Veronica Tolifson with payments to be made of \$100 per month from February 15, 2013 through November 15, 2013 with principal and interest payments to resume on November 15, 2013 in the amount of \$449.22 per month thereafter; and that the \$5,000 loan from the 241 Account will be forgiven should Mr. Tolifson obtain a Certificate of Occupancy by November 15, 2013.

RESOLUTION NO. 13-19

RESOLUTION AMENDING LOAN - SHAWN & VERONICA TOLIFSON

WHEREAS, pursuant to Resolution No. 11-69, council approved a loan to Shawn & Veronica Tolifson in the amount of \$25,000 from the 811 Revolving Loan Fund at an interest rate of 3% payable over 18 months to assist with repairs of the interior and exterior of the building located at 834 Prentice Street; and

WHEREAS, pursuant to Resolution 12-121 council deferred payment on the \$25,000 loan to Shawn & Veronica Tolifson from October 15, 2012 through February 15, 2013 with interest only payments of \$62.50 during this period with principal and interest payments to resume on February 15, 2013; and

WHEREAS, also pursuant to Resolution No. 12-121 council resolved that the \$5,000 loan from the 241 Account would be forgiven should Mr. Tolifson obtain a Certificate of Occupancy by February 15, 2013.

WHEREAS, the EDA Board at its February 11th meeting recommended that council modify the loan to Shawn & Veronica Tolifson with monthly payments of \$100 per month towards principle and interest to be made from February 15, 2013 until November 15, 2013 after which principle and interest payments of \$449.22 will be due monthly; and

WHEREAS, the EDA Board also recommended the \$5,000 loan from the 241 Account will be forgiven as originally approved provided Mr. Tolifson obtains a Certificate of Occupancy by November 15, 2013.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA modifying the payment on the \$25,000 loan from the 811 Revolving Loan Fund to Shawn & Veronica Tolifson from February 15, 2013 through November 13, 2013 with payments to be made of \$100 during this period with principal and interest payments to resume on November 15, 2013 in the amount of \$449.22 per month thereafter; and

BE IT FURTHER RESOLVED that the \$5,000 loan from the 241 Account will be forgiven should Mr. Tolifson obtain a Certificate of Occupancy by November 15, 2013.

Adopted by the City Council this 19th day of February, 2013.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

SENIOR CITIZEN CENTER: Following discussion Nordaune introduced a resolution and moved its adoption authorizing renewal of the custodial contract at the Senior Citizen Center with Frank Kranitz at an amount of \$650 per month for one year becoming effective on March 1, 2013.

RESOLUTION NO. 13-20

RESOLUTION RENEWING
INDEPENDENT CONTRACT – SENIOR CITIZEN CENTER

WHEREAS, pursuant to Resolution No. 12-33 the city renewed a contract for custodial services at the Senior Citizen Center with Frank Kranitz for one year at a contract price of \$650 per month; and

WHEREAS, Frank Kranitz has requested a renewal of the custodial contract for 12 months beginning March 1, 2013 at the same contract price of \$650 per month.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, renewing the independent contract with Frank Kranitz for custodial services at the Senior Citizen Center for one year commencing on March 1, 2013 at a contract price of \$650 per month.

Adopted by the City Council this 19th day of February, 2013.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

MAINTENANCE OF CITY PARKS & OTHER PROPERTIES: Council reviewed correspondence received from D & A Lawn Service requesting to renew its contract for maintenance of city parks and other properties at the same amount of \$14,828.91 plus \$25 per hour for any additional work requested. Following discussion Nordaune introduced a resolution renewing the contract for maintenance of city parks and other properties with D & A Lawn Service for the 2013 growing season.

RESOLUTION NO. 13-21

RESOLUTION RENEWING CONTRACT FOR MAINTENANCE OF CITY PARKS & OTHER PROPERTIES – 2013

WHEREAS, D & A Lawn Service provided maintenance services for city parks and other properties for the 2013 growing season, and

WHEREAS, D & A Lawn Service has requested renewal of said contract, in writing, pursuant to the renewal option in above-referenced contract at the same amount of Fourteen Thousand Eight Hundred Twenty Eight and 91/100 (\$14,828.91) Dollars plus \$25 per hour for any additional work requested for the 2013 growing season, as per the terms of said contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, renewing the Maintenance of City Parks and Other Properties Contract for the 2013 growing season with D & A Lawn Service in the amount of \$14,828.91 and \$25 per hour for any additional work requested as per the terms of said contract.

Adopted by the City Council this 19th day of February, 2013.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

CABLE ACCESS COORDINATOR SERVICES: Council reviewed a request from Paul Hoernamann to renew his contract for cable access coordinator services for 2013 at the same amount of One Hundred Fifteen Dollars (\$115.00) per week plus Twenty Five Dollars (\$25.00) per council meeting or special meetings when requested. Following discussion, Nordaune introduced a resolution and moved its adoption renewing the contract with Paul Hoernamann as stated above.

RESOLUTION NO. 13-22

RESOLUTION RENEWING CONTRACT FOR
PUBLIC ACCESS COORDINATOR SERVICES – 2013

WHEREAS, Paul Hoernamann provided public access coordinator services for city in 2012; and

WHEREAS, Paul Hoernamann has requested renewal of said contract, in writing, pursuant to the renewal option in above-referenced contract in the amount of One Hundred Fifteen Dollars (\$115.00) per week plus Twenty Five Dollars (\$25.00) per council meeting or special meetings when requested for 2013 as per the terms of said contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, renewing the Public Access Coordinator Services Contract for 2013 with Paul Hoernamann in the amount of One Hundred Fifteen Dollars (\$115.00) per week plus Twenty Five Dollars (\$25.00) per council meeting or special meetings when requested for 2013 as per the terms of said contract.

David Smiglewski
Mayor

ATTEST:
Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

FORESTRY GRANT: As the city has received a Diversity Forestry Grant from the DNR in the amount of \$25,000, Schaub introduced a resolution and moved its adoption calling for bids for purchase and planting of nursery stock.

RESOLUTION NO. 13-23

RESOLUTION CALLING FOR BIDS FOR
PURCHASE AND PLANTING OF NURSERY STOCK

WHEREAS, the city has received a grant in the amount of \$25,000 from the DNR to plant trees on city boulevards; and

WHEREAS, following requests received from city residents City Forester Smith is now requesting council call for bids for the purchase and planting of the nursery stock.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for bids for the purchase and planting of nursery stock to be received by 2:00 p.m. on Thursday, March 7th to be considered by council at its March 18th meeting.

Adopted by the City Council this 19th day of February, 2013.

David Smiglewski
Mayor

ATTEST:
Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

FACILITIES PLAN: Following review of the completed Wastewater Treatment Plant Facilities Plan Nordaune introduced a resolution and moved its adoption approving the plan and authorizing submittal of the plan to the Minnesota Pollution Control Agency.

RESOLUTION NO. 13-24

RESOLUTION APPROVING WASTEWATER FACILITIES PLAN AND
AUTHORIZING SUBMITTAL OF WASTEWATER TREATMENT FACILITIES
PLAN

WHEREAS, the city retained Stantec to prepare a Facilities Plan for improvements and repairs to the Wastewater Treatment Facility; and

WHEREAS, a public hearing as required is scheduled for March 18, 2013 at 8:00 p.m. to gather input regarding the proposed repairs and improvements; and

WHEREAS, this plan must be submitted to the Minnesota Pollution Control Agency to maintain the possibility of loan and/or grant funding to complete the repairs and improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving the Wastewater Treatment Facilities Plan and authorizing submittal of the plan to the Minnesota Pollution Control Agency.

Adopted by the City Council this 19th day of February, 2013.

David Smiglewski
Mayor

Attest:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

Following discussion relative to the requirement that a public hearing must be held to receive input on the Wastewater Treatment Facilities plan, Schaub introduced a resolution and moved its adoption calling for a public hearing to be held at the March 18th meeting at 8:00 p.m.

A RESOLUTION CALLING FOR A PUBLIC HEARING
FOR THE WASTEWATER TREATMENT FACILITIES PLAN

WHEREAS, the City of Granite Falls retained Stantec to prepare a Facilities Plan for improvements and repairs to the Wastewater Treatment Facility; and

WHEREAS, a Public Hearing for the Facilities Plan is a requirement of the funding program

NOW THEREFORE, BE IT RESOLVED, that the City of Granite Falls intends to hold a Public Hearing on March 18, 2013 to gather input regarding the proposed repairs and improvements.

Adopted by the City Council on this 19th day of February, 2013.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

CMMPA: Nordaune introduced the following resolution and moved its adoption appointing Electrical Superintendent Reznechek as the city's representative on the Central Minnesota Municipal Power Agency and Utilities Plus Board of Directors with City Manager Lavin as the alternate.

RESOLUTION NO. 13-26
CITY COUNCIL RESOLUTION

RESOLUTION MAKING CITY APPOINTMENT TO CENTRAL MINNESOTA
MUNICIPAL POWER AGENCY (CMMPA) and UTILITIES PLUS (UP) BOARD
OF DIRECTORS

Member Nordaune moved the adoption of the following resolution.
Member Peterson seconded the motion.

BE IT RESOLVED by the City Council of the City of Granite Falls,
Minnesota (hereinafter referred to as "City") as follows:

Section 1: Donald Reznechek is hereby appointed as the City of Granite Falls representative on the Central Minnesota Municipal Power Agency's (CMMPA) and Utilities Plus (UP) Board of Directors

Section 2: William P. Lavin is hereby appointed as the City of Granite Falls alternate representative on the Central Minnesota Municipal Power Agency's (CMMPA) and Utilities Plus (UP) Board of Directors.

WHEREUPON, the members voted as follows: Aye: Otaibi, Nordaune, Smiglewski, Schaub, Fagnano and Peterson; Nay: none and the Resolution was declared passed.

Adopted this 19th day of February, 2013.

CITY OF GRANITE FALLS

By
David Smiglewski, It's Mayor

Attest:

By
William P. Lavin, City Manager

CERTIFICATE

I, William P. Lavin, the City Manager of the City of Granite Falls, do hereby certify that attached hereto is a true and correct copy of the Resolution approving the Appointment duly adopted by the City Council at a meeting duly held on the 19th day of February, 2013, notice of such meeting having been given in accordance with law and at which meeting a quorum was present and acting throughout.

I also do hereby certify that such resolution has not been amended in any way from the date of such adoption to the date hereof.

IN WITNESS WHEREOF I have hereunto set my hand this 25th day of February, 2013.

CITY OF GRANITE FALLS, MINNESOTA

By
City Manager

With second by Peterson, the resolution was adopted unanimously by those present.

PUBLIC HEARING/2013 UTILITY IMPROVEMENT PROGRAM: A duly advertised preliminary hearing for the proposed 2013 Utility Improvement Program was called to order by Mayor Smiglewski at 8:00 p.m. with many residents in attendance. City Engineer Berryman presented an overview of the proposed improvements. Following discussion concerning proposed improvements and the city's assessment policy and all those present afforded an opportunity to present their views and objections to the making of said improvements, the hearing was closed at 8:30 p.m.

PUBLIC HEARING/2013 STREET IMPROVEMENT PROGRAM: A duly advertised preliminary hearing for the proposed 2013 Street Improvement Program was called to order by Mayor Smiglewski at 8:30 p.m. with many residents in attendance. City Engineer Berryman presented an overview of the proposed improvements. Following discussion concerning proposed improvements and the city's assessment policy and all those present afforded an opportunity to present their views and objections to the making of said improvements, the hearing was closed at 8:50 p.m.

Following the two hearings it was the consensus of council that information relative to financing will be discussed at the March 4th meeting after which decisions will be made relative to the 2013 improvement projects.

WATER TREATMENT PLANT: Council reviewed the most recent update relative to Water Treatment Plant construction and an update relative to water meter replacements.

ADJOURN: NORDAUNE/SCHAUB TO ADJOURN AT 8:56 P.M.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

ADVOCATE-TRIBUNE	KCC ADV	1,487.70
ALEX AIR APPARATUS	TESTING FIRE DEPT	575.00
AMERICAN WELDING SUPPLIES	SHOP WELDING SUPPLIES	38.76
AUS/JOHN	JAN CARETAKER FEE	575.00
AUS/NANCY	BOARDING	40.00
BENNETT OFFICE TECHNOLOGIES	COMPUTER MEMORY	48.09
BEVERAGE WHOLESALERS INC	BEER	114.70
BORDER STATES ELECTRIC SUPPLY	METER REPLACEMENT	4,173.51
BSN SPORTS	GYM CHALK/KCC	75.84
CENTRAL MN MUNICIPAL POWER	PURCHASE POWER	123,177.86
CENTURYLINK	CITYHALL	2,104.28
CITIZENS ALLIANCE BANK	INT PHASE II	5,352.85
CNH CAPITAL	SLUDGE TRUCK	71.34
COLLECTION BUREAU	VERIFICATION CHARGES	77.50
DAN'S SHOP INC	FILTERS	44.80

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DANA F. COLE & CO LLP	ADMIN FEE	114.28
DEPARTMENT OF ENERGY	PURCHASE POWER	30,113.81
EHLERS & ASSOCIATES, INC.	DISCLOSURE STATEMENT	525.00
EXCEL OVERHEAD DOOR	#12 DOOR REPAIRS	317.23
FARMERS UNION OIL CO.	OIL FOR SHOP	1,908.33
FASTENAL COMPANY	SHOP SUPPLIES	39.21
G & K SERVICES	KCC RUGS/TOWELS	99.08
GRANITE FALLS BANK	INT PHASE III	4,071.72
GRANITE FALLS/CITY OF	SAND @ SKYVIEW ESTATES	37.10
GRANITE TRUE VALUE	RBS FILTERS	1,416.01
GRAYBAR ELECTRIC CO., INC.	ELECTRICAL	339.71
GREAT PLAINS GAS CO.	KCC	7,758.65
HAWKINS INC	SODA ASH	1,668.37
HD SUPPLY FACILITIES MAINT.	KCC WALL CLOCK	11.21
HILLYARD-HUTCHINSON	KCC GLOVES	340.84
HOERNEMANN/PAUL	CABLE SERVICE	255.00
HOFFMAN FILTER SERVICE	FITLER REMOVAL	50.00
JOHNSON BROS WHOLESALE LIQUOR	WINE	4,307.46
KRANITZ/FRANK	WORK @ SENIOR CITZ	325.00
LA CONSTRUCTION & DESIGN INC	MARR BLDG/PICHTS DRAIN	195.50
LALIM/JODI	BLDG MAINT	342.50
LEAGUE OF MN CITIES INS TRUST	DEDUCTIBLE/BOSSMAN	500.00
LEXISNEXIS RISK SOLUTIONS INC	TRANSIT DRUG TESTING	96.00
LIFE FITNESS	PUMP ASSEMBLY	243.76
LOCHER BROTHERS	BEER	5,121.70
M.A.A.C., INC.	ASBESTOS REMOVAL FIRE DE	4,903.89
MADISON BOTTLING CO.	BEER	7,779.05
MARCO	KONICA COPIER COUNT	174.41
MARTIN TRUCKING	FREIGHT	566.40
MINNESOTA VALLEY TECH. INC	EDA WEB UPTATES	105.00
MN DEPT OF TRANSPORTATION	2013 AIRPORT DUES	15.00
MN DPT OF PUBLIC SAFETY	HAZ MATL WATER	100.00
MN PUBLIC TRANSIT ASSOCIATION	2013 DUES SMITH	260.00
MN VALLEY COOPERATIVE	PUMPHOUSE	1,548.46
MN VALLEY TESTING LAB, INC.	WWTP TESTING	244.00
MN WEST-CANBY	FIRE DEPT TRAINING	95.00
MOLDES PLMBING HEATING AC INC	KCC WATER HEATER REPAIRS	323.22
OFFICE DEPOT	MV ENVELOPES	52.89
OFFICE PEEPS	MV TYVEK ENVELOPES	522.65
PETTY CASH	PD POSTAGE	87.45
PHILLIPS WINE & SPIRITS CO.	LIQUOR	3,541.31
PRAXAIR INC	CO2 TANK INSPECT/FILL	850.00
PRENTICE PLACE COMMONS ASSN	ASSN DUES	154.58
PROTECTION SYSTEMS INC	MAINT CONT/KCC	1,074.09
RECREATION SUPPLY COMPANY	PVC VALVE	205.11
RELIABLE OFFICE SUPPLIES	LIBRARY OFFICE SUPPLIES	138.79
SMIGLEWSKI/DAVID	MEAL REIMB	7.00
SODE'S PERFORMANCE	SKYVIEW SNOW REMOVAL	510.00
SOUTHWEST WHOLESALE CO	KCC COFFEE	53.75
SUPER AMERICA	TRANSIT FUEL	336.21
TOTAL FILTRATION SYSTEM	KCC FILTERS AIR HANDLERS	104.00
UNIFORMS UNLIMITED	SHIRTS JEREMY	153.53
UPS	REZ SHIPPING	62.14
USA BLUEBOOK	LAB REAGENTS	209.94
VIKING COCA-COLA BOTTLING CO.	SODA	81.00
WBM WINE & SPIRITS	LIQUOR	1,741.77
WEST CENTRAL SANITATION	FIRE DEPT REMODELING	687.69
XCEL ENERGY	FACILITY CHARGE	1,243.68
XEROX CORPORATION	KCC COPIER CHARGE	51.34
YELLOW MEDICINE CO HWY DEPT	JAN SALT/SAND	3,249.00
YELLOW MEDICINE CO. AUDITOR	1ST QTR DISPATCHING	3,150.00
ZIEGLER, INC.	DIESEL GEN BATTERIES	7,855.32
101 DEVELOPMENT RESOURCES INC	*FY*3&4 QTR BLDG PERMITS	14,789.61

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Final Totals...

256,832.53