

OFFICIAL CITY COUNCIL PROCEEDINGS  
REGULAR SESSION  
JANUARY 22, 2013

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:30 p.m., Tuesday, January 22<sup>nd</sup>, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Nordaune, Steve Schaub, Joe Fagnano and Scott Peterson. Staff present: City Manager Bill Lavin, Finance Director Michael Betker and City Clerk Joan Taylor. Also in attendance were Susie Osaki Holm from Take Heart St. Cloud, Mr. and Mrs. Tom McGarthwaite, Members of the Police Department, Rescue Squad, Fire Department, Emergency room nursing staff, and Advocate Tribune News Editor Scott Tedrick.

MINUTES: M/S NORDAUNE/SCHAUB TO APPROVE THE MINUTES OF THE JANUARY 7<sup>th</sup> REGULAR MEETING. Motion carried unanimously.

APPRECIATION CEREMONY: In recognition of a life-saving effort which occurred on July 14, 2012 Susie Osaki Holm from Take Heart St. Cloud was in attendance for a brief appreciation ceremony to recognize all those involved in the saving the life of Mr. McGarthwaite. In recognition of this event Take Heart St. Cloud donated an AED to the Granite Falls Fire Department.

BILLS: M/S NORDAUNE/GALOW TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously.

REPORTS: The Airport Commission report was acknowledged at this time.

AIRPORT: Upon the recommendation of the Airport Commission Nordaune introduced the following resolution and moved its adoption authorizing execution of an Addendum to the Professional Services Agreement with Bolton & Menk relative to the 2012 Airport Improvements.

RESOLUTION NO. 13-06

RESOLUTION AUTHORIZING EXECUTION OF ADDENDUM TO  
AGREEMENT FOR PROFESSIONAL SERVICES - BOLTON & MENK

WHEREAS, council authorized execution of an agreement with Bolton & Menk for Professional Services relative to the 2012 Airport Improvement Projects which include obstruction removal and runway crack repair; and

WHEREAS, additional costs were incurred totaling \$3,500 relating specifically to larger crack repairs as well as site visits concerning the obstruction removal work.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF

GRANITE FALLS, MINNESOTA, authorizing execution of an Addendum to the Agreement for Professional Services with respect to the 2012 Airport Improvements as submitted at a cost of \$3,500.

Adopted by the City Council this 22<sup>nd</sup> day of January, 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously.

Also upon the recommendation of the Airport Commission, Nordaune introduced a resolution increasing the per square foot rental amount for airport hangars from \$.10 per square foot to \$.12 per square foot and to renew the Hangar Lease Agreements which expired on December 31, 2012 at this new amount.

RESOLUTION NO. 13-07

RESOLUTION RENEWING  
HANGAR SPACE LEASE AGREEMENTS – SITES A, B, C, D & F

WHEREAS, pursuant to Resolution No. 08-125 the city entered into Hangar Lease Agreements with Roland Fagen and Fagen, Inc. for the term of three (3) years for the use of areas designated for airplane hangars as Sites A, B C & F of the February 5, 2008 Airport Terminal Area Plan Map; and

WHEREAS, pursuant to that resolution the city also entered into a Hangar Lease Agreement with Chris Howard for the term of three (3) years for the use of in the area designated as Sites D of the February 5, 2008 Airport Terminal Area Plan Map; and

WHEREAS, the contracts have now expired and the Airport Commission has recommended the city renew each of the above described leases for an additional three (3) year period beginning January 1, 2013 and ending December 31, 2015 at an increased cost of \$.12 per square foot.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the mayor and city manager to execute new Hangar Space Lease Agreements for a term of three (3) years beginning January 1, 2013 through December 31, 2015 as follows:

Fagen, Inc.	SITES A & B	12,480 sq. ft. @ \$.12 or \$ 1,497.60 per year
Roland Fagen	SITE C	9,456 sq. ft. @ \$.12 or \$ 1,134.72 per year
Chris Howard	SITE D	2,400 sq. ft. @ \$.12 or \$ 288.00 per year
Fagen, Inc.	SITE F	11,716 sq. ft. @ \$.12 or \$ 1,405.92 per year

Adopted by the City Council this 22<sup>nd</sup> day of January, 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

LIQUOR LICENSE: Craig Opdahl and DuWayne Koenen, representing the Lions Club were in attendance to request council authorization for a liquor license for Western Fest. Following discussion M/S GALOW/NORDAUNE AUTHORIZING A TEMPORARY LIQUOR LICENSE TO THE LIONS CLUB TO SELL STRONG BEER AT WESTERN FEST. Motion carried unanimously.

REPORT: The EDA Board report was acknowledged at this time.

811 RLF: Upon the recommendation of the EDA Board, Schaub introduced the following resolution amending the loan agreement with Karl & Molly Erickson dba Erickson Dental to reduce the interest amount on this loan from 5% to 3% to reflect the current interest rate charged in all 811 Revolving Loan Fund loans.

RESOLUTION NO. 13-08

RESOLUTION AUTHORIZING ADJUSTMENT TO  
LOAN TO KARL & MOLLY ERICKSON

WHEREAS, pursuant to Resolution 06-83, the city entered into a Buyout and Relocation Agreement concerning the acquisition and relocation of certain property owned by Karl E. Erickson and Molly Erickson dba Karl E. Erickson DDS; and

WHEREAS, it has been recommended by the EDA Board to lower the interest rate of this loan from 5% to 3% to reflect the current interest rate charged in all 811 Revolving Loan Fund loans.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing an adjustment in the interest rate on the loan with Karl E. Erickson and Molly Erickson dba Karl E. Erickson DDS from 5% to 3% as recommended.

Adopted by the City Council this 22<sup>nd</sup> day of January, 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

REPORTS: The following reports were acknowledged at this time Finance Report and Fire Department.

FIRE HALL: Council was advised that a new furnace will need to be installed at the Fire Hall/City Garage along with new duct work. Following discussion Schaub introduced a resolution calling for quotes for replacement of the furnace and the installation of new duct work in the Fire Hall/City Garage building; said quotes to be considered by council at its February 4<sup>th</sup> meeting.

RESOLUTION NO. 13-09

RESOLUTION CALLING FOR QUOTES FOR  
REPLACEMENT OF FURNACE AND DUCT WORK – FIRE HALL/CITY  
GARAGE

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for quotes for the purchase and installation of a new furnace and duct work for the Fire Hall and City Garage; said quotes to be considered by council at its February 4<sup>th</sup> meeting.

Adopted by the City Council this 22<sup>nd</sup> day of January, 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously.

REPORTS: The Hospital Board report and Police Chief's report were acknowledged at this time.

DEER DEPREDATION: Council reviewed a report from Assistant Police Chief Beninga relative to the special permit archery hunt held within the city limits in 2012. Ten permits were issued and a total of six deer were harvested. Following discussion, M/S NORDAUNE/SCHAUB TO OFFER THE ARCHERY DEER HUNT AGAIN IN 2013. Motion carried unanimously.

MNVCLP: M/S SCHAUB/GALOW TO APPOINT CITY MANAGER LAVIN AS THE VOTING DELEGATE AND MAYOR SMIGLEWSKI AS AN ALTERNATE VOTING DELEGATE TO THE MINNESOTA VALLEY COOPERATIVE LIGHT & POWER ASSOCIATION. Motion carried unanimously.

LIFT STATION: The following proposals were received to complete the archeological survey required by the State Historic Preservation Office.

Trefoil Cultural and Environmental Heritage	\$4,900
Summit Envirosolutions, Inc.	\$4,795

Following discussion Nordaune introduced a resolution and moved its adoption accepting the proposal from Summit Envirosolutions, Inc. to complete the archeological study.

RESOLUTION NO. 13-10

RESOLUTION ACCEPTING PROPOSAL FOR  
ARCHEOLOGICAL SURVEY – SANITARY LIFT STATION

WHEREAS, pursuant to Resolution No. 13-03 council called for proposals to complete an archeological survey with respect to the relocation of the sanitary lift station; and

WHEREAS, the following proposals were received:

Trefoil Cultural and Environmental Heritage	\$4,900
Summit Envirosolutions, Inc.	\$4,795

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Summit Envirosolutions, Inc. in the amount of \$4,795 to complete the archeological survey for the relocation of the sanitary lift station as required by the State Historic Preservation Office.

Adopted by the City Council this 22<sup>nd</sup> day of January , 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

FINANCE: Upon the recommendation of Finance Director Betker, Nordaune introduced the following resolution and moved its adoption calling for proposals to replace the current financial accounting software.

RESOLUTION NO. 13-11

RESOLUTION CALLING FOR PROPOSALS FOR  
REPLACEMENT OF FINANCIAL ACCOUNTING SOFTWARE

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
GRANITE FALLS, MINNESOTA, calling for proposals for the replacement  
of the city's financial accounting software.

Adopted by the City Council this 22<sup>nd</sup> day of January, 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously.

LIVING AT HOME/BLOCK NURSE PROGRAM: Council reviewed a letter received from Mary Ims, Program Director of the Living at Home/Block Nurse Program requesting the city's continued support for this program. After discussion, Galow introduced the following resolution and moved its adoption to donate \$1,000 in support for the Living at Home/Block Nurse Program.

RESOLUTION NO. 13-12

RESOLUTION APPROVING \$1,000 DONATION  
TO LIVING AT HOME/BLOCK NURSE PROGRAM

WHEREAS, Mary Ims, Program Director, requested a donation  
from the City of Granite in continuing support of the Granite Falls Living  
at Home/Block Nurse Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving a donation to the Granite Falls Living at Home/Block Nurse Program in the amount of One Thousand Dollars (\$1,000).

Adopted by the city council this 22<sup>nd</sup> day of January, 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

PRAIRIE WATERS: Following discussion Peterson introduced a resolution and moved its adoption authorizing the city's contribution to Western Minnesota Prairie Waters Convention and Visitors Bureau for 2013 in the amount of \$1,250.

RESOLUTION NO. 13-13

RESOLUTION AUTHORIZING CONTRIBUTION TO  
WESTERN MINNESOTA PRAIRIE WATERS  
CONVENTION & VISITORS BUREAU

WHEREAS, Western Minnesota Prairie Waters Convention & Visitors Bureau has requested a commitment from the city for its cooperative advertising and promotion of the five county region; and

WHEREAS, the EDA Board at its January 14<sup>th</sup> meeting authorized a donation to Western Minnesota Prairie Waters for 2012 in the amount of \$2,500.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing a donation of \$1,250 for 2013 to Western Minnesota Prairie Waters Convention & Visitors Bureau.

Adopted by the City Council this 22<sup>nd</sup> day of January, 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

SOUTHWEST INITIATIVE FOUNDATION: Following discussion Nordaune introduced a resolution and moved its adoption authorizing the city's contribution to Southwest Initiative Foundation for 2013 in the amount of \$1,250.

RESOLUTION NO. 13-14

RESOLUTION APPROVING DONATION  
TO SOUTHWEST INITIATIVE FOUNDATION

WHEREAS, the EDA Board at its January 14<sup>th</sup> meeting authorized a donation to the Southwest Initiative Foundation in the amount of \$1,250.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving a donation of \$1,250 for calendar year 2013 to the Southwest Initiative Foundation.

Adopted by the City Council this 22<sup>nd</sup> day of January, 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously.

"DOLLARS FOR SCHOLARS": Nordaune introduced the following resolution and moved its adoption approving a donation from the Light Fund to the "Dollars for Scholars" program at the Yellow Medicine East School District in the amount of One Thousand Dollars (\$1,000) which shall be divided into four \$250 scholarships eligible to seniors whose parents/legal guardians are current customers of the Granite Falls Municipal Utility.

RESOLUTION NO. 13-15

RESOLUTION APPROVING \$1,000 DONATION  
TO "DOLLARS FOR SCHOLARS"

WHEREAS, the Yellow Medicine East Chapter of Dollars for Scholars, has requested a donation from the city in the amount of \$1,000 in continuing support of the Dollars for Scholars program.



NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving a donation from the Light Fund to the "Dollars for Scholars" program at the Yellow Medicine East School District in the amount of One Thousand Dollars (\$1,000) which shall be divided into four \$250 scholarships which shall be eligible to seniors whose parents/legal guardians are current customers of the Granite Falls Municipal Utility.

Adopted by the City Council this 22<sup>nd</sup> day of January, 2013.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously.

HOUSING ORDINANCE: Council briefly reviewed a draft housing ordinance which will be discussed at future council meetings.

PEDESTRIAN BRIDGE: Staff advised council that the Project memo should be finalized this week and that the design work for the pumping station is almost complete.

WATER TREATMENT PLANT: Council reviewed the most recent update relative to Water Treatment Plant construction and an update relative to water meter replacements.

TREE PLANTING: Staff advised council that 91 surveys were returned 167 trees were requested concerning boulevard tree planting. City Forester Smith will now begin reviewing these requests.

ADJOURN: NORDAUNE/SCHAUB TO ADJOURN AT 8:32 P.M.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

BILLS PAID:

ACS	SOFTWARE SUPPORT	1,650.55
ADVOCATE-TRIBUNE	*FY* ADV	97.00
ALEX AIR APPARATUS	GRANT 49714 GEAR	1,716.78

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AMERICAN WATER WORKS ASS'N	2013 DUES	310.00
AMERICAN WELDING SUPPLIES	*FY*SHOP WELD SUPPLIES	121.97
ASSURANT EMPLOYEE BENEFITS	LONG TERM INS	241.69
AUS/JOHN	*FY*CARETAKER FEE	575.00
AUS/NANCY	BOARDING	40.00
BEVERAGE WHOLESALERS INC	BEER	389.15
BOLTON & MENK, INC	*FY* AIRPORT GENERAL	240.00
BOND TRUST SERVICES CORP	PRINC 06 REFUNDING	686,185.63
BORDER STATES ELECTRIC SUPPLY	*FY*REMOTE METERS	1,083.91
BRANESS PEST CONTROL SERVICE	RIVERBANK	181.69
BUESING AG PARTNERSHIP	*FY*DEC SNOW REMOVAL	7,541.25
CENTRAL MN MUNICIPAL POWER	PURCHASE POWER	117,585.89
CENTURYLINK	CITYHALL	1,549.68
CITIZENS ALLIANCE BANK	07 AIRPORT BONDS PRINC	29,107.85
CITY OF MONTEVIDEO	TV SEWER @ GIBS RENTAL	225.00
CNH CAPITAL	FLUID	561.54
COLLECTION BUREAU	RBS CK VERIFICATION	615.37
COMPUTERS & BEYOND	ANTI VIRUS/KCC	213.74
CORPORATE MECHANICAL	KCC FIX HANDLERS	777.58
DAN'S SHOP INC	FILTERS POLICE	11.20
DENNIS LEWISON AGENCY	2013 AIRPORT INS	3,175.00
FARMERS COOP OIL CO OF ECHO	*FY* DIESEL	1,939.50
FARMERS UNION OIL CO.	FUEL	8,955.71
G & K SERVICES	KCC RUGS/TOWELS/MISC	99.08
GF LIVING @ HOME BLOCK NURSE	2013 DONATION	1,000.00
GOPHER STATE ONE-CALL	ANNUAL FEE/LOCATES	100.00
GOVERNMENT TRAINING SERVICE	CONF REG J.TAYLOR	210.00
GRANITE FALLS BANK	PRINC 06 REV BONDS-RBS	42,182.97
GRANITE FALLS/CITY OF	SAND	54.20
GRANITE FLORAL & GREENHOUSE	MILLER FLOWERS	42.75
GRANITE TRUE VALUE	#12 REPAIRS	146.84
GRAYMONT CAPITAL INC	LIME	2,141.96
GREAT PLAINS GAS CO.	KCC	8,094.02
HAWKINS INC	CHEMICALS WATER	3,469.65
HILLYARD-HUTCHINSON	KCC HAND SOAP	215.89
HOERNEMANN/PAUL	CABLE SERVICE	255.00
JOHNSON BROS WHOLESALE LIQUOR	LIQUOR	10,743.60
K M FIRE PUMP SPECIALISTS	*FY* 184 REPAIRS	638.20
KOTEK/NICOLLE	KCC CLASSES	120.00
KRANITZ/FRANK	WORK @ SENIOR CITZ CENTE	325.00
LADY SLIPPER GARDEN CLUB	2013 DONATION	2,000.00
LALIM/JODI	BLDG MAINT	342.50
LEAGUE OF MN CITIES INS TRUST	WORKERS COMP	54,350.00
LEXISNEXIS RISK SOLUTIONS INC	*FY*TRANSIT	32.00
LIFE FITNESS	KCC SUPPLIES	299.53
LOCHER BROTHERS	BEER	5,117.60
MADISON BOTTLING CO.	BEER	4,962.00
MARCO	KONICA COPIER COUNT	258.37
MARTIN MARIETTA AGGREGATES	WATER BREAK/7TH AVE/8 ST	366.86
MEDIACOM	FIRE DEPT INTERNET	55.29
MINNESOTA VALLEY TECH. INC	SYMANTEC BACKUP	441.66
MN DPT OF ADMINISTRATION	CITYHALL/MV/EDA	145.25
MN VALLEY COOPERATIVE	PUMPOUSE	1,605.56
MN VALLEY TESTING LAB, INC.	WWTP TESTING	287.00
MN WEST	2013 MEMBERSHIP PD	325.00
NIELSEN/BETSY	KCC CLASSES	100.00
OFFICE DEPOT	MEMORY CARD COUNCIL	43.59
OFFICE PEEPS	MV DESK CALENDAR	43.11
PARAMOUNT	KCC CABLES	178.20
PAUSTIS & SONS	WINE	457.00
PHILLIPS WINE & SPIRITS CO.	LIQUOR	4,728.33
PRENTICE PLACE COMMONS ASSN	MONTHLY ASSN DUES	154.58
QUAM CONSTRUCTION CO INC	2011 UTILITY PROJECT	105,989.81
RECREATION SUPPLY COMPANY	POOL VAC	324.90
REDWOOD VALLEY ENTERPRISES LLC	2012 ASSESSMENTS	30,000.00
REGION VI CHIEFS ASSOCIATION	2013 DUES PD	40.00
RYER PLUMBING & HEATING	*FY*PPC LAWN SPRINKLER	3,459.20
SAWMILL/THE	*FY*WELL START	401.22
SIOUX VALLEY WIRELESS	WEB HOSTINGS	21.32
SODE'S PERFORMANCE	*FY*SNOW REMOVAL	2,550.00
SOUTHWEST MN FOUNDATION	2013 DONATION	2,500.00
TROY'S ELECTRIC COMPANY	824 JEFFERSON	42,386.62
VERIZON WIRELESS	EMPLOYEES CELL	1,968.48
VIKING COCA-COLA BOTTLING CO.	SODA	48.31
VISA	EBAY FOR VEHICLES	302.12

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WATER CONSERVATION SERVICE INC	*FY* 7 AVE/8 ST OAK/PREN	1,227.00
WBM WINE & SPIRITS	LIQUOR	2,073.09
WELLS FARGO BANK	PRINC	30,630.00
WEST CENTRAL SANITATION	KCC	350.68
WESTERN MN PRAIRIE WATERS	2013 DONATION	3,750.00
WILLMAR ELECTRIC SERVICE	RESET PHONE SYSTEMS	97.50
XCEL ENERGY	FACILITY CHARGE	1,219.29
XTREME CLEAN PRESSURE WASHING	ICE REMOVAL PPC	195.00
YELLOW MEDICINE CO HWY DEPT	*FY*SALT/SAND DECEMBER	4,001.40
YELLOW MEDICINE CO ICS	2013 DUES	100.00
YME AFTER PROM	2013 DONATION	100.00
YME DOLLARS FOR SCHOLARS	2013 DONATION	1,000.00
ZIEGLER, INC.	2013 MAINT DIESEL GEN	16,584.00

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Final Totals... 1,262,545.21