

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
JANUARY 7, 2013

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:30 p.m., Monday, January 7th, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Nordaune, Joe Fagnano and Scott Peterson. Council Member absent: Steve Schaub. Staff present: City Manager Bill Lavin, Finance Director Michael Betker and City Clerk Joan Taylor. Advocate Tribune News Editor Scott Tedrick was also in attendance.

MINUTES: M/S NORDAUNE/GALOW TO APPROVE THE MINUTES OF THE DECEMBER 17th REGULAR MEETING. Motion carried unanimously by those present.

BILLS: M/S NORDAUNE/GALOW TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously by those present.

REPORTS: The following reports were acknowledged at this time Building Inspector, Kilowatt Community Center Board, Public Works Director Krogstad and Utilities Commission.

CITY ENGINEER: M/S NORDAUNE/PETERSON TO RE-APPOINT RODEBERG & BERRYMAN AS THE CITY'S ENGINEERS FOR CALENDAR YEAR 2013. Motion carried unanimously by those present.

AIRPORT ENGINEER: M/S GALOW/NORDAUNE TO RE-APPOINT BOLTON & MENK AS THE CITY'S AIRPORT ENGINEERS FOR CALENDAR YEAR 2013. Motion carried unanimously by those present.

ELECTRICAL ENGINEER: M/S NORDAUNE/FAGNANO TO RE-APPOINT HDR ENGINEERING, INC. AS THE CITY'S ELECTRICAL ENGINEERS FOR CALENDAR YEAR 2013. Motion carried unanimously by those present.

CITY ATTORNEY: Nordaune introduced the following resolution and moved its adoption to enter into an agreement with Holmstrom & Kvam as the city attorneys for calendar year 2013.

RESOLUTION NO. 13-01

RESOLUTION ENTERING INTO EMPLOYMENT AGREEMENT
WITH CITY ATTORNEY FOR CALENDAR YEAR 2013

WHEREAS, an Employment Agreement has been reached that is acceptable with the City Attorney and the City Council,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving an employment Agreement

with Gregory L. Holmstrom and Spencer H. Kvam, as City Attorney and Assistant City Attorney, effective January 1, 2013.

Adopted by the City Council this 7th day of January, 2013.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

2013 BUDGET: Upon the recommendation of Finance Director Betker, Nordaune introduced the following resolution and moved its adoption amending the Sewer Fund Budget for 2013 to include \$8,000 for professional services.

RESOLUTION NO. 13-02

RESOLUTION AMENDING 2013 SEWER FUND BUDGET

WHEREAS, the amount for professional services in the Sewer Fund Budget for 2013 was inadvertently deleted and therefore Finance Director Betker is recommending amending the 2013 Sewer Fund Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, amending the 2013 Sewer Fund Budget to include \$8,000 for professional services.

Adopted by the City Council this 7th day of January, 2013.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

SANITARY LIFT STATION: The city has been notified by the State Historic Preservation Office that an archeological survey must be completed with respect to the

proposed location for the new sanitary lift station. Following discussion Nordaune introduced a resolution soliciting proposals to complete the archeological survey.

RESOLUTION NO. 13-03

RESOLUTION SOLICITING PROPOSALS FOR
ARCHEOLOGICAL SURVEY – SANITARY LIFT STATION

WHEREAS, the State Historic Preservation Office has notified the city that an archeological survey must be completed with respect to the proposed location of the new sanitary lift station.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, soliciting proposals to complete an archeological survey relative to the location of the new sanitary lift station. Financing for the study will come from DNR Flood Mitigation Funds. Said proposals will be considered by council at its January 22nd meeting.

Adopted by the City Council this 7th day of January, 2013.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

ASSESSMENT SERVICES: Council reviewed a proposal received from David Hammerschmidt, Southwest Appraisals to provide assessment services for the city for 2013 in an amount of \$30,000. Following discussion, Galow introduced a resolution and moved its adoption to accept the proposal received from David Hammerschmidt, Southwest Appraisals, for the 2013 assessments.

RESOLUTION NO. 13-04

RESOLUTION ACCEPTING PROPOSAL OF
SOUTHWEST APPRAISALS FOR ASSESSMENT SERVICES

WHEREAS, a proposal has been submitted by Southwest Appraisals, David Hammerschmidt, to provide assessment services for calendar year 2013 in the amounts of \$30,000; and

WHEREAS, the proposal is calculated by the assessment rate of \$18.51 per parcel for 1621 parcels.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal of Southwest Appraisals to provide assessment services for calendar year 2013 in the amount of \$30,000.

Adopted by the City Council this 7th day of January, 2013.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

VETERANS HOME: Council discussed a request to provide a letter of support for the City of Montevideo's attempt at securing state financing for construction of a veterans' home. After discussion it was the consensus of council to forward this request to the Hospital Board for its review.

PAY EQUITY: After review of the Pay Equity Implementation Report, Nordaune introduced the following resolution and moved its adoption to approve the Pay Equity Implementation Report as completed.

RESOLUTION NO. 13-05

RESOLUTION APPROVING PAY EQUITY
IMPLEMENTATION REPORT

WHEREAS, to comply with the 1984 Local Government Pay Equity Act the city has completed and submitted the 2012 Pay Equity Implementation Report.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA approving the Pay Equity Implementation Report as submitted.

Adopted by the City Council this 7th day of January, 2013.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

PEDESTRIAN BRIDGE: Council is advised that the city has received a determination of “no affect” on endangered species which is part of the environmental review.

WATER TREATMENT PLANT: Council reviewed the latest project update relative to the construction of the Water Treatment Plant.

DISEASED ELM TREE REMOVAL PROGRAM: Council reviewed the year-end forestry report. As noted in the report 10 trees and 6 stumps were removed during the 2012 season.

MN FALLS DAM: Council reviewed an update relative to dam removal received from Xcel Energy.

RIVERVIEW APARTMENTS: Council discussed the purchase of Riverview Apartments by Daczewitz Properties LLC of Salem, Oregon.

INSURANCE WAIVER: Following discussion it was the consensus of council to not waive the monetary limits on municipal tort liability established by Minnesota statutes 466.04.

PERSONNEL: Staff advised council that Julie Luepke was offered and accepted the position of part-time Deputy Motor Vehicle Registrar. She began her duties on January 3rd.

ADJOURN: M/S/P NORDAUNE/PETERSON TO ADJOURN at 8:10 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

CITIZENS ALLIANCE BANK	NSF ELLINGBOE/ANDERSON	130.00
CORPORATE MECHANICAL	KCC CREDIT CARD FEE	72.76
DANA F. COLE & CO LLP	FLEX	1,728.32
EFTPS	FED WHOLDING TAX	30,179.42
ERICKSON/ELAINE	OVERPAY RENT NOV/DEC	1,250.00
GRANITE FALLS AUTO PARTS	01 BUS SEAT BELT	280.66
GRANITE FALLS MUN. HOSPITAL	PERA AID 2012	12,347.00
GREAT PLAINS GAS CO.	WATER PLANT SERVICE LINE	54.63
HEARTLAND PAYMENT SYSTEMS	AIRPORT CREDIT CARD FEE	87.39
KOTEK/NICOLLE	KCC CLASSES	240.00

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MARSHALL NORTHWEST PIPE	OUTFALL LINE	1,675.59
MEDIACOM	FIRE DEPT INTERNET	55.29
MERCURY PAYMENT SYSTEMS	RBS CREDIT CARD FEE	1,316.40
MESSERLI & KRAMER ATTY	FINAL PETERSON	0.00
MN DEPT OF REVENUE	SALES/USE TAX	29,001.47
NIELSEN/BETSY	KCC CLASSES	160.00
PERA	PERA	18,902.62
PETERSON/PERRY	RELEASE OF SUMMONS	1,107.44
POSTMASTER	UTILITY BILLINGS	767.68
RICE LAKE CONSTRUCITON GROUP	WATER PLANT WORK	349,794.47
SIOUX VALLEY WIRELESS	EMAIL HOSTING	21.32
SUMNER/KAY	SNORTUMS FLOOD WORK	1,717.82
TRI COUNTY DISTRICT COUR	RESTITUTION	149.36
VANCO SERVICES	KCC PROGRAM FEE	56.20
VARPNES/JAY	REPLACE PAYCHECK	292.13
VERIZON WIRELESS	EMPLOYEE'S CELL	1,850.37
VISA	#23 REPAIRS	480.13
XTREME CLEAN PRESSURE WASHING	SNOW REMOVAL SKYLINE	1,270.00
101 DEVELOPMENT RESOURCES INC	WATER PLANT INSPECTIONS	1,707.75

** Final Totals... 456,486.22

ABDO, EICK & MEYERS	*FY*AUDIT PREP	1,430.12
ACS	*FY*TRAINING WEBEX	85.00
ADOLPH KEIFER	*FY* KCC WHISTLES	53.52
ADVOCATE-TRIBUNE	*FY*KCC ADV	2,310.40
ALEX AIR APPARATUS	*FY*BOOTS FIRE DEPT	346.55
ALPHA WIRELESS	*FY*PRG NEW RADIOS	280.00
AMERICAN PUBLIC POWER ASS'N.	*FY*WINTER ISSUE ECO	729.64
AMSTERDAM PRINTING	*FY*APPLICATIONS/MISC	138.38
ANDERSON/JOHN	*FY*BCBS NO RENEWAL	77.96
ARTIC GLACIER INC	ICE	117.88
BAKER & TAYLOR BOOKS	*FY*GRANT	27.83
BORDER STATES ELECTRIC SUPPLY	*FY*TOGGLE	41.94
BROVOLD/MITCHELL	*FY*BUS CARDS	44.71
CARMANY/LEANNE	*FY*ENERGY STAR REBATE	17.50
CENTURYLINK	*FY* PHONE KCC	195.57
CENTURYLINK-PHOENIX	*FY* FIRE DEPT	16.38
CHAMBER OF COMMERCE	2013 DONATION	3,400.00
CNH CAPITAL	FILTERS/GREASE	135.67
COALITION OF GREATER MN CITIES	2013 DUES	5,232.00
CONVENTION & VISITORS BUREAU	*FY*NOV TAXES	764.75
DAN'S SHOP INC	32 ELECTRICAL JVALVE/PIP	118.32
DAVE'S ELECTRIC MOTOR CO	*FY* FAN RELAY WWTP	110.60
DEPARTMENT OF ENERGY	PURCHASE POWER	29,338.04
DOMMER/JOANNE	DEPOSIT REFUND	51.90
ECONOMART	*FY*WATER PLANT	42.22
EXTREME BEVERAGE	RED BULL	252.00
FARMERS COOPERATIVE ELEV. CO.	*FY*CORN FOR DUCKS	361.38
FASTENAL COMPANY	*FY*SHOP SUPPLIES	12.69
FIRE SAFETY U.S.A.	*FY*FD FOGGER	182.00
G & K SERVICES	*FY*RUGS KCC	96.45
GOPHER STATE ONE-CALL	*FY*LOCATES	10.25
GRANITE FALLS AUTO PARTS	*FY*BATTERY SUBSTATION	447.28
GRANITE TRUE VALUE	*FY*KCC CLEANING	1,050.71
HACH COMPANY	*FY*LAB SUPPLIES	394.77
HILLYARD-HUTCHINSON	*FY* KCC WET FLOOR SIGNS	55.55
HOERNEMANN/PAUL	CABLE SERVICE	280.00
HOLMSTROM & KVAM	*FY*4TH QTR CHARGES	13,053.71
I C M A	2013 DUES	754.22
JOHN DEERE FINANCIAL	*FY*REPAIRS	340.84
JOHNSON BROS WHOLESALE LIQUOR	WINE/LIQUOR	7,800.03
KOTEK/NICOLLE	*FY*KCC CLASSES	100.00
KRANITZ/FRANK	WORK @ SENIOR CITZ	325.00
LALIM/JODI	BLDG MAINT	342.50
LEE'S AUTO & DIESEL	*FY*FD 98 REPAIRS	410.18
LIGHT FUND	*FY*WATER TREATMENT	28,156.85
LOCHER BROTHERS	BEER/SODA	14,145.52
MADISON BOTTLING CO.	BEER	14,130.20
MARCO	*FY*COPIER COUNT	93.50
MARTIN TRUCKING	*FY*FREIGHT	533.00
MCOA SECTY/TREAS	2013 DUES	150.00
MCPA-MN CRIME WATCH	2013 DUES R.BLUE	45.00
MINNESOTA LIFE	RETIREE'S LIFE INSURANCE	2.28

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MITLYNG ELECTRIC & REFRIG.	*FY*RBS WORK	100.00
MN CHIEFS OF POLICE	2013 DUES BLUE	165.00
MN MUNICIPAL BEVERAGE ASSOC.	1ST QTR 2013 SAFETY	3,808.58
MN MUNICIPAL UTILITIES ASSN	2013 DUES	4,335.00
MN NCPERS-496000	PERA LIFE	80.00
MN TRANSPORTATION	2013 DUES	195.00
MN VALLEY TESTING LAB, INC.	*FY*WWTP TESTING	366.00
MOLDES PLMBING HEATING AC INC	*FY*KCC DOMESTIC H2OTANK	13,435.95
MOTOROLA	*FY*NEW RADIOS	22,970.54
MVTV	WWTP	362.70
NALCO CHEMICAL CO.	*FY*LAB SUPPLIES	347.55
NELSON OYEN TORVIK	*FY* PROFESSIONAL SERVIC	434.50
NELSON/ALLEN	DEPOSIT REFUND	51.39
NIELSEN/BETSY	KCC CLASSES	60.00
NIHCA	2013 RENEWAL	296.29
NORTH CENTRAL TRUCK EQUIP	*FY*06 BUS	27.01
OFFICE DEPOT	*FY*MV CLOCK	121.68
OFFICE PEEPS	*FY*TONER MV	394.46
PAUSTIS & SONS	WINE	103.00
PETE'S COMMUNICATIONS	*FY*BUS PHONE CLIP	11.81
PHILLIPS WINE & SPIRITS CO.	LIQUOR/WINE/SODA	6,463.23
PRAXAIR INC	*FY*CO2	533.52
RECREATION SUPPLY COMPANY	KCC SEAL	47.08
REGIONAL DEVELOP. COMMISSION	*FY* FLOOD WORK	8,032.86
RODEBERG & BERRYMAN, INC.	*FY*FLOOD WWTP LIFT	37,154.84
RYER PLUMBING & HEATING	*FY* SENIOR CITZ NO HEAT	537.48
SENTRY SYSTEMS INC	*FY*RBS MONITORING	88.81
SHRED-IT SIOUX FALLS	*FY*SHREDDING	33.75
SOUTHERN WINE & SPIRITS OF MN	LIQUOR	337.50
SOUTHWEST WHOLESALE CO	*FY*COFFEE	104.50
SUPER AMERICA	*FY*BUS FUEL	123.99
SW-WC SERVICE COOPERATIVES	GRP HEALTH INS	31,981.50
THORSTAD/ERIC	BCBS CREDITS NO RENEWAL	60.00
TROY'S ELECTRIC COMPANY	*FY*883 JEFFERSON	38,245.56
ULMER/DARLENE	*FY*ENERGY STAR/BONUS	450.00
WBM WINE & SPIRITS	LIQUOR	8,135.42
WIDSETH SMITH NOLTING & ASSC.	*FY*PRED BRIDGE	975.00
WILLIE'S KORNER STORE	*FY*MISC	476.00
WING BAIN FUNERAL HOME	*FY* FLOOD REIMB	4,680.00
XEROX CORPORATION	*FY* KCC COPIER COUNT	52.67
YMC FAIR BOARD	2013 DONATION	100.00
ZEP	*FY*ZEP KCC	166.39
2XL CORPORATION	*FY* GYM WIPES/KCC	120.85

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Final Totals...

315,200.20