

OFFICIAL CITY COUNCIL PROCEEDINGS  
REGULAR SESSION  
OCTOBER 1, 2012

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:30 p.m., Monday, October 1<sup>st</sup> in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Bill Miller, Steve Nordaune, Steve Schaub, Joe Fagnano and Scott Peterson. Staff present: City Manager Bill Lavin, Finance Director Michael Betker and City Clerk Joan Taylor. Also in attendance were EDA Director Dennis VanHoof, Steve, Carolyn & Heather Lindquist, City Engineer Dave Berryman, Nicole Zempel, Todd Hagen from Ehlers & Associates and Advocate Tribune News Editor Scott Tedrick.

MINUTES: M/S MILLER/NORDAUNE TO APPROVE THE MINUTES OF THE SEPTEMBER 17<sup>TH</sup> REGULAR MEETING. Motion carried unanimously.

BILLS: M/S NORDAUNE/SCHAUB TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously.

MEANDER EVENT: Nicole Zempel was in attendance to request permission to draw a chalk mural of the old Granite Falls Opera House on a section of the floodwall in Lende Plaza which will be used as a backdrop for the local theater production for the Meander kickoff scheduled for Friday, October 5<sup>th</sup>. Following brief discussion, M/S SCHAUB/PETERSON TO APPROVE THE DRAWING OF THE MURAL WITH SIDEWALK CHALK ON THE FLOODWALL IN LENDE PLAZA. Motion carried unanimously.

811 REVOLVING LOAN FUND: Upon the recommendation of the EDA Board, Miller introduced the following resolution and moved its adoption authorizing a loan from the 811 Revolving Loan Fund to Steve & Carolyn Lindquist in the amount of \$76,800 at an interest rate of 3% payable over 120 months and a loan from the 241 Account in the amount of \$5,000 also at 3% payable over 12 months to assist with the purchase of a commercial building located at 682 Prentice Street. The loan from the 241 Account will be forgiven upon completion of \$5,000 in matching improvements completed by the Lindquists.

RESOLUTION NO 12-124

RESOLUTION APPROVING LOAN FROM  
811 REVOLVING LOAN FUND & 241 ACCOUNT TO  
STEVE AND CAROLYN LINDQUIST

WHEREAS, Steve and Carolyn Lindquist have applied to the EDA for a loan from the 811 Revolving Loan Fund in the amount of \$76,800 and a \$5,000 forgivable loan from the 241 Account to provide assistance in the purchase of a commercial building located at 682 Prentice Street; and

WHEREAS, the Economic Development Authority at its September 26<sup>th</sup> meeting recommended council approve a loan from the 811 Revolving Loan Fund in the amount of \$76,800 at an interest rate of 3% payable over a term of one hundred twenty (120) months; and

WHEREAS, the EDA has also recommended a loan from the 241 Account in the amount of \$5,000 at an interest rate of 3% payable over a term of 12; however this portion of the loan will be forgiven upon completion of \$5,000 in matching improvements.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA approving a loan from the 811 Revolving Loan Fund in the amount of \$76,800 at an interest rate of 3% payable over 120 months; and a loan from the 241 Account in the amount of \$5,000 also at 3% payable over 12 months to be forgiven upon completion of \$5,000 in matching improvements; said loans to provide assistance to Steve and Carolyn Lindquist in purchasing the commercial building located at 682 Prentice Street.

Adopted by the City Council this 1<sup>st</sup> day of October, 2012.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

2013 UTILITY IMPROVEMENTS: Todd Hagen with Ehlers & Associates was in attendance to review potential financing for possible 2013 Street and Utility Improvements.

FLOOD MITIGATION: Council discussed a proposal submitted by City Engineer Berryman to provide engineering/design services relative to the installation of the secondary pumping station. Following discussion Miller introduced a resolution and moved it adoption authorizing execution of the agreement with Rodeberg & Berryman in the amount of \$78,000 as submitted.

RESOLUTION NO. 12-125

RESOLUTION ACCEPTING PROPOSAL & AUTHORIZING  
EXECUTION OF AGREEMENT FOR ENGINEERING SERVICES  
RODEBERG & BERRYMAN

WHEREAS, a proposal has been submitted by Rodeberg & Berryman in the amount of \$78,000 to provide engineering/design services relative to the installation of the secondary pumping station.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Rodeberg & Berryman and authorizing execution of the Engineering Agreement in an amount not to exceed \$78,000 to provide engineering services relative to the secondary pumping station.

Adopted by the City Council this 1<sup>st</sup> day of October, 2012.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously.

Council also reviewed the proposal to provide engineering services for the relocation of the sanitary lift station provided by City Engineer Berryman. Following discussion Miller introduced a resolution and moved its adoption authorizing execution of the agreement with Rodeberg & Berryman for engineering/design services relative to the sanitary lift station relocation.

RESOLUTION NO. 12-126

RESOLUTION ACCEPTING PROPOSAL & AUTHORIZING  
EXECUTION OF AGREEMENT FOR ENGINEERING SERVICES  
RODEBERG & BERRYMAN

WHEREAS, a proposal has been submitted by Rodeberg & Berryman in the amount of \$186,000 to provide engineering/design services relative to the relocation of the sanitary lift station.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Rodeberg & Berryman and authorizing execution of the Engineering Agreement in an amount not to exceed \$186,000 to provide engineering services relative to relocation of the sanitary lift station.

Adopted by the City Council this 1<sup>st</sup> day of October, 2012.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

WWTP: City Engineer Berryman also updated council relative to the status of the sanitary sewer Bypass Elimination Plan which the city must submit to the MPCA.

MN FALLS DAM: Staff advised council that Pete Oie had contracted the city advising that the well on his property was no longer operational. As staff felt the river drawdown may have had some effect on this well a contract was made to Xcel Energy. City Engineer Berryman was also requested to provide a preliminary cost estimate for providing Mr. Oie with city water. As the existing outflow pipe from the Wastewater Treatment Plan is an old and brittle clay pipe that is in poor condition City Engineer Berryman included in this cost estimate the replacement of the clay pipe as the water service would likely follow the same route as the outflow line.

Following discussion it was the consensus of council to work with Xcel Energy in trying to find a solution to Mr. Oie's well problems.

REPORT: The Building Inspector's report was acknowledged at this time. Council reviewed correspondence received from the owner of property located at 265 5<sup>th</sup> Avenue relative to a timeline for repairs to this structure. Following discussion it was the consensus of council that as long as the structure is secured, that the grounds are maintained, and the structure does not pose a hazard to public safety they were agreeable with the homeowner's plan for repair.

REPORTS: The following reports were acknowledged at this time: EDA Board, Kilowatt Community Center Board, Utilities Commission and Public Works.

ELECTION: M/S MILLER/NORDAUNE TO APPOINT THE FOLLOWING ADDITIONAL JUDGES FOR THE NOVEMBER 6<sup>TH</sup> GENERAL ELECTION, Madelyn Bronson, Pat Kubly and Les Bergquist. Motion carries unanimously.

KCC: Pursuant to Resolution No. 12-122 council called for quotes for the purchase and installation of carpeting in the fitness room at the Kilowatt Community Center . The only quote received was from Aus Floors & More in the amount of \$6, 618.61. Following discussion Nordaune introduced a resolution and moved it adoption accepting the quote received from Aus Floors & More.

RESOLUTION NO. 12-127

RESOLUTION ACCEPTING QUOTE FOR REPLACEMENT  
OF CARPETING – KCC FITNESS ROOM

WHEREAS, pursuant to Resolution No. 12-122, council called for quotes for the replacement of carpeting in the Fitness Room at the Kilowatt Community Center; and

WHEREAS, the following quote was received: Aus Floors & More in the amount of 6,618.61.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the quote received from Aus Floors and More in the total amount of \$6,618.61 for the purchase and installation of carpeting in the fitness room at the KCC.

Adopted by the City Council this 1<sup>st</sup> day of October, 2012.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously.

VOLSTEAD HOUSE: Council reviewed a proposal in the amount of \$800 received from Jay Schmidt with Restoration Specialists, Inc. to provide a detailed construction cost estimate including a site visit with respect to foundation repairs at the Volstead House. Following review Galow introduced a resolution and moved its adoption accepting the proposal received from Restoration Specialists, Inc.

#### RESOLUTION NO. 12-128

#### RESOLUTION ACCEPTING PROPOSAL TO PROVIDE CONSTRUCTION COST ESTIMATE – VOLSTEAD HOUSE

WHEREAS, a proposal has been submitted by Jay Schmidt with Restoration Specialists, Inc. in the amount of \$800 to complete a detailed construction cost estimate to include one site visit relative to foundation repairs to the Volstead House.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Jay Schmidt with Restoration Specialists, Inc. in an amount not to exceed \$800 to provide a construction cost estimate for repairs to the Volstead House foundation.

Adopted by the City Council this 1<sup>st</sup> day of October, 2012.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

AIRPORT IMPROVEMENTS: Upon recommendation of the Airport Engineers Nordaune introduced the following resolution and moved its adoption authorizing execution of Change Order No. 1 to the contract with Fahrner Asphalt to revise the completion date from October 1, 2012 to November 1, 2012.

RESOLUTION NO. 12-129

RESOLUTION AUTHORIZING EXECUTION OF  
CHANGE ORDER NO. 1 - 2012 AIRPORT IMPROVEMENTS

WHEREAS, pursuant to Resolution No. 12-86 council awarded a bid received from Fahrner in the amount of \$95,831 to complete the 2012 Airport Improvements; and

WHEREAS, due to the length of time required to obtain railroad permits, the Airport Engineer has proposed a change order to the contract extending the completion date from September 15, 2012 until November 1, 2012.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of Change Order No. 1 to the contract with Fahrner to extend the completion date for the 2012 Airport Improvements until November 1, 2012.

Adopted by the City Council this 1<sup>st</sup> day of October, 2012.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously.

FEDERAL EDA: Staff updated council relative to the city's application for Federal EDA funds for the relocation of the sanitary lift station.

FLOOD MITIGATION/PEDESTRIAN BRIDGE: Council was also updated concerning the city's flood mitigation projects.

WATER TREATMENT PLANT: Council reviewed the latest construction update relative to the construction of the new Water Treatment Plant.

APPOINTMENTS: The names of Steve Ladner and David Beasley were submitted for consideration for appointment to the EDA Board.

ADJOURN: M/S/P MILLER/NORDAUNE TO ADJOURN AT 8:31 p.m.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

BILLS PAID:

AMERICAN WELDING SUPPLIES	SHOP WELDING SUPPLIES	34.79
ASSURANT EMPLOYEE BENEFITS	LONG TERM DISA INS	241.69
BENNETT/RORY	FLOOD/RDC/REIMB MAJSDAC	1,466.98
CENTER POINT LARGE	GRANT BOOKS	107.88
CITIZENS ALLIANCE BANK	07 AIRPORT BOND INT	2,755.00
CITIZENS ALLIANCE BANK	NSF K.PETERSON	61.92
DANA F. COLE & CO LLP	FLEX	864.16
EFTPS	FED WHOLDING TAX	28,040.55
HEARTLAND PAYMENT SYSTEMS	AIRPORT CREDIT CARD FEE	115.59
JOHNSON BROS WHOLESALE LIQUOR	WINE	62.97
KOTEK/NICOLLE	KCC CLASSES	120.00
LINCOLN PIPESTONE RURAL WATER	AIRPORT WATER	58.63
MERCURY PAYMENT SYSTEMS	RBS CREDIT CARD FEE	1,330.78
MINNESOTA VALLEY TECH. INC	EDA WEBSITE WORK	157.50
MN DEPT OF REVENUE	SALES/USE TAX	31,819.80
MN MUNICIPAL BEVERAGE ASSOC.	REG L.BAKKER RIVERSIDE	15.00
NATIONAL PROCESSING CO	KCC CREDIT CARD FEE	65.86
PERA	PERA	19,260.12
POSTMASTER	UTILITY BILLINGS POSTAGE	968.96
REGIONAL DEVELOP. COMMISSION	WWTP GRANT EDA APPL	4,000.00
RICE LAKE CONSTRUCTION GROUP	PROGRESS WATER PLANT	382,853.44
SIOUX VALLEY WIRELESS	EMAIL HOSTINGS	21.32
STANTEC CONSULTING SERVICES	WWTP FACILITIES PLAN	2,741.50
VANCO SERVICES	FITNESS REWARDS FEE	48.90
VERIZON WIRELESS	EMPLOYEE'S CELL	2,453.98
VISA	ICMA CONF FLIGHTS	839.61
WP & RS MARS CO	DOL GRANT	155.71

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Final Totals... 473,558.00

ADOLPH KEIFER	KCC SWIM BELT	89.85
ANDERSON/DAVID & GEORGIA	DEPOSIT REFUND	103.13
ARNESON DISTRIBUTING INC.	BEER	25.50
ARTIC GLACIER INC	ICE	33.14
BAKER & TAYLOR BOOKS	GRANT BOOKS	285.73
BAKER BROS. CONSTRUCTION INC.	RIPRAP/WWTP OUTFALL PIPE	1,350.00
BAKER/JEFFREY	DEPOSIT REFUND	103.21
BEVERAGE WHOLESALERS INC	BEER	207.05
CARLSON & STEWART REFRIG INC	CO2 REPAIRS	297.71
CENTURYLINK	KCC PHONE	192.59
CHIPPEWA COUNTY	PROPERTY TAXES	17,650.30
COMPUTERS & BEYOND	KCC NEW COMPUTER	599.54
CONVENTION & VISITORS BUREAU	TAXES RECPT IN SEPT	1,572.02
DAKOTA SUPPLY GROUP	ELECTRICAL INV	1,360.01
DAN'S SHOP INC	26 & 25 ST DEPT	16.58
DAVE'S ELECTRIC MOTOR CO	SHAFT SEAL	15.91
DAVIS TYPEWRITER CO	PD OFFICE SUPPLIES	77.87
ENSTAD/MICHAEL	MOTEL AWWA CONF	848.10
FIRE SAFETY U.S.A.	FOAM FIRE DEPT	363.39
G & K SERVICES	KCC RUGS/TOWELS	98.99
GILBERTSON INC	SHOP URETHANE OUTSIDE	9,298.75
GRANITE FALLS MUN. HOSPITAL	PERA AID 2011	12,347.00
HALDEMAN-HOMME INC	KCC MAT CLEANER	209.48
HALI-BRITE INC	AIRPORT LIGHTING	451.31
HAWKINS INC	CHEMICALS	2,679.36
HILLYARD-HUTCHINSON	KCC CLEANERS	195.23
HOERNEMANN/PAUL	CABLE SERVIEC	255.00
HOLMSTROM & KVAM	PRENTICE FLOOD RDC/DNR	532.65
HORIZON CPO SEMINARS	E.KNUTSON REG POOL TRAIN	245.00
JOHNSON BROS WHOLESALE LIQUOR	LIQUOR/WINE	5,953.08
KEEPRS	NEW SQUAD SUPPLIES	1,404.19
KOTEK/NICOLLE	KCC CLASSES	120.00
KRALL/ANTHONY & JENNIFER	DEPOSIT REFUND	51.20
KRANITZ/FRANK	WORK @ SENIOR CITZ	325.00
LALIM/JODI	BLDG MAINT	342.50
LEE'S AUTO & DIESEL	CITY CAR/AIR FLOW SENSOR	257.31
LEN WORSECH & CO INC	PORTA POTTY RENTALS	295.02
LEN WORSECH AND COMPANY	PUMP TANK @ MEM PARK	300.00
LIFE FITNESS	KCC TREADMILL REPAIRS	695.57
LIGHT FUND	WATER TREATMENT PLANT	28,021.31
LOCHER BROTHERS	BEER	10,224.35
MADISON BOTTLING CO.	BEER AND SODA	12,222.70
MARCO	KONICA COPIER COUNT	255.37
MIDTHUN/JENNIFER	DEPOSIT REFUND	2.47
MINNESOTA LIFE	RETIREE'S LIFE INS	2.20
MINNESOTA VALLEY SERVICES LLC	REMOVE A TREE	855.00
MINNESOTA VALLEY TECH. INC	DOMAIN REG 2YRS	262.50
MN DPT OF ADMINISTRATION	CITYHALL/MV/EDA	123.53
MN DPT OF LABOR & INDUSTRY	KCC	100.00
MN GOVT FINANCE OFFCRS ASSN	MEMBERSHIP M.BETKER	60.00
MN MUNICIPAL UTILITIES ASSN	GFOA TRAINING MPS	100.00
MN NCPERS-496000	PERA LIFE INS	80.00
MN VALLEY TESTING LAB, INC.	WWTP TESTING	346.00
MVTV	WWTP	392.70
OFFICE PEEPS	NEW PAPER FOLDER	1,332.64
PARLIAMENT/BRANDON	DEPOSIT REFUND	103.28
PHILLIPS WINE & SPIRITS CO.	LIQUOR/WINE/MISC	3,651.50
PRAXAIR INC	CO2	518.13
PROTECTION SYSTEMS INC	KCC INSPECT/HOOD LINK	9.00
RODEBERG & BERRYMAN, INC.	2011 UTILITY IMPRV	10,786.58
SCHOEP CONTRACTING LLC	FLOOD/RDC WORK	3,204.56
SCHWAN'S SALES ENT.	ICE CREAM RESALE/KCC	49.56
SENTRY SYSTEMS INC	RBS MONITORING	88.81
SMITH/CARRIE	DEPOSIT REFUND	51.62
SOUTHERN WINE & SPIRITS OF MN	LIQUOR/WINE	1,293.53
SW-WC SERVICE COOPERATIVES	GRP HEALTH INS	27,521.50
TAYLOR/JOAN	ENERGY STAR REBATE	10.00
TOTAL FILTRATION SYSTEM	KCC AIR FILTERS	149.84
US GEOLOGICAL SURVEY	RIVER GAUGE/GRANT	24,925.00
USA BLUEBOOK	WWTP SUPPLIES	67.27
USC PROPANE	AIRPORT WINTER LP	1,601.88
VIKING COCA-COLA BOTTLING CO.	SODA	140.00
WBM WINE & SPIRITS	LIQUOR/WINE	2,327.84
WIDSETH SMITH NOLTING & ASSC.	PEDESTRIAN BRIDGE	4,607.68



WING-BAIN FUNERAL HOME	FLOOD/RDC/DNR REIMB	215,183.00
YELLOW MEDICINE CO. AUDITOR	PRENTICE PLACE COMMONS	11,890.18
ZEE MEDICAL SERVICES	KCC MED KIT	173.42
ZIEGLER, INC.	BRAKING SYSTEM	493.27

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Final Totals... 424,476.49