

OFFICIAL CITY COUNCIL PROCEEDINGS  
REGULAR SESSION  
SEPTEMBER 17, 2012

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:30 p.m., Monday, September 17<sup>th</sup>, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Bill Miller, Steve Nordaune, Steve Schaub, Joe Fagnano and Scott Peterson. Staff present: City Manager Bill Lavin, Finance Director Michael Betker and City Clerk Joan Taylor. Others in attendance were EDA Director Dennis VanHoof, Eugene Dwyer from LS Engineering, Steve Virnig, Barb Benson, Mary Kelly, Nicole Zempel, Helen Stukel, Joyce Anderson, Terri Dinesen and News Editor Scott Tedrick.

MINUTES: M/S MILLER/NORDAUNE TO APPROVE THE MINUTES OF THE SEPTEMBER 4<sup>TH</sup> REGULAR MEETING. Motion carried unanimously.

BILLS: M/S NORDAUNE/SCHAUB TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously.

REPORTS: The Airport Commission report was acknowledged at this time.

AIRPORT: Upon the recommendation of the Airport Commission, Nordaune introduced the following resolution and moved its adoption adopting the Airport 5-Year Capital Improvements Plan.

RESOLUTION NO. 12-118

RESOLUTION ADOPTING AIRPORT  
5-YEAR CAPITAL IMPROVEMENTS PLAN

WHEREAS, at the Airport Commission meeting held on September 11<sup>th</sup> the commission recommended adoption of the 5-Year Capital Improvements Plan as presented.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, adopting the proposed 5-Year Airport Capital Improvements Plan.

Adopted by the City Council this 17<sup>th</sup> day of September, 2012.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Miller, the resolution was adopted unanimously.

Also upon the recommendation of the Airport Commission, Nordaune introduced the following resolution accepting the offer received from Hollis Weber to cut and bail the grass areas outside of the 125' setback from the airport runway centerline for which he will donate \$50 to be used for airport maintenance.

RESOLUTION NO. 12-119

RESOLUTION ACCEPTING OFFER FOR  
CUTTING & BAILING GRASS AREAS - AIRPORT

WHEREAS, Hollis Weber has submitted an offer to cut and bail the grass areas outside of the 125' setback from the airport runway centerline and is proposing to make a \$50 donation towards airport maintenance; and

WHEREAS, the Airport Commission at its September 11<sup>th</sup> meeting is recommending council accept this offer as it will reduce the amount of grass areas required to be maintained by the city.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting Hollis Weber's offer to cut and bail the grass areas adjacent to the airport runway during the 2013 growing season.

Adopted by the City Council this 17<sup>th</sup> day of September, 2012.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously.

The Airport Commission is recommending council consider a partial assignment of the Farm Lease Agreement between the city and Dwayne Erickson to Jon and David Baker for Tract 2A (3.33 acres) and Tract 3A (.6 acres) as these tracts adjoin land currently farmed by the Bakers. The rent for these acres will remain at the lease amount of \$90 per acre. Following discussion Nordaune introduced a resolution authorizing partial assignment of the Farm Lease Agreement as described.

RESOLUTION NO. 12-120

RESOLUTION AUTHORIZING PARTIAL ASSIGNMENT  
OF FARM LEASE AGREEMENT

WHEREAS, pursuant to Resolution No. 12-16 the city entered into a Farm Lease Agreement with Dwayne Erickson for the lease of farm land (Tracts 1A, 2A and 5A of the Airport Farm Lease Map) for three years at \$90 per acre; and

WHEREAS, Dwayne Erickson has requested a partial assignment of this lease to Jon and David Barber for Tract 2A and Tract 3A as these tracts adjoin land currently farmed by the Bakers; and

WHEREAS, based upon the current lease agreements the per-acre rent is \$90 per acre for the 3.33 acres of Tract 2A and .6 acres of Tract 3A.

NOW, THEREFORE, BE IT REOSLVED BY THE CITY COUNCIL OF GRANTIE FALLS, MINNESOTA, approving the partial assignment of the Farm Lease Agreement between the city and Dwayne Erickson to Jon and David Baker as stated above; said lease to expire November 30, 2014.

Adopted by the City Council this 17<sup>th</sup> day of September, 2012.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Council

With second by Schaub, the resolution was adopted unanimously.

**BUILDING INSPECTOR:** Council reviewed the inspection report completed on property located at 265 5<sup>th</sup> Avenue and also discussed the response received from the owner of this property. Following discussion it was the consensus of council to allow the owner time to begin repairs to this property due to the lack of funding at this time.

**FRISBEE GOLF:** Steve Virnig was in attendance to discuss with council the location and layout plan for a Frisbee golf course proposed for the green space along Minnesota Avenue. Following discussion M/S NORDAUNE/SCHAUB to approve the location and layout plan with a few minor changes as suggested. Motion carried unanimously.

**VOLSTEAD HOUSE:** Eugene Dwyer from LS Engineers, Inc. was in attendance to discuss his inspection of the Volstead House and the recommendation regarding foundation repairs. Following this discussion it was Mr. Dwyer's recommendation to have a licensed contractor familiar with restoration work to review his report and inspect the property to establish an clearer estimated cost of repairs to allow the Historical Society to apply for grant money to complete the recommended work. Also discussed was the removal of certain trees from this property.

EDA: The EDA Board report was acknowledged at this time.

811 RLF: Upon the recommendation of the EDA Board, Schaub introduced the following resolution and moved its adoption to defer the loan to Shawn & Veronica Tolifson in the amount of \$25,000 from October 15, 2012 through February 15, 2013 with interest only payments of \$62.50 to be made during this period with principal and interest payments to resume on February 15, 2013 in the amount of \$449.22 per month thereafter; and further that the loan of \$5,000 from the 241 Account will be forgiven if a Certificate of Occupancy is received by February 15, 2013.

RESOLUTION NO. 12-121

RESOLUTION DEFERRING LOAN PAYMENT -  
SHAWN & VERONICA TOLIFSON

WHEREAS, pursuant to Resolution No. 11-69, council approved a loan to Shawn & Veronica Tolifson in the amount of \$25,000 from the 811 Revolving Loan Fund at an interest rate of 3% payable over 18 months to assist with repairs of the interior and exterior of the building located at 834 Prentice Street; and

WHEREAS, the Shawn & Veronica Tolifson have requested a deferment of payments on this loan for a period beginning October 15, 2012 through February 15, 2013; and

WHEREAS, the EDA Board at its February 13<sup>th</sup> meeting recommended that council approve the loan deferment as requested with interest only payments of \$62.50 per month to be made during the deferment period and after which principle and interest payments of \$449.22 will be due monthly for the next 60 month; and

WHEREAS, the EDA Board also recommended the \$5,000 loan from the 241 Account will be forgiven as originally approved provided Mr. Tolifson obtains a Certificate of Occupancy by February 15, 2013.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA deferring the payment on the \$25,000 loan from the 811 Revolving Loan Fund to Shawn & Veronica Tolifson from October 15, 2012 through February 15, 2013 with interest only payments to be made of \$62.50 during this period with principal and interest payments to resume on February 15, 2013 in the amount of \$449.22 per month thereafter; and

BE IT FURTHER RESOLVED that the \$5,000 loan from the 241 Account will be forgiven should Mr. Tolifson obtain a Certificate of Occupancy by February 15, 2013.

Adopted by the City Council this 17<sup>th</sup> day of September, 2012.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

REPORTS: The following reports were acknowledged at this time, Finance, Fire Department, Hospital Board and Police Chief.

KILOWATT COMMUNITY CENTER: Upon the recommendation of the Kilowatt Community Center Board, Miller introduced the following resolution and moved its adoption calling for quotes for the replacement of carpeting in the fitness room.

RESOLUTION NO. 12-122

RESOLUTION CALLING FOR QUOTES FOR  
CARPET REPLACEMENT- KILOWATT COMMUNITY CENTER

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, calling for quotes to replace of carpeting in the fitness room at the Kilowatt Community Center; said quotes to be considered by council at its October 1<sup>st</sup> meeting.

Adopted by the City Council this 17<sup>th</sup> day of September, 2012.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously.

PEDESTRIAN BRIDGE: MnDOT has determined that a cultural resources consultant will be needed to insure full compliance with federal regulations as well as to provide supporting information during the review of project documents required by both funding sources for the rehabilitation of the pedestrian bridge. MnDOT has entered into the a contract with Summit Envirosolutions at a total cost of \$27,598.84 of which MnDOT will cover 80% with the city covering the remaining 20% or \$5,519.76 to

complete this work. Following discussion, Miller introduced a resolution and moved its adoption authorizing the architectural history study and agreeing to pay the 20% share of the study.

RESOLUTION NO. 12-123

RESOLUTION AUTHORIZING ARCHITECTURAL HISTORY STUDY  
FOR THE GRANITE FALLS PEDESTRIAN BRIDGE  
(Bridge No. SP091-060-001)

WHEREAS, an architectural history study is needed for the design of the Granite Falls Pedestrian Bridge Project; and

WHEREAS, the Minnesota Department of Transportation (MnDOT) wishes to cooperate closely with local units of government.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA,

1. That the City of Granite Falls enter into a contract with the Minnesota Department of Transportation and Summit Envirosolutions; and
2. That the City of Granite Falls agrees to pay 20% of the historical study cost and the remaining 80% shall be paid by MnDOT; and
3. That the property city officials are authorized to execution such contract, and any amendments thereto; and
4. That the City Manager is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contract may provide for payment to or for MnDOT, and that the City Manager may execute such work order contracts on behalf of the city without further approval by this council.

Adopted by the City Council this 17<sup>th</sup> day of September, 2012.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously.

FLOOD MITIGATION: Staff advised council that a meeting has been scheduled between RDC staff and staff from the Federal EDA to discuss the city's application for funding to complete the relocation of the sanitary lift state.

WATER TREATMENT PLANT: Council reviewed updates concerning the new Water Treatment Plant and the Meter Replacement Projects.

CHARITABLE GAMBLING: A gambling license application was acknowledged at this time for the Granite Falls Lions Club to hold its yearly calendar sale. This application was acknowledged with no waiting period. Council also acknowledged a gambling license application from St. Andrews Church to hold a raffle. This application was acknowledged with no waiting period.

MN FALLS DAM: Council reviewed correspondence received from the Army Corps of Engineers relative to the Minnesota Falls Dam.

ADJOURN: M/S/P MILLER/NORDAUNE TO ADJOURN at 8:36 p.m.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

BILLS PAID:

ACS	SOFTWARE SUPPORT	1,650.55
ADVOCATE-TRIBUNE	ADVERTISING	903.34
ALPHA WIRELESS	FIRE DEPT PAGERS	165.68
AMERICAN ENGINEERING TES	PROFESSIONAL SERVICES	34.79
AMERICAN RED CROSS	LTS FEE KCC	300.00
ARTIC GLACIER INC	ICE	220.66
AUS/DANI & BRAELEE	WATER SHRUBS	70.00
AUS/JOHN	CARETAKER FEE	575.00
AUS/NANCY	BOARDING	40.00
BAKER & TAYLOR BOOKS	GRANT BOOKS	284.04
BOLTON & MENK, INC	GENERAL ENGINEERING	4,570.00
BORDER STATES ELECTRIC S	REMOTE METERS	42,639.39
BURTHUIS/AL	ENERGY STAR REBATE	88.93
CENTRAL MN MUNICIPAL POW	PURCHASE POWER	140,194.35
CENTURYLINK	COMMUNICATIONS	1,630.08
COLLECTION BUREAU	COLLECTION FEES	27.50
CONVENTION & VISITORS BU	JULY TAXES	1,340.07
COUNTRYSIDE PUBLIC HEALT	TOBACCO COMPLIANCE	750.00
DANA F. COLE & CO LLP	ADMIN FEES	115.97
DAVE'S ELECTRIC MOTOR CO	FIRE DEPT WATER	20.51
DEPARTMENT OF ENERGY	PURCHASE POWER	20,381.06
DK DIESEL OF MONTEVIDEO	REPAIR PUMP	431.56
ECONOMART	GENERAL SUPPLIES	349.07
EHLERS & ASSOCIATES, INC	FIN MGMT PLAN	195.00
FAGEN, INC.	OVERCHARGE INV 3770	196.91
FARMERS COOP OIL CO OF E	DIESEL	3,849.00
FARMERS UNION OIL CO.	WEED CONTROL WWTP FUEL	602.34
FERGUSON WATERWORKS SUPP	METER SUPPLIES	245.92
FRENCH GLASS & SPECIALTY	REPAIR DOOR RBS	45.00
G & K SERVICES	RUGS/TOWELS	79.24
GOPHER STATE ONE-CALL	LOCATES	46.40

GRANITE FALLS BANK	LOAN PAYMENT	4,071.73
GRANITE TRUE VALUE	GENERAL SUPPLIES	1,615.51
GRAYMONT CAPITAL INC	LIME	5,235.47
GREAT PLAINS GAS CO.	UTILITIES	1,924.52
HAWKINS INC	CHEMICALS	1,764.49
HILLYARD-HUTCHINSON	CLEANERS KCC	94.40
HOERNEMANN/PAUL	CABLE/COUNCIL TAPING	255.00
HULS BROS TRUCKING INC	HAULING LIME	27,968.00
JOHNSON BROS WHOLESALE L	LIQUOR/WINE INV	4,459.02
KARIAN-PETERSON	FLOOD/BEHIND GARAGE	770.00
KEEPRS	NEW SQUAD LIGHTS	559.59
KOTEK/NICOLLE	KCC CLASSES	100.00
KRANITZ/FRANK	SENIOR CITIZENS	325.00
LALIM/JODI	BLDG MAINT	342.50
LEAGUE OF MINNESOTA CITI	SMIG MTG	40.00
LEE/DAVID	METER READINGS	1,066.00
LIGHT FUND	SKYVIEW	45.35
LOCHER BROTHERS	BEER INV	6,228.35
LSENGINEERS INC	VOLSTEAD HOUSE	5,500.00
MADISON BOTTLING CO.	BEER INV	10,374.70
MARSHALL NORTHWEST PIPE	PIPE FOR SLIDE	201.71
MARTIN MARIETTA AGGREGAT	WATER PLANT MISC	69.62
MARTIN TRUCKING	FREIGHT ON LIQUOR	478.00
MEDCO SUPPLY	KCC COLD PAKS	78.87
MEDIACOM	FIRE DEPT INTERNET	55.29
MIDWEST SAFETY CONSULTIN	DOL GRANT WATER PLANT	1,200.00
MINNESOTA VALLEY SERVICE	EDA	157.50
MITLYNG ELECTRIC & REFRI	REPAIR COOLER RBS	629.63
MN STATE FIRE CHIEFS	CHIEFS CONF	840.00
MN VALLEY COOPERATIVE	UTILITIES	1,390.11
MN VALLEY TESTING LAB, I	WWTP TESTING	346.00
MVTV	INTERNET	362.70
NALCO CHEMICAL CO.	LAB	262.86
NORDANG/ORPHA	ENERGY STAR REBATE	50.00
NORTH CENTRAL LABORATORI	WWTP SUPPLIES	61.11
OFFICE PEEPS	OFFICE SUPPLIES	34.68
PAR PIPING & FABRICATION	DALLAS II COOLER REPAIRS	1,161.61
PHILLIPS WINE & SPIRITS	WINE & LIQUOR	1,797.13
PITNEY BOWES, INC.	POSTAGE MACHINE	382.17
PREFERRED CONTROLS INC	WELL HOUSE	611.40
PRENTICE PLACE COMMONS A	MONTHLY ASSN DUES	154.58
R.C. PETERSON ELECTRIC I	WELL REPAIRS/WIRING	1,014.80
RECREATION SUPPLY COMPAN	KCC SUPPLIES	93.52
REGION VI CHIEFS ASSOCIA	WWTP EDA GRANT APP	4,000.00
SAWMILL/THE	WINTER PARK/KCC TAPE	39.25
SCHWAN'S SALES ENT.	KCC ICE CREAM RESALE	15.45
SHRED-IT SIOUX FALLS	SHREDDING SERVICES	33.00
SMIGLEWSKI/DAVID	MILEAGE MNDOT MTG	44.40
SMITH/DENNIS	REIMB FOR RTAP MTG MEAL	9.00
SOINE/ASHLEY	BCBS CREDIT/NO RENEWAL	40.00
SOUTHERN WINE & SPIRITS	LIQUOR INV	296.70
STANLEY ACCESS TECH LLC	REMAINDER INV 90205705	30.00
THULL/RON	ENERGY STAR REBATE	37.50
TROY'S ELECTRIC COMPANY	FLOOD SUMNERS/REPAIRS/PPC	1,196.68
USC PROPANE	AIRPORT UTILITIES	56.58
VIKING COCA-COLA BOTTLIN	SODA	63.50
WBM WINE & SPIRITS	LIQUOR/WINE INV	1,426.57
WEST CENTRAL SANITATION	GARBAGE	580.94
WESTECH	WWTP REPAIRS	493.57
XCEL ENERGY	FACILITY CHARGE	1,219.29
XEROX CORPORATION	KCC COPIER COUNT	43.49
YELLOW MEDICINE CO. AUDI	POLICE DEPT LEASE	510.00
YMC HISTORICAL MUSEUM	YMC HIST MUS/FLOOD	3,250.00
ZEMPLE DECORATING INC	SKYVIEW PAINTING	339.00
ZUMHOFE/STEVE	DOOR TRIM PAINTING	560.00