

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
AUGUST 20, 2012

A regular session of the Granite Falls City Council was called to order by Vice President Bill Miller at 7:30 p.m., Monday, August 20th, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Steve Schaub, Joe Fagnano and Scott Peterson. Council Members absent: Mayor David Smiglewski and Steve Nordaune. Staff present: City Manager Bill Lavin, Finance Director Michael Betker and City Clerk Joan Taylor. Others in attendance were EDA Director Dennis VanHoof, Craig Opdahl and DuWayne Koenen, City Engineer Berryman and News Editor Scott Tedrick.

MINUTES: M/S GALOW/FAGNANO TO APPROVE THE MINUTES OF THE AUGUST 6TH REGULAR MEETING. Motion carried unanimously by those present.

BILLS: M/S SCHAUB/GALOW TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously by those present.

WESTERN FEST: Craig Opdahl and Duane Koenen from the Lions Club in partnership with the Baseball Association were in attendance to request permission from the city to use Richter Field for the 2013 Western Fest Celebration dances. Following discussion M/S SCHAUB/FAGNANO TO GRANT THE LIONS CLUB AND THE BASEBALL ASSOCIATION PERMISSION TO USE RICHTER FIELD FOR THE WESTERN FEST CELEBRATION. Motion carried unanimously by those present.

REPORTS: The Airport Commission report was acknowledged at this time.

2012 AIRPORT IMPROVEMENTS: Upon the recommendation of the Airport Commission Galow introduced the following resolution and moved its adoption accepting the proposal received from Fahrner Asphalt Sealers to complete the crack filling on the 600' displaced threshold in the amount of \$3,500.

RESOLUTION NO. 12-98

RESOLUTION ACCEPTING PROPOSAL FOR
CRACK FILLING – DISPLACED THRESHOLD

WHEREAS, Fahrner Asphalt Sealers has submitted a proposal for crack sealing of the 600' displaced threshold at the airport.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Fahrner Asphalt Sealers in the amount of \$3,500 to complete the crack sealing of the displaced threshold.

Adopted by the City Council this 20th day of August, 2012.

Bill Miller
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

AIRPORT: Council also discussed water usage at the airport and two statements received from Lincoln Pipestone Rural Water System. Staff advised council that the Utilities Commission will be discussing the billing for water usage at the airport and have a recommendation for council to consider at its next meeting.

AIRPORT: Upon the recommendation of the Airport Commission, Peterson introduced the following resolution and moved its adoption authorizing execution of a Hangar Lease Agreement with Brandon Parliament.

RESOLUTION NO. 12-99

RESOLUTION AUTHORIZING EXECUTION OF A
HANGAR LEASE AGREEMENT WITH BRANDON PARLIAMENT

WHEREAS, Brandon Parliament has requested entering into a Hangar Lease Agreement for the construction of a hangar measuring approximately 3,000 square feet referred to as Site 6 in an amount of ten (\$.10) cents per square foot (excluding apron) for a total of annual lease payment of \$300.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of the Hangar Lease Agreement with Brandon Parliament for the construction of a hangar (excluding apron) measuring approximately 3,000 square feet in an amount of ten (\$.10) cents per square foot for a total of \$300 per year; said lease to run from August 20, 2012 through December 31, 2014 to be consistent with all Hangar Lease Agreements.

Adopted by the City Council this 20th day of August, 2012.

Bill Miller
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

Council also discussed correspondence received from the Office of Aeronautics regarding the inspection conducted on July 13th. It was the consensus of council for staff to work with Bolton & Menk to draft a response to the Office of Aeronautics.

REPORTS: The EDA Board report was acknowledged at this time.

HOSPITAL & MANOR: Upon the recommendation of the EDA Board, Fagnano introduced the following resolution and moved its adoption authorizing execution of an Option to Purchase a 41.7 acre site in the city's Industrial Park with the Granite Falls Hospital and Manor for future construction of a nursing home.

RESOLUTION NO. 12-100

RESOLUTION AUTHORIZING EXECUTION
OF OPTION TO PURCHASE

WHEREAS, the EDA Board is recommending authorization to enter into an Option to Purchase for a 41.7 acre site in the Industrial Park with the Granite Falls Hospital and Manor for future construction of a nursing home.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of an Option to Purchase with the Granite Falls Hospital and Manor for a 41.7 acre parcel of land located in Chippewa County, parcel no. 40-037-0210, Lot 2, Block 2, Industrial Park First Addition, at a cost of \$5,000 per acre.

Adopted by the City Council this 20th day of August, 2012.

Bill Miller
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

REPORTS: The following reports were acknowledged at this time: Finance, Fire Department,

Hospital Board, Park Board, Police Chief and Granite Falls Historical Society.

PEDESTRIAN BRIDGE: Schaub introduced the following resolution and moved its adoption in support of the Grant Application for state bonding dollars for the rehabilitation of the pedestrian bridge.

RESOLUTION NO. 12-101

RESOLUTION IN SUPPORT OF GRANT APPLICATION
PEDESTRIAN BRIDGE

WHEREAS, the City of Granite Falls supports the grant application made to the Minnesota Department of Natural Resources for the state bonding dollars. The application is to restore/rehabilitate the Granite Falls Pedestrian Bridge. The bridge is of historical significance and also serves as the critical crossing of the Minnesota River for the proposed Minnesota River Trail Project, and

WHEREAS, the City of Granite Falls recognizes the fifty (50) percent match requirement for the Federal Recreational Trail grant program, and has secured the matching funds

NOW, THEREFORE, BE IT RESOLVED, if the City of Granite Falls is awarded a grant by the Minnesota Department of Natural resources, the City of Granite Falls agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. The City of Granite Falls will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, the City Council of the City of Granite Falls names the fiscal agent for the City of Granite Falls for this project as:

Michael Betker
Finance Director
City of Granite Falls
641 Prentice Street
Granite Falls, MN 56241

BE IT FURTHER RESOLVED, the City of Granite Falls hereby assures the Pedestrian Bridge will be maintained for a period of no less than 20 years.

ADOPTED BY THE CITY COUNCIL OF GRANITE FALLS,
MINNESOTA, the 20th day of August, 2012.

Bill Miller
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second Galow, the resolution was adopted unanimously by those present.

2013 FIRE ASSISTANCE GRANT AWARD: Council reviewed correspondence advising the city that the application submitted to the Minnesota Department of Natural Resources has been approved in the amount 2,500. Following discussion Galow introduced a resolution and moved its adoption authorizing acceptance of the 2013 Fire Assistance Grant Award to assist with the purchase of personal protective equipment, pagers and structural turnout gear in the amount of \$2,500 with the city to match this amount.

RESOLUTION NO. 12-102

RESOLUTION AUTHORIZING ACCEPTANCE OF
2013 FIRE ASSISTANCE GRANT AWARD

WHEREAS, pursuant to Resolution No. 12-90 council authorized the Granite Falls Volunteer Fire Department to submit a grant application to the Minnesota Department of Natural Resources to assist with the purchase of personal protective equipment, pagers and structural turnout gear for an approximate amount of \$5,850; and

WHEREAS, the city received notice that this grant application has been approved in the amount of \$2,500 with the local share matching that amount.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the acceptance of the Minnesota DNR 2013 Volunteer Fire Assistance Grand Award in the amount of \$2,500 with the city's matching amount of \$2,500 for the purchase of the above described fire safety equipment.

Adopted by the City Council this 20th day of August, 2012.

Bill Miller
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

FLOOD MITIGATION: Following submittal of the preliminary engineering work to the Federal Economic Development Administration to assist in relocating the sanitary lift station, the Federal EDA has responded the city should move forward with a full grant application. Following discussion, Schaub introduced a resolution and moved its adoption authorizing submittal of the grant application to the Federal Economic Development Administration.

RESOLUTION NO. 12-103

CITY OF GRANITE FALLS
EDA APPLICATION RESOLUTION
Submission of EDA Application

WHEREAS, the City of Granite Falls authorizes the submission of a Public Works grant application to the Department of Commerce's Economic Development Administration for financial assistance for a new lift station;

WHEREAS, the proposed project will build a new lift station in a new location that is above base flood elevation reducing the potential for the City's residents, businesses and local commerce to be impacted from flooding events;

WHEREAS, the City of Granite Falls appoints City Manager William P. Lavin as the Authorized Representative;

WHEREAS, the City of Granite Falls authorizes the City's Authorized Representative William P. Lavin to sign application materials;

WHEREAS, the City of Granite Falls authorizes the City's Authorized Representative William P. Lavin to accept any award related to this project that EDA may offer;

WHEREAS, the City of Granite Falls commits up to twenty percent (20%) as cash match for the project costs; and

THEREFORE, BE IT RESOLVED, that the City of Granite Falls authorizes the submission on an EDA application and appoints City Manager William P. Lavin as the Authorized Representative in all matters related to the application, specifically to sign the application materials and accept on behalf of the City any EDA award that may be

offered and commits up to twenty percent (20%) cash match towards the project costs.

ADOPTED BY THE CITY COUNCIL OF GRANITE FALLS,
MINNESOTA this 20th day of
August, 2012.

Bill Miller
Vice President

ATTEST:
Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

Council also discussed with City Engineer Berryman the proposed Change Order No. 1 to the contract with Schoep Contracting as follows:

1.	Remove Concrete Slab/Block	\$2,500.00
2.	Common Excavation	\$2,590.00
3.	Topsoil Borrow (LV)	\$3,150.00
4.	Quarry Run Riprap, Cl. 111	\$4,180.00
5.	Turf Establishment/w Erosion Control Blanket	\$4,000.00
6.	Hackberry Trees	\$ 770.00
7.	4" Concrete Walk/Step	\$1,000.00
8.	Concrete Block Wall w/Footings	<u>\$ 750.00</u>
		\$18,940.00

Following discussion, Schaub introduced a resolution and moved its adoption authorizing execution of Change Order No. 1 to the contract for the Prentice Street Flood Protection Program.

RESOLUTION NO. 12-104

RESOLUTION AUTHORIZING EXECUTION OF
CHANGE ORDER NO. 1
PRENTICE STREET FLOOD PROTECTION PROGRAM

WHEREAS, pursuant to Resolution No. 11-127 council awarded the bid received from Schoep Contracting in the amount of \$167,505.00 to complete the Prentice Street Flood Protection Program; and

WHEREAS, City Engineer Berryman has proposed a change order to the contract as follows:

1. Remove Concrete Slab/Block	\$2,500.00
2. Common Excavation	\$2,590.00
3. Topsoil Borrow (LV)	\$3,150.00
4. Quarry Run Riprap, Cl. 111	\$4,180.00
5. Turf Establishment/w Erosion Control Blanket	\$4,000.00
6. Hackberry Trees	\$ 770.00
7. 4" Concrete Walk/Step	\$1,000.00
8. Concrete Block Wall w/Footings	<u>\$ 750.00</u>
	\$18,940.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of Change Order No. 1 to the contract with Schoep Contracting, LLC as stated above in the amount of \$18,940.

Adopted by the City Council this 20th day of August, 2012.

Bill Miller
Vice President

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

STORM SEWER/WATERMAIN IMPROVEMENTS: City Engineer Berryman was in attendance to review the engineering report with respect to both storm sewer and water main improvements that could be considered for 2013.

FLOOD TASK FORCE: Staff updated council relative to the Flood Task Force meeting which was held on Friday, August 17th.

WATER METER COSTS: Council reviewed a letter received questioning the current cost for city water meters. Following discussion it was the consensus of council to have the Utilities Commission review this issue.

WATER TREATMENT PLANT/METER REPLACEMENT: Council reviewed the updates received relative to construction of the new Water Treatment Plant and replacement of water and electric meters.

FRISBEE GOLF: Staff advised council that a meeting is scheduled on Wednesday to review the area planned for the Frisbee golf course.

MN FALLS DAM: Council reviewed emails relative to the Minnesota Falls dam draw down and a copy of the reservoir draw-down plan. Council was also advised that the Corps of Engineers has determined that no new information would be presented at a hearing and therefore no hearing will be held relative to the removal of the Minnesota Falls dam.

LIBRARY: The city has been informed by Pioneerland Library Systems that Katy Behrens has been appointed the interim head librarian for the Granite Falls library. She will assume her responsibilities for the city in addition to her current duties as head librarian for the Madison, Dawson and Canby libraries.

GROUP HEALTH INSURANCE RENEWAL: The city has been notified that beginning on January 1, 2013 there will be a 16.2% increase in the group health insurance rates for all employees.

ADJOURN: M/S/P PETERSON/SCHAUB TO ADJOURN at 8:26 p.m.

Bill Miller
Vice President

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

ACS	SOFTWARE SUPPORT	1,650.55
ADOLPH KEIFER	KCC GOGGLES FOR RESALE	70.00
ADVOCATE-TRIBUNE	ENERGY STAR/BONUS BUCKS	2,144.98
AMERICAN WELDING SUPPLIES	SHOP WELDING SUPPLIES	34.79
ARTIC GLACIER INC	ICE	169.14
ASSURANT EMPLOYEE BENEFITS	DISABILITY INS	241.69
AUS FLOORS & MORE	ENTRY SKYLINE #20	190.00
AUS/DANI & BRAELEE	WATER SHRUBS EDA	90.00
AUS/JOHN	JULY CARETAKER FEE	575.00
AUS/NANCY	BOARDING	40.00
BAKER & TAYLOR BOOKS	GRANT BOOKS	560.56
BAKER BROS. CONSTRUCTION INC.	WATER MAIN WORK	775.00
BENNETT & BENNETT TRANS., INC.	2012 SUMMER REC BUS	894.02
BISBEE PLUMBING & HEATING	PRESSURE SWITCH	280.92
BOLTON & MENK, INC	GRANT-CRACK REMOVAL	3,092.50
BORDER STATES ELECTRIC SUPPLY	METER REPLACEMENTS	18,377.99
CARL'S BAKERY	ROLLS FOR ELECTION JUDGE	23.30
CARLSON & STEWART REFRIG INC	MATL/LABOR CO2 UNIT	182.50
CENTRAL MN MUNICIPAL POWER	PURCHASE POWER	169,190.90
CENTURYLINK	CITYHALL	1,633.64
CHRISTENSEN/STEVE	BONUS BUCKS REBATE	700.00
CITIZENS ALLIANCE BANK	INT PHASE II	5,352.85
CLAREY'S SAFETY EQUIPMENT, INC	BADGES FIRE DEPT	472.39
CNH CAPITAL	WWTP	87.42
COLLECTION BUREAU	COLLECTION FEES	300.31
DAVE'S ELECTRIC MOTOR CO	KCC IMPELLER	192.48
DUININCK CONCRETE	KCC POWER MIXER	16.37
EXCEL OVERHEAD DOOR	#22 REPAIR GARAGE DOOR	156.83
FERGUSON WATERWORKS SUPPLY	BACK OFFICE DATABASE	8,550.00

G & K SERVICES	RUGS/TOWELS/MISC	79.24
GRANITE FALLS BANK	INT PHASE III	4,071.73
GRANITE REDI MIX	8TH AVE SIDEWALK	574.99
GRANITE TRUE VALUE	TOILET SEAT #20	33.11
GRAYBAR ELECTRIC CO., INC.	LIGHTING @ KCC	243.48
GREAT PLAINS GAS CO.	KCC	1,040.47
HAWKINS INC	KCC CHEMICALS	674.09
HD SUPPLY FACILITIES MAINT.	SHOWER CURTAINS/KCC	95.03
HEMPLE MASONRY LLC	EDA BLDG	887.00
HILLYARD-HUTCHINSON	PUMP ASSEMBLY	392.79
HOERNEMANN/PAUL	CABLE SERVICE	255.00
JOHNSON BROS WHOLESALE LIQUOR	LIQUOR	3,654.92
KOTEK/NICOLLE	KCC YOGA/STRETCH CLASSES	120.00
KRANITZ/FRANK	WORK @ SENIOR CENTER	325.00
LALIM/JODI	BLDG MAINT	342.50
LARGE PRINT OVERSTOCKS	GRANT BOOKS	176.55
LARSEN/ANDREW	LAMP FOR CROWN VIC REIMB	6.70
LEE/DAVID	METER READINGS	1,052.00
LEE'S AUTO & DIESEL	AC COMPRESSOR	855.72
LIGHT FUND	SKYVIEW ESTATES	25.27
LOCHER BROTHERS	BEER	5,315.65
MADISON BOTTLING CO.	BEER	12,292.75
MAJSDAC HILL GREENHOUSE	FINAL PAY ON BUSHES	782.25
MARCO	KONICA	120.05
MARTIN MARIETTA AGGREGATES	CLASS 2	932.99
MARTIN TRUCKING	FREIGHT	340.50
MEDIACOM	FIRE DEPT INTERNET	58.84
MIDTHUN/TOM	REIMB 2ND OPENER	16.99
MN MUNICIPAL UTILITIES ASSN	SAFETY ELECTRICAL MANUAL	192.00
MN PUBLIC TRANSIT ASSOCIATION	REG. D.SMITH RTAP REIMB	200.00
MN VALLEY COOPERATIVE	PUMPHOUSE UTILITIES	1,719.81
MN VALLEY TESTING LAB, INC.	WWTP TESTING	793.00
NELSON AUTO CENTER	NEW SQUAD CAR	24,735.61
OFFICE DEPOT	OFFICE SUPPLIES	33.45
PAUSTIS & SONS	WINE	470.00
PHILLIPS WINE & SPIRITS CO.	LIQUOR	2,672.83
PICHT'S BODY SHOP	CITY CAR WINDSHIELD	390.05
PRENTICE PLACE COMMONS ASSN	MONTHLY ASSN DUES	154.58
RYER PLUMBING & HEATING	A/C #5?	357.36
SAWMILL/THE	FILTER SAND	411.11
SCHWAN'S SALES ENT.	KCC ICE CREAM RESALE	58.04
SHARE CORP.	VEG SPRAY	241.59
SHRED-IT SIOUX FALLS	SHREDDING SERVICES	33.15
SNORTUM'S NURSERIES, INC.	FLOWER GARDEN @STOP LITE	71.00
SOUTHWEST WHOLESALE CO	COFFEE KCC	104.50
TAYLOR/JOAN	ELECTION MILEAGE	13.88
TIMM/DEREK	PARK MAINT	2,655.86
TROY'S ELECTRIC COMPANY	HANDICAP DOOR GRANT \$	502.06
VANHOOF/DENNIS	MOTEL NO A/C #13	123.40
VERIZON WIRELESS	EMPLOYEE'S CELL	1,779.93
VIKING COCA-COLA BOTTLING CO.	SODA	101.50
VISA	ICMA REG B.LAVIN AZ	2,152.32
WALZ/GENE	BONUS BUCKS	950.00
WATER CONSERVATION SERVICE INC	LOCATE PER WATER PLANT	1,377.28
WBM WINE & SPIRITS	LIQUOR	2,063.74
WEST CENTRAL SANITATION	PARK	625.02
WILLMAR FORKLIFT INC	MAN-LIFT REPAIR/KCC	227.03
XCEL ENERGY	FACILITY CHARGE	1,219.29
YAHOO] CUSTODIAN RECORDS	CASE ASSISTANCE PD	20.00
ZUMHOFF/STEVE	PAINT OLD MARR BLDG	255.00

**

Final Totals... 297,516.13