

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
JUNE 4, 2012

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:30 p.m., Monday, June 4th, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Bill Miller, Steve Nordaune, Steve Schaub, Joe Fagnano and Scott Peterson. Staff present: City Manager Bill Lavin, Finance Director Michael Betker and City Clerk Joan Taylor. Advocate Tribune News Editor Scott Tedrick was also in attendance

MINUTES: M/S MILLER/NORDAUNE TO APPROVE THE MINUTES OF THE MAY 21ST REGULAR MEETING. Motion carried unanimously.

BILLS: M/S NORDAUNE/SCHAUB TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously.

REPORT: The Building Inspector's report was acknowledged at this time.

HAZARDOUS BUILDING: As no work has been completed on a structure located at 735 9th Avenue Nordaune introduced the following resolution and moved it adoption ordering an inspection of this structure.

RESOLUTION NO. 12-77

RESOLUTION ORDERING INSPECTIONS OF
STRUCTURE PER MINNESOTA STATUTE 463.15

WHEREAS, it has been reported to the City Council that the structure located at 735 9th Avenue may be a hazardous building and constitute a fire hazard or a hazard to public safety or health due to disrepair and inadequate maintenance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, ordering the City Building Inspectors and, if necessary, the State Fire Marshall or Fire Chief to make an inspection of said building and make a report of said inspection within thirty (30) days hereof to the City Council for purposes of making findings and determination of whether or not said buildings constitute a "hazardous building" within the meaning of Minnesota Statutes 463.15.

Adopted by the City Council this 4th day of June, 2012.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Miller, the resolution was adopted unanimously.

REPORTS: The following reports were acknowledged at this time Kilowatt Community Center Board, Planning Commission, Utilities Commission, Public Works and Fire Department.

LIONS CLUB: M/S MILLER/NORDAUNE TO APPROVE A TEMPORARY ON-SALE 3.2 BEER LICENSE TO THE GRANITE FALLS LIONS CLUB FOR WESTERN FEST. Motion carried unanimously.

VOLSTEAD HOUSE: One proposal was received for the inspection and evaluation of the Volstead House Museum foundation. Following discussion Nordaune introduced a resolution and moved its adoption accepting the proposal received from LSEngineers, Inc. in an amount not to exceed \$5,500 to complete the inspection and evaluation of the Volstead House foundation.

RESOLUTION NO. 12-78

RESOLUTION ACCEPTING PROPOSAL FOR ENGINEERING
& ARCHITECTURAL SERVICES – VOLSTEAD HOUSE

WHEREAS, pursuant to Resolution No. 12-57 council accepted a grant received from the Minnesota Historical Society to cover costs associated with an engineering and architectural inspection of the Volstead House foundation; and

WHEREAS, pursuant to Resolution No. 12-64 council called for proposals to evaluate the existing original cut-stone foundation basement floor, supporting beams and posts and soil surrounding the structure the Andrew J. Volstead House Museum; and

WHEREAS, one proposal was received from LSEngineering, Inc. in the amount of \$5,500 to complete the evaluation and provide a report identifying costs associated with repair or replacement of the foundation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal as received from LSEngineerings, Inc. in an amount not to exceed \$5,500 to complete the evaluation of the Volstead House foundation.

Adopted by the City Council this 4th day of June, 2012.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor

City Clerk

With second by Miller, the resolution was adopted unanimously.

2012 AIRPORT IMPROVEMENTS: Following discussion concerning the projects included in the 2012 Airport Capital Improvement Program, Galow introduced a resolution ordering the improvements as proposed and directing Bolton & Menk to prepare the plans and specifications and call for bids for the projects as proposed contingent upon execution of a state grant agreement. Bids will be due on June 15th at 10:00 a.m. to be considered by council at its June 18th meeting.

RESOLUTION NO. 12-79

RESOLUTION ORDERING 2012 AIRPORT IMPROVEMENTS
AND DIRECTING BOLTON & MENK TO PREPARE PLANS AND
SPECIFICATIONS AND CALL FOR BIDS

WHEREAS, pursuant to Resolution No. 12-27, council authorized execution of contracts with Airport Engineer's Bolton & Menk concerning the 2012 Airport Improvements;

WHEREAS, the following projects are listed on the 2012 Capital Improvement Plan for the Granite Falls Municipal Airport: obstruction removal and pavement crack and joint repair.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA:

1. All improvements are necessary, cost effective, and feasible and are hereby ordered as proposed.
2. Bolton & Menk, Inc. is hereby authorized to prepare plans and specifications and call for bids for the making of such improvements contingent on execution of a state grant agreement; said bids to be due on June 15, 2012, to be considered by council at its regular meeting on June 18, 2012.

Adopted by the City Council this 4th day of June, 2012.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously.

KILOWATT COMMUNITY CENTER: The following quotes were received for the installation of energy efficient lighting in the Kilowatt Community Center.

Bill's Electric	\$6,370
Troy's Electric	\$2,725

Following discussion Galow introduced a resolution and moved its adoption accepting the quote received from Troy's Electric in the amount of \$2,725 to complete the installation of energy efficient lighting in the KCC.

RESOLUTION NO. 12-80

RESOLUTION ACCEPTING QUOTE FOR LIGHTING CHANGE-OUT
– KILOWATT COMMUNITY CENTER

WHEREAS, the following quotes were received for the lighting change-out at the Kilowatt Community Center.

Bill's Electric	\$6,370
Troy's Electric	\$2,725

WHEREAS, it is recommended to accept the low quote received from Troy's Electric in the amount of \$2,725 for installation of new lighting at the KCC.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the quote received from Troy's Electric in the amount of \$2,725 for the Kilowatt Community Center lighting change-out.

Adopted by the City Council this 4th day of June, 2012.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Nordaune, the resolution was adopted unanimously.

ELECTRIC DEPARTMENT: Upon the recommendation of Electrical Superintendent Reznechek, Nordaune introduced a resolution and moved its adoption waiving calling for quotes and accepting the state bid to replace 12 tires on Electric Department vehicles for a total amount of \$4,519.70.

RESOLUTION NO. 12-81

RESOLUTION WAIVING CALLING FOR QUOTES AND ACCEPTING QUOTE
FOR TIRES – ELECTRIC DEPARTMENT

WHEREAS, it being in the best interest of the city to expedite the purchase of four tires for the Electric Department pickup and four rear tires on both the bucket truck and digger truck; and

WHEREAS, Graham Tire from Marshall, MN has the state bid for purchase of tires; and

WHEREAS, it has been recommended that council waive calling for quotes and accepting the state bid for the replacement of the above described tires.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, waiving calling for quotes and accepting the state bid for the purchase, mounting and balancing of four tires on the Electric Department's pickup truck in the amount of \$670.60 and a total of eight tires for the bucket truck and digger truck in the amount of \$3,849.10 for the total amount for the purchase, mounting and balancing of all twelve tires of \$4,519.70.

Adopted by the City Council this 4th day of June, 2012.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously.

FLOOD MITIGATION: Miller introduced the following resolution and moved its adoption authorizing execution of a new Contract for Administrative Services with the Upper Minnesota Valley Regional Development Commission to provide technical assistance to the city for flood mitigation to run from July 1, 2012 through June 30, 20013 in an amount not to exceed \$30,000.

RESOLUTION NO. 12-82

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT
FOR ADMINISTRATIVE SERVICES FOR FLOOD MITIGATION

WHEREAS, pursuant to Resolution No. 11-84 council entered into a Contract for Administrative Services with the Upper Minnesota Valley Regional Development Commission at an amount not to exceed \$30,000 to provide technical assistance with flood mitigation,

residential and commercial acquisitions/relocations and downtown planning for the city; and

WHEREAS, the contract will expire on June 30, 2012; and

WHEREAS, the Upper Minnesota Valley Regional Development Commission has now submitted an additional proposal to extend this contract from July 1, 2012 through June 30, 2013 in an amount not to exceed \$30,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of a Contract for Administrative Services with the Upper Minnesota Valley Regional Development Commission in an amount not to exceed \$30,000 to provide technical assistance with flood mitigation activities for the city from July 1, 2012 through June 30, 2013.

Adopted by the City Council this 4th day of June, 2012.

David Smiglewski
Mayor

ATTEST:

Joan Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously.

DAM SAFETY PROGRAM: Upon the recommendation of the Utilities Commission and as a requirement of the Federal Energy Regulatory Commission, Nordaune introduced the following resolution and moved it adoption accepting the proposal submitted by Barr Engineering Co. in the amount of \$4,900 for the development of an Owners Dam Safety Program.

RESOLUTION NO. 12-83

RESOLUTION ACCEPTING PROPOSAL FOR ENGINEERING SERVICES
BARR ENGINEERING CO.

WHEREAS, a proposal has been submitted by Barr Engineering Co. in the amount of \$4,900 for the development of an Owners Dam Safety Program as required by the Federal Energy Regulatory Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Barr Engineering Co. in an amount not to exceed \$4,900 to provide engineering services as described above.

Adopted by the City Council this 4th day of June, 2012.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously.

LIBRARY: The following quotes were received for the replacement of the air conditioning unit at the Library.

Ryer Plumbing and Heating	\$4,465
Hammer's	\$6,594

Following discussion and in order to expedite the installation of the air conditioner Miller introduced a resolution and moved its adoption waiving calling for quotes and accepting the quote received from Ryer Plumbing and Heating and purchase the unit with the higher SEER rating for a total amount of \$4,865.

RESOLUTION NO. 12-84

RESOLUTION WAIVING CALLING FOR QUOTES AND ACCEPTING QUOTE
FOR REPLACEMENT OF AIR CONDITIONING UNIT - LIBRARY

WHEREAS, the following quotes were received to replace the air conditioning unit at the Library.

Ryer Plumbing and Heating	\$4,465
Hammer's	\$6,594

WHEREAS, it has been recommended to increase the unit to a SEER rating to 14.5 for an additional \$400; and

WHEREAS, it being in the best interest of the city to expedite the purchase and installation of the air conditioning unit at the Library; and

WHEREAS, it has been recommended that council waive calling for quotes and accepting the quote received from Ryer Plumbing and Heating and to purchase the conditioner with the higher SEER rating of 14.5.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, waiving calling for quotes and accepting the quote received from Ryer Plumbing and Heating for the purchase and installation of a 14.5 SEER rating air conditioning unit into the Library for the total amount of \$4,865.

Adopted by the City Council this 4th day of June, 2012.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously.

CORRESPONDENCE: Council reviewed correspondence received from Sharon Barnaal relative to serving alcohol at Richter Field during Western Fest under her catering permit. Also discussed was the estimate received from Dave Berryman relative to an inquiry received from the home owner at the intersection of 2nd Street and 10th Avenue.

HAZARDOUS BUILDING: Council again discussed the condition of property located at 605 Highway 212 West. It was the consensus of council to check into getting this structure cleaned up and secured.

WATER TREATMENT PLANT: Council reviewed the project updates relative to the Water Treatment Plant Construction Project and the Water Meter Replacement Project.

STORM SEWER: Council was advised that a meeting with affected property owners in the Industrial Park to determine their interest in pursuing a storm sewer project has been scheduled for Thursday, June 7th at 5:00 p.m. at City Hall.

HOT MIX PLANT: Staff advised council he is still waiting to hear from Martin Mariette as to a possible meeting time relative to future hot mix plant locations within the city limits.

MOSQUITO SPRAYING: Council was also advised that mosquito spraying will begin Wednesday night from 8:30 p.m. until the community is covered. The spraying will be done every Wednesday evening from now on.

PEDESTRIAN BRIDGE: Council reviewed correspondence received from the Minnesota Department of Natural Resources indicating that our application to the 2012

Federal Recreational Trails Program for grant funds to be used to rehabilitate the pedestrian bridge has not been recommended for funding.

RIVERVIEW APARTMENTS: Staff advised council that the foreclosure sale of the Riverview Apartments has been rescheduled for July 10th at the Chippewa County Courthouse.

ADJOURN: M/S/P MILLER/NORDAUNE TO ADJOURN at 8:16 p.m.

David Smiglewski

Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

CITIZENS ALLIANCE BANK	NSF B.ANDERSON	500.41
DANA F. COLE & CO LLP	ADV ON FLEX	3,592.48
EFTPS	FED WHOLDING TAX	41,765.02
HEARTLAND PAYMENT SYSTEMS	AIRPORT CREDIT CARD FEE	77.08
KOTEK/NICOLLE	KCC CLASSES	440.00
MERCURY PAYMENT SYSTEMS	RBS CREDIT CARD FEE	1,175.57
MN DEPT OF REVENUE	SALES/USE TAX	30,316.73
MN MUNICIPAL BEVERAGE ASSOC.	REG L.BAKKER	459.00
NIHCA	REG RICHTER/OPDAHL	100.00
PERA	PERA	28,638.26
POSTMASTER	POSTAGE UTILITY BILLS	769.92
VANCO SERVICES	PROGRAM FEE	48.65
VERIZON WIRELESS	HOSPITAL PHONES	1,460.72
** Final Totals...		109,209.45
A & B BUSINESS	KCC	300.05
ABDO, EICK & MEYERS	AUDIT	25,900.00
ADVOCATE-TRIBUNE	FIRE DEPT ADV	162.00
ALPHA WIRELESS	NEW PAGER FOR FIRE DEPT	501.24
AMERICAN ENGINEERING TESTING	WATER PLANT	6,643.50
ARTIC GLACIER INC	ICE	217.28
AYERS/MITCH & LORI	DEPOSIT REFUND	103.15
BAKER & TAYLOR BOOKS	GRANT BOOKS	264.31
BAKKER/LYNETTE	MMBA CONF EXPS	104.50
BATTERIES PLUS	FD BATTERIES	93.38
BEVERAGE WHOLESALERS INC	BEER	22.04
BRISSEY/SAM & DIANA	DEPOSIT REFUND	4.79
CENTURYLINK	KCC	187.48
CHIPPEWA COUNTY	ELM ST DUST CONTROL	629.00
CLAREY'S SAFETY EQUIPMENT, INC	FD/FACEPIECE/KEVLAR	1,104.78
CNH CAPITAL	01 BUS	7.41
CORPORATE MECHANICAL	KCC AIR HANDLERS	774.50
DANA F. COLE & CO LLP	ENROLLMENT FEE'S	245.60
DAVIS TYPEWRITER CO	PD OFFICE SUPPLIES	184.71
EAGLE ENGRAVING INC	NAME TAGS	20.85
FACILE/NICOLE	DEPOSIT REFUND	42.56
FIRE SAFETY U.S.A.	FD/GLOVES	420.71
FODNESS/ROBERT	DEPOSIT REFUND	46.05
FRIENDS OF MUSIC	FOM AD/CARD	25.00
G & K SERVICES	RUGS/TOWELS/MISC	99.08
GALLS, INC.	FIRE DEPT	22.98
GRAYMONT CAPITAL INC	LIME	3,588.06
HAWKINS INC	KCC CABLE	201.99
HILDAHL/BRUCE	WINTER/REGAL HEIGHTS	75.00
HOERNEMANN/PAUL	CABLE SERVICE	255.00
HOLMSTROM & KVAM	WING/BAIN/FLOOD RDC	800.00
JOHNSON BROS WHOLESALE LIQUOR	LIQUOR/WINE/BEER/MISC	3,941.86
KRANITZ/FRANK	WORK @ SENIOR CITZ CNTR	325.00
LALIM/JODI	BLDG MAINT	342.50
LEAGUE OF MN CITIES INS TRUST	PROP CASUALTY INS	114,186.00
LEE'S AUTO & DIESEL	CROWN VIC/MOUNT/BAL TIRE	76.04
LIGHT FUND	WATER TREATMENT PLA NT	25,364.68
LOCHER BROTHERS	LIQUOR/WINE/BEER/MISC	7,404.85
MACQUEEN EQUIPMENT INC.	GUTTER BROOM	555.82
MADISON BOTTLING CO.	BEER/WINE/MISC	12,411.05
MARCO	PD MAINT CONTRACT COPIER	396.47
MARTIN MARIETTA AGGREGATES	WATER DIST/CLASS 5	133.90

MCWORTER/KELSEY	DEPOSIT REFUND	37.57
MINNESOTA LIFE	RETIREE'S LIFE INS	3.30
MN DEPT OF HEALTH-WATER	CONNECTION FEE	1,930.00
MN HISTORICAL SOCIETY	GRANT/8 REELS	724.00
MN NCPERS-496000	PERA LIFE	80.00
MN VALLEY TESTING LAB, INC.	WWTP TESTING	346.00
MUNICIPAL CLERKS ASSOCIATION	DUES TAYLOR	35.00
NORTH CENTRAL LABORATORIES	WWTP	40.92
OFFICE DEPOT	FIRE DEPT SUPPLIES	82.35
OSHKOSH CAPITAL	TANKER LEASE	19,467.95
PHILLIPS WINE & SPIRITS CO.	LIQUOR/WINE/BEER/MISC	2,804.83
PIONEERLAND LIBRARY SYSTEM	2ND QTR	19,451.50
QUAM CONSTRUCTION CO INC	PROGRESS 6	178,558.16
REAL ESTATE RETRIEVERS	CREDIT BALANCE	95.19
RODEBERG & BERRYMAN, INC.	2011 UTILITY PROJECT	22,349.98
SMITH/DENNIS	RTAP MTG EXPS	17.01
STANTEC CONSULTING SERVICES	WATER PLANT	69,449.49
STONE/JAMIE	DEPOSIT REFUND	103.16
SW-WC SERVICE COOPERATIVES	GRP HEALTH INS	28,050.50
TODD/REX	DEPOSIT REFUND	91.81
USA BLUEBOOK	WRENCH/WATER PLANT	61.93
VIKING COCA-COLA BOTTLING CO.	SODA	52.00
VINOCOPIA INC	WINE	160.00
WBM WINE & SPIRITS	LIQUOR/WINE	3,853.93
YELLOW MEDICINE EAST COMM. ED	S&S WORLD WIDE/COMMED	453.95

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Final Totals... 556,485.70

