

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
SEPTEMBER 7, 2010

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:30 p.m., Tuesday, September 7th, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Steve Nordaune, Steve Schaub, Joe Fagnano and Scott Peterson. Council Member absent: Bill Miller. Staff present: City Manager Bill Lavin, Finance Director Mary Swenson and City Clerk Joan Taylor. Others in attendance were Mitch Kling Stony Run Township Board and Advocate Tribune News Editor Scott Tedrick.

MINUTES: M/S NORDAUNE/GALOW TO APPROVE THE MINUTES OF THE AUGUST 16TH REGULAR MEETING AND AUGUST 30TH RECESSED MEETING. Motion carried unanimously by those present.

BILLS: M/S NORDAUNE/SCHAUB TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously by those present.

REPORTS: The following reports were acknowledged at this time: Building Inspector, Kilowatt Community Center Board, Hospital Board, Utilities Commission, Park Board, Planning Commission and Public Works.

2011 BUDGET: The following resolutions pertaining to the 2011 budget were acted on:

Introduced by Nordaune:

RESOLUTION NO. 10-106

RESOLUTION APPROVING PROPOSED TAX LEVY
PAYABLE 2011 AND CALLING PUBLIC HEARING FOR
GENERAL FUND BUDGET FOR 2011

BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, COUNTIES OF YELLOW MEDICINE AND CHIPPEWA, STATE OF MINNESOTA, that the following sums of money be levied for the current year, collectible in 2011, upon the taxable property in said City of Granite Falls, Minnesota, for the following purposes:

	2011Levy
GENERAL FUND	801,626
2002 GO REFUNDING	50,600
2001 GO IMPROVEMENT	14,700
2006 GO REFUNDING	40,900
2006 TAX ABATEMENT BONDS KCC	151,800
2005 GO IMPROVEMENT	28,200

2007 GO IMPROVEMENT	34,200
2008 GO IMPROVEMENT	129,800
2010 GO IMPROVEMENT	62,661
COMMUNITY CENTER	123,000

Total \$1,437,487

BE IT FURTHER RESOLVED, to call for a hearing on the General Fund Budget for 2011, for December 6, 2010 at 7:00 p.m., and to call for a continuation hearing on the General Fund Budget for December 20, 2011 at 8:00 p.m.

The city clerk is hereby instructed to transmit a certified copy of this resolution to the county auditors of Yellow Medicine and Chippewa counties, Minnesota.

Adopted by the City Council this 7th day of September 2010.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

Introduced by Nordaune:

RESOLUTION NO. 10-107

RESOLUTION APPROVING PROPOSED
GENERAL FUND BUDGET FOR YEAR 2011

BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, that the following budget provides a financial program for said city during the fiscal year beginning January 1, 2011 and ending December 31, 2011, and it is hereby approved, viz:

REVENUES	2011
General Property Tax	801,626
Licenses & Permits	36,500
Intergovernmental Revenue	780,140
Charges for Services	101,650
Fines & Forfeits	13,200
Other Financing Sources	336,650
Miscellaneous Revenue	<u>23,300</u>

2,093,066

EXPENDITURES

General Government	380,435
Public Safety	620,845
Public Works	392,750
Culture & Recreation	201,986
Miscellaneous/Other	
Functions	235,500
Transfers	<u>261,550</u>
	<u>2,093,066</u>

Adopted by the City Council this 7th day of September 2010.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

Introduced by Fagnano:

RESOLUTION NO. 10-108

RESOLUTION APPROVING PROPOSED
SPECIAL REVENUE FUND
AND ENTERPRISE FUND BUDGETS FOR 2011

WHEREAS, per generally accepted accounting principles promulgated by the National Council on Governmental Accounting, a formal budget is to be adopted for the following Special Revenue and Enterprise funds; and

	REVENUES	EXPENSES
Dutch Elm #211	\$5,000	\$19,000
Lodging Tax #260	7,010	6,775
Gas Franchise #270	115,000	115,000
PUR #401	58,900	55,025
General Revenue Capital Imp. #411	166,800	499,952
Light Fund #601	2,593,400	2,564,150
Water Fund #602	714,500	586,200
Sewer Fund #609	336,300	358,050

Liquor Fund #611	953,295	971,854
Community Center #612	411,650	452,150
Cable TV #614	34,800	26,750
Motor Vehicle #615	81,250	84,425
Community Housing #616	215,000	208,000
Library Trust #801	1,700	1,450
Volstead Trust #831	6,000	6,100

WHEREAS, since formal budgets are not required for all other funds, they are available as financial projections for those funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, to adopt the budgets for the Special Revenue funds and Enterprise funds as stated above, for the City of Granite Falls during the fiscal year beginning January 1, 2011 and ending December 31, 2011.

Adopted by the City Council this 7th day of September 2010.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

Introduced by Nordaune:

RESOLUTION NO. 10-109

RESOLUTION APPROVING PROPOSED TRANSFERS
OF GENERAL FUNDS
TO VARIOUS CITY FUNDS FOR 2011 BUDGET

BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, to authorize the transfer of the indicated amounts of monies from the General Fund to the various funds listed below for the 2011 budget:

Community Development	\$ 20,000
Capital Improvements	165,000
Dutch Elm	-0-
Severance Pay Trust	12,000
Kilowatt Community Center	78,550
Liquor Debt Service	0
Volstead Trust	6,000

Adopted by the City Council this 7th day of September 2010.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

Introduced by Nordaune:

RESOLUTION NO 10-110

RESOLUTION APPROVING PROPOSED TRANSFERS
OF ENTERPRISE FUNDS TO THE 2011 GENERAL
AND AIRPORT CONSTRUCTION FUND

BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, to authorize the transfer of the indicated amounts of monies from the following listed funds to the General Fund and Airport Construction Fund for the operation of its 2011 budget:

The following funds will make a transfer of the stated amount to the General Fund in 2011:

Light Fund \$225,000
Liquor Fund 100,000

The following funds will make a transfer of the stated amount to the Airport Construction Fund in 2011:

Light Fund \$19,050

Adopted by the City Council this 7th day of September 2010.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Peterson, the resolution was adopted unanimously by those present.

Introduced by Galow:

RESOLUTION NO. 10-111

RESOLUTION APPROVING PROPOSED 5-YEAR CAPITAL
IMPROVEMENTS PLAN
AND EQUIPMENT REPLACEMENT SCHEDULE – ALL FUNDS

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, that the 5-Year Capital Improvements Plan and Equipment Replacement Schedule (a copy of which is on file in the office of the City Clerk), as presented at the Granite Falls City Council meeting held on Tuesday, September 7th, 2010 is hereby approved.

Adopted by the City Council this 7th day of September 2010.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

KRP: Council reviewed correspondence received from City Attorney Holmstrom concerning patent rights relative to KRP Enterprises. Following discussion council requested further clarification of the patent.

FLOOD MITIGATION: Staff advised council that the executed Grant Amendment relative to the additional \$1 million received from the DNR for flood projects has been received.

WATER TREATMENT PLANT: Council was advised that the city is still awaiting final approval of the plans and specifications from Rural Development. Karen Cavett will be in attendance at the next council meeting to update council concerning this project.

RIVERVIEW APARTMENTS: Council reviewed a letter received from HUD concerning the sale of Riverview Apartments. It was the consensus of council to send the draft letter prepared requesting additional time to explore other funding options.

2010 STREET IMPROVEMENTS: Council reviewed an update received from City Engineer Berryman concerning the 2010 Street Improvement Project.

AIRPORT ZONING: Council was advised that the workshop concerning updating the airport zoning ordinance has been scheduled for October 12th at City Hall.

MEMORIAL PARK: Council reviewed emails received from Bob and Sharon Anderson proposing that they would take care of Memorial Park camp ground next summer in return for free camping from May or June through August. This matter was tabled for further review and consideration.

PERSONNEL: Council reviewed the letter of resignation received from Deputy Registrar Nancy Saucke. Nancy will be retiring as of October 29, 2010. Following discussion M/S/ GALOW/PETERSON AUTHORIZING STAFF TO ADVERTISE TO FILL THIS POSITION. Motion carried unanimously by those present.

FIRE CALLS: Staff requested council direction concerning billing for a fire call in a situation where a Good Samaritan phoned in the fire call believing there to be a fire which turns out to be a false alarm. It was the consensus of council that each such event should be considered individually.

DIKE ROAD: Mitch Kling was in attendance to advise council that the Stony Run Township Board had authorized execution of the contract for repair and maintenance of the overflow portion of the Dike Road. Following discussion Schaub introduced a resolution authorizing the city to execute this contract between the city and the Stony Run Township Board.

RESOLUTION NO. 10-112

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT
FOR REPAIR AND MAINTENANCE OF OVERFLOW PORTION
OF DIKE ROAD

WHEREAS, pursuant to Resolution No. 10-104 council called for bids for the repair of the overflow portion of the Dike Road; and

WHEREAS, a contract will need to be entered into between the city and the Stony Run Township Board concerning the repair and maintenance of that portion of the Dike Road which was damaged during the 2010 spring flood event.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA authorizing execution of the contract between the city and the Stony Run Township Board for the repair and maintenance of the overflow portion of the Dike Road.

Adopted by the City Council this 7th day of September, 2010.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

ADJOURN: M/S/P NORDAUNE/SCHAUB TO ADJOURN at 8:17 p.m.

David Smiglewski
Mayor

ATTEST:

Joan M. Taylor
City Clerk

BILLS PAID:

AMERICAN EXPRESS	AIRPORT CREDIT CARD FEE	7.96
CENTURYLINK	EDA PHONE	94.72
CITIZEN'S STATE BANK	NSF H.ZAVALA	525.93
DANA F. COLE & CO LLP	ADV ON FLEX ACCOUNT	3,300.68
EFTPS	FED WHOLDING TAX	36,646.76
EXTREME BEVERAGE	RED BULL	67.00
GRACE/LEE	CHAIR	150.00
GRANITE FALLS MUN. HOSPITAL	PERA AID	12,347.00
GRANITE FALLS/CITY OF	2004 PACIFICA FORFIETURE	20.00
JOHNSON/RUTH	SECURITY DEPOSIT	1,100.22
KOTEK/NICOLLE	KCC YOGA CLASSES	140.00
KRANITZ/FRANK	SENIOR CITZ WORK	162.50
MERCURY PAYMENT SYSTEMS	RBS CREDIT CARD FEE	913.23
MN DEPT OF REVENUE	SALES/USE TAX	28,243.83
MN POLLUTION CONTROL AGENCY	AIRPORT STORM WATER PERM	400.00
MN PUBLIC TRANSIT ASSOCIATION	REG DENNIS SMITH	200.00
NATIONAL PROCESSING CO	KCC CREDIT CARD FEE	32.72
PERA	PERA	22,366.07
POSTMASTER	REFILL POSTAGE MACHINE	914.44
SIOUX VALLEY WIRELESS	EMAIL/SPAM FILTER	25.06
VANCO SERVICES	ACH FEE	27.65
WELLS FARGO BANK NA	AIRPORT CC FEE	202.49
WESTERN PETROLEUM CO	AIRPLANE FUEL	31,262.15
A & B BUSINESS	KCC COPIER LEASE	350.72
ABDO, EICK & MEYERS LLP	ACCTG ASSISTANCE	1,500.00
ADVOCATE-TRIBUNE	KCC FALL SPORTS ADV	858.05
ALLTEL	HOSPITAL CELLS	1,912.96
AMERICAN RED CROSS	KCC GUARD TRAINING	121.50
ARNESON DISTRIBUTING INC.	BEER	187.00
ARTIC GLACIER INC	ICE	287.88
AUS CARPET CLEANING SERVICE	KCC CARPET CLEANING MTG	391.88
AUS FLOORS & MORE	INS WORK/EDA SMOGARD APT	657.14
BAKER & TAYLOR BOOKS	BOOKS	199.71
BENSON LAUNDRY	RUGS CITYHALL	78.46
BEST BUSINESS PRODUCTS	BIZHUB	59.47
BEVERAGE WHOLESALERS INC	BEER	174.60
BORDER STATES ELECTRIC SUPPLY	MISC SALES KIT	2,345.57
BOTTGE/MARGE	BCBS REIMB 2009 PREMIUMS	307.61
BUYSS/JOHN	BCBS REIMB 2009 PREMIUMS	358.88
CENTURYLINK	KCC PHONE	187.66
CHEMSEARCH	AEROSOL LUBREASE	162.33
CNH CAPITAL	FILTER	21.06
COLLECTION BUREAU	COLLECTIONS	10.90
COMMUNITY PARTNERS RESEARCH	FLOOD MITIGATION WORK	4,642.00
CONVENTION & VISITORS BUREAU	JULY TAXES	1,229.94

COTTONWOOD COOP OIL CO	FUEL	2,491.35
DAKOTA SUPPLY GROUP	ELECTRICAL INV	2,706.39
DAN'S SHOP INC	FILTERS PD SQUADS 1 & 2	14.77
DANA F. COLE & CO LLP	CHECK PRINTING	91.59
DECRAMER/GLORIA	BCBS CREDITS	180.00
DEPARTMENT OF ENERGY	PURCHASE POWER	20,381.06
DUININCK BROS., INC.	2010 ST IMPRV	176,771.11
ECONOMART	WWTP SUPPLIES	33.67
FAGEN, INC.	PURCHASE AVIATION FUEL	201.96
FINANCE AND COMMERCE	2010 FLOOD WORK	106.57
FRANK MADDEN & ASSOCIATES	LABOR ISSUES/DEPT HEAD	1,694.29
G & K SERVICES	KCC RUGS/TOWELS/MISC	256.50
GOPHER STATE ONE-CALL	39 LOCATES	56.55
GRANITE FALLS AUTO PARTS	NEW SQUAD SUPPLIES	271.15
GRANITE FALLS/CITY OF	PRINC PD LOAN	755.13
GRAYMONT CAPITAL INC	LIME	4,641.81
HAUSCHILD-PETRSN/DARLENE	BCBS REIMB 2009 PREMIUMS	461.42
HAWKINS INC	CHEMICALS/KCC	665.95
HEUN ENTERPRISES INC	SHAKERS	184.50
HILLYARD-HUTCHINSON	KCC DOME KIT	109.15
HOERNEMANN/PAUL	CABLE SERVICE	255.00
IMS/KARLA	ENERGY STAR REBATE	35.00
JOHNSON BROS WHOLESALE LIQUOR	LIQUOR/WINE INV	3,699.50
KDMA-AM, KKRC-FM, KMGM-FM	WATER ADS	595.00
KEEPRS	WEAPON MOUNT-NEW SQUAD	642.32
KOTEK/NICOLLE	KCC CLASSES	80.00
KRANITZ/FRANK	WORK @ SENIOR CITZ CENTR	325.00
LEE'S AUTO & DIESEL	SQUAD #1 WORK	1,170.49
LEGISLATIVE ASSOCIATES INC	PROFESSION SERVICES	2,475.00
LEN WORSECH AND COMPANY	PORTA POTTY RENTAL	237.00
LIGHT FUND	WATER TREATMENT PLANT	22,871.16
LOCHER BROTHERS	BEER/MISC	8,195.20
MADISON BOTTLING CO.	BEER & SODA	7,999.15
MARCO	PD COPIER COUNT	310.00
MARTIN MARIETTA AGGREGATES	2010 FLOOD RIP RAP	2,003.99
MEDIACOM	FIRE DEPT INTERNET 2MOS	103.40
MINNESOTA LIFE	RETIREE'S LIFE INS	3.30
MITLYNG ELECTRIC & REFRIG.	DALLS II WORK	912.20
MN DEPT OF COMMERCE	2ND QTR 2011 ASSESSMENT	540.50
MN DEPT OF HEALTH-WATER	WATER FEE	1,950.00
MN DPT OF ADMINISTRATION	CITYHALL/EDA/MV	285.13
MN NCPERS LIFE INS	PERA LIFE	84.00
MN SHERIFF'S ASSN	REG BLUE & BALFANY	35.00
MN VALLEY TESTING LAB, INC.	WWTP TESTS	974.00
MVTV	WWTP	362.70
NORTH CENTRAL LABORATORIES	WWTP TESTING	247.41
OFFICE DEPOT	OFFICE SUPPLIES	73.06
OFFICE PEEPS	KCC OFFICE SUPPLIES	45.11
OLOSN/ROGER	BCBS REIMB 2009 PREMIUMS	1,447.89
OLSON/HENRY	2010 FLOOD/FLASH BOARDS	1,235.00
PETTY CASH	FLOOD MTG LUNCH	106.31
PHILLIPS WINE & SPIRITS CO.	LIQUOR/WINE	5,886.71
PICHT'S BODY SHOP	CROWN VIC WORK	3,793.65
PRAIRIE 5 CAC, INC.	DEPOSIT REFUND/BECCERRA	49.78
R.C. PETERSON ELECTRIC INC	KCC SLIDE PUMP MOTOR	50.00
REESE/THOMAS	ENERGY STAR REBATE	250.00
RODEBERG & BERRYMAN, INC.	2010 ST IMPRV	26,999.50
RUDE/KERMIN	BCBS REIMB 2009 PREMIUMS	615.22
SAND/KRIS	BLDG MAINT	350.00
SCHWAN'S SALES ENT.	KCC	71.44
SERVOCAL INSTRUMENT INC	CALIBRATE FLOW METERS	300.00
SHRED-IT OMAHA	SHREDDING	42.80
SMIGLEWSKI/DAVID	MILEAGE CONF WINONA	230.00
SMITH/DENNIS	TREE MTG EXPS	7.75
SMOGARD/THERESA	MILEAGE/ELECTION TRAININ	12.00
ST.JOHN/NATASHA	DEPOSIT REFUND	25.55
STRAND BOOK STORE	BOOKS	65.94
SUPER AMERICA	BUS DIESEL	443.90
SVOBODNY/JENNIFER	AUS FUNERAL FLOWERS	42.75
SW-WC SERVICE COOPERATIVES	GRP HEALTH INSURANCE	27,463.00
SWANSON CONSTRUCTION	INS WORK/EDA SMOGARD APT	2,129.83
TEIG/PHIL	BCBS REIMB 2009 PREMIUMS	1,447.89

TELLEFSEN/BEV	ENERGY STAR REBATE	10.00
THULL/RON	ENERGY STAR REBATE	250.00
TROY'S ELECTRIC COMPANY	INS WORK/EDA SMOGARD APT	109.35
UPS	REZ SHIPPING	11.89
USA BLUEBOOK	BLUE WIRE FLAGS	103.50
USC PROPANE	LP AIRPORT	205.37
VIKING COCA-COLA BOTTLING CO.	SODA	235.20
WBM WINE & SPIRITS	LIQUOR/WINE/MISC	5,144.66
WILLIE'S KORNER STORE	JUICE/BAGS	188.30
WILLMAR FIRE EQUIPMENT, INC.	HYDRO FIRE EXTG	304.59
XCEL ENERGY	FACILITY CHARGE	1,171.94
YELLOW MEDICINE CO. AUDITOR	3RD QTR DISPATCHING	3,036.21
ZEE MEDICAL SERVICES	WATER PLNT FIRST AID KIT	820.39
ZEMPLE DECORATING INC	INS WORK/EDA SMOGARD APT	830.00
ZEP	KCC CLEANING	389.76
2XL CORPORATION	KCC GYM WIPES	117.95

**

Final Totals... 370,625.88