

OFFICIAL CITY COUNCIL PROCEEDINGS  
REGULAR SESSION  
SEPTEMBER 20, 2010

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:30 p.m., Monday, September 20<sup>th</sup>, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Bill Miller, Steve Nordaune, Steve Schaub, Joe Fagnano and Scott Peterson. Staff present: City Manager Bill Lavin and City Clerk Joan Taylor. Others in attendance were EDA Director Dennis VanHoof, City Engineer Dave Berryman, Karen Cavett – Bonestroo, Rich Jepson and Advocate Tribune News Editor Scott Tedrick.

MINUTES: M/S MILLER/NORDAUNE TO APPROVE THE MINUTES OF THE SEPTEMBER 7<sup>TH</sup> REGULAR MEETING. Motion carried unanimously.

BILLS: M/S NORDAUNE/SCHAUB TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried by the following vote: Aye Galow, Nordaune, Smiglewski, Schaub, Fagnano and Peterson; Abstain: Miller.

REPORTS: The Airport Commission and EDA Board reports were acknowledged at this time.

HOUSING STUDY: EDA Director Dennis VanHoof was in attendance to review the completed housing study with council.

REPORT: The Fire Department report was acknowledged at this time.

DIKE ROAD REPAIRS: City Engineer Berryman was in attendance to discuss the bids received to repair that portion of the Dike Road which was damaged during the 2010 spring flood event. The following bids were received:

Duininck, Inc.	\$299,002.56
M.A.AC., Inc.	\$282,554.00
Schoep Contracting	\$231,576.80
Central Specialties, Inc.	\$235,706.80

Upon the recommendation of City Engineer Berryman, Galow introduced the following resolution and moved its adoption accepting the bid received from Schoep Contracting in the amount of \$231,576.80 for complete the repairs to the damaged area of the Dike Road.

RESOLUTION NO. 10-113

RESOLUTION AWARDDING BID FOR  
DIKE ROAD REPAIRS

WHEREAS, pursuant to Resolution No.10-104 council called for bids to complete Dike Road repairs; said bids were received on Thursday, September 16<sup>th</sup>; and

WHEREAS, the following bid was received:

Duininck, Inc.	\$299,002.56
M.A.AC., Inc.	\$282,554.00
Schoep Contracting	\$231,576.80
Central Specialties, Inc.	\$235,706.80

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the bid received from Schoep Contracting in the amount of \$231,576.80 to complete the repairs to the Dike Road.

Adopted by the City Council this 20<sup>th</sup> day of September, 2010.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Fagnano, the resolution was adopted unanimously.

FLOOD MITIGATION: City Engineer Berryman also discussed with council the meeting held with the owners of properties south of the former City Hall site which was held on September 16<sup>th</sup>. It was the consensus of the property owners present at this meeting that a combination of buyouts and construction of a low-lying floodwall should be the way to proceed with future flood protection in this area.

Following discussion council reviewed a proposal received from Rodeberg and Berryman for engineering services to secure easements and complete preliminary design of a base floodwall to protect this area.

RESOLUTION NO. 10-114

RESOLUTION ACCEPTING PROPOSAL & AUTHORIZING  
EXECUTION OF AGREEMENT FOR ENGINEERING SERVICES  
RODEBERG & BERRYMAN

WHEREAS, a proposal has been submitted by Rodeberg & Berryman in the amount of \$26,000 to provide engineering services to secure easements and complete preliminary design of

a base floodwall to protect the area south of 9<sup>th</sup> Avenue and east of Prentice Street.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from Rodeberg & Berryman and authorizing execution of the Engineering Agreement in an amount not to exceed \$26,000 to provide engineering services as described above.

Adopted by the City Council this 20<sup>th</sup> day of September, 2010.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted as follows: Galow, Nordaune, Smiglewski, Schaub, Fagnano and Peterson; Abstain: Miller.

**2010 STREET IMPROVEMENTS:** Council also discussed with City Engineer Berryman the 2010 street improvements.

**WATER TREATMENT PLANT RELOCATION:** Karen Cavett from Bonestroo was in attendance to provide an update relative to the status of the Water Treatment Plant Relocation Project. Council also discussed the possible closure of Miller Street during the construction of the new Water Treatment Plant. Following discussion it was the consensus of council that Miller Street should remain open during construction. It was also the consensus of council that once the existing treatment plant is removed this area should remain green space with fencing to be added just around the Hydro Electric Plant.

**REPORTS:** The Finance report and Police Chief's report were acknowledged at this time.

**FINANCE DEPARTMENT:** Council reviewed a proposal received from AEM Financial Solutions to provide a review analysis and implementation of recommendations relative to the Finance Department. Following discussion Fagnano introduced a resolution and moved its adoption authorizing execution of the proposal received from AEM Financial Solutions in a range amount of \$5,000 to \$8,000.

RESOLUTION NO. 10-115

RESOLUTION ACCEPTING PROPOSAL  
FOR CONSULTING SERVICES – FINANCE DEPARTMENT

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal received from AEM Financial Solutions LLC in an amount of between \$5,000 and \$8,000 for Finance Department process review and implementation.

Adopted by the City Council this 20<sup>th</sup> day of September, 2010.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Peterson, the resolution was adopted unanimously.

**AUDITING SERVICES:** Council reviewed the proposal received from Abdo, Eick & Meyers to provide auditing services for the city for years ending 2010, 2011 and 2012 in the amounts of \$29,900, \$30,500 and \$31,400 respectively. Following discussion Nordaune introduced a resolution and moved its adoption accepting the proposal from Abdo, Eick & Meyers as presented.

RESOLUTION NO. 10-116

RESOLUTION ACCEPTING PROPOSAL  
FOR AUDITING SERVICES

WHEREAS, a proposal has been submitted by Abdo, Eick & Meyers, LLP, to provide auditing services for the city for years ending December 31, 2010, 2011 and 2012 in the amounts of \$29,900, \$30,500 and \$31,400 respectively.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting the proposal of Abdo, Eick & Meyers, LLC to provide auditing services for years 2010, 2011 and 2012 in the amounts of \$29,900, \$30,500 and \$31,400 respectively.

Adopted by the City Council this 20<sup>th</sup> day of September, 2010.

David Smiglewski  
Mayor

ATTEST:  
Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously.

PEDERSTRIAN BRIDGE: Council also reviewed a proposal received from the Upper Minnesota Valley Regional Development Commission to provide professional services in submitting a grant application to Federal Recreational Trails for possible funding assistance in the rehabilitation of the pedestrian bridge.

RESOLUTION NO. 10-117

RESOLUTION AUTHORIZING EXECUTION OF  
CONTRACT FOR PROFESSIONAL SERVICES  
MINNESOTA VALLEY REGIONAL DEVELOPMENT  
COMMISSION

WHEREAS, contained in the 2010 bonding bill was an appropriation to the city in the amount of \$512,000 for rehabilitation of the pedestrian bridge; and

WHEREAS, this appropriation represents approximately one-half of the total estimated project cost to complete the rehabilitation; and

WHEREAS, the Upper Minnesota Valley Regional Development Commission has now submitted a proposal to assist the city by providing professional services in submitting a Federal Recreational Trail Program Grant Application relative to rehabilitation of the pedestrian bridge in an amount not to exceed \$2,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of a Contract for Professional Services with the Upper Minnesota Valley Regional Development Commission in an amount not to exceed \$2,000 to assist the city in submitting a grant application to the Federal Recreational Trail Program relative to rehabilitation of the pedestrian bridge.

Adopted by the City Council this 20<sup>th</sup> day of September, 2010.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Peterson, the resolution was adopted unanimously.

FARM LAND & HAY LAND LEASE AGREEMENTS: Rich Jepson was in attendance requesting a renewal of his farm and hay land lease. Following discussion Schaub introduced the following resolution and moved its adoption extending the Farm Lease Agreement between the city and Richard Jepson for the rental of 40 acres of tillable land and 20 acres of hay land for a three-year period beginning January 1, 2011 through December 31, 2013 in the amount of \$105.23 per acre for the farm land and \$38.85 per acre for the hay land for the 2011 growing season. For each successive year the contract remains in force the rate per acre for tillable land and hay land shall increase according to the Consumer Price Index.

RESOLUTION NO. 10-118

RESOLUTION AUTHORIZING EXECUTION  
FARM LEASE RENEWAL/EXTENSION

WHEREAS, pursuant to Resolution 09-155 the city entered into a Lease Agreement with Richard Jepson for the lease of farmland and hay land in the city's Industrial Park; and

WHEREAS, the contract will expire on December 31, 2010; Mr. Jepson has requested an extension of the lease agreement for a period of three years with the increase in the per acre charge for year ending 2011 as follows:

	<u>ACRES</u>	<u>PER ACRE PRICE</u>	<u>TOTAL PER YEAR</u>
Farmland Lease	40	\$105.23	\$4,209.20
Hay Land Lease	20	\$38.85	\$777.00

WHEREAS, for each successive year the contract remains in force the rate per acre for tillable land and hay land shall increase according to the Consumer Price Index.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of a Farm Lease Renew/Extension with Richard Jepson as identified for a period of three year from January 1, 2011 through December 31, 2013.

Adopted by the City Council this 20<sup>th</sup> day of September, 2010.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously.

**HAY LAND LEASE AGREEMENT:** Council reviewed the request from Alvin Berends to renew the lease of the Industrial Park hay land. Following discussion Nordaune introduced a resolution authorizing execution of a renewal of the Industrial Park Hay land Lease with Alvin Berends for a three-year period beginning January 1, 2011 through December 31, 2013 at a price per acre for the 2011 growing season will be \$42.35 for a total of \$1,694 and thereafter for each successive year the contract remains in force the rate per acre shall increase according to the Consumer Price Index.

RESOLUTION NO. 10-119

RESOLUTION AUTHORIZING EXECUTION  
HAY LAND LEASE RENEWAL/EXTENSION

WHEREAS, pursuant to Resolution 08-178 the city extended a Lease Agreement with Alvin Berends for the lease of approximately 40 acres of hay land described as Lots 1, 2, & 4 of Block 3 and approximately the easterly 450 feet of Lot 3, and all of Lots 5 & 6 of Block 4, Granite Falls Industrial Park 1<sup>st</sup> Addition; and

WHEREAS, the contract will expire on October 31, 2010 and Mr. Berends has requested an extension of the lease agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing execution of Hay Land Lease Agreement with Alvin Berends for a period of three year beginning January 1, 2011 through December 31, 2013; and

BE IT FURTHER RESOLVED, the price per acre for the 2011 growing season will be \$42.35 for a total of \$1,694 and thereafter for each successive year the contract remains in force the rate per acre shall increase according to the Consumer Price Index.

Adopted by the City Council this 20<sup>th</sup> day of September, 2010.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Miller, the resolution was adopted unanimously.

**MN FALLS DAM REMOVAL:** Council discussed the public meeting held at City Hall on September 15<sup>th</sup> relative to the Xcel Energy's plans for removal of the Minnesota Falls Dam.

**2011 BUDGET:** Council discussed possible cost savings for the 2011 budget.

**CUSTODIAL SERVICES:** Following discussion Nordaune introduced a resolution and moved its adoption authorizing execution of a renewal contract with RKS Cleaning for the maintenance of city buildings for 2011 at a contract price of \$750 per month and \$15 per hour for any additional work requested.

RESOLUTION NO. 10-120

RESOLUTION RENEWING CONTRACT  
FOR CUSTODIAL SERVICES - CITY BUILDINGS

WHEREAS, RKS Cleaning provided custodial services for city buildings for 2010; and

WHEREAS, RKS Cleaning has requested, in writing, pursuant to the renewal option in the above-referenced contract renewal of said contract at a rate of \$750 per month for the period October 1, 2010 through September 30, 2011 and \$15 per hour for any additional work as requested.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, renewing the Custodial Services - City Buildings Contract with RKS Cleaning for the period of one year beginning October 1, 2010 through September 30, 2011 in the amount of Seven Hundred and Fifty Dollars (\$750) per month, including sales tax and \$15 per hour for additional work requested, as per the terms of said contract.

Adopted by the City Council this 20<sup>th</sup> day of September, 2010.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk



With second by Miller, the resolution was adopted unanimously.

PERSONNEL: Council was advised that interviews for the position of Finance Director will begin on Thursday of this week. The first negotiating meeting with AFSCME will be held on Wednesday, September 29<sup>th</sup>.

ADJOURN: M/S/P MILLER/NORDAUNE TO ADJOURN at 8:39 p.m.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

BILLS PAID:

ACS	TRAINING ON AS400	3,215.80
ADOLPH KEIFER	KCC GOGGLES	64.04
ADVOCATE-TRIBUNE	EDA ADV	369.70
ALLTEL	HOSPITAL	1,876.58
ALPHA WIRELESS	LEATHER HOLDER FOR RADIO	57.29
AMERICAN WELDING SUPPLIES	SHOP WELDING SUPPLIES	26.68
ARTIC GLACIER INC	ICE	189.88
AUS FLOORS & MORE	GRAMS APT CARPET	1,035.00
AUS/JOHN	AUGUST CARETAKER FEE	550.00
BAKER & TAYLOR BOOKS	BOOKS	80.39
BAKER BROS. CONSTRUCTION INC.	2010 FLOOD/RIPRAP	3,385.09
BALFANY CONSTRUCTION	ENTRY DOOR REPAIRS	595.00
BELLBOY CORPORATION	WINE	644.90
BILL'S REPAIR	CHAINSAW REPAIRS	72.68
BOLTON & MENK, INC	SWPPP-GRANT	7,416.00
BORDER STATES ELECTRIC SUPPLY	MOUNT FOR TRANSFORMERS	1,994.24
BREMMER/RYAN	CONCRETE REPAIRS	4,403.98
CENTRAL MN MUNICIPAL POWER	PURCHASE POWER	126,746.36
CENTURYLINK	CITYHALL	1,593.44
CHAPMAN METERING LLC	TEST METER	22.90
CHIPPEWA COUNTY	PRINC LOAN PAYOFF	75,617.59
CREATIVE FORMS & CONCEPT	A/P CHECKS	1,080.38
D.J.'S MUNICIPAL SUPPLY ,INC.	BLUE STROBE LIGHTS	626.34
ENFORCEMENT LIGHTING	NEW EQUIP FOR SQUAD	1,483.00
FARM PLAN	WINDOW PANE	415.82
FARMERS UNION OIL CO.	FIRE DEPT FUEL	576.33
FLINT HILLS RESOURCES LP	2010 ST IMPRV	6,296.65
G & K SERVICES	KCC RUGS/TOWELS/MISC	245.80
GRAINGER INC/WW	KCC FAN MAIN POOL	227.96
GRAMS/CHARLIE	REIMB CARPET REMOVAL	16.46
GRANITE FALLS/CITY OF	DEMFG REBATE	10.00
GRANITE TRUE VALUE	WASTE DISPOSER #16	1,227.92
GREAT PLAINS GAS CO.	KCC	2,131.48
GUNDERSON/LOUANN	ENERGY STAR REBATE/FURN	150.00
HACH COMPANY	WWTP SUPPLIES	50.99
HAMMER'S	VALVE REPAIR KITS	84.00
HAWKINS INC	WWTP	1,187.97
HD SUPPLY FACILITIES MAINT.	KCC CLOCKS/BATTERIES	65.71
HEALTH PLANNING AND	RIVERVIEW APTS STUDY	4,989.40
HILLYARD-HUTCHINSON	KC WHEELS	161.11
IN SEASON MECHANICAL	KCC PARTS	56.69
JOHNSON BROS WHOLESALE LIQUOR	LIQUOR	3,864.26
JOHNSON/CURTIS	ENERGY STAR REBATE	500.00
JOHNSON/RUTH	CREDIT ON ACCOUNT	72.27

KOTEK/NICOLLE	YOGA CLASSES	60.00
LARGE PRINT OVERSTOCKS	BOOKS	48.57
LEAGUE OF MINNESOTA CITIES	CITY DUES	2,731.00
LEE'S AUTO & DIESEL	#21 ST DEPT BATTERY	112.22
LIFE FITNESS	KCC REPAIR EXER MACHINES	276.01
LIGHT FUND	EDA	29.57
LOCHER BROTHERS	BEER	12,771.25
MADISON BOTTLING CO.	BEER	16,740.40
MARTIN MARIETTA AGGREGATES	2010 ST IMPRV	1,729.30
MARTIN TRUCKING	FREIGHT	311.50
MAY/JULIE	ENERGY STAR REBATE	50.00
MINNESOTA VALLEY TECH. INC	JOAN'S COMPUTER	981.00
MITLYNG ELECTRIC & REFRIG.	DALLAS II/FAN MOTOR	287.40
MN DPT OF ADMINISTRATION	CITYHALL/MV/EDA	109.62
MN DPT OF LABOR & INDUSTRY	KCC BOILER/VESSELL	100.00
MN MUNICIPAL BEVERAGE ASSOC.	REGISTRATION L.BAKKER	15.00
MN VALLEY COOPERATIVE	PUMPHOUSE UTILITIES	1,069.30
MN VALLEY TESTING LAB, INC.	WWTP TESTING	146.00
MOLDES PLMBING HEATING AC INC	PPC CK FLOOR DRAIN	138.45
NALCO CHEMICAL CO.	LAB/WATER PLANT	419.28
NORTHERN TOOL & EQUIP	DISPL SUITS/WATER PLANT	243.73
OFFICE PEEPS	KCC OFFICE SUPPLIES	66.16
OFFICEMAX INC	JOAN'S PRINTER	531.10
PAR PIPING & FABRICATION	2010 FLOOD/SIDEWALK RAMP	231.16
PARKVIEW FORD	KEYS FOR NEW SQUAD	86.70
PHILLIPS WINE & SPIRITS CO.	LIQUOR	1,465.18
PITNEY BOWES, INC.	POSTAGE MACH MAINT	382.17
POOLER/RON	UNIT #1 WORK	214.70
PRAXAIR INC	CO2	775.82
QUALITY WINE SPIRITS CO.	LIQUOR	2,097.85
QUILL CORPORATION	OFFICE SUPPLIES	257.96
R.C. PETERSON ELECTRIC INC	KCC/MAIN POOL PUMP	100.00
RECREATION SUPPLY COMPANY	SUPERLUBE	24.32
ROESKE/BEULAH	ENERGY STAR REBATE	25.00
RYER PLUMBING & HEATING	#2 RESET STOOL	229.20
RYMANOWSKI/MARY	ENERGY STAR REBATE	100.00
SAWMILL/THE	FLASHBOARDS/2010 FLOOD	1,997.35
SOUNDOFF SIGNAL	PD LIGHT BAR #1 SQUAD	109.24
SOUTHWEST WHOLESALE CO	KCC COFFEE	93.65
STONEY BROOK ENT INC	FIRE DEPT SHIRTS	219.50
STRAND BOOK STORE	BOOKS	94.88
SUPER AMERICA	BUS DIESEL	269.01
TELLEFSEN/BEV	ENERGY STAR REBATE	35.00
TIMM/DEREK	EDA LAWN SERVICE	295.00
TOTAL FILTRATION SYSTEM	KCC FILTERS	183.86
TREVINO/CLAUDIA	ZUMBA CLASSES/KCC	38.00
UPS	PAGER SHIPPING	12.15
UTILITIES PLUS ENERGY SERVICES	CALIBRATION TESTING	10,740.91
VANHOOF/DENNIS	POST IT NOTES	21.43
VINOCOPIA INC	WINE	80.00
VISA	JOAN'S COMPUTER	1,759.86
WAYNE'S STANDARD	TOW FORD VEHICLE	240.00
WBM WINE & SPIRITS	LIQUOR	1,489.77
WEST CENTRAL SANITATION	PARK	561.02
ZEMPLE DECORATING INC	WATER DAMAGE #20 REPAIR	270.00
ZEP	KCC CLEANING	132.95
ZIESKE/TROY	DEMFG REBATE	35.00

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Final Totals... 319,113.58