

OFFICIAL CITY COUNCIL PROCEEDINGS  
REGULAR SESSION  
FEBRUARY 16, 2016

A regular session of the Granite Falls City Council was called to order by Mayor David Smiglewski at 7:30 p.m., Tuesday, February 16<sup>th</sup>, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sarina Otaibi, Steve Nordaune, Steve Schaub and Joe Fagnano. Council Member absent: Scott Peterson. Staff present: City Clerk Joan Taylor. Also in attendance were, Police Chief Brian Struffert, Assistant City Attorney Jeremy Blackwelder, Ted Thull, Doug Kluver and Advocate Tribune News Reporter Scott Tedrick.

MINUTES: M/S NORDAUNE/SCHAUB TO APPROVE THE MINUTES OF THE FEBRUARY 1<sup>st</sup> REGULAR MEETING. Motion carried unanimously by those present.

BILLS: M/S NORDAUNE/FAGNANO TO APPROVE BILLS PRESENTED FOR PAYMENT. Motion carried unanimously by those present.

REPORTS: The Airport Commission report was acknowledged at this time.

AIRPORT: Upon the recommendation of the Airport Commission, Schaub introduced the following resolution and moved its adoption authorizing execution of a Design and Construction Agreement with Fagen, Inc. to construct a stopway off the north end of the runway.

RESOLUTION NO. 16-21

RESOLUTION AUTHORIZING EXECUTION OF  
DESIGN AND CONSTRUCTION AGREEMENT  
WITH FAGEN, INC.

WHEREAS, Fagen, Inc. desires to design, construct and pay for a stopway to the north end of the Granite Falls Municipal Airport; and

WHEREAS, the Minnesota Department of Aeronautics recognizes the safety issues for the Fagen, Inc. jet, and has authorized the stopway to be constructed; and

WHEREAS, the Airport Commission at its February 9, 2016, meeting recommended to the City Council that an agreement be drawn up between the city and Fagen, Inc. which would allow for the development of this stopway; and

WHEREAS, a Design and Construction Agreement for Runway Extension of Runway 15-33 will be submitted to Fagen, Inc. for execution concerning the runway extension.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, to authorize the Mayor and City Manager to execute the Design and Construction Agreement for Runway Extension of Runway 15-33 with Fagen, Inc.

Adopted by the City Council this 16<sup>th</sup> day of February, 2016.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

Also upon the recommendation of the Airport Commission, Nordaune introduced the following resolution and moved its adoption accepting the offer received from Hollis Weber to cut and bail the grass areas adjacent to the runway.

RESOLUTION NO. 16-22

RESOLUTION ACCEPTING OFFER FOR  
CUTTING & BAILING GRASS AREAS - AIRPORT

WHEREAS, Hollis Weber has submitted an offer to cut and bail the grass areas outside of the 125' setback from the airport runway centerline and is proposing to make a \$125 donation towards airport maintenance; and

WHEREAS, the Airport Commission at its February 9<sup>th</sup> meeting is recommending council accept this offer as it will reduce the amount of grass areas required to be maintained by the city.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, accepting Hollis Weber's offer to cut and bail the grass areas adjacent to the airport runway during the 2016 growing season.

Adopted by the City Council this 16<sup>th</sup> day of February, 2016.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

REPORTS: The following reports were acknowledged at this time: EDA Board, Hospital Board, Library Board, Police Chief and Public Works.

LICENSES: M/S GALOW/SCHAUB TO APPROVE AN OFF-SALE 3.2 BEER LICENSE FOR CASEY'S GENERAL STORE. Motion carried unanimously by those present.

NUISANCE STRUCTURE: Ted Thull and Doug Kliver were in attendance to discuss with council the status of the demolition of the nuisance structure located at 124 Fromm Circle. Following discussion M/S SCHAUB/NORDAUNE TO TABLE THE BIDS RECEIVED FOR THE REMOVAL OF THE STRUCTURE LOCATED AT 124 FROMM CIRCLE. Motion carried unanimously by those present.

PARKS & TRAILS: Nordaune introduced the following resolution and moved its adoption in support of state bonding money for parks and trails.

#### RESOLUTION NO. 16-23

##### A RESOLUTION IN SUPPORT OF BONDING MONEY FOR PARKS AND TRAILS

WHEREAS, parks and trails are an essential part of our {city or county} and

WHEREAS, parks and trails play a vital role in attracting much-needed younger workers and families and retaining retirees; and

WHEREAS, access to parks and trails builds healthy communities by providing venues for physical activity and play; and

WHEREAS, recreational opportunities draw in tourists from around the state, region and nation and recreational spending is a major contributor to state and local economies; and

WHEREAS, parks and trails recreation grants under Minnesota Stat. 85.019 could help {your city/county} by {insert a sentence on how a grant could help your community}; and

WHEREAS, many important projects in greater Minnesota do not qualify for funding under the Legacy Amendment and must look instead to the 85.019 programs for funding;

WHEREAS, metropolitan-area parks and trails and state trails programs have access to other funding options that are not available to greater Minnesota;

NOW, THEREFORE, BE IT RESOLVED that the City of Granite Falls supports an appropriation of \$5 million in general obligation bonds in 2016 for

the 85.019 local grant programs and urges adoption of this proposal by the House and Senate.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the following: Senator Lyle Koenen and Gary Dahms., Rep. Chris Swedzinski and Tim Miller, Speaker of the House Rep. Kurt Daudt, Senate Majority Leader Sen. Tom Bakk, House Capital Investment Chair Rep. Paul Torkelson, Senate Capital Investment Chair Sen. Leroy Stumpf, House Environment Finance Chair Dennis McNamara, Senate Environment Finance Chair David Tomassoni, and Governor Mark Dayton.

Passed and adopted by the City Council of Granite Falls, Minnesota this 16<sup>th</sup> day of February, 2016.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

MEMORIAL PARK: Following review of a proposal received from the Upper Minnesota Valley Regional Development Commission to provide financial management services for the city relative to the grant received from the Minnesota DNR for Memorial Park, Nordaune introduce a resolution authorizing execution of the agreement with the RDC to provide these services.

RESOLUTION NO. 16-24

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT  
FOR FINANCIAL MANAGEMENT SERVICES FOR MEMORIAL PARK GRANT

WHEREAS, the Upper Minnesota Valley Regional Development Commission has submitted a proposal to provide financial management services to the city for the Memorial Park grant in an amount not to exceed \$3,200.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, INNESOTA, authorizing execution of a contract with Upper Minnesota Valley Regional Development Commission in an amount not to exceed \$3,200 to provide financial management services relative to the grant received from the Minnesota Department of Natural Resources for Memorial Park.

Adopted by the City Council this 16<sup>th</sup> day of February, 2016.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

WWTP: After review of the state bid for the purchase of a 2016 Ford F-150 to replace the damaged Wastewater Treatment Plant pickup, Galow introduced a resolution and moved its adoption waiving calling for bids and accept the state bid for the purchase of a 2016 Ford F-150 for the Wastewater Treatment Plant.

RESOLUTION NO. 16-25

RESOLUTION WAIVING CALLING FOR QUOTES AND ACCEPTING STATE BID  
FOR PURCHASE OF TRUCK - WASTEWATER TREATMENT PLANT

WHEREAS, the Wastewater Treatment Plant is recommending that council waive calling for bids and accept the state bid to replace the 2005 Dodge Ram which was damaged following a traffic accident; and

WHEREAS, it has also been recommended to accept the state bid for the purchase of a 2016 Ford F-150 in the amount of \$21,613.24; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, waiving calling for bids and accepting the state bid for the purchase of a 2016 Ford F150 pickup truck in the amount of \$21,613.24 for the Wastewater Treatment Plant; financing to come from the Sewer Fund Capital Improvement Budget.

Adopted by the City Council this 16<sup>th</sup> day of February, 2016.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Otaibi, the resolution was adopted unanimously by those present.

SENIOR CITIZEN CENTER: Following discussion Schaub introduced a resolution and moved its adoption authorizing renewal of the custodial contract at the Senior Citizen Center with Frank Kranitz at an amount of \$650 per month for one year becoming effective on March 1, 2016.

RESOLUTION NO. 16-26

RESOLUTION RENEWING  
INDEPENDENT CONTRACT – SENIOR CITIZEN CENTER

WHEREAS, pursuant to Resolution No. 15-76 the city amended a contract for custodial services at the Senior Citizen Center with Frank Kranitz at a contract price of \$650 per month; and

WHEREAS, Frank Kranitz has requested a renewal of the custodial contract for 12 months beginning March 1, 2016 at the same contract price of \$650 per month.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, renewing the independent contract with Frank Kranitz for custodial services at the Senior Citizen Center for one year commencing on March 1, 2016 at a contract price of \$650 per month.

Adopted by the City Council this 16<sup>th</sup> day of February, 2016.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Fagnano, the resolution was adopted unanimously by those present.

CABLE ACCESS COORDINATOR SERVICES: Council reviewed a request from Paul Hoernamann to renew his contract for cable access coordinator services for 2016 at the same amount of One Hundred Fifteen Dollars (\$115.00) per week plus Twenty Five Dollars (\$25.00) per council meeting or special meetings when requested Following discussion, Nordaune introduced a resolution and moved its adoption renewing the contract with Paul Hoernamann as stated above.

RESOLUTION NO. 16-27

RESOLUTION RENEWING CONTRACT FOR  
PUBLIC ACCESS COORDINATOR SERVICES – 2016

WHEREAS, Paul Hoernamann provided public access coordinator services for city in 2015; and

WHEREAS, Paul Hoernamann has requested renewal of said contract, in writing, pursuant to the renewal option in above-referenced contract in the amount of One Hundred Fifteen Dollars (\$115.00) per week plus Twenty Five Dollars (\$25.00) per council meeting or special meetings when requested for 2016 as per the terms of said contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, renewing the Public Access Coordinator Services Contract for 2016 with Paul Hoernamann in the amount of One Hundred Fifteen Dollars (\$115.00) per week plus Twenty Five Dollars (\$25.00) per council meeting or special meetings when requested for 2015 as per the terms of said contract.

Adopted by the City Council this 16<sup>th</sup> day of February, 2016.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

DONATION: Schaub introduced the following resolution and moved its adoption approving a \$100 donation to the Yellow Medicine County Fair Association.

RESOLUTION NO. 16-28

RESOLUTION APPROVING \$100 DONATION  
TO YELLOW MEDICINE COUNTY FAIR

WHEREAS, Yellow Medicine County Fair Association requested a donation from the City of Granite Falls for the Yellow Medicine County Fair.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving a donation to the Yellow Medicine County Fair Association in the amount of One Hundred (\$100) Dollars.

Adopted by the City Council this 16<sup>th</sup> day of February, 2016.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Galow, the resolution was adopted unanimously by those present.

AIRPORT LEASES: Upon the recommendation of the Airport Commission, Nordaune introduced the following resolution and moved its adoption renewing the Hangar Lease Agreements at the airport for a three-year period at the \$.12 per square foot price once actual square footages are determined.

RESOLUTION NO. 16-29

RESOLUTION RENEWING HANGAR SPACE LEASE AGREEMENTS

WHEREAS, the city has entered into Hangar Lease Agreements at the airport at a cost of \$.12 per square foot; and

WHEREAS, as these contracts have now expired and the Airport Commission has recommended the city renew each of the leases for an additional three (3) year period beginning January 1, 2016 and ending December 31, 2018 at the same cost of \$.12 per square foot.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, authorizing the mayor and city manager to execute new Hangar Space Lease Agreements for a term of three (3) years beginning January 1, 2016 through December 31, 2018 as follows:

OWNER	SITES	SQ. FT	ANNUAL LEASE AMOUNT
Fagen Fighters Restoration, LLC	A, B,&C	21,936 sq.ft.	\$1,497.60
Fagen Fighters WWII Museum	E, I&O	36,475 sq.ft.	\$ 0.00
Fagen, Inc.	F	11,716 sq.ft.	\$1,405.92
Fagen Fighters Restoration	K	4,320 sq.ft.	\$ 518.40
Shannon Johnson	L	1,920 sq.ft.	\$ 230.40
Kenton Johnson	M	3,600 sq.ft.	\$ 432.00
Brandon Parliament	N	3,600 sq/ft	\$ 432.00
Jon Baker	6	2,400 sq.ft.	\$ 288.00
Chris Howard	7	2,400 sq.ft.	\$ 288.00
Art Mehr	8	900 sq.ft.	\$ 108.00

Adopted by the City Council this 16<sup>th</sup> day of February, 2016.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.



FOOD SHELF: Following discussion Nordaune introduced a resolution and moved its adoption approving a donation to Neighbors United Resource Center Food Shelf for 2016 of \$5,000.

RESOLUTION NO. 16-30

RESOLUTION APPROVING DONATION TO  
NEIGHBORS UNITED RESOURCE CENTER FOOD SHELF

WHEREAS, Yellow Medicine County Service Director Rae Ann Keeler-Aus has requested a donation from the city in support of Neighbors United Resource Center Food Shelf.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, approving a donation of \$5,000 to support the Neighbors United Resource Center Food Shelf for calendar year 2016.

Adopted by the City Council this 16<sup>th</sup> day of February, 2016.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Schaub, the resolution was adopted unanimously by those present.

AIRPORT MAINTENANCE: Schaub introduced the following resolution and moved its adoption authorizing execution of the Grant Agreement for Airport Maintenance and Operation with the Minnesota Department of Transportation for years 2016 and 2017.

RESOLUTION NO. 16-31

AUTHORIZATION TO EXECUTE  
MINNESOTA DEPARTMENT OF TRANSPORTATION  
AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT

It is resolved by the City of Granite Falls as follows:

1. That the state of Minnesota Agreement No. 1000990 ,  
"Grant Agreement for Airport Maintenance and Operation," at the  
Granite Falls Municipal Airport is accepted.
2. That the Mayor and City Manager are

authorized to execute this Agreement and any amendments on behalf of the City of Granite Falls

CERTIFICATION

STATE OF MINNESOTA

COUNTY OF YELLOW MEDICINE

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the City of Granite Falls at an authorized meeting held on the 16th day of February, 2016 as shown by the minutes of the meeting in my possession.

Clerk	Signature
CORPORATE SEAL     /or/	Notary Public
	My Commission Expires

With second by Schaub, the resolution was adopted unanimously by those present.

FLOOD MITIGATION: Following discussion Galow introduced a resolution authorizing execution of Amendment #2 to the contract with the RDC for administration services to close out the city's flood mitigation projects in an amount not to exceed \$11,875.

RESOLUTION NO. 16-32

RESOLUTION AMENDING CONTRACT FOR ADMINISTRATIVE SERVICES – FLOOD MITIGATION

WHEREAS, pursuant to Resolution No. 15-94 council authorized execution of a contract for administrative services with the Upper Minnesota Valley Regional Development Commission in an amount not to exceed \$6,250 to provide technical assistance with flood mitigation activities for the city from July 1, 2015 through June 30, 2016; and

WHEREAS, pursuant to Resolution No. 15-163 council amended the contract for administrative services with the Upper Minnesota Valley Regional Development Commission in an amount not to exceed \$10,000 to provide technical assistance with flood mitigation activities; and

WHEREAS, the Upper Minnesota Valley Regional Development Commission has submitted a proposal to amend this contract for an additional amount of \$1,875 for a total of \$11,875 to update spreadsheets; request funds, prepare reports to finalize the flood mitigation activities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GRANITE FALLS, MINNESOTA, amending the contract for administration services with the Upper Minnesota Valley Regional Development Commission as proposed in an amount not to exceed \$11,875.

Adopted by the City Council this 16<sup>th</sup> day of February, 2016.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

With second by Nordaune, the resolution was adopted unanimously by those present.

TURBINE REPLACEMENT PROJECT: Council reviewed an update regarding the Turbine Replacement Project.

PERSONNEL: Council was advised that the Wage and Salary Committee along with Mayor Smiglewski and City Manager Lavin met to begin the process for selecting a replacement for the City Manager when he retires on August 1<sup>st</sup>.

ADJOURN: M/S/P NORDAUNE/SCHAUB TO ADJOURN at 8:26 p.m.

David Smiglewski  
Mayor

ATTEST:

Joan M. Taylor  
City Clerk

BILLS PAID:

Total ADVOCATE-TRIBUNE:	1,733.81
Total ALMICH'S MARKET:	9.91
Total ALPHA WIRELESS:	76.50
Total AMARIL UNIFORMCO:	424.34
Total AMERICAN WELDING & GAS INC:	69.95
Total ARTIC GLACIER INC:	53.29
Total AUS, NANCY:	100.00
Total BENTAAS, JUSTIN:	40.50
Total BISBEE PLUMBING & HEATING:	621.65
Total BONNEMA SURVEYS:	2,216.51
Total BORDER STATES ELECTRIC SUPPLY:	4,245.05
Total BRANESS PEST CONTROL SERVICE:	170.00
Total BREAKTHRU BEVERAGE:	3,293.53

Total CENTRAL MN MUNICIPAL POWER:	120,511.57
Total CENTURYLINK:	1,818.28
Total CHAPPELL CENTRAL:	970.72
Total CITIZENS ALLIANCE BANK:	5,352.85
Total CNH CAPITAL:	69.30
Total DAKOTA SUPPLY GROUP:	116.32
Total DAN'S SHOP INC:	2.97
Total DC SIGNS:	400.00
Total DEPARTMENT OF ENERGY:	30,113.81
Total ENGINEERING UNLIMITED INC.:	115.30
Total FAGEN INC.:	13,006.68
Total FARMERS UNION OIL CO:	3,406.55
Total FARMERS UNION OIL CO.:	2,311.90
Total FIRST ADVANTAGE:	96.00
Total G & K SERVICES:	144.05
Total GALOW, DUWAYNE:	10.00
Total GLOBAL EQUIPMENT CO.:	160.63
Total GOPHER STATE ONE-CALL:	10.15
Total GRANITE FALLS AUTO PARTS:	302.09
Total GRANITE FALLS BANK:	4,071.71
Total GRANITE FLORAL:	81.00
Total GRANITE TRUE VALUE:	2,246.49
Total GRAYMONT CAPITAL INC:	1,953.15
Total GREAT PLAINS GAS CO.:	7,769.08
Total HAWKINS INC:	1,490.48
Total HEMINGSON, BONNIE:	40.00
Total HILLYARD-HUTCHINSON:	132.93
Total HOERNEMANN, PAUL:	255.00
Total HOLMSTROM & KVAM:	384.58
Total HUDELSON, BRENDA:	848.97
Total INH COMPANIES:	7,306.70
Total JOHNSON BROS WHOLESALE LIQUOR:	6,505.21
Total JUST'S KEY & LOCK SHOP:	70.00
Total KEELER-AUS, RAE ANN:	650.00
Total KOTEK, NICOLLE:	80.00
Total KRANITZ, FRANK:	325.00
Total LEAGUE OF MN CITIES INS TRUST:	69,013.00
Total LEE'S AUTO & DIESEL:	266.30
Total LIGHT FUND:	526.81
Total LINCOLN PIPESTONE RURAL WATER:	34.38
Total LOCHER BROTHERS:	10,750.60
<hr/>	
Total MADISON BOTTLING CO.:	6,501.65
Total MADISON NATIONAL LIFE:	270.80
Total MARTIN TRUCKING:	524.80
Total MEYER'S REPAIR & TOWING INC:	1,018.57
Total MN Bureau of Criminal Apprehension:	75.00
Total MN DEPT OF COMMERCE:	51.60
Total MN DNR OMB:	398.84
Total MN DPT OF LABOR & INDUSTRY:	1,016.81
Total MN RURAL WATER ASSN:	225.00
Total MN VALLEY COOPERATIVE:	1,238.08
Total MN VALLEY TESTING LAB INC.:	160.00
Total MVTV:	47.95
Total NEIGHBORS UNITED YM FOODSHELF:	5,000.00
Total NIELSEN, BETSY:	80.00
Total OFFICE DEPOT:	118.20
Total OFFICE PEEPS:	81.59
Total ONE OFFICE SOLUTION:	66.52
Total PACIFIC & MAINE:	318.16
Total PETERSEN, JODI:	362.50

Total PHILLIPS WINE & SPIRITS CO.:	1,121.14
Total PIONEER PUBLIC TV:	208.33
Total PIONEERLAND LIBRARY SYSTEM:	1,094.94
Total PRENTICE PLACE COMMONS ASSN:	100.51
Total QEI LLC:	5,274.00
Total RYER PLUMBING & HEATING:	134.28
Total SAWMILL, THE:	131.16
Total SCHINDLER ELEVATOR CORP:	401.40
Total SHRED-IT USA:	36.58
Total SOUTHERN WINE & SPIRITS OF MN:	1,829.04
Total STENGEL, ROB:	255.60
Total TAYLOR, JOAN:	10.00
Total TREASURER STATE OF MINNESOTA:	15.00
Total TROY'S ELECTRIC COMPANY:	60.00
Total UPS:	17.69
Total USA BLUEBOOK:	132.46
Total VIKING COCA-COLA BOTTLING CO.:	173.30
Total WEST CENTRAL SANITATION:	329.26
Total WINE MERCHANTS:	120.00
Total XCEL ENERGY:	1,319.80
Total XEROX CORPORATION:	63.70
Total YELLOW MEDICINE CO HWY DEPT:	1,600.00
Total YELLOW MEDICINE CO. AUDITOR:	9,095.65
Total YMC FAIR BOARD:	100.00
Grand Totals:	<u>347,955.51</u>