

CITY OF GRANITE FALLS
OFFICIAL CITY COUNCIL PROCEEDINGS
RE-ORGANIZATIONAL MEETING
JANUARY 2, 2024

A regular session of the Granite Falls City Council was called to order by Mayor Steve Nordaune at 7:03 p.m., Tuesday, January 2, 2024, in the Council Chambers of City Hall. Council members present: DuWayne Galow, Sharon Pazi Zea, Brad Peterson, Joe Fagnano and Scott Peterson. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Christine Kleven. Also present: Bonnie Vik, Carolyn Lindquist, and Jennifer Garcia Gray.

CONSENT AGENDA: M/S/P B. PETERSON/PAZI ZEA TO APPROVE THE CONSENT AGENDA WITH THE ADDITION OF 4A11 TEMPORARY LIQUOR LICENSE AS FOLLOWS:
Meetings & Events.

CONVENTION VISITORS BUREA (CVB): Council considered structure of a new board. The new board will draft by-laws for council approval. Staff is directed to advertise for the new members. M/S/P B. PETERSON/S. PETERSON TO CREATE A NEW CVB CONSISTING OF THE FOLLOWING MEMBERS:

The board will consist of the follow members:
One Individual representing lodging tax contributors
One representative from the Chamber of Commerce
One at large community member
One representative from Western Fest Committee
One City Council Member representative

VICE PRESIDENT: Mayor Nordaune opened the nominations for Vice President. M/S PAZI ZEA/GALOW NOMINATING BRAD PETERSON AS VICE PRESIDENT. Vice president called for any further nominations; with none given, motion carried unanimously by those present. Abstain: B. Peterson.

RULES OF ORDER: M/S/P B. PETERSON/S. PETERSON TO CONTINUE THE GENERAL PROVISIONS AS SUBMITTED ALONG WITH THE STANDARD CODE OF PARLIAMENTARY PROCEDURE 4TH EDITION BY ALICE STURGIS AS PARLIAMENTARY PROCEDURE.

MEETING TIMES: M/S/P GALOW/FAGNANO TO CONTINUE WITH THE PRESENT COUNCIL MEETING TIME OF 7:00 P.M. THE FIRST AND THIRD MONDAYS OF EACH MONTH AND IN THE EVENT THE MONDAY IS A HOLIDAY, THE COUNCIL MEETING WILL BE HELD ON TUESDAY.

PRINTING/PUBLISHING: M/S/P B. PETERSON/FAGNANO TO DESIGNATE THE ADVOCATE-TRIBUNE AS THE OFFICIAL NEWSPAPER FOR ALL PUBLICATIONS.

DEPOSITORIES: M/S GALOW/S. PETERSON TO DESIGNATE THE FOLLOWING BANKS AS DEPOSITORIES OF CITY FUNDS: FM BANK AND CITIZENS ALLIANCE BANK. Motion passed by the following vote: Aye: Galow, Pazi Ze and Fagnano. Abstain: B. Peterson.

APPOINTMENT: M/S/P B. PETERSON/FAGNANO THAT THE APPOINTMENT FROM THE CITY COUNCIL TO BOARDS AND COMMISSIONS SHOULD BE AS FOLLOWS:

FINANCE COMMITTEE:	DUWAYNE GALOW & STEVE NORDAUNE
WAGE & SALARY COMMITTEE:	DUWAYNE GALOW & STEVE NORDAUNE
PLANNING:	SCOTT PETERSON
LIBRARY BOARD	JOE FAGNANO & SHARON PAZI ZEA
UTILITIES COMMISSION	STEVE NORDAUNE
PARK BOARD	SHARON PAZI ZEA
KCC	JOE FAGNANO

CITY ENGINEER: M/S/P GALOW/B. PETERSON TO RE-APPOINT RODEBERG & BERRYMAN AS THE CITY'S ENGINEERS AND APPROVE INCREASES IN PRINCIPAL ENGINEERING, DESIGN ENGINEERING, PROJECT MANAGER AND MILEAGE RATE AS PRESENTED FOR CALENDAR YEAR 2024.

AIRPORT ENGINEER: M/S/P S. PETERSON/B. PETERSON TO RE-APPOINT BOLTON & MENK AS THE CITY'S AIRPORT ENGINEERS FOR CALENDAR YEAR 2024.

ELECTRICAL ENGINEER: M/S/P B. PETERSON/FAGNANO TO RE-APPOINT HDR ENGINEERING, INC. AS THE CITY'S ELECTRICAL ENGINEERS FOR CALENDAR YEAR 2024.

CITIZEN APPOINTMENTS TO BOARDS AND COMMISSIONS: M/S/P PAZI ZEA/B. PETERSON TO REAPPOINT THE FOLLOWING CITIZENS TO BOARDS AND COMMISSIONS:

PLANNING COMMISSION:	LES BERQUIST
UTILITIES COMMISSION:	DON REZNECHEK
AIRPORT COMMISSION:	BRANDON PARLIAMENT

TEMPORARY LIQUOR LICENSES M/S/P B. PETERSON/SCOTT PETERSON TO APPROVE A TEMPORARY LIQUOR LICENSE FOR THE YES HOUSE OPEN MIC EVENT ON JANUARY 5, 2024.

APPOINTMENT: M/S/P B. PETERSON/PAZI ZEA TO APPOINT EDA DIRECTOR KYLE HAUGEN TO THE PLANNING COMMISSION.

CITY ATTORNEY: B. Peterson introduced the following resolution and moved its adoption to enter into an agreement with Holmstrom, Kvam and Blackwelder, PLLP as the city attorneys for calendar year 2024.

RESOLUTION NO. 24-1

RESOLUTION ENTERING INTO EMPLOYMENT AGREEMENT
WITH CITY ATTORNEY FOR CALENDAR YEAR 2023

(Copy on file in city clerk's office)

With second by Galow, the resolution was adopted unanimously.

FOOD SHELF: Following discussion, Fagnano introduced a resolution and moved its adoption approving a donation to Neighbors United Resource Center Food Shelf for 2024 of \$5,000.

RESOLUTION NO. 24-2

RESOLUTION APPROVING DONATION TO
NEIGHBORS UNITED RESOURCE CENTER FOOD SHELF

(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously.

AIRPORT CONTRACT: A proposal for the Airport Manager position was received from Keith Woods. Following discussion, Galow introduced a resolution and moved its adoption to authorize the execution of an Airport Manager Contract with Keith Woods.

RESOLUTION NO. 24-3

RESOLUTION AUTHORIZING EXECUTION OF
AIRPORT MANAGER CONTRACT

(Copy on file in city clerk's office)

With second by S. Peterson, the resolution was adopted unanimously.

AIRPORT MAINTENANCE GRANT CONTRACT: Staff shared the Minnesota Department of Aeronautics grant agreement for crack sealing/pavement maintenance for the Airport. Total state funded amount is \$71,725 with the city's match of \$3,775. S. Peterson introduced a resolution and moved its adoption authorizing to execute this Airport Maintenance Grant Contract.

RESOLUTION NO. 24-4

AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION
AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT

(Copy on file in city clerk's office)

With second by Pazi Zea, the resolution was adopted unanimously.

GRID NORTH BROOKINGS PROJECT: Following discussion, Galow introduced a resolution and moved its adoption Electrical Fund Reserves.

RESOLUTION NO. 24-5

RESOLUTION AUTHORIZING PARTICIPATION
IN GRID NORTH BROOKINGS PROJECT

(Copy on file in city clerk's office)

With second by S. Peterson, the resolution was adopted unanimously.

FORESTRY: The year-end Forestry report was presented at this time.

INSURANCE: Council acknowledged the executed Liability Coverage Waiver Form indicating the city does not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.

PERSONNEL: Recognizing the necessity for compliance with training and licensing, and for succession planning, the council has reached a consensus to proceed with hiring a full-time operator within the Wastewater Department.

ADJOURN: M/S/P S. PETERSON/B. PETERSON TO ADJOURN AT 7:36 PM.

Steve Nordaune
Mayor

ATTEST:

Christine Kleven
City Clerk