

OFFICIAL CITY COUNCIL PROCEEDINGS  
REGULAR SESSION  
December 18, 2023

A regular session of the Granite Falls City Council was called to order by Mayor Steve Nordaune at 7:00 pm, Monday, December 18, 2023, in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sharon Pazi Zea, Joe Fagnano and Scott Peterson. Council Member Absent: Brad Peterson. Staff present: Finance Director Neal Carstensen, City Manager Crystal Johnson, and City Clerk Christine Kleven. Also in attendance: City Attorney Jeremy Blackwelder; EDA Director Kyle Haugen; RITALKA CEO Kevin Wald; Melissa Peterson; Chamber and CVB Members: Bonnie Vik, Carolyn Lindquist, Cindy Miller, Pam Rosenau, Kevin TeBeest, and Jennifer Garcia Gray, Melissa Syring and Samantha Godfrey.

CONSENT AGENDA: M/S/P GALOW/S. PETERSON TO APPROVE THE CONSENT AGENDA, ADDITIONAL BILLS AS FOLLOWS: Minutes, Bills, Building Inspector's Report, Finance Report, Fire Department, Police Chief's Report, and Meetings & Events.

SPECSYS: Kevin Wald shared comments and an art piece in honor of Dave Smiglewski.

REPORT: The EDA Board report was acknowledged at this time.

REPORT: Charter Commission report was acknowledged at this time. No changes this year.

PARK BENCH DONATION: M/S/P FAGNANO/PAZI ZEA TO ACCEPT A DONATION FROM CINDY SMIGLEWSKI AND FAMILY FOR A BENCH PLACED NEAR CITY HALL AND ONE NEAR THE NEW TRAIL IN MEMORIAL PARK IN MEMORY OF DAVE SMIGLEWSKI.

ELECTIONS: M/S GALOW/S. PETERSON TO APPOINT THE FOLLOWING AS ELECTION JUDGES FOR THE MARCH 5<sup>TH</sup> PRESIDENTIAL PRIMARY, THE AUGUST 13<sup>TH</sup> PRIMARY ELECTION AND THE NOVEMBER 5<sup>TH</sup> GENERAL ELECTION.

Pat Kubly	LaVonne Johnson
LaVonne Koenen	Les Bergquist
Helen Stukel	Tammy McCosh
Cindy Smiglewski	Kathy Anderson
Peg Heglund	Scott Heglund
Mary Kelly	Dennis Holtz
Margaret Khali	Kim Rupp
Julie Butterbrodt	Carol Gerlach
Benay Cole	Mary Hammer

Motion carried unanimously.

TEMPORARY LIQUOR LICENSES: M/S PAZI ZEA/S. PETERSON TO APPROVE A TEMPORARY LIQUOR LICENSE FOR THE YES HOUSE WINTER SOLSTICE CELEBRATION. Motion carried unanimously by those present.

GRANITE FALLS AREA CHAMBER OF COMMERCE: Bonnie Vik shared Chamber activities throughout the year, including a 65<sup>th</sup> Anniversary open house. Following discussion, S. Peterson introduced a resolution and moved its adoption providing a 90-day notice terminating the agreement between the City and the Chamber on behalf of the Convention and Visitors Bureau.

RESOLUTION NO. 23-146

RESOLUTION TERMINATING AGREEMENT BETWEEN THE CITY OF GRANITE FALLS AND GRANITE FALLS CHAMBER OF COMMERCE ON BEHALF OF THE GRANITE FALLS CONVENTION AND VISITORS BUREAU

(Copy on file in city clerk's office)

With second by Pazi Zea, the resolution was adopted unanimously by those present.

BUDGET: The following budget items were acted on:

Introduced by S. Peterson:

RESOLUTION NO. 23-147

RESOLUTION APPROVING TAX LEVY PAYABLE 2024

(Copy on file in city clerk's office)

With second by Fagnano, the resolution was adopted unanimously by those present.

Introduced by Fagnano:

RESOLUTION NO. 23-148

RESOLUTION APPROVING PROPOSED GENERAL FUND BUDGET FOR YEAR 2023

(Copy on file in city clerk's office)

With second by Pazi Zea, the resolution was adopted unanimously by those present.

Introduced by Galow:

RESOLUTION NO. 23-149

RESOLUTION APPROVING PROPOSED  
SPECIAL REVENUE FUND  
AND ENTERPRISE FUND BUDGETS FOR 2023

(Copy on file in city clerk's office)

With second by S. Peterson, the resolution was adopted unanimously by those present.

Introduced by Pazi Zea:

RESOLUTION NO. 23-150

RESOLUTION APPROVING PROPOSED TRANSFERS  
OF GENERAL FUNDS  
TO VARIOUS CITY FUNDS FOR 2023 BUDGET

(Copy on file in city clerk's office)

With second by Fagnano, the resolution was adopted unanimously by those present.

Introduced by S. Peterson:

RESOLUTION NO. 23-151

RESOLUTION APPROVING PROPOSED TRANSFERS  
OF ENTERPRISE FUNDS TO THE 2023 GENERAL  
AND AIRPORT CONSTRUCTION FUND

(Copy on file in city clerk's office)

With second by Galow, the resolution was adopted unanimously by those present.

Introduced by Fagnano:

RESOLUTION NO. 23-152

RESOLUTION APPROVING PROPOSED 5-YEAR CAPITAL  
IMPROVEMENTS PLAN  
AND EQUIPMENT REPLACEMENT SCHEDULE – ALL FUNDS

(Copy on file in city clerk's office)

With second by S. Peterson, the resolution was adopted unanimously by those present.

RESOLUTION NO. 23-153

RESOLUTION APPROVING CHANGE IN CITY LICENSES PERIOD

CITY LICENSE RENEWAL PERIOD: In an effort to enhance the efficiency of the licensing process, staff is proposing an adjustment to the city license due dates. The recommendation is to synchronize these dates with the state of Minnesota's liquor licensing period, shifting from May 1 to April 30<sup>th</sup> of each year. S. Peterson introduced a resolution and moved its adoption to approve the adjustment of the pertinent city licenses as stated.

(Copy on file in city clerk's office)

With second by Pazi Zea, the resolution was adopted unanimously by those present.

THC FEE: Tabled until a later date.

RDA CONTRACT: Presented for council approval is Phase II hydro plant improvements RDA (Renewable Development Account) funding contract with the State. Galow introduced a resolution and moved its adoption to approve the RDA grant as presented.

RESOLUTION NO. 23-154

RESOLUTION AUTHORIZATION TO EXECUTE STATE OF MINNESOTA  
COMMISSIONER OF COMMERCE GRANT CONTRACT AGREEMENT FOR  
HYDROELECTRIC REPAIR AND IMPROVMENTS

(Copy on file in city clerk's office)

With second by Fagnano, the resolution was adopted unanimously by those present.

ADJOURN: M/S S. PETERSON/FAGNANO TO ADJOURN at 7:27pm.

Steve Nordaune  
Mayor

ATTEST:

Christine Kleven