

OFFICIAL CITY COUNCIL PROCEEDINGS  
REGULAR SESSION  
JANUARY 16, 2024

A regular session of the Granite Falls City Council was called to order by Mayor Steve Nordaune at 7:00 p.m., Tuesday, January 16, 2024 in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sharon Pazi Zea, Steve Nordaune, Brad Peterson, Joe Fagnano and Scott Peterson. Council Members absent: Sharon Pazi Zea. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Christine Kleven. Also in attendance: Police Chief Brian Struffert; Electrical Department: Superintendent Perry Peterson and Jade Gillot; and Advocate Tribune Editor Jessica Stolen-Jacobson.

CONSENT AGENDA: M/S B. PETERSON/GALOW TO APPROVE THE CONSENT AGENDA AS FOLLOWS: Minutes, Bills, Fire Department Report, Public Works Report, Correspondence and Meetings & Events. Motion carried unanimously by those present.

POLICE DEPARTMENT: Chief Struffert was in attendance to answer questions regarding his request for replacing body and squad car cameras. Notably, he explained the advantages of opting for the higher-priced offer, underscoring the additional safety features that enhance the well-being of both officers and the public. Following discussion, Fagnano introduced a resolution accepting the bid from Axon totaling \$99,943.42 for the purchase of body-worn and in-car camera systems for the Police Department. The following bids were received:

GTAC	\$88,530.00
Axon	\$99,943.42

RESOLUTION NO. 24-6

RESOLUTION ACCEPTING THE BID FOR PURCHASE  
OF POLICE VEHICLE AND BODY CAMERA SYSTEMS

(Copy on file in city clerk's office)

With second by Galow, the resolution was adopted unanimously by those present.

DEER DEPREDATION: Council reviewed a report from Police Chief Struffert relative to the special permit archery hunt held within the city limits in 2023. Ten permits were issued and three deer were harvested. Following discussion, M/S B. Peterson/S. PETERSON TO APPROVE OFFERING THE ARCHERY DEER HUNT IN 2024. Motion passed unanimously by those present.

EQUIPMENT QUOTE FOR THE ELECTRIC DEPARTMENT: Two Electrical Department Capital Budget items are scheduled for replacement this year. Peterson and Gillot were in attendance to share the proposals and to answer any questions. Sourcewell bids, including taxes, were received for a digger truck totaling \$282,147.86 and a bucket truck totaling \$199,620.05. As the bucket truck is no longer needed by the City,

staff has asked that it be declared surplus and authorize its sale. Following discussion, Fagnano introduced a resolution, moving for its adoption. The resolution accepts Sourcewell competitive bids from Global Rental Inc./Altec amounting to \$481,767.91, including tax, for the replacement of the Electrical Department's digger truck, bucket truck and the surplus declaration and sale authorization for the bucket truck.

RESOLUTION NO. 24-7

RESOLUTION ACCEPTING SOURCEWELL COMPETITIVE BIDS  
FOR REPLACEMENT OF ELECTRICAL DEPARTMENT DIGGER AND BUCKET TRUCKS ALSO  
DECLARING CITY OWNED PROPERTY AS SURPLUS AND AUTHORIZING THE SALE OF SAME

(Copy on file in city clerk's office)

With second by Galow, the resolution was adopted unanimously by those present.

REPORT: EDA and Airport Commission reports were acknowledged at this time.

MNVCLP: M/S B. PETERSON/S. PETERSON TO APPOINT CITY MANAGER JOHNSON AS THE VOTING DELEGATE AND MAYOR NORDAUNE AS AN ALTERNATE VOTING DELEGATE TO THE MINNESOTA VALLEY COOPERATIVE LIGHT & POWER ASSOCIATION. Motion passed unanimously by those present.

KENNEL LEASE: Council reviewed a proposal received from Nancy Aus to renew the Kennel Lease Agreement. Following discussion Galow introduced a resolution and moved its adoption to authorize execution of a renewal of a three-year Kennel Lease Agreement beginning January 1, 2024, as follows:

- \$100 per month lease amount; plus
- \$20 per day per dog or cat.
- \$30 per day if the animal is under a rabies hold

RESOLUTION NO. 24-8

RESOLUTION AUTHORIZING A RENEWAL OF  
AUS CITY KENNEL LEASE

(Copy on file in city clerk's office)

With second by B. Peterson, the resolution was adopted unanimously.

SCHOLARSHIP YME: B. Peterson introduced the following resolution and moved its adoption approving a donation from the Light Fund to the Scholarship YME program at the Yellow Medicine East School District in the amount of One Thousand Dollars (\$1,000) which shall be divided into four \$250 scholarships eligible to seniors whose

parents/legal guardians are current customers of the Granite Falls Municipal Utility.

RESOLUTION NO. 24-9

RESOLUTION APPROVING \$1,000 DONATION  
TO SCHOLARSHIP YME

(Copy on file in city clerk's office)

With second by S. Peterson, the resolution was adopted unanimously by those present.

CITY HALL HVAC SYSTEM: Staff recommends continuing service with Pape  
Following discussion Fagnano introduced a resolution

RESOLUTION NO. 24-10

RESOLUTION APPROVING HVAC AUTOMATION SOFTWARE

(Copy on file in city clerk's office)

With second by Galow, the resolution was adopted unanimously by those present.

EARNED SICK AND SAFE TIME POLICY: Wage and Salary Committee recommends the  
proposed Earned Sick and Safe Leave Time (ESST) Policy. Following discussion B.  
Peterson introduced the following resolution and moved its adoption to approve the  
ESST Policy as presented.

RESOLUTION NO. 24-11

RESOLUTION APPROVING  
EARNED SICK AND SAFE LEAVE TIME (ESST) POLICY

(Copy on file in city clerk's office)

With second by S. Peterson, the resolution was adopted unanimously by those  
present.

MAPE: Wage and Salary Committee recommends the Memorandum of Agreement  
proposing the Earned Sick and Safe Leave Time (ESST) Policy with MAPE. Following  
discussion B. Peterson introduced the following resolution and moved its adoption to  
approve the ESST Memorandum of Agreement with MAPE as presented.

RESOLUTION NO. 24-12

RESOLUTION APPROVING THE ESST  
MEMORANDUM OF AGREEMENT WITH MAPE

(Copy on file in city clerk's office)

With second by S. Peterson, the resolution was adopted unanimously by those present.

THC: Consensus by council to maintain the THC fee at \$2000 until the details regarding city responsibilities are finalized.

COMMUNITY ENERGY TRANSITION GRANT: An award letter was received presenting the City with a \$750,000 grant to install a watermain on the east side.

ADJOURN: M/S S. PETERSON/B. PETERSON TO ADJOURN AT 7:39 P.M. Motion passed unanimously by those present.

Steve Nordaune  
Mayor

ATTEST:

Christine Kleven  
City Clerk