

OFFICIAL CITY COUNCIL PROCEEDINGS
REGULAR SESSION
FEBRUARY 5, 2024

A regular session of the Granite Falls City Council was called to order by Mayor Steve Nordaune at 7:00 p.m., Monday, February 5, 2024 in the Council Chambers of City Hall. Council Members present: DuWayne Galow, Sharon Pazi Zea, Brad Peterson, Joe Fagnano and Scott Peterson. Staff present: City Manager Crystal Johnson, Finance Director Neal Carstensen and City Clerk Christine Kleven. Also in attendance: Tamara Isfeld, Dani Prados, Chris Anderson; and Advocate Tribune Editor Jessica Stolen-Jacobson.

CONSENT AGENDA: M/S/P B. PETERSON/GALOW TO APPROVE THE CONSENT AGENDA AS FOLLOWS: Minutes, Bills, Finance Report, Building Inspectors Report, Public Works Report, Correspondence and Meetings & Events.

MEMORIAL PARK: Tamara Isfeld and Dani Prados presented a student-based program creating a multimedia StoryMap in Memorial Park. M/S/P Fagnano/B. Peterson approved the development of a multimedia StoryMap project in Memorial Park.

CAIR UPDATE: Dani Prados and Tamara Isfeld shared CAIR updates including a mini-residency and the Place Making Symposium.

HYDRO PLANT BAFFLE SYSTEM: Chris Anderson was present to answer questions about bids received to install a baffle system at the Hydro Plant. Following discussion, Galow introduced a resolution accepting the lowest bid from Fagen Fabricating totaling \$13,372.00 for the Installation of a baffle system at the Hydro Plant. The following bids were received:

| | |
|--------------------|-------------|
| Fagen Fabricating | \$13,372.00 |
| Rubin Construction | \$74,641.50 |

RESOLUTION NO. 24-13

RESOLUTION ACCEPTING THE LOWEST QUOTE BID FOR
INSTALLATION OF HYDRO PLANT BAFFLE SYSTEM

(Copy on file in city clerk's office)

With second by S. Peterson, the resolution was adopted unanimously.

REPORT: Utilities Commission and KCC reports were acknowledged at this time.

COUNCIL VACANCY: M/S/P GALOW/PAZI ZEA TO APPROVE ADVERTISING FOR ALDERPERSON-AT-LARGE COUNCIL SEAT APPOINTMENT. MARCH 1ST IS THE DEADLINE TO APPLY.

AIRPORT ENTRY ARCH: The Airport Commission has reviewed the proposed design along with placement location and recommends approving. M/S/P S. PETERSON/B. PETERSON TO APPROVE THE PROPOSED AIRPORT ENTRYWAY ARCH WITH SOLDIER STATUES AS PROPOSED BY FAGEN'S.

APPRAISEL CONTRACT: B. Peterson introduced the following resolution and moved its adoption accepting the proposal of Rural Appraisal Services to provide assessment services for calendar year 2025. Proposed cost per parcel will be the same as last year in the amount of \$18.75 for 1824 parcels or a total of \$34,200.

RESOLUTION NO. 24-14

RESOLUTION ACCEPTING PROPOSAL FROM
RURAL APPRAISAL SERVICES FOR 2025 ASSESSMENT SERVICES

(Copy on file in city clerk's office)

With second by S. Peterson, the resolution was adopted unanimously.

ELECTRICAL DEPARTMENT TRUCKS: Tabled at this time.

HYDRO PLANT: Staff recommends the proposed engineering service contract with BARR Engineering for Hydro Plant Phase II improvements. A memorandum from Attorney Jeremy Blackwelder also recommends approving the contract. Following discussion B. Peterson introduced a resolution approving the proposed contract with BARR Engineering.

RESOLUTION NO. 24-15

RESOLUTION ACCEPTING PROPOSAL FOR ENGINEERING CONSULTING SERVICES
FOR HYDRO ELECTRIC POWER PLANT PHASE II

(Copy on file in city clerk's office)

With second by Pazi Zea, Fagnano voted Nae, the resolution was adopted.

MOWING CONTRACTS: Current contract maintenance is satisfactory. Fagnano introduced the following resolution and moved its adoption to accept maintenance contracts as presented by Olson Lawn Care Service and D&A Lawn Service for 2024.

RESOLUTON NO. 24-16

RESOLUTION AWARDDING MAINTENANCE
OF CITY PARKS AND OTHER PROPERTIES

(Copy on file in city clerk's office)

With second by S. Peterson, the resolution was adopted unanimously.

LEE-MAR DONATION: B. Peterson introduced the following resolution and moved its adoption authorizing a donation of \$1,000 to the Lee Mar Ranch Equine Center.

RESOLUTION NO. 24-17

RESOLUTION APPROVING DONATION
TO LEE-MAR RANCH EQUINE CENTER, INC.

(Copy on file in city clerk's office)

With second by Pazi Zea, the resolution was adopted unanimously.

PRAIRIE WATERS: Following discussion B. Peterson introduced the following resolution and moved its adoption authorizing a contribution to Upper Minnesota Valley Regional Development (UMVRDC) Prairie Waters Tourism.

RESOLUTION NO. 24-18

RESOLUTION AUTHORIZING CONTRIBUTION TO UPPER MINNESOTA
VALLEY REGIONAL DEVELOPMENT (UMVRDC) PRAIRIE WATERS TOURISM

(Copy on file in city clerk's office)

With second by Pazi Zea, the resolution was adopted unanimously.

AIRPORT: Following discussion B. Peterson introduced the following resolution and moved its adoption to approve the Minnesota Department of Transportation Aeronautics Airport Grant Agreement.

RESOLUTION NO. 24-19

AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
EXCLUDING LAND ACQUISITION

(Copy on file in city clerk's office)

With second by Galow, the resolution was adopted unanimously.

MEMORIAL PARK: Consensus to proceed with the installation of plaques around Memorial Park in honor of Dave Smiglewski, as well as an informational plaque about the dynamite shed. The shed plaque will be placed on posts near the structure, rather than directly mounted onto it.

PERSONNEL: A resignation has been received from Lori Larson. Staff thanked her for 19 dedicated years. Consensus to accept the resignation of Motor Vehicle Deputy Registrar Supervisor Lori Larson as of April 5, 2024; and begin advertising to fill the position.

ADJOURN: M/S/P S. PETERSON/PAZI ZEA TO ADJOURN AT 7:59 P.M.

Steve Nordaune
Mayor

ATTEST:

Christine Kleven
City Clerk