

## **Village of Glendale**

### **Urban Forestry Board Minutes**

**April 13, 2023 – 3:00 PM**

#### **Call to order and opening**

- Chairman Arleen Hoeweler called the meeting to order at 3:00 PM and announced the meeting had been properly posted.
- Chairman Arleen Hoeweler also announced that a quorum was present including the following 6 voting members: Arleen Hoeweler, Chairman; Don Lofty, Mayor; Craig Simonson; Pete Cassinelli; Joe Hubbard; Joe Moravec and Joe Castrucci.
- Nonvoting attendees: Amy Baldridge, Council member and Chairwoman of Recreation and Playground Committee; David Lumsden, Village Administrator; Tom Alderfer, Village Service Manager.
- Residents and other individuals present: Martin Sinnott, President of GHP and Liz Brugman.

#### **Approval of Minutes**

- Minutes of the previous meeting of February 23, 2023 were sent to the voting members prior to the meeting for their review. It was then moved and seconded to approve the minutes of the last meeting. The motion was approved by unanimous vote.

#### **Tree Maintenance**

- Tom Alderfer gave an assessment of the trees in the Village from January through March. He thought they weathered the winter weather fairly well and did not look as though there is much damage at this time. He was able to purchase three species for the annual free spring sapling donation. They are White Pine, Rough Leaf Dogwood and Kentucky Coffee Tree. They are currently available along with planting instructions in the Village office foyer. There is also a nice display of posters showing the ecological significance of trees.
- Tom also gave a detailed description of the Village policy for maintaining the areas and trees of the pending Arboretum. Currently, the Village takes care of mowing the lawn in Floral and Van Cleve parks, mulching under the trees with wood chips from the village service department (usually performed before Memorial Day), trimming, edging and weed removal of the paver walk way and any needed repair of uneven bricks, and weed removal under the trees. The benches are power washed periodically. The pot holes in Floral Park (and other areas of the Village) are a problem where old roots have decayed. The Village will try to fill these in particularly since residents will be walking through the Arboretum.
- Planting of additional trees, particularly of newer species, would be supported under the \$10,000 annual donation. The Village will be responsible for maintenance since its current policy is to water the newly planted trees.
- In care of existing trees in the parks, the Village currently trims overhanging branches, and low dead branches. Removal of dead or diseased trees and stump removal and crown pruning come out of the \$15,000 annual Proctor Fund donation. However, this fund is spread throughout the Village and

depending on circumstances may not be available any given year for all the pruning needs of the Arboretum.

- This delineation of responsibilities was very helpful to the UFB as we proceed to detail fund raising projects for the improvement of the Arboretum. We are also appreciative of the support by the Village for the project. Potential non-Village improvements would include repair of the benches, additional pruning exceeding the Village budget, purchase of higher grade mulch for around the trees and purchase and planting of trees that are in excess of the budget and would enhance the species variety in the Arboretum.

- Tom answered additional questions about particular trees in the Village from some of those in attendance.

### **Financial Report**

- A detailed financial report was included in the packet. David Lumsden reported a cash balance of \$5,720 after the 2022 tree plantings were paid and \$10,000 for 2023 planting was deposited in the account.

### **Tree Planting**

- Pete Cassinelli reported the 2023 tree selection is going well. There will be some modifications up to the time of planting, which will be late fall. Pete will give us updates on any changes particularly as to planting in the green belt. The upcoming retention pond and possible bike or other pathways will affect proposed tree plantings.

### **Arboretum Status**

- David Lumsden announced that the QR codes will be finished by the end of next week and the order for the labels will be submitted to Metal Photo by April 30.

- Joe Castrucci sent to all the Board Members and David a drop box with all the finalized tree labels. This will be used to input the photos and narratives. He also is working on revision of the map.

- Joe Hubbard has completed his draft for the article for the GHP newsletter and submitted a copy to Martin Sinnott for final editing and formatting for the newsletter.

### **Fund Raising**

- Arleen Hoeweler included a diagram of the concept for the fund raiser as a Floral Park candle light party. The goal is to raise funds for the Arboretum but to also bring the Village community together and celebrate and promote our Arboretum. This event would include an enclosed area in the center of floral park for a ticketed bar and light bites. The luminaries and hanging lights in the park would be available for all residents to enjoy. Arlene will be meeting with a group of volunteers on April 17 to get their input. The Board was very supportive of the fundraising concept.

- Discussion ensued about a financial goal for this fund raiser. Also, some thoughts were expressed as to objectives for the fund raiser. Some of these goals were previously mentioned in the tree maintenance report. Other ideas suggested were publication materials (maps and marketing materials for the

Arboretum), educational materials, library books and the need for volunteers to conduct tours. Details will evolve and be presented at future meetings of the UFB.

### **GHP Museum Exhibit**

-This display will be at the museum August through early November. Arlene Hoeweler has also been working on this exhibit. She presented a design concept using artificial trees with lights and display boards describing an arboretum, the history of the Glendale arboretum, a definition and description of Urban forestry, the ecological significance of trees and other facts about trees, particularly as they play a part in the history of Glendale. The Board was very supportive of not only the exhibit but the concept. Details of the exhibit will be presented at future meetings.

### **Open Discussion**

- Some members had mentioned at an earlier meeting about having photos of previous saplings that have matured into large trees displayed at the next tree sapling give away. Joe Moravec has a neighbor with a large River Birch and a Tulip Poplar tree that started as saplings. Mayor Lofty has developed a photo release that we can use for these and other trees as the occasion arises. Joe M will take the photos and get the release. The Board was in agreement.

- Joe Moravec thought it would be courteous and informative to the residents on Fountain Ave to notify them that their right-of-way trees are part of the arboretum, and some may have labels. Mayor Lofty and Joe M will format a letter and discuss how to disseminate this information. The Board members were in agreement with this endeavor.

- Since there was no further business, a motion was made and seconded to adjourn the meeting at 4:30. The motion was approved by unanimous vote. The next meeting will be June 15, 2023 at 3:00.

Following the meeting the Board members had a group photo taken.

Respectfully submitted,

Joe Moravec