

**Council of the Village of Glendale, Ohio**

**Regular November Meeting**

**Monday, November 7, 2022, 7:00 p.m.**

**80 E. Sharon Ave., Glendale, Ohio 45246**

**Council Chambers**

**Agenda**

**I. Establishment of Quorum & Approval of Agenda**

**II. Approval of Minutes**

1. October 3, 2022 Regular Council Meeting
2. October 20, 2022 Special Council Meeting, Town Hall on Levies

**III. Public Comment & Presentations**

1. Elise Roalef, Hamilton County R3Source

**IV. Old Business**

1. **Ordinance 2022-04** An Ordinance Inserting Chapter 154.59 in the Village of Glendale Code of Ordinances, Establishing Regulations Related to Residential and Commercial Signage in the Village of Glendale, as Recommended by the Glendale Planning and Historic Preservation Commission (*2<sup>nd</sup> read as re-amended*)
2. **Ordinance 2022-54** An Ordinance Amending the Job Description of Fire Chief for the Village of Glendale, and Declaring an Emergency (*3<sup>rd</sup> read*)
3. **Ordinance 2022-55** An Ordinance Revising the Transaction Fee for Credit Card Payments to the Village of Glendale, Glendale Mayor's Court and Glendale Utility Department, and Declaring an Emergency (*2<sup>nd</sup> read*)

**V. New Business**

1. **Ordinance 2022-56** An Ordinance Appointing a Glendale Volunteer Firefighter, Establishing a One Year Probationary Period, and Declaring an Emergency
2. **Ordinance 2022-57** An Ordinance Authorizing Amendment of the 2022 Appropriations of the General Fund, and Declaring an Emergency
3. **Ordinance 2022-58** An Ordinance Awarding the Contract for the Water Meter Replacement Project to Buckeye State Pipe & Supply, Lowest and Best Bidder, and as Recommended by the Village Utility Engineer, Authorizing the Village Administrator to Enter into a Contract with Same, and Declaring an Emergency
4. **Ordinance 2022-59** An Ordinance Authorizing Amendment the 2022 Appropriations of the Water Works Fund, Sanitary Sewer Fund and Village Plan and General Improvement Fund, and Declaring an Emergency

5. **Resolution 2022-30** A Resolution Authorizing the Village Administrator to Enter into an Agreement for the Purchase of Electricity for the Village's Electricity Aggregation Program
6. **Resolution 2022-31** A Resolution Authorizing the Conditional Use of Land at 65 Coral Avenue for an In-Ground Swimming Pool to be Constructed Pursuant to Certain Conditions
7. **Resolution 2022-32** A Resolution Authorizing the Conditional Use of Land at 1021 Morse Avenue for an In-Ground Swimming Pool to be Constructed Pursuant to Certain Conditions
8. **Resolution 2022-33 (verbal)** A Resolution Confirming the Mayor's Appointment of Jeffrey Witte to Fill the Vacancy Left by the Resignation of David Hamilton and Serve Out the Remainder of Mr. Hamilton's term, which Ends January 1, 2023.

**VI. Reports from Mayor, Village Administrator, Standing Committees & Special Committees**

**Mayor's Report**

**Births**

None reported

**Deaths:**

Yatendra Murardas Shah, September 24, 2022, Age 75

**Village Administrator's Report**

**Committee reports**

Finance Committee

Fire Committee

Laws & Claims Committee

Police Committee

Public Buildings & Historic Preservation Committee

Recreation & Playgrounds Committee

Streets, Public Improvements & Lights Committee

Utilities Committee

**Reports from the Clerk & Treasurer**

**VII. Review of Expenditures & Financial Reports**

1. **2022-10** General Fund
2. **2022-10** Enterprise Fund

3. 3<sup>rd</sup> quarter 2022 financial report

VIII. Executive Session to consider the purchase of property for public purposes, pursuant to ORC 121.22(G)(2)

IX. Adjournment

The next regular Council meeting is scheduled for December 5, 2022 at 7:00 p.m.

**VILLAGE OF GLENDALE  
STATE OF OHIO  
ORDINANCE 2022-04**

**AN ORDINANCE INSERTING CHAPTER 154.59 IN THE VILLAGE OF GLENDALE CODE OF ORDINANCES, ESTABLISHING REGULATIONS RELATED TO RESIDENTIAL AND COMMERCIAL SIGNAGE IN THE VILLAGE OF GLENDALE, AS RECOMMENDED BY THE GLENDALE PLANNING AND HISTORIC PRESERVATION COMMISSION**

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**WHEREAS,** on August 2, 2021, the Glendale Planning and Historic Preservation Commission (GPHPC), upon the suggestion of an ad hoc committee, led by Vice Chair Thomas Kerr, voted to initiate the amendment procedure under §154.66 of the Glendale Zoning Code; and

**WHEREAS,** on October 4, 2021, the GPHPC, following a public hearing, unanimously approved GPHPC Resolution 2021-003, recommending approval of amendments to §154.42 and §154.46 of the Glendale Zoning Code; and

**WHEREAS,** on November 1, 2021, the Village Clerk caused notice of a Council public hearing on the draft amendments to be published in the Cincinnati Court Index, a newspaper of general circulation in the Village, with said notice describing the nature of the request and providing the Council hearing date and time, all consistent with the Clerk's obligations under §154.66 of the Glendale Zoning Code;

**WHEREAS,** on December 6, 2021, the Council of the Village of Glendale conducted a public hearing on the amendments recommended by the GPHPC and at the hearing, Council heard from members of the public;

**WHEREAS,** on March 7, 2022 Council tabled the Ordinance to Amend the Zoning Code regarding signs and requested further consideration by the GPHPC;

**WHEREAS,** on September 12, 2022, following meetings and consideration by the ad hoc committee and the decision of the US Supreme Court in Austin v. Reagan National Advertising regarding off-premises advertising such as billboards, the GPHPC approved an amended version of the Ordinance; and

**WHEREAS,** Council has reviewed and considered the amended proposed Ordinance;

**BE IT ORDAINED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** Section 154.37 of the Glendale Zoning Code is hereby repealed in its entirety and amended as shown in Exhibit A, attached hereto and incorporated herein by reference

**SECTION II** All other sections of the Glendale Zoning Code, Chapter 154 of the Glendale Code of Ordinances, are to remain as written.

**SECTION III** The Village Council hereby finds and determines that all formal actions relative to the passage of this ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code.

First Read: January 10, 2022  
Second Read: February 7, 2022  
Third Read: March 7, 2022  
Tabled: March 7, 2022  
First Read (as amended): September 12, 2022  
Second Read (as amended): October 3, 2022  
Ordinance re-amended: October 3, 2022  
First Read (as re-amended): October 3, 2022  
Second Read (as re-amended): November 7, 2022  
Third Read (as re-amended): December 5, 2022

Passed:

Attest:

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Donald A. Lofty, Mayor

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Rebecca Terrell, Clerk

*Proposed amendments to Glendale Zoning Code*  
*As recommended to Village Council by GPHPC Resolution 2021-002*  
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**§ 154. SIGNS**

- (A) **Intent/Purpose:** The purpose of this section is to promote and protect the public health, convenience, comfort, prosperity, general welfare, and safety by encouraging safe and effective placement of signs which are visible from outdoors within the Village. It is the intent of this section to provide businesses in the Village with equitable sign standards in accord with fair competition and aesthetic standards acceptable to the community, to provide the public with a safe and effective means of conveying information and ideas as well as locating businesses, services and points of interest within the Village, and to provide for a safe vehicular and pedestrian traffic environment. This section is based on the premise that signs, if not regulated, can become a nuisance to adjacent properties or the community in general, can depreciate the value of other properties within the community, and can create distractions and obstructions that may contribute to traffic accidents. In this section, the Village intends to reduce and eliminate whenever possible these adverse effects of signs through objective, reasonable, content-neutral regulations as to the type, size, and location of signs while maintaining and preserving individual rights to commercial and noncommercial forms of expression.
- (B) **Severability:** This section must be interpreted in a manner consistent with the First Amendment guarantee of free speech. If any provision of this section is found by a court of competent jurisdiction to be invalid, such finding shall not affect the validity of other provisions of this section which can be given effect without the invalid provision.
- (C) **Definitions:** For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.
- (1) **ABANDONED SIGN.** A sign showing signs of weathering, rust, corrosion, exposed wiring, chipped paint, cracked, broken, torn, or missing faces, or loose materials, or other evidence of disrepair, or a sign which remains after a business operation has been closed to the public for at least ninety (90) consecutive days.
  - (2) **ANIMATED SIGN.** A sign that uses movement or change of artificial and natural lighting or noise to depict action or create a special effect or scene.
  - (3) **AWNING SIGN.** A sign constructed, in whole or in substantial part, of cloth, metal or other material affixed to a building in such a manner that the structure is raised away from the building regardless of whether it can or cannot be retracted to a flat position against the building .
  - (4) **BANDIT SIGN.** A sign constructed, in whole or in substantial part, of paper, cloth, canvas, plastic sheet, cardboard, wallboard, plywood, or other like material that is generally less than six (6) square feet, typically lasts less than sixty (60) days without significant damage or deterioration, and which is placed within a public right-of-way or on public property.
  - (5) **BANNER (FLAG).** A non-freestanding, non-rigid cloth, plastic, paper, or canvas sign with a design, picture, or writing on it.

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- (6) **BENCH SIGN.** Any sign painted on, located on, or attached to any part of the surface of a bench, seat, or chair placed on or adjacent to a public roadway.
- (7) **CHANGEABLE COPY SIGN (MANUAL).** A sign designed so that the characters, letters or illustrations can be changed or rearranged manually without altering the face or surface of the sign. Electronic Signs as defined below are not considered to be Changeable Copy Signs.
- (8) **CHANGEABLE COPY SIGN (MECHANICAL/ELECTRICAL).** A sign designed so that the characters, letters or illustrations can be changed or rearranged mechanically or electronically without altering the face or surface of the sign. Electronic Signs as defined below are not considered to be Changeable Copy Signs.
- (9) **DETERIORATED.** Showing signs of weathering, rust, corrosion, exposed support materials or wiring, chipped paint, cracked, bent, broken, torn, missing faces, or loose materials or other evidence of disrepair or safety concerns.
- (10) **ELECTRONIC SIGN.** A sign, or any portion of a sign, that displays an electronic image or video, which may or may not include text, including, but not limited to, television screens, plasma screens, digital screens, LED screens, video boards, holographic displays, and other similar media.
- (11) **ESTABLISHED GRADE LINE.** The average finished grade for that area of the site where the sign is to be located, provided however that the height of the sign shall not be artificially increased by the use of mounding. All references to sign height are from the established grade line unless otherwise noted.
- (12) **EXTENSION.** A wall or other structure which is connected to, and extended from, a building.
- (13) **FLASHING SIGN.** A directly or indirectly illuminated sign that exhibits changing natural or artificial light or color effects by any means.
- (14) **FREESTANDING SIGN.** Any sign other than a Portable or Monument Sign, that is supported by structures or supports in or upon the ground and independent of support from any building; includes Pole Signs.
- (15) **ILLUMINATED SIGN.** Any sign lighted by or exposed to artificial lighting either by light on or in the sign or directed toward the sign.
- (16) **LOT.** A platted parcel or other tract of land separately identified with unique identification in the County Auditor's records.
- (17) **MONUMENT SIGN.** A sign supported by direct contact with the ground, generally attached to a wall or permanent base, constructed specifically for the display of the sign.
- (18) **MOTION SIGN.** A sign or portion of a sign which moves.

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- (19) **NONCONFORMING SIGN.** A pre-existing legal or illegal sign which does not conform to the standards set forth in this section.
- (20) **OFF-PREMISES SIGN.** A sign that displays any message directing attention to a business, product, service, profession, commodity, activity, event, person, institution, or other commercial message which is generally conducted, sold, manufactured, produced, offered, or occurs elsewhere than on the premises where the sign is located.
- (21) **PENNANT SIGN.** A triangular or irregular piece of fabric or other material, commonly attached in strings or strands, or supported on small poles intended to flap in the wind.
- (22) **PERMANENT SIGN.** Any permitted or legal nonconforming sign, intended to remain in place until a change of occupancy occurs, that is securely attached or installed upon a building, structure, or the Monument and is constructed of materials protected from exposure to the natural elements typically for more than one year or is made of materials that are weather-resistant for multiple years without significant damage or deterioration due to exposure to the elements or normal wear and tear. Permanent Signs are considered accessory uses to a principal use established by this Zoning Code.
- (23) **POLE SIGN.** A sign supported by or suspended from posts, pillars, columns or other structures which are not a building or attached to a building.
- (24) **PORTABLE SIGN.** Any sign that is designed to be, or capable of, being moved or transported (often with wheels) and not affixed or attached to any building, structure, or ground. Sidewalk Signs are not considered to be Portable Signs for purposes of this section.
- (25) **PROJECTED IMAGE.** An image projected onto a building, structure or sign.
- (26) **REFACING.** Any alteration to the face of a sign involving the replacement of materials or parts. Refacing does not refer to replacing the entire sign structure or the removal of the sign.
- (27) **REFLECTIVE SIGN.** A sign containing any material or device which has the effect of intensifying reflected light.
- (28) **ROOF SIGN.** Any sign erected on or above the roof line of a building.
- (29) **SECTION.** Refers to §154.37, in its entirety.
- (30) **SIDEWALK SIGN.** Any temporary sign, typically in the shape of an “A” or a “T”, or some variation thereof, which is readily moveable and not permanently attached to the ground or any structure. Sidewalk signs are generally placed on the sidewalk or right-of-way in front of businesses.



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- (31) **SIGN FACE.** The surface intended for the display of information, whether written or graphical, on the sign, including blank spaces.
  - (32) **SIGN STRUCTURE.** The supporting unit of a sign face, including but not limited to frames, braces and poles.
  - (33) **SNIFE SIGN.** A sign that is tacked, nailed, posted, pasted, glued, or otherwise attached to trees, poles, fences, or other objects and that is not otherwise defined or authorized by the provisions of this Section, or other Village ordinances.
  - (34) **STREAMER.** A ribbon-shaped or cord-like rope which may have pennants or attached banners (or both) and which is stretched or hung between two or more supports.
  - (35) **TEMPORARY SIGN.** Any exterior sign that is not intended for permanent display by virtue of its construction from paper, cloth, canvas, light fabric, cardboard, wallboard or other light materials, and which is erected on stakes, wire, plastic, or cord or by way of its attachment to the ground or a structure in a non-permanent manner.
  - (36) **TRAILER SIGN.** Any sign which is attached to, supported by, or part of a structure, where the structure's primary purpose is the display of such sign, and where the structure is designed to move on trailer wheels, skids, or other similar devices, or transported, pushed, or pulled by a motor vehicle, whether or not such trailer is parked or being towed.
  - (37) **WALL SIGN, MOUNTED.** A sign that is attached to, erected against or painted on the outside wall of a building or structure, with the exposed display surface of the sign in a plane parallel to the plane of the building or structure.
  - (38) **WALL SIGN, PROJECTING.** A double-sided sign, with two faces, that is attached to the outside wall of a building or structure, generally by means of a bracket or decorative hardware, with the exposed display surfaces of the sign on a plane perpendicular to the building or structure.
  - (39) **WINDOW SIGN.** Any sign attached to the window of a building or erected on the inside of the building and visible from the exterior of the building.
  - (40) **YARD SIGN.** See "Temporary Sign".
- (D) Permit Required.** All signs located on land within or hereafter annexed to the Village shall comply with this section. No person shall locate or retain any sign, or cause a sign to be located, relocated, altered, modified, or retained unless all provisions of this section have been met. To ensure compliance with these regulations, a sign permit shall be secured from the Village Zoning Administrator or his/her designee for each for all signs except those listed in subsections (J) and (K). Unless otherwise established in this section or otherwise in this Zoning Code, no person shall locate, alter, modify, or retain a sign in the Historic District without first applying for, and obtaining, a certificate of appropriateness. in addition to any other required permit under this section. Where applicable, sign

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permits shall not be issued until after a certificate of appropriateness is issued. In addition, some signs may require a building permit, and such signs may not be erected until such a permit is granted.

- (E) **Permit Application Requirements.** Persons wishing to locate or cause a sign to be located, relocated, or altered in the Village shall apply for a sign permit. No application fee shall be required, unless otherwise established by Village Council. A written application shall be required and the following materials must be submitted:
- (1) Scale elevation drawing(s) of proposed sign(s);
  - (2) Foundation and anchoring drawing(s) of proposed sign(s);
  - (3) A dimensioned site plan showing the location of proposed sign(s) and adjacent buildings or other structures;
  - (4) Descriptions and specifications related to proposed materials;
  - (5) For Wall Signs, a building elevation drawn to scale showing the proposed wall sign and the dimension from established grade to the top of the sign;
  - (6) For Monument and Freestanding Signs, a sign base landscaping plan;
  - (7) Written consent signed by the owner of the property on which the sign is proposed to be located indicating his/her approval of the sign.
- (F) **Permit Application Review Process and Timing.** A request for a sign permit will be approved or denied within sixty (60) business days of receipt of a completed sign permit application, including all submittals required by subsection (E). For signs which require a certificate of appropriateness, the time period to approve or deny the permit application shall not begin until after the certificate of appropriateness is granted. Permits shall be approved if the sign type, size, and location meet the requirements of this section. Permit applications which are neither denied nor approved within sixty (60) business days of receipt of a completed sign application (and granting of a certificate of appropriateness where applicable) shall be deemed approved.
- (G) **Relief from this Section.** Any party aggrieved from the provisions of this section by way of interpretation, enforcement, or other action, or who otherwise wishes to seek a variation from the requirements of this Zoning Code, may apply to the Village Board of Appeals pursuant to § 154.65 of this Zoning Code.
- (H) **Expiration of Sign Approval.** Signs must be erected as specified in the permit application within one (1) year of the permit issuance date. Permits for which a sign is not erected within one (1) year will expire and a new application will be required before the sign may be erected.
- (I) **Sign Permit Fee.** A sign permit fee will be required only if a permit is approved. The sign permit fee shall be established each year by the Village Council. The sign permit fee must be received prior to the issuance of the sign permit. No permit shall be issued until the sign permit fee has been received.

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**(J) Signs Exempt from Permitting Requirements.** The following signs are exempt from the permitting requirements of this section and are permitted in any zoning district:

(1) Temporary Signs which are nine (9) square feet per face or less, subject to location and other restrictions contained in this section.

**(K) Prohibited Sign Types and Locations.** In order to achieve the intents and purposes of this section, to reduce undue distraction to motorists and pedestrians, to reduce potential traffic hazards, and to ensure the effectiveness of traffic and other Governmental Signs needed to direct the public, the following signs types and sign locations are prohibited.

(1) Prohibited Sign Locations:

- a. In any public park or on any public property or right-of-way, unless otherwise expressly permitted within this Zoning Code, the Village Code of Ordinances or pursuant to a formally-adopted Village policy.
- b. On any traffic control sign, utility pole, fences, or street sign.  
On any tree, or other natural object. or in any location where the view of approaching or intersecting traffic or pedestrians would be obstructed.
- c. In any location which interferes with the safe movement of vehicles or pedestrians entering, leaving, crossing, or traversing a public right-of-way or sidewalk.
- d. In any locations where the illumination of the sign is directed or beamed upon a public thoroughfare, highway, sidewalk, or adjacent premises.
- e. On private property without the permission of the owner.
- f. On any fire escape or any door or window giving access to any fire escape.
- g. On any chimney, smokestack, or stair tower.

(2) Prohibited Sign Types in All Districts:

- a. Signs which move or rotate, such as: Motion Signs, balloons, Gas Inflated Signs or similar inflated signs, searchlights, Streamers, Animated Signs, Pennant Signs, spinners, flags, or any other similar devices.
- b. Internally illuminated signs.
- c. Electronic Signs.
- d. Bench Signs.
- e. Flashing Signs.
- f. Reflective Signs.
- g. Projected Images.
- h. Roof Signs.

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- i. Trailer Signs.
  - j. Bandit Signs; except as otherwise permitted.
  - k. Snipe Signs.
  - l. Portable Signs.
  - m. Signs requiring a permit in accordance with this section which do not have a permit.
  - n. Abandoned Signs.
  - o. Neon Signs.
  - p. Off-premises signs, except that off-premises signs not exceeding eleven inches by seventeen inches (11" x 17") in size are permitted as temporary window signs.
- (L) **General Requirements for All Signs in All Districts.** All signs placed or posted in the Village must meet the following criteria:
- (1) ***Illuminated Signs.*** Signs shall be illuminated only by the following means:
    - a. By a white, steady, stationary light of reasonable intensity, directed solely at the sign or otherwise prevented from beaming directly onto adjacent properties, roadways or rights-of-way.
    - b. The level of illumination directed to the sign shall not be of an intensity sufficient to constitute a demonstrable hazard to vehicular traffic on any right-of-way, roadway, or parking lot from which the sign may be viewed.
    - c. No exposed light sources are permitted. All light fixtures shall be screened from view by site grading or evergreen shrubs.
    - d. All wiring, fittings and materials used in the construction, connection and operation of Illuminated Signs shall be in accordance with the provisions of the local electric code. All Illuminated Signs shall be properly grounded.
  - (2) ***Safe Installation.*** All signs must be installed in a safe manner and shall not be in danger of falling.
  - (3) ***Properly Maintained/Not Deteriorated.*** All signs shall be properly maintained and shall not show signs of deterioration. The structural integrity of all sign foundations must be maintained.
  - (4) ***Required Set-Back.*** All signs shall be set back at least eight (8) feet from the curb/edge of the street, road, or state route or at least two (2) feet from the edge of the sidewalk farthest from the street, road, or state route, whichever is greater.
  - (5) ***Design.*** Signs shall be designed to fully integrate with the building architecture and overall site design. Signs shall not resemble the color, shape, or other

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characteristic of traffic control devices or warning signs. Signs shall be limited to three (3) colors, three (3) typefaces/fonts, and three (3) lines per sign

**(M) Requirements for Temporary Signs.**

(1) Temporary Signs:

- a. shall not be mounted, attached, affixed, installed or otherwise secured in a manner that will make the sign a permanent sign;
- b. shall not be illuminated;
- c. shall not include, be attached to, or incorporate any other sign type prohibited by this section;
- d. shall not be placed in a prohibited location as established by this section; and
- e. shall be removed or replaced when they are deteriorated.

**(N) Measurement of Sign Area.** The surface area of a sign shall be computed as including the face of the entire display area not including the bracing, framing and structural supports of the sign, unless such support members are made part of the message or face of the sign. Where a sign has two or more display faces, the area of all faces of the sign shall be included in determining the area of the sign, unless the two faces are joined back-to-back, are parallel to each other and are not more than four (4) inches apart. The area of a sign consisting of individual letters or symbols, either freestanding or ground, or attached to or painted on a surface, building, wall, or window, shall be considered to be that of the smallest single rectangle which encompasses all the letters and symbols.

**(O) Signs Standards in Residential Districts (Residential Uses/ Dwellings).**

(1) The following signs are permitted for properties containing Dwellings used for Residential Purposes, as defined by 154.03, in all Residential Districts (AA-1; AA-2; A, B, and C):

- a. Mounted Wall Signs
- b. Temporary Signs with a Maximum Area of four (4) square feet.

(2) *Permitted number, height, area and location:* Each lot may erect and maintain signs up to a maximum of twenty (20) square feet of signage, provided that multiple Temporary Signs must be separated by at least two (2) feet, and all signs must meet the standards as outlined below:

a. **Mounted Wall Signs**

- i. *Maximum Height Above Established Grade:* Eight (8) feet
- ii. *Maximum Area:* One (1) square foot
- iii. *Location:* Cannot protrude more than 2 inches from wall or building to which it is attached

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iv. *External Illumination Permitted:* No

b. **Temporary Signs**

i. *Maximum Height Above Established Grade when Ground-Mounted:* Three (3) feet.

ii. *Maximum Height when wall-mounted:* Below the roof parapet line.

iii. *Location:* Set back minimum of eight (8) feet from curb/edge of roadway or two (2) feet from edge of sidewalk farthest from the roadway, whichever is greatest

iv. *External Illumination Permitted:* No

v. *Other restrictions:* Per (K)(1), temporary signs which are four (4) square feet per face or less, subject to location and other restrictions contained in this section do not require a permit, but any temporary sign which does not meet all parameters with respect to size and location to be exempt from permitting, shall require a permit.

**(P) Signs Standards in Residential Districts (Non-residential Uses).**

(1) The following signs are permitted on properties containing non-residential primary uses in all Residential Districts (AA-1; AA-2; A, B, and C). Non-Residential uses are all uses which do not fall qualify as a “Dwelling” used for Residential Purposes, as defined by 154.03

a. Mounted Wall Signs.

b. Monument Signs.

c. Temporary Signs with a maximum area of nine (9) square feet.

(2) *Permitted number, height, area and location:* Each lot may erect and maintain a maximum of three (3) signs per lot, up to a maximum of thirty (30) square feet of signage, as outlined below:

a. **Mounted Wall Sign**

i. *Maximum Height Above Established Grade:* Eight (8) feet

ii. *Maximum Area:* One (1) square foot

iii. *Location:* Cannot protrude more than two (2) inches from wall or building to which it is attached

iv. *External Illumination Permitted:* Yes

b. **Monument Sign**

i. *Maximum Height Above Established Grade:* Five (5) feet

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- ii. *Maximum Area:* Thirty (30) square feet
- iii. *Location:* Set back Minimum of eight (8) feet from curb/edge of roadway or two (2) feet from edge of sidewalk farthest from the roadway, whichever is greatest
- iv. *External Illumination Permitted:* Yes
- v. *Other restrictions:* May include a Manual Changeable Copy Sign

**c. Temporary Signs**

- i. *Maximum Height Above Established Grade when Ground-Mounted:* Three (3) feet.  
  
*ii Maximum Height when wall-mounted:* Below the roof parapet line.
- ii. *Location:* Set back Minimum of eight (8) feet from curb/edge of roadway or two (2) feet from edge of sidewalk farthest from the roadway, whichever is greatest
- iii. *External Illumination Permitted:* No
- iv. *Other restrictions:* Per (K)(1), temporary signs which are nine (9) square feet per face or less, subject to location and other restrictions contained in this section do not require a permit, but any temporary sign which does not meet all parameters with respect to size and location to be exempt from permitting, shall require a permit.

**(Q) Sign Standards in Business Districts.**

(1) The following signs are permitted in Zoning Districts "D" and "E":

- a. Wall Signs (Mounted and Projecting).
- b. Monument Signs.
- c. Window Signs.
- d. Freestanding Signs.
- e. Awning Signs.
- f. Sidewalk Signs.
- g. Temporary Signs with a maximum area of nine (9) square feet.

(2) Permitted number, height, area and location. Each lot may erect and maintain a maximum of three (3) signs per lot, up to a maximum of thirty (30) square feet of signage, as outlined below:

- a. **Mounted Wall Sign**

*Proposed amendments to Glendale Zoning Code*  
*As recommended to Village Council by GPHPC Resolution 2021-002*  
**REVISED JULY 2022, REVISED VERSION TO COUNCIL OCTOBER 2022**

- i. *Maximum Height Above Established Grade:* Eight (8) feet
  - ii. *Maximum Area:* One and a half (1.5) square feet for every linear foot of width of the building face to which the sign is attached
  - iii. *Location:* Cannot protrude more than two (2) inches from wall or building to which it is attached
  - iv. *External Illumination Permitted:* Yes
- b. Projecting Wall or 'Extension Sign**
- i. *Maximum Height Above Established Grade:* Two (2) feet below the highest point on the building on which the sign is mounted
  - ii. *Maximum Area:* One and one half (1.5) square feet for every linear foot of width of the building face or extension to which the sign is attached
  - iii. *Location:* Cannot protrude more than three (3) feet from wall or building to which it is attached
  - iv. *External Illumination Permitted:* A projecting sign is limited to external illumination by indirect lighting methods such as gooseneck lighting.
  - v. *Other restrictions:* Minimum eight (8) feet above sidewalk; decorative supporting structures are not calculated in maximum square footage of sign.
- c. Monument Sign**
- i. *Maximum Height Above Established Grade:* Five (5) feet
  - ii. *Maximum Area:* One half (0.5) square foot for every linear foot of frontage of the lot, with a maximum area of thirty (30) square feet.
  - iii. *Location:* Set back minimum of eight (8) feet from curb/edge of roadway or two (2) feet from edge of sidewalk farthest from the roadway, whichever is greatest
  - iv. *External Illumination Permitted:* Yes
  - v. *Other restrictions:* May include a Manual Changeable Copy Sign
- d. Window Sign**
- i. *Maximum Height Above Established Grade:* Ground/1<sup>st</sup> floor only
  - ii. *Maximum Area of a Window Sign:* One half of the total area of the window upon which the sign is attached, or in which the sign is visible
  - iii. *Location:* Ground/1<sup>st</sup> floor of a building



*Proposed amendments to Glendale Zoning Code*  
*As recommended to Village Council by GPHPC Resolution 2021-002*  
**REVISED JULY 2022, REVISED VERSION TO COUNCIL OCTOBER 2022**

- iv. *External Illumination Permitted:* No
  - v. *Application:* Window signs may only be applied to the interior of the glazing.
- e. **Freestanding Sign**
- i. *Maximum Height Above Established Grade:* Five (5) feet
  - ii. *Maximum Area:* One (1) square foot per linear foot of frontage of the premises, with a maximum of thirty (30) square feet
  - iii. *Location:* Setback minimum of eight (8) feet from curb/edge of roadway or two (2) feet from edge of sidewalk furthest from the roadway, whichever is greatest
  - iv. *External Illumination Permitted:* Yes
- f. **Awning Sign**
- i. *Minimum Height Above Established Grade:* Eight (8) feet above the sidewalk; sixteen (16) feet above any driveway or parking lot
  - ii. *Maximum Area:* Text & graphics on awning may not be greater than fifteen (15) square feet
  - iii. *Location:* May only have text or graphics on the front portion of awning
  - iv. *External Illumination Permitted:* No
- g. **Sidewalk Sign**
- i. *Maximum Height Above Established Grade:* Three (3) feet
  - ii. *Maximum Area:* Six (6) square feet
  - iii. *Location:* Must be on paved public or private sidewalk or walkway; Cannot be in landscaped areas or areas used for vehicles; May only be placed where the width and location of the sign allows for a minimum width of five (5) feet of clear and passable sidewalk/walkway for pedestrians; May not be placed so as to obstruct access to parking meters, bicycle racks, and other features legally in the right-of-way; May not interfere with the opening of car doors in legal parking spaces, or with the operation of wheelchair lifts and ramps; May only be placed on the sidewalk/walkway from 9:00 a.m. to 5:00 p.m.
  - iv. *External Illumination Permitted:* No
  - v. *Other restrictions:* Signs must be weighted to be stable and windproof to resist wind gusts,

*Proposed amendments to Glendale Zoning Code*  
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**REVISED JULY 2022, REVISED VERSION TO COUNCIL OCTOBER 2022**

**h. Temporary Signs**

- i. *Maximum Height Above Established Grade when Ground-Mounted:* Three (3) feet.
- ii. *Maximum Height when wall-mounted:* Below the roof parapet line.
- iii.
- iv. *Location:* Set back Minimum of eight (8) feet from curb/edge of roadway or two (2) feet from edge of sidewalk farthest from the roadway, whichever is greatest
- v. *External Illumination Permitted:* No
- vi. *Other restrictions:* S Per (K)(1), temporary signs which are nine (9) square feet per face or less, subject to location and other restrictions contained in this section do not require a permit, but any temporary sign which does not meet all parameters with respect to size and location to be exempt from permitting, shall require a permit.

**(R) Nonconforming Signs.**

- (1) All pre-existing Permanent legal signs that that conformed to the standards of the previous ordinance, but do not conform to the standards of this section must be brought into conformity upon the occurrence of any of the following events:
  - a. Any change in the use of the property following the date that this section became effective.
  - b. The discontinuance of the use of property for a period of more than six (6) consecutive months.
  - c. The damage or destruction of the sign amounting to a reduction of fifty percent (50%) or more of the market value of the sign (as determined by two established sign companies located in Ohio selected by the Village).
  - d. The structural alteration, rebuilding, enlargement, extension, or relocation of the existing nonconforming sign. However, the repainting or Refacing of an existing nonconforming sign is not considered an alteration within the meaning of this section.
  - e. The nonconforming sign or sign structure is determined by the Village Zoning Administrator to be unsafe, insecure, or otherwise to constitute a nuisance to the public.
- (2) All signs which lose their legal nonconforming status must be removed or brought into compliance with this section within thirty (30) days of the date of the event which resulted in the loss of that status.

*Proposed amendments to Glendale Zoning Code*  
*As recommended to Village Council by GPHPC Resolution 2021-002*  
**REVISED JULY 2022, REVISED VERSION TO COUNCIL OCTOBER 2022**

- (3) All pre-existing Temporary signs that that conformed to the standards of the previous ordinance, but do not conform to the standards of this section must be brought into conformity within one (1) year of the effective date of this section or removed
- (S) **Abandoned Signs:** Abandoned signs shall be removed by and at the cost of the responsible party, whether the property owner or the business owner. If the business or property owner does not remove the sign within ten (10) days of the written notice from the Village Administrator, the Village may remove the sign and charge the business or property owner for the cost of such removal.
- (T) **Maintenance of Signs.** Signs must be maintained in a safe, presentable, and sound structural condition at all times. In the event that any sign is or becomes unsafe or in danger of falling, the owner thereof or the person maintaining the same, shall immediately upon receipt of written notice from the Village Zoning Administrator restore such sign to a safe and secure condition or remove the sign. If the owner of the sign does not remove the sign within ten (10) days of the written notice, the Village may remove the sign and charge the business or property owner for the cost of such removal.
- (U) **Removal of Prohibited/Unsafe Signs.**
- (1) Signs placed in prohibited sign locations as established in this section may be removed by the Village and stored at the Village Municipal Building or other service building for a period of not more than ten (10) days, after which the Village may dispose of such signs. Persons who wish to claim signs which are removed and retained by the Village may do so by contacting the Village Zoning Administrator during that time.
- (2) Signs that are insecure, in danger of falling, or which otherwise pose an *immediate* threat to public safety may be removed by the Village without notice to the owner. All costs incurred for the removal of such signage shall be the responsibility of the property owner. All unpaid costs shall be assessed to the property tax duplicate for the subject property. Signs so removed, to the extent possible, will be retained by the Village for a period of not more than ten (10) days and may be claimed by their owners by contacting the Village Administrator. After the retention period, the Village may dispose of such signs. Signs which cannot be removed without destroying the sign may be discarded.
- (V) **Prior Sections Invalidated.** This section shall control all issues related to signs located in the Village of Glendale. In the event that any section of this Zoning Code refers to signs, such section is specifically superseded by the provisions of this section.
- (W) **Violations.** In case any signs shall be installed, erected, constructed, or maintained in violation of any of the terms of this section, the Village Zoning Administrator shall notify in writing the owner or lessee thereof to alter or remove such sign so as to comply with this section. Such persons shall be given ten (10) days from the date of the written notice to alter the sign so as to comply with this section. Thereafter, failure to comply with any

*Proposed amendments to Glendale Zoning Code*  
*As recommended to Village Council by GPHPC Resolution 2021-002*  
**REVISED JULY 2022, REVISED VERSION TO COUNCIL OCTOBER 2022**

of the provisions of this section shall be deemed a violation and shall be punishable under § 154.99 of the Zoning Code.

VILLAGE OF GLENDALE  
STATE OF OHIO

ORDINANCE 2022-54

AN ORDINANCE AMENDING THE JOB DESCRIPTION OF FIRE CHIEF FOR THE  
VILLAGE OF GLENDALE, AND DECLARING AN EMERGENCY

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**BE IT ORDAINED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** The position description of the Fire Chief is hereby amended as attached in Exhibit A.

**SECTION II** This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health or safety, as provided by Ohio Revised Code 731.30. Specifically, emergency action is necessary to allow the filling of vacancies in the Glendale Fire Department, thereby providing adequate manpower for responding to emergencies and other incidents in the Village.

First Read: September 12, 2022

Second Read: October 3, 2022

Third Read: November 7, 2022

Passed: November 7, 2022

Attest:

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Donald A. Lofty, Mayor

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Rebecca Terrell, Clerk

**VILLAGE OF GLENDALE**  
**POSITION DESCRIPTION**

**TITLE:** Fire Chief, Part Time

**DEPARTMENT:** Fire Department

**SUPERVISOR:** Village Mayor

**PREPARATION DATE:** April 30, 2022

**GENERAL PURPOSE:** Appointed by the Mayor and with the advice and consent of Council and under the general supervision of the Mayor, the Fire Chief performs a wide variety of tasks related to the effective and efficient operation of the Village of Glendale Fire Department.

**ESSENTIAL FUNCTIONS:**

- Directs and coordinates the overall activities of the fire department to ensure efficient utilization of personnel, equipment and financial resources to achieve desired level of service objectives regarding fire suppression, emergency medical services, fire code enforcement, life safety inspections, public education and fire investigation.
  - Meets with the Mayor on a regular basis to ensure desired level of service is established.
  - Provides effective verbal and written communication to the Mayor and Village Council regarding fire department needs, issues, programs, and activity.
  - Promptly communicates to Mayor any developments or other information that could affect the fire department's ability to perform its assigned functions or its standing within the community.
  - Develops and obtains approval for his/her annual budget and manages fire appropriations efficiently within Village and State guidelines.
  - Conserves Village resources by locating and applying for relevant grants and cost-sharing opportunities.
- Directs and oversees recruitment of skilled firefighters and other subordinates, recommends new hires for approval by Village Council, supervises, trains, and disciplines Fire Department personnel to ensure the following:
  - Department members receive proper orientation and training to understand and comply with the overall policies, performance standards, protocols, laws and philosophy of the Village and Fire Department.

- Firefighter performance is monitored assuring the appropriate personnel, procedures, tools and equipment are used to effectively meet the service level objectives.
  - Department members are provided a means for professional growth.
  - Fair disciplinary procedures, consistent with Village policy, are applied to all Department members.
- Prepares personnel payroll reports.
  - Ensures that the Department responds to fire and emergency medical service calls to perform quality assurance and to establish Incident Command.
  - Attends public meetings as necessary or assigned to inform the public of fire department services, provide safety education, and to receive input from residents to ensure ongoing communication between the residents and the Fire Department.
  - Provides written activity report at all regular meetings of Village Council.
  - Works with residents and, develops effective and timely resolutions to resident concerns whenever possible.
  - Works with the Mayor to create a succession plan, for the Chief and other leadership positions in the Department.
  - Performs various tasks as assigned by the Mayor.

#### **CORE COMPETENCIES:**

- Leadership: Demonstrates and exemplifies personal characteristics of professionalism to provide a standard of excellence for others in the Village, inspires subordinates to improve, perform and engage in achieving goals, tasks, and assignments, provides information and training necessary to improve and to achieve goals, tasks and assignments, leads by positive example, provides appropriate review and follow-up of subordinates to ensure tasks/assignments are completed properly and in a timely manner, possesses and maintains a professional appearance and demeanor at all times.
- Service-Oriented: Is dedicated to meeting the expectations and requirements of Village personnel and members of the public, gets first-hand information and uses it for improvements in the timely and efficient delivery of services to Village residents, acts with Village residents in mind, establishes and maintains effective relationships with residents and members of the public and gains their trust and respect.
- Dealing with Ambiguity: Effectively deals with change, shifts gears comfortably, isn't upset when responsible for, or participating in, multiple investigations which are in progress and at various stages, acts without perfect or complete information, doesn't have to finish one task before starting another, comfortably handles risk, uncertainty, and unknown facts.
- Recruitment: Regularly engages in activities designed to ensure a consistent flow of qualified applicants to be volunteers for the Department.

- **Personnel Development:** Provides teaching, mentoring and motivation to subordinates, provides appropriate and timely positive and negative feedback to subordinates, enforces Village policies, procedures, and regulations in a documented, timely and uniform manner, effectively evaluates the performance of subordinates, to include the preparation of recommendations for improvement, training, and promotion, recommends appropriate discipline and training/retraining of subordinates.
- **Planning:** Accurately discerns the length and difficulty of tasks and projects, sets appropriate objectives and goals, breaks down work into the process steps, develops schedules and task/people assignments, anticipates and adjusts for problems and roadblocks, measures performance against goals, evaluates results.
- **Organizational Savvy:** Maneuvers through complex, political situations effectively and quietly, is sensitive to how people and organizations function, anticipates where the stumbling blocks are and plans his/her approach accordingly, views politics as a necessary part of working for a political subdivision and works to adjust to that reality.
- **Presentation Skills:** Is effective in a variety of formal presentation settings, including court testimony, one-on-one, small and large groups, with peers, direct reports, and bosses, is effective both inside and outside the Village on both controversial and routine topics, commands attention and manages group process during the presentation, changes tactics midstream when something is not working.
- **Written Communication:** Writes clearly, succinctly, and effectively in a variety of communication settings and styles; communicates message to achieve intended result.
- **Ethical Conduct:** Conducts him/herself in an ethical and legal manner both on and off the job.

**SUPERVISORY RESPONSIBILITIES:** Directly supervises Assistant Chiefs in accordance with the organization's policies and applicable laws. Is responsible for the overall vision, direction, coordination, succession planning and sustainability planning for the fire department.

**REQUIRED QUALIFICATIONS:** To perform this job successfully, an individual must be able to perform each essential duty, general duty, and core competency satisfactorily. The requirements listed below are representative of the additional requirements of the position.

**EDUCATION and/or EXPERIENCE:** High School Diploma. College Degree preferred. At least ten years' experience as a Firefighter/Emergency Medical Technician. Must have at least three years' Command experience as a Captain or equivalent.

**REQUIRED KNOWLEDGE, SKILLS AND ABILITY:**

**Certificates, Licenses, Registrations:** Must have an Ohio Firefighter Level II certification. Must be a certified Ohio Emergency Medical Technician, an Ohio certified Fire Safety Inspector, and an Ohio certified instructor. A valid Ohio state driver's license or ability to obtain one within three months. Must be bondable and insurable by the Village's insurance carriers as to all relevant insurance types, including but not limited to automobile insurance.



**Language Skills:** Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to respond to common inquiries or complaints from residents, regulatory agencies, or members of the business community. Ability to effectively present information to top management, public groups, and other groups.

**Mathematical Skills:** Ability to work with mathematical concepts such as probability and statistical inference. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations, including budgeting.

**Mechanical Skills:** Demonstrated mechanical ability and knowledge of structural design.

**Reasoning Ability:** Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

**SPECIAL REQUIREMENTS:** Must possess a valid state driver's license. Must be bondable and be, and remain, insurable by the Village's insurance carriers, without penalty or surcharges, as to all relevant insurance types, including, but not limited to, automobile insurance.

**TOOLS AND EQUIPMENT:** Must be able to use personal computer, including applicable word processing, spreadsheet and data base software; calculator, telephone; cellular telephone, and copy/fax machine. Must have knowledge of single and double axle fire apparatus, pneumatic, gasoline, electric, and hydraulic powered hand tools and equipment, chain saws and other powered and non-powered hand tools, ladders, self-contained breathing apparatus, ropes, fire hose and nozzles, electrical generators, two-way radios and related equipment.

**PHYSICAL DEMANDS:** While performing the duties of this job, the employee is regularly required to sit and talk or hear at normal spoken word volume levels. The employee frequently is required to use hands to finger, handle, or feel objects. The employee is required to be able to stand; walk; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. The employee must occasionally lift and/or move up to 50 pounds.

Must be able to see to perceive general surroundings and to review maps, plans, and emergency situations. Specific vision abilities required for this job include close and distance vision (which may be achieved through glasses, lenses, etc.) and the ability to adjust focus.

**WORK ENVIRONMENT:** While the employee will normally work in a quiet, climate-controlled office environment to perform the functions of this job, he/she may be required to participate in/command emergency situations which will occur in various environments including outside environments without protection from the elements and in locations in which loud noise, smoke, chemicals, unsanitary conditions, hostile members of the public, and other hazards may be present.

**PERFORMANCE REVIEW GUIDELINES:** The employee's performance will be evaluated on the performance or nonperformance of the essential functions, general functions, and core competencies listed herein as well as those additional duties which are similar, related, necessary

or incidental to those functions/competencies or are assigned to the employee during the course of his/her employment.

**POSITION TYPE:** This is a part-time, with a maximum of 30 hours per week.

**EXPECTED HOURS OF WORK/ATTENDANCE REQUIREMENTS:** The normal working hours for this position shall be set by the Mayor. However, given the nature of the position, it is understood that the Fire Chief's schedule may vary from the normal work week and he/she shall be permitted, with the advance permission of the Mayor, to work a flexible schedule to ensure the efficient and timely completion of the Fire Chief's tasks.

Given the supervisory and hands-on work duties of the Fire Chief, in-person attendance is an essential function of this position. Remote work locations to perform the administrative functions of the position may be permitted with the prior consent of the Mayor.

**SELECTION PROCESS:** Applicants must complete and submit an application for employment. References are checked, and a criminal background investigation, is completed. Selected applicants will be interviewed and may be required to perform job-related tests. A physical, consistent with the requirements of the Ohio Revised Code, will be conducted post-offer.

**MODIFICATION OF JOB DESCRIPTION:** The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

**EMPLOYEE SIGNATURE:**

The signature below signifies that I have reviewed and understand the contents of this job description.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Employee Printed Name

\_\_\_\_\_  
Date

VILLAGE OF GLENDALE  
STATE OF OHIO

ORDINANCE 2022-55

AN ORDINANCE REVISING THE TRANSACTION FEE FOR CREDIT CARD PAYMENTS TO THE VILLAGE OF GLENDALE, GLENDALE MAYOR'S COURT AND GLENDALE UTILITY DEPARTMENT, AND DECLARING AN EMERGENCY

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**WHEREAS,** on June 6, 2022, the Council of the Village of Glendale passed Ordinance 2022-17 establishing a credit card transaction fee for the Village of Glendale and Glendale Utility Department; and

**WHEREAS,** it has come to the attention of the Village that a flat dollar amount fee cannot be reasonably implemented;

**BE IT ORDAINED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** The \$3 fee for credit card transactions as enacted by Ordinance 2022-17 is hereby repealed.

**SECTION II** A fee of 1.75% of the total charged amount is to be assessed on each credit card transaction paid to the Village of Glendale or Glendale Utility Department, beginning January 1, 2023. This fee is to be receipted into Fund 601 Water Works.

**SECTION III** A fee of 1.75% of the total charged amount is to be assessed on each credit card transaction paid to the Glendale Mayor's Court, beginning January 1, 2023.

**SECTION IV** This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health and or safety, as provided by Ohio Revised Code 731.30. Specifically, emergency action is necessary to ensure the proper administration of Village affairs. Therefore, this ordinance shall take effect immediately upon its passage.

First read: October 3, 2022

Second read: November 7, 2022

Passed: November 7, 2022

Attest:

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Donald A. Lofty, Mayor

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Rebecca Terrell, Clerk

VILLAGE OF GLENDALE  
STATE OF OHIO

ORDINANCE 2022-56

AN ORDINANCE APPOINTING A GLENDALE VOLUNTEER FIREFIGHTER,  
ESTABLISHING A ONE YEAR PROBATIONARY PERIOD, AND DECLARING AN  
EMERGENCY

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BE IT ORDAINED, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** The following individual is hereby appointed to the position of Volunteer Glendale Firefighter, effective upon completion of all personnel processing. This appointment will incorporate a one-year probationary period effective upon passage:

Thomas Vickers

**SECTION II** This ordinance is hereby declared to be an emergency measure for the purpose of the timely and efficient administration of Village affairs, to allow the filling of vacancies in the Glendale Fire Department, thereby providing adequate manpower for responding to emergencies and other incidents in the Village, as provided by Ohio Revised Code 731.30, and shall take effect immediately upon its passage.

Passed: November 7, 2022

Attest:

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Donald A. Lofty, Mayor

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Rebecca Terrell, Clerk

VILLAGE OF GLENDALE  
STATE OF OHIO

ORDINANCE 2022-57

AN ORDINANCE AUTHORIZING AMENDMENT OF 2022 APPROPRIATIONS OF THE  
GENERAL FUND, AND DECLARING AN EMERGENCY

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WHEREAS, the Village Administrator has identified the need to hire an additional administrative office employee on a part-time basis; and

BE IT ORDAINED, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

SECTION I The 2022 appropriations for the General Fund are to be increased as listed:

<u>Account Number</u>	<u>Account Description</u>	<u>Increase</u>
101.704.2111	Salaries and Wages	\$4,050.00
101.704.2121	Regular Pension Contribution	\$630.00
101.704.2122	Pension Paid by Employee	\$450.00
101.704.2125	Employer Medicare Contribution	\$65.25

SECTION II This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health or safety, as provided by Ohio Revised Code 731.30. Specifically, emergency action is necessary to ensure the proper administration of Village affairs.

Passed: November 7, 2022

Attest:

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Donald A. Lofty, Mayor

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Rebecca Terrell, Clerk

VILLAGE OF GLENDALE  
STATE OF OHIO

ORDINANCE 2022-58

AN ORDINANCE AWARDING THE CONTRACT FOR THE WATER METER REPLACEMENT PROJECT TO BUCKEYE STATE PIPE & SUPPLY, LOWEST AND BEST BIDDER, AND AS RECOMMENDED BY THE VILLAGE UTILITY ENGINEER, AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH SAME, AND DECLARING AN EMERGENCY

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**WHEREAS,** the Utilities Committee identified the need for the replacement of all water meters, residential and commercial, in the Village of Glendale with advanced AMI remote read technology ultrasonic water meters; and

**WHEREAS,** the Project was publicly bid under the direction and supervision of the Village Utility Engineer, Environmental Engineering Service, and four water meter distributors responded with sealed proposals opened publicly on Friday, October 28, 2022 and these proposals having been evaluated by Environmental Engineering Service and the Village Administrator; and

**WHEREAS;** the Utilities Committee on November 3, 2022 recommended Village Council approve the proposal submitted by Buckeye State Pipe & Supply;

**BE IT ORDAINED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** Buckeye State Pipe & Supply is hereby awarded the contract for the Water Meter Replacement Project, having been found to be the lowest and best bid, in the following amounts:

Base Bid (incl. \$119,858.58 for 10 yr. service agreement)	\$762,808.68
Alternate (20 remote shut-off meters)	\$14,680.00
<b>Total Bid</b>	<b>\$777,488.68</b>

**SECTION II** The Village Administrator is hereby authorized to enter into a contract with Buckeye State Pipe & Supply and shall authorize timely payments for work satisfactorily completed.

**SECTION III** This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health and or safety, as provided by Ohio Revised Code 731.10. Specifically, emergency action is necessary to ensure the continuation of important Village projects, and to ensure the proper administration of Village affairs. Therefore, this ordinance shall take effect immediately upon its passage.

*CONTINUED, PAGE 2 OF 2*  
**ORDINANCE 2022-58**

**AN ORDINANCE AWARDING THE CONTRACT FOR THE WATER METER REPLACEMENT PROJECT TO BUCKEYE STATE PIPE & SUPPLY, LOWEST AND BEST BIDDER, AND AS RECOMMENDED BY THE VILLAGE UTILITY ENGINEER, AUTHORIZING THE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH SAME, AND DECLARING AN EMERGENCY**

Passed: November 7, 2022

Attest:

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Donald A. Lofty, Mayor

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Rebecca Terrell, Clerk

**VILLAGE OF GLENDALE  
STATE OF OHIO**

**ORDINANCE 2022-59**

**AN ORDINANCE AUTHORIZING AMENDMENT THE 2022 APPROPRIATIONS OF THE WATER WORKS FUND, SANITARY SEWER FUND AND VILLAGE PLAN AND GENERAL IMPROVEMENT FUND, AND DECLARING AN EMERGENCY**

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**WHEREAS,** The Village of Glendale has authorized the Village Administrator to enter into a contract with the lowest and best bidder for the Water Meter Replacement Project, Buckeye State Pipe & Supply, for a total of \$777,488.68; and

**WHEREAS,** it is necessary to appropriate funds for this project, and amended appropriation amounts were recommended by the Finance Committee to Council for consideration and are listed herein;

**BE IT ORDAINED** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** Pursuant to the recommendation of the Village Utility Engineer, an additional contingency not to exceed \$38,900.00 be included in funding to be appropriated for the project, only to be utilized following review and approval by the Village and Village Utility Engineer of proposed change orders, for a total bid and contingency price of \$816,388.68.

**SECTION II** The Village Utility Engineer has agreed to provide project services, coordination and on-site consultation services for a total not to exceed \$36,900.00, for a total bid, contingency and engineer services price of \$853,288.68.

**SECTION III** The 2022 appropriations for the Water Works Fund, Sanitary Sewer Fund and Village Plan and General Improvement Fund are to be increased as listed:

<u>Account No.</u>	<u>Account Description</u>	<u>Increase</u>
601.409.2561	Water Works, Capital, Util. Dist. System	\$105,575.00
602.408.2561	San. Sewer, Capital, Util. Dist. System	\$105,575.00
404.503.2561	VPGI, Water Works, Util. Dist. System	\$321,069.34
404.504.2561	VPGI, San. Sewer, Util. Dist. System	\$321,069.34

**SECTION IV** This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health and or safety, as provided by Ohio Revised Code 731.30. Specifically, emergency action is necessary to ensure the proper administration of Village affairs. Therefore, this ordinance shall take effect immediately upon its passage.



*CONTINUED, PAGE 2 OF 2*  
**ORDINANCE 2022-59**

**AN ORDINANCE AUTHORIZING AMENDMENT THE 2022 APPROPRIATIONS OF THE WATER WORKS FUND, SANITARY SEWER FUND AND VILLAGE PLAN AND GENERAL IMPROVEMENT FUND, AND DECLARING AN EMERGENCY**

Passed: November 7, 2022

Attest:

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Donald A. Lofty, Mayor

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Rebecca Terrell, Clerk

**VILLAGE OF GLENDALE  
STATE OF OHIO**

**RESOLUTION 2022-30**

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT FOR THE PURCHASE OF ELECTRICITY FOR THE VILLAGE'S ELECTRICITY AGGREGATION PROGRAM**

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**WHEREAS,** the electorate of Glendale, OH has previously authorized the Village to aggregate eligible retail electric loads located within the governmental boundaries of Glendale, Ohio and enter into service agreements for the sale and purchase of electricity, such aggregation to occur automatically except where any person elects to opt out; and

**WHEREAS,** in accordance with Chapter 4901:1-24 of the Ohio Administrative Code, Chapter 4901:1-21 of the Ohio Administrative Code, and Section 4928.08 of the Ohio Revised Code, the Village is required to submit a CERTIFICATION APPLICATION FOR ELECTRIC GOVERNMENTAL AGGREGATORS to the PUCO; and

**WHEREAS,** the Village has engaged in a fair and open process to request proposals for supplying electricity for the future from such certified electricity suppliers; and

**WHEREAS,** to obtain the most competitive price, the process of entering into a contract for the supply of electricity requires the Village to accept a proposal within hours after it is submitted, which short-time requires delegation of authority to the Village Administrator to enter into a contract;

**BE IT RESOLVED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** That the Village Administrator, are authorized to execute contracts for and to take such other steps as necessary for the purchase of electricity for Village use from a retail electrical supplier if:

- 1) The electricity rate is based on the recommendation of AGE, the Village's consultant for its aggregation program; and
- 2) The electricity rate is for a period of at least 12 months and not to exceed a period of 36 months.

**SECTION II** That the Village Administrator shall notify the Village Council at the next available meeting, of actions taken pursuant to the Resolution.

*CONTINUED, PAGE 2 OF 2*  
**RESOLUTION 2022-30**

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT FOR THE PURCHASE OF ELECTRICITY FOR THE VILLAGE'S ELECTRICITY AGGREGATION PROGRAM**

Passed: November 7, 2022

Attest:

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Donald A. Lofty, Mayor

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Rebecca Terrell, Clerk

VILLAGE OF GLENDALE  
STATE OF OHIO

RESOLUTION 2022-31

A RESOLUTION AUTHORIZING THE CONDITIONAL USE OF LAND AT 65 CORAL AVENUE FOR AN IN-GROUND SWIMMING POOL TO BE CONSTRUCTED PURSUANT TO CERTAIN CONDITIONS

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**WHEREAS,** on November 7, 2022 the Glendale Planning and Historic Preservation Commission (“GPHPC”) reviewed the conditional use application filed requesting permission to install an in-ground swimming pool on the property located at 65 Coral Ave. in the “A” zoning district; and

**WHEREAS,** after considering all of the information presented to it, the GPHPC recommended approval of the conditional use application, provided certain conditions set forth in Section I below are met; and

**WHEREAS,** as required under Section 154.62 of the Codified Ordinances of the Village of Glendale, the GPHPC forwarded the recommendation to the Village Council for approval, disapproval or approval with conditions; and

**WHEREAS,** Village Council has considered the recommendation and heard from interested parties regarding the application;

**BE IT RESOLVED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring:

**SECTION I** Village Council hereby approves the conditional use application, subject to the following conditions:

1. Location per the site plan originally submitted to, and approved by, GPHPC on November 7, 2022.
2. Compliance with fencing regulations per the Glendale Codified Ordinances Section 154.55(I)(4) and the Building Code.

Passed: November 7, 2022

Attest:

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Donald A. Lofty, Mayor

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Rebecca Terrell, Clerk

VILLAGE OF GLENDALE  
STATE OF OHIO

RESOLUTION 2022-32

A RESOLUTION AUTHORIZING THE CONDITIONAL USE OF LAND AT 1021 MORSE AVENUE FOR AN IN-GROUND SWIMMING POOL TO BE CONSTRUCTED PURSUANT TO CERTAIN CONDITIONS

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**WHEREAS,** on November 7, 2022 the Glendale Planning and Historic Preservation Commission (“GPHPC”) reviewed the conditional use application filed requesting permission to install an in-ground swimming pool on the property located at 1021 Morse Avenue in the “A” zoning district; and

**WHEREAS,** after considering all of the information presented to it, the GPHPC recommended approval of the conditional use application, provided certain conditions set forth in Section I below are met; and

**WHEREAS,** as required under Section 154.62 of the Codified Ordinances of the Village of Glendale, the GPHPC forwarded the recommendation to the Village Council for approval, disapproval or approval with conditions; and

**WHEREAS,** Village Council has considered the recommendation and heard from interested parties regarding the application;

**BE IT RESOLVED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring:

**SECTION I** Village Council hereby approves the conditional use application, subject to the following conditions:

1. Location per the site plan originally submitted to, and approved by, GPHPC on November 7, 2022.
2. Compliance with fencing regulations per the Glendale Codified Ordinances Section 154.55(I)(4) and the Building Code.

Passed: November 7, 2022

Attest:

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Donald A. Lofty, Mayor

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Rebecca Terrell, Clerk

**Council of the Village of Glendale, Ohio**

**Executive Session**

**Monday, November 8, 2022, 7:00 p.m.**

**80 E. Sharon Ave., Glendale, Ohio 45246**

**Agenda**

- 1. Establishment of Quorum & Approval of Agenda**
- 2. Executive Session being held pursuant to ORC 121.22(G)(2) concerning potential purchase of property**
- 3. Adjournment from Executive Session and Return to Regular Meeting**