Council of the Village of Glendale, Ohio

Regular June Meeting Monday, July 11, 2022, 7:00 p.m. 80 E. Sharon Ave., Glendale, Ohio 45246

Agenda

I. Establishment of Quorum & Approval of Agenda

II. Approval of Minutes

- 1. June 6, 2022 Regular June Meeting
- 2. June 8, 2022 Special Council Meeting, Ohio Sunshine Law Training (Quorum not present)
- 3. June 22, 2022 Special Council Meeting, Village Finances Town Hall

III. Public Comment & Presentations

IV. Old Business

- 1. **Ordinance 2022-04** An Ordinance Inserting Chapter 154.59 in the Village of Glendale Code of Ordinances, Establishing Regulations Related to Residential and Commercial Signage in the Village of Glendale, as Recommended by the Glendale Planning and Historic Preservation Commission (*Tabled*)
- 2. **Resolution 2022-17** A Resolution Adopting a Village Property Naming Policy (*Tabled*)

V. New Business

- 1. **Ordinance 2022-40** An Ordinance Amending Certain Section 93.99 of the Glendale Code of Ordinances, Health and Sanitation, Penalty, and Declaring an Emergency
- 2. **Ordinance 2022-41** An Ordinance Authorizing Amendment of the 2022 Appropriations of the Community Fund, and Declaring an Emergency
- 3. **Ordinance 2022-42** An Ordinance Authorizing Amendment of the 2022 Estimated Revenues and Appropriations of the Glendale Fire Department Gift Fund, and Declaring an Emergency

- 4. **Resolution 2022-18** A Resolution Authorizing the Village of Glendale, Ohio to Enter into an Agreement for the Purchase of Natural Gas for the Village of Glendale Natural Gas Aggregation Program
- 5. **Resolution 2022-19** A Resolution Requesting the County Auditor to Certify the Current Tax Valuation of, and the Amount of Revenue that will be Produced by, an Additional 2.5 Mill Levy to Provide Funds for the Current General Operating Expenses of the Village of Glendale, Hamilton County, Ohio, Pursuant to Section 5705.19(A) of the Ohio Revised Code as Required by Section 5705.03(B) of the Ohio Revised Code
- 6. **Resolution 2022-20** A Resolution Requesting the County Auditor to Certify the Current Tax Valuation of, and the Amount of Revenue that will be Produced by, an Additional 2.75 Mill Levy to Provide Funds for the Current General Operating Expenses of the Village of Glendale, Hamilton County, Ohio, Pursuant to Section 5705.19(A) of the Ohio Revised Code as Required by Section 5705.03(B) of the Ohio Revised Code
- 7. **Resolution 2022-21** A Resolution Submitting the Question of Renewing the Existing 8.5 Mill Tax Levy to Provide Funds for Current Operating Expenses of the Village of Glendale, Hamilton County, Ohio, Pursuant to Section 5705.19(A) of the Ohio Revised Code
- 8. **Resolution 2022-22 (verbal)** A Resolution Adopting the Village of Glendale 2023 Estimated Tax Budget

VI. Reports from Mayor, Administrator, Standing Committees & Special Committees

Mayor's Report

Births

Deaths

Betty Francis, wife of Thomas Francis, passed May 27, 2022 at 91

Village Administrator's Report

Committee reports

Finance Committee

Fire Committee

Laws & Claims Committee

Police Committee

Public Buildings & Historic Preservation Committee

Recreation & Playgrounds Committee Streets, Public Improvements & Lights Committee Utilities Committee

Reports from the Clerk & Treasurer

VII. Review of Expenditures & Financial Reports

- 1. **2022-06** General Fund
- 2. 2022-06 Enterprise Fund
- 3. 2022 2nd Quarter Financial Report

VIII. Adjournment

The next regular Council meeting is scheduled for August 1, 2022 at 7:00 p.m.

ORDINANCE 2022-04

AN ORDINANCE INSERTING CHAPTER 154.59 IN THE VILLAGE OF GLENDALE CODE OF ORDINANCES, ESTABLISHING REGULATIONS RELATED TO RESIDENTIAL AND COMMERICAL SIGNAGE IN THE VILLAGE OF GLENDALE, AS RECOMMENDED BY THE GLENDALE PLANNING AND HISTORIC PRESERVATION COMMISSION

- WHEREAS, on August 2, 2021, the Glendale Planning and Historic Preservation Commission (GPHPC), upon the suggestion of an ad hoc committee, led by Vice Chair Thomas Kerr, voted to initiate the amendment procedure under §154.66 of the Glendale Zoning Code; and
- WHEREAS, on October 4, 2021, the GPHPC, following a public hearing, unanimously approved GPHPC Resolution 2021-003, recommending approval of amendments to §154.42 and §154.46 of the Glendale Zoning Code; and
- WHEREAS, on November 1, 2021, the Village Clerk caused notice of a Council public hearing on the draft amendments to be published in the Cincinnati Court Index, a newspaper of general circulation in the Village, with said notice describing the nature of the request and providing the Council hearing date and time, all consistent with the Clerk's obligations under §154.66 of the Glendale Zoning Code; and
- WHEREAS, on December 6, 2021, the Council of the Village of Glendale conducted a public hearing on the amendments recommended by the GPHPC and at the hearing, Council heard from members of the public;
- **BE IT ORDAINED**, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:
- **SECTION I** Section 154.37 of the Glendale Zoning Code is hereby repealed in its entirety and amended as shown in Exhibit A, attached hereto and incorporated herein by reference
- **SECTION II** All other sections of the Glendale Zoning Code, Chapter 154 of the Glendale Code of Ordinances, are to remain as written.
- **SECTION III** The Village Council hereby finds and determines that all formal actions relative to the passage of this ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of its Committees, if any,

which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code.

First Read:January 10, 2022Second Read:February 7, 2022Third Read:March 7, 2022

Tabled:March 7, 2022

Passed:

Attest:

Donald A. Lofty, Mayor

Rebecca Terrell, Clerk

RESOLUTION 2022-17

A RESOLUTION ADOPTING A VILLAGE PROPERTY NAMING POLICY

WHEREAS,	the Council of the Village of Glendale, Ohio wishes to carefully deliberate the naming of streets, parks and other public properties; and,
WHEREAS,	the Village Council desires that during such deliberations, particular consideration will be given to honor people or events associated with the Village of Glendale in addition to other standards established by these guidelines; and,
WHEREAS,	honoring these individuals or organizations may remind the public of our past, inspire great actions and motivate us to become better citizens; and,
WHEREAS,	the Village Council desires that any individual, group or organization residing in Glendale may propose a name to Village Council by submitting a proposal to the Village Administrator's office under the procedures set forth in these guidelines; and,
WHEREAS,	while these guidelines are expressed in the document with their intended purposes and goals, they are intended to be guidelines only.
BE IT RESOL	VED, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

SECTION I The Village Council hereby adopts the "Village Property Naming Policy" as attached hereto as Exhibit A, and incorporated by reference herein.

Tabled: June 6, 2022

Attest:

Donald A. Lofty, Mayor

Rebecca Terrell, Clerk

Section 1. General Guidelines

- 1.1 Under these Guidelines, the Village will consider the naming of public properties, which include publicly owned streets, parks, buildings, or parts thereof.
- 1.2 In considering such proposals, the contribution must be verified by at least two independent sources.
- 1.3 No name will be given to any public property that may limit its use.
- 1.4 The naming of any Public Property shall not provide a property right to the recipient of the naming unless that right is secured contractually.
- 1.5 There is no assumption of right for a private donor to name a property because the property was a gift to the public unless such right was required contractually with an agreement.
- 1.6 The developer may name residential subdivision plats and streets if the names are in compliance with guidelines, the Village Ordinances, and public policy.

Section 2. Standards for Naming

2.1 Community Standards

Naming of Public Places for people, places, events or for any other purpose will be considered for approval by Village Council if the naming qualifies under the standards of community recognition that includes at least one of the following:

- A. A person (living or deceased), group or recognition of great significance (historically or culturally) or demonstrated excellence to Glendale, the State of Ohio, the United Stations, or the world.
- B. Person may have been associated with Glendale as a resident, an elected official, a volunteer, who was instrumental in furthering the cause of Glendale through leadership or civic responsibility and engaged in activities beneficial to the Village.
- C. The person risked their life to save or protect others.
- D. Recognition is consistent with Glendale public policy.
- E. The naming is deemed to be in the best interest of the Village.
- F. Philanthropic considerations in 2.2 below.
- 2.2 Private Contractual Agreement Standards

Naming may be considered based on the provision of significant funding that underwrites the cost of renovation or construction of public property. Financial underwriting may be broadly

defined as substantial contributions that completely or significantly enable renovation or construction to occur. This may include monetary gifts, sponsorship agreements or donation of land. Naming of Public Properties in conjunction with a gift, donation, or sponsorship agreement may be reviewed as part of any Village or project specific gift or sponsorship policy and may be exempt from the process outlined in Section 4.1. The project Department or Committee will make a recommendation to Village Council for naming of public places that result from a gift, donation, or sponsor agreement.

- A. Philanthropic naming rights: Property may be named after individuals or groups who have made philanthropic donations of property or who has contributed toward the development of Public Property. The threshold for considering the naming of public places will include at least one of the following:
 - i. Land for the majority of the development was deeded to the Village.
 - ii. Contribution to the capital construction cost associated with developing the project or an amount as established in the specific project funding policy.
 - iii. The donation is not required by the Village or by reason of other ordinance, law or regulation.
- B. The Village may establish philanthropic naming rights plans for components of facilities (e.g., rooms within a building, athletic fields, gardens, playgrounds, etc.) subject to the following.
 - i. Assets for which naming opportunities may be offered may be valued as a function of capital costs, annual operating and maintenance costs, and desirability or marketability of the opportunity.
 - ii. The agreement is consistent with other policy.
- 2.3 Limitations or Restrictions on Community or Private Agreements
 - A. Naming rights may be approved for a specific term, which may not be longer than the useful life of the property, facility, or component.
 - B. Names contrary to public policy, such as discriminatory or derogatory names will not be considered.
 - C. The donation is consistent with public policy.

Section 3. Cost Considerations on Naming Rights

3.1 A permanent sign, or a plaque which explains the significance of the name, may be placed at the site. Costs of the sign or plaque will be borne as follows:

- A. Costs of signs for Village-named streets will be borne entirely by the Village unless otherwise agreed to by the parties.
- B. Costs of signs for dedicated and accepted streets in privately developed residential subdivisions will be borne by the Village unless otherwise agreed to by the parties.
- C. Costs of signs or plaques for other properties requested and named by the Village will be borne entirely by the Village unless otherwise agreed to by the parties.
- D. Costs of signs of plaques for other Village Properties requested for naming by a private person or entity will be shared by the Village and the requesting party as follows:
 - i. Costs for a plaque or sign of uniform, reasonable size which would normally be placed upon the public property will be borne by the Village.
- 3.2 The granting of naming rights will not entitle the naming entity to preferential treatment outside any specific naming rights agreement.
- 3.3 The content of any sign or plaque as required in Section 3.1 must be in writing and approved in the process under Section 4.1 below.

Section 4. Process

- 4.1 In naming public properties, initiated either by the Village or by an individual or group, the following process shall be followed:
 - A. The requesting entity should submit an application to the Village Administrator's office who shall review the application and forward it to Council with a recommendation for consideration at the next most convenient Council meeting.
 - B. Upon notice of the application, the Village Council will then, by majority vote, decide whether to forward the application to an appropriate committee or whether to take no further action on the request or to act on the recommendation immediately. If the decision is to forward the application to a Committee of Council, the following procedure applies:

- i. The committee may obtain the agreement of the individual or next of kin in the case of deceased individuals or authorized representative of the organization.
- ii. The committee must reach a decision for naming within 90 day or report back to Council on the need for additional time.
- iii. The Village Council will consider the recommendation of the committee and determine, by majority vote, whether or not to approve the application.
- iv. Approved applications must be kept on file with the Village office to provide a permanent record.
- 4.2 Size of signs and plaques and placement may be regulated by the Village Code of Ordinances and if applicable may be approved by the appropriate Village Official.
- 4.3 Tradition and continuity of name and community identification are important community values, and therefore, the intent of naming is for permanent recognition. If Council determines that renaming may be in the best interest of the Village, the following process and considerations should be followed:
 - A. Renaming a Village property, when that Village Property is already named for a person or organization, should only be undertaken where the person or organization for whom it is named is determined to be disreputable, immoral, or otherwise undeserving the honor of having it name on a Village Property.
 - B. Honorary dedications may include adding a secondary name that complements existing official names rather than replacing existing names.
- 4.4 The Village reserves the right to amend these guidelines through the legislative process.

ORDINANCE 2022-40

AN ORDINANCE AMENDING CERTAIN SECTION 93.99 OF THE GLENDALE CODE OF ORDINANCES, HEALTH AND SANITATION, PENALTY, AND DECLARING AN EMERGENCY

- **WHEREAS,** the Village of Glendale has an interest in protecting the health, safety, and welfare of its citizens from public nuisances; and
- **WHEREAS,** Chapter 93 of the Glendale Code of Ordinances, titled Health and Sanitation, provides regulations against nuisance and similar matters; and
- **WHEREAS,** Section 93.99 provides the penalties applicable to violations of the provisions of Chapter 93; and
- WHEREAS, the Village Council wishes to clarify the intent of the existing language of Section93.99 which is to impose criminal penalties as specified therein; and
- WHEREAS, where section 93.99(A) imposes penalties to which Ohio Revised Code Section 2901.02 is applicable, the Village Council wishes to update the maximum fine imposed for such penalties to align with the O.R.C., which was increased in amount in 2004, and to keep such maximum amount current by simply referencing that O.R.C. section; and
- **BE IT ORDAINED**, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:
- **SECTION I** Section 93.99 of Chapter 93, Health and Sanitation, of the Village of Glendale, Ohio Code of Ordinances, is hereby amended as follows:

§93.99 PENALTY.

(A) Whoever violates any provision of this chapter for which no penalty is otherwise provided, shall be considered to have committed "an offense not specifically classified" per R.C. 2901.02(G) and, upon conviction thereof, before the mayor's court or other court of competent jurisdiction, shall be subject to the criminal penalties therein. fined not more than \$100. A separate offense shall be deemed committed on each day that a violation occurs or continues.

(B) Any person who **shall** violate<u>s</u> any of the provisions of § <u>93.10</u> shall <u>be</u>, upon conviction thereof, before the mayor<u>'s court or</u> <u>other court of competent jurisdiction</u>, <u>subject to the following</u> <u>criminal penalties: pay a fine calculated as follows:</u> \$50 <u>per day</u> for the first 10 days after such person is notified of the violation and \$25 per day for every day thereafter.

- **SECTION II** All other Sections of Chapter 93, Health and Sanitation, of the Village of Glendale, Ohio Code of Ordinances, are to remain as written; and
- **SECTION III** This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health or safety, as provided by Ohio Revised Code 731.30 and shall take effect immediately upon its passage. Specifically, emergency action is necessary to ensure the proper and timely administration of Village affairs.

Passed: July 11, 2022

Attest:

Donald A. Lofty, Mayor

Rebecca Terrell, Clerk

ORDINANCE 2022-41

AN ORDINANCE AUTHORIZING AMENDMENT OF 2022 APPROPRIATIONS OF THE COMMUNITY FUND AND DECLARING AN EMERGENCY

- WHEREAS, the Glendale Police Department has begun its annual Back to School Backpack Drive; and
- WHEREAS, generous donations have been made by residents, businesses and others toward the work of Glendale Police Department Family Fund, which operates as a part of the Community Fund; and
- WHEREAS, additional school supplies, including backpacks, will be purchased using these donated funds to meet the school supply needs of needy children at Glendale's 3 elementary schools.
- **BE IT ORDAINED**, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:
- **SECTION I** The 2022 appropriations for the Community Fund are to be increased as listed:

Account Number	Account Description	Increase		
809.394.2491	Other Supplies & Materials	\$5,000		

SECTION II This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health or safety, as provided by Ohio Revised Code 731.30. Specifically, emergency action is necessary to ensure the timely and efficient payment of Village invoices and to ensure the continuation of important Village projects.

Passed: July 11, 2022

Attest:

Donald A. Lofty, Mayor

ORDINANCE 2022-42

AN ORDINANCE AUTHORIZING AMENDMENT OF 2022 APPROPRIATIONS OF THE FIRE DEPARTMENT GIFT FUND AND DECLARING AN EMERGENCY

WHEREAS,	the Village has received generous donations from residents Drs. Marty & Ronald Visscher for improvements to the Glendale Fire Station; and								
WHEREAS,	additional donation funds were requested by a joint meeting of the Fire & Public Buildings Committees for the purchase of concrete planters for the east driveway.								
BE IT ORDAINED , by the Council of the Village of Glendale, State of Ohio, a majority of members thereof concurring, that:									
SECTION I	The 2022 estimated increased as listed:	revenues for the Fire Departm	ent Gift Fund are to be						
	Account No.	Account Description	Increase						
	212.000.1830	Contributions	\$1,985						
SECTION II	The 2022 appropriat as listed:	ions for the Fire Department Gift	Fund are to be increased						
	Account Number	Account Description	Increase						
	212.102.2491	Other Supplies & Materials	\$1,985						
SECTION II This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health or safety, as provided by Ohio Revised Code 731.30. Specifically, emergency action is necessary to ensure the timely and efficient payment of Village invoices and to ensure the continuation of important Village projects.									

Passed: July 11, 2022

Attest:

Donald A. Lofty, Mayor

RESOLUTION 2022-18

RESOLUTION AUTHORIZING THE VILLAGE OF GLENDALE, OHIO TO ENTER INTO AN AGREEMENT FOR THE PURCHASE OF NATURAL GAS FOR THE VILLAGE OF GLENDALE NATURAL GAS AGGREGATION PROGRAM

- WHEREAS, the electorate of Village of Glendale has previously authorized the Village to aggregate eligible retail natural gas loads located within the governmental boundaries of Glendale and enter into service agreements for the sale and purchase of natural gas, such aggregation to occur automatically except where any person elects to opt out; and
- WHEREAS, in accordance with Chapter 4901:1-24 of the Ohio Administrative Code, Chapter 4901:1-21 of the Ohio Administrative Code, and Section 4928.08 of the Ohio Revised Code, the Village of Glendale is required to submit a CERTIFICATION APPLICATION FOR NATURAL GAS GOVERNMENTAL AGGREGATORS to the PUCO; and
- WHEREAS, the Village of Glendale has engaged in a fair and open process to request proposals for supplying natural gas for the future from such certified natural gas suppliers; and
- **WHEREAS,** to obtain the most competitive price, the process of entering into a contract for the supply of natural gas requires the Village of Glendale to accept a proposal within hours after it is submitted, which short-time requires delegation of authority to the Village Administrator to enter into a contract.
- **BE IT RESOLVED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:
- **SECTION I** That David Lumsden, Glendale Village Administrator, is authorized to execute contracts for and to take such other steps as necessary for the purchase of natural gas for Village use from a retail natural gas supplier if:

1) The natural gas agreement is based on the recommendation of Supernova Partners, LLC, Affordable Gas & Electric Company, LLC, the Village of Glendale consultant for its aggregation program; and

2) The natural gas rate is for a period of at least 12 months and not to exceed a period of 24 months.

SECTION II That the Village Administrator shall notify the Village Council at the next available meeting, of actions taken pursuant to the Resolution.

Passed: July 11, 2022

Attest:

Donald A. Lofty, Mayor

Rebecca Terrell, Clerk

RESOLUTION 2022-19

A RESOLUTION REQUESTING THE COUNTY AUDITOR TO CERTIFY THE CURRENT TAX VALUATION OF, AND THE AMOUNT OF REVENUE THAT WILL BE PRODUCED BY, AN ADDITIONAL 2.5 MILL LEVY TO PROVIDE FUNDS FOR THE CURRENT GENERAL OPERATING EXPENSES OF THE VILLAGE OF GLENDALE, HAMILTON COUNTY, OHIO, PURSUANT TO SECTION 5705.19(A) OF THE OHIO REVISED CODE AS REQUIRED BY SECTION 5705.03(B) OF THE OHIO REVISED CODE

- WHEREAS, the Council of the Village of Glendale, Hamilton County, Ohio, held several public committee meetings for the discussion and review of the 2022 General Fund Levy and has concluded that the amount of taxes which may be raised within the 10 mill limitation remains insufficient to provide an adequate amount for the necessary requirements of the Village, and that the existing General Operating Expense levy, even if renewed by voters in 2022, will not generate sufficient annual revenue to continue operations of the Village; and
- **WHEREAS,** the Council with Village of Glendale, Hamilton County, Ohio has concluded that it will need to generate approximately \$275,750 per year to ensure the efficient and responsible operations of the Village of Glendale; and
- WHEREAS, the Council of the Village of Glendale, Hamilton County, Ohio has determined that in order to generate approximately \$275,750 per year, an additional levy is necessary in excess of the 10 mill limitation, to constitute a total of 2.5 mills for each dollar of valuation for period of four (4) years; and
- **WHEREAS,** the proposed levy, if approved by the voters of Village of Glendale, Hamilton County, Ohio shall commence in 2022, for collection in calendar year 2023; and
- **WHEREAS,** the purpose of the proposed levy is for the benefit of current General Operating Expenses in the Village of Glendale, located in Hamilton County, Ohio; and
- WHEREAS, the submission of the question of this proposed tax is authorized by Section 5705.19(A) of the Ohio Revised Code; and
- **WHEREAS,** if the proposed levy is placed on the ballot for consideration by the voters of the Village of Glendale, Hamilton County, Ohio, such levy shall be placed on the ballot on November 8, 2022.

- **BE IT RESOLVED**, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:
- **SECTION I** The Hamilton County Auditor is hereby requested to certify the current valuation of the Glendale subdivision, a public entity wholly within Hamilton County, and the amount of revenue that would be produced by an additional 2.5 mill levy in excess of the 10 mill limitation, to constitute a total of 2.5 mills for each dollar of valuation, so that said levy may be placed on the November 8, 2022 ballot.

Passed: July 11, 2022

Attest:

Donald A. Lofty, Mayor

Rebecca Terrell, Clerk

RESOLUTION 2022-20

A RESOLUTION REQUESTING THE COUNTY AUDITOR TO CERTIFY THE CURRENT TAX VALUATION OF, AND THE AMOUNT OF REVENUE THAT WILL BE PRODUCED BY, AN ADDITIONAL 2.75 MILL LEVY TO PROVIDE FUNDS FOR THE CURRENT GENERAL OPERATING EXPENSES OF THE VILLAGE OF GLENDALE, HAMILTON COUNTY, OHIO, PURSUANT TO SECTION 5705.19(A) OF THE OHIO REVISED CODE AS REQUIRED BY SECTION 5705.03(B) OF THE OHIO REVISED CODE

- WHEREAS, the Council of the Village of Glendale, Hamilton County, Ohio, held several public committee meetings for the discussion and review of the 2022 General Fund Levy and has concluded that the amount of taxes which may be raised within the 10 mill limitation remains insufficient to provide an adequate amount for the necessary requirements of the Village, and that the existing General Operating Expense levy, even if renewed by voters in 2022, will not generate sufficient annual revenue to continue operations of the Village; and
- **WHEREAS,** the Council with Village of Glendale, Hamilton County, Ohio has concluded that it will need to generate approximately \$275,750 per year to ensure the efficient and responsible operations of the Village of Glendale; and
- WHEREAS, the Council of the Village of Glendale, Hamilton County, Ohio has determined that in order to generate approximately \$300,000 per year, an additional levy is necessary in excess of the 10 mill limitation, to constitute a total of 2.75 mills for each dollar of valuation for period of four (4) years; and
- **WHEREAS,** the proposed levy, if approved by the voters of Village of Glendale, Hamilton County, Ohio shall commence in 2022, for collection in calendar year 2023; and
- **WHEREAS,** the purpose of the proposed levy is for the benefit of current General Operating Expenses in the Village of Glendale, located in Hamilton County, Ohio; and
- WHEREAS, the submission of the question of this proposed tax is authorized by Section 5705.19(A) of the Ohio Revised Code; and
- WHEREAS, if the proposed levy is placed on the ballot for consideration by the voters of the Village of Glendale, Hamilton County, Ohio, such levy shall be placed on the ballot on November 8, 2022.

- **BE IT RESOLVED**, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:
- **SECTION I** The Hamilton County Auditor is hereby requested to certify the current valuation of the Glendale subdivision, a public entity wholly within Hamilton County, and the amount of revenue that would be produced by an additional 2.75 mill levy in excess of the 10 mill limitation, to constitute a total of 2.75 mills for each dollar of valuation, so that said levy may be placed on the November 8, 2022 ballot.

Passed: July 11, 2022

Attest:

Donald A. Lofty, Mayor

Rebecca Terrell, Clerk

RESOLUTION 2022-21

A RESOLUTION SUBMITTING THE QUESTION OF RENEWING THE EXISTING 8.5 MILL TAX LEVY TO PROVIDE FUNDS FOR CURRENT OPERATING EXPENSES OF THE VILLAGE OF GLENDALE, HAMILTON COUNTY, OHIO, PURSUANT TO SECTION 5705.19(A) OF THE OHIO REVISED CODE

The Council of the Village of Glendale, Hamilton County, Ohio, met in Regular Session on the 11th day of July, 2022 at 80 E. Sharon Ave., Glendale, Ohio, Hamilton County with the following members present:

_____ moved the adoption of the following Resolution:

- **WHEREAS,** The amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Village of Glendale, Hamilton County, Ohio; and
- WHEREAS, by Resolution 2022-15, the Council of the Village of Glendale, Hamilton County, Ohio requested that the Hamilton County Auditor certify to the Council the current tax valuation of the Village and the dollar revenue that will be generated by the proposed tax levy, and the Hamilton County Auditor in fact provided the certification, a copy of which is attached hereto as Exhibit A; therefore, be it
- **RESOLVED,** By the Council of the Village of Glendale, Hamilton County, Ohio; a majority of all members elected thereto concurring, that it is necessary to levy a tax in excess of the ten mill limitation for the benefit of the Village of Glendale for the purpose of General Operating Expenses (Section 5705.19 (A) ORC);
- **RESOLVED,** By the Council of the Village of Glendale, Hamilton County, Ohio that it is necessary to renew the existing 8.5 mill tax levy imposed for General Operating Expenses in 2018 in its entirety;

- **RESOLVED,** That the Council of the Village of Glendale, Hamilton County, Ohio does hereby concur that the existing 8.5 mill tax levy for General Operating Expenses outlined above which was imposed in 2018 be renewed in its entirety for a period of four (4) years;
- **RESOLVED,** That the question of renewing the existing 8.5 mill tax levy for General Operating Expenses be submitted to the electors of said Village of Glendale on the 8th day of November, 2022;
- **RESOLVED,** That said renewal levy be placed upon the tax list of the current year after the February settlement next succeeding the election, if majority of the electors voting thereon vote in favor thereof;
- **RESOLVED,** That pursuant to R.C. 5705.191, this Resolution shall go into effect immediately upon its passage, without publication;
- **RESOLVED,** That the Clerk of this Council of the Village of Glendale be and is hereby directed to certify a copy of this Resolution to the Board of Elections, Hamilton County, Ohio, this Resolution is to be passed and certified to the Board of Elections 90 days prior to the election upon which it will be voted and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Adopted: July 11, 2022

Attest:

Donald A. Lofty, Mayor

Village of Glendale, Ohio

30 Village Square Glendale, Ohio 45246 (513) 771-7200

Donald A. Lofty, Mayor David Lumsden, Village Administrator

2023 Estimated Tax Budget Executive Summary Public hearing July 11, 2022 at 6:00 p.m. 80 E. Sharon Ave., Glendale, Ohio 45246

General Fund

Revenue

The Village has two voted levies that receive property tax revenue for current operating expenses for the General Fund. Additionally, the Village also receives inside millage of 2.78 from Hamilton County. This millage is not voted on. Please refer to the listing below for the millage, duration, renewal and estimated 2023 revenues for these levies.

Millage	Duration	Last renewed	2023 estimated revenues
8.5 mills	4 years	2018	\$846,741
10 mills	4 years	2020	\$996,165
2.78 mills	n/a	n/a	\$301,908

Expenditures

This budget estimate reflects an approximate 3% increase across most categories and functions.

Special Revenue Funds

The Police Pension Fund is a Special Revenue fund that receives revenue from inside millage totaling 0.30 mills. This amount received is restricted in use.

These Special Revenue Funds receive monies from the State of Ohio and Hamilton County through various state and local taxes. These funds are restricted to the specific function of the fund. There are also grant monies and donations received from the State and private donors that are restricted in use.

Included among these funds is the Community Fund. Revenues for this fund include donations and registration fees for the Glendale Car Show, building rent paid by the tenant of 38 Village Square (currently CF Bank) and miscellaneous donations. Additionally, the Glendale Quiet Zone project donations and related expenditures are kept in this fund.



Community events, including the Memorial Day Parade, Street Fair, Shakespeare in the Park and the Cincinnati Civic Orchestra are paid from the Community Fund.

Enterprise Fund

These proprietary funds include Water, Wastewater and Building Department. Under Water and Wastewater, there exist funds for Operating, Debt Repayment, Capital and Repair/Replacement for each utility. These funds generate revenue through quarterly utility billing, tap and meter fees, inspection fees and building permit fees.

The estimated Water debt payments for 2023 total \$200,584 and the estimated Sewer debt payments for 2023 total \$464,416.

Capital Funds

The Village Capital, Village Plan & General Improvement Fund (VPGI), and Glendale Fire Apparatus Fund are capital funds. Beginning with the 2019 appropriations, some previous expenses categorized as 'capital' were appropriated against General Fund budgets. VPGI revenue was generated by inheritance tax receipts (ending in 2012) and these funds are currently invested in CDs, Treasury notes and commercial paper, for no longer than 5-year terms. Earned interest is then reinvested within this fund.

Respectfully submitted,

ml Kl-

David Lumsden Village Administrator



Village of Glendale, Ohio

30 Village Square Glendale, Ohio 45246 (513) 771-7200

Donald A. Lofty, Mayor David Lumsden, Village Administrator

Village of **GLENDALE HAMILTON** County, Ohio **JULY 11, 2022**

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To the Auditor of said County:

The following Budget year beginning January 1, **2023**, has been adopted by Council and is herewith submitted for consideration of the County Budget Commission.

Signed: _____

Title: _____

FUND NAME: GENERAL FUND FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL

Description (1)		For 2020 Actual (2)		For 2021 Actual (3)		urrent Year	Budget Year Est. for 2023 (5)		
						for 2022 (4)			
GENERAL FUND REVENUES									
Local Taxes									
General Property Tax - Real Estate	\$1,	,870,227	\$1	,864,728	\$	1,867,979	\$	1,914,029	
Tangible Personal Property Tax	\$	-	\$	-	\$	-	\$	-	
Municipal Income Tax	\$	-	\$	-	\$	_	\$	-	
Other Local Taxes	\$	-	\$	-	\$	500	\$	-	
Total Local Taxes	\$1	,870,227	\$ 1	,864,728	\$	1,868,479	\$	1,914,029	
Intergovernmental Revenues									
State Shared Taxes and Permits									
Local Government	\$	39,667	\$	49,002	\$	36,119	\$	35,000	
Estate Tax	\$	-	\$	-	\$	-	\$	-	
Cigarette Tax	\$	75	\$	-	\$	50	\$	50	
License Tax	\$	-	\$	-	\$	-	\$	-	
Liquor and Beer Permits	\$	105	\$	5,642	\$	6,000	\$	5,000	
Gasoline Tax	\$	-	\$	-	\$	-	\$	-	
Recycling Incentive (RRI)	\$	7,564	\$	8,081	\$	7,000	\$	7,000	
Property Tax Allocation	\$	51,471	\$	54,308	\$	53,200	\$	50,000	
Rollback from State	\$	272,992	\$	272,231	\$	276,835	\$	269,000	
Total State Shared Taxes and Permits	\$	371,874	\$	389,264	\$	379,204	\$	366,050	
Federal Grants or Aid	\$	94,294	\$	500	\$	-	\$	-	
State Grants or Aid	\$	-	\$	-	\$	-	\$	-	
Other Grants or Aid	\$	-	\$	-	\$	-	\$	-	
Total Intergovernmental Revenues	\$	466,168	\$	389,764	\$	379,204	\$	366,050	
Special Assessments	\$	-	\$	-	\$	-	\$	-	
Charges for Services	\$	236,658	\$	247,664	\$	268,603	\$	250,000	
Fines, Licenses, and Permits	\$	47,598	\$	47,059	\$	69,600	\$	69,000	
Miscellaneous	\$	1,053	\$	3,394	\$	1,500	\$	1,500	
Other Financing Sources:					-				
Proceeds from Sale of Assets	\$	500	\$	-	\$	-	\$	-	
Transfers	\$	-	\$	-	\$	-	\$	-	
Advances	\$	-	\$	-	\$	-	\$	-	
Other Sources (Refunds & Reimbursments)	\$	135,082	\$	14,895	\$	-	\$	-	
TOTAL REVENUE	\$2	,757,286	\$ 2	2,567,504	\$	2,587,386	\$	2,600,579	

FUND NAME: GENERAL FUND FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL

Description (1)		For 2020 Actual (2)		For 2021 Actual (3)		urrent Year . for 2022 (4)	Budget Year Est. for 2023 (5)			
GENERAL FUND EXPENDITURES										
Security of Persons and Property										
Personal Services	\$	912,058	\$	989,855	\$	1,034,640	\$	1,065,679		
Travel Transportation	\$	16,659	\$	19,399	\$	19,213	\$	19,789		
Contractual Services	\$	154,166	\$	179,476	\$	226,238	\$	233,025		
Supplies and Materials	\$	68,158	\$	94,525	\$	78,540	\$	80,896		
Capital Outlay	\$	36,054	\$	47,253	\$	35,650	\$	36,720		
Total Security of Persons and Property	\$	1,187,095	\$	1,330,508	\$	1,394,281	\$	1,436,109		
Public Health Services										
Contractual Services	\$	6,808	\$	6,988	\$	6,490	\$	6,685		
Total Public Health Services	\$	6,808	\$	6,988	\$	6,490	\$	6,685		
Leisure Time Activities										
Contractual Services	\$	7,472	\$	8,660	\$	11,900	\$	12,257		
Supplies and Materials	\$	6,609	\$	8,914	\$	10,125	\$	10,429		
Captial Outlay	\$	299	\$	2,071	\$	2,000	\$	2,060		
Total Leisure Time Activities	\$	14,380	\$	19,645	\$	24,025	\$	24,746		
Basic Utility Services										
Personal Services	\$	215,090	\$	210,775	\$	236,901	\$	244,008		
Contractual Services	\$	180,643	\$	216,638	\$	215,171	\$	221,626		
Supplies and Materials	\$	8,526	\$	7,872	\$	11,675	\$	12,025		
Captial Outlay	\$	-	\$	1,013	\$	7,120	\$	7,334		
Total Basic Utility Services	\$	404,259	\$	436,298	\$	470,867	\$	484,993		
Transportation										
Personal Services	\$	213,762	\$	213,206	\$	241,092	\$	248,325		
Contractual Services	\$	18,916	\$	30,889	\$	22,435	\$	23,108		
Supplies and Materials	\$	11,552	\$	16,720	\$	17,083	\$	17,595		
Captial Outlay	\$	545	\$	199,970	\$	24,060	\$	24,782		
Total Transportation	\$	244,775	\$	460,785	\$	304,670	\$	313,810		
General Government										
Personal Services	\$	259,561	\$	223,251	\$	230,180	\$	237,085		
Travel Transportation	\$	328	\$	694	\$	1,100	\$	1,133		
Contractual Services	\$	200,316	\$	195,305	\$	217,050	\$	223,562		
Supplies and Materials	\$	10,850	\$	8,211	\$	11,100	\$	11,433		
Captial Outlay Total General Government	\$ \$	746 471,801	\$ \$	1,464 428,925	\$ \$	500 459,930	\$ \$	515 473,728		
			Ψ			107,700				
TOTAL, ALL FUNCTIONS	\$	2,329,118	\$	2,683,149	\$	2,660,263	\$	2,740,071		
Other Uses of Funds			¢.		<i>t</i>					
Transfers Total Other Uses of Funds	\$ \$	41,714 41,714	\$ \$	-	\$ \$	-	\$ \$	-		
TOTAL EXPENDITURES	\$	2,370,832	\$	2,683,149	\$	2,660,263	\$	2,740,071		
Revenues over/(under) Expenditures	\$	386,454	\$	(115,645)	\$	(72,877)	\$	(139,492)		
Beginning Unencumbered Balance	\$	999,440	\$	1,330,059	\$	1,141,472	\$	901,843		
Ending Cash Fund Balance	\$	1,385,894	\$	1,214,414	\$	1,068,595	\$	762,351		
Estimated Encumbrances (outstanding at year end	\$	55,835	\$	72,983	\$	60,000	\$	60,000		
Estimated Ending Unencumbered Fund Balance	\$	1,330,059	\$	1,141,431	\$	1,008,595	\$	702,351		

FUND NAME: POLICE DISABILITY & PENSION FUND FUND TYPE/CLASSIFICATION: SPECIAL REVENUE

RECEIVING PROPERTY TAX REVENUE

Description (1)		For 2020		For 2021		rrent Year	Budget Year		
		ctual (2)	Actual (3)		Est.	for 2022 (4)	Est. f	or 2023 (5)	
REVENUE									
General Property Tax	\$	27,304	\$	29,139	\$	29,114	\$	29,000	
Intergovernmental Revenue	\$	3,883	\$	4,146	\$	4,216	\$	4,091	
TOTAL REVENUE	\$	31,187	\$	33,285	\$	33,330	\$	33,091	
EXPENDITURES									
Security of Persons & Property									
Personal Services	\$	39,492	\$	13,045	\$	41,000	\$	41,000	
Contractual Services	\$	399	\$	372	\$	650	\$	650	
TOTAL EXPENDITURES	\$	39,891	\$	13,417	\$	41,650	\$	41,650	
Revenues Over (Under) Expenditures	\$	(8,704)	\$	19,868	\$	(8,320)	\$	(8,559)	
Beginning Unencumered Fund Balance	\$	18,881	\$	10,177	\$	30,045	\$	21,725	
Ending Cash Fund Balance	\$	10,177	\$	30,045	\$	21,725	\$	13,166	
Estimated Outstanding Encumbrances EOY	\$	-	\$	-	\$	-	\$	-	
Estimated Ending Unencumbered Fund Balance	\$	10,177	\$	30,045	\$	21,725	\$	13,166	

SPECIAL REVENUE/CAPITAL PROJECT/PROPRIETARY FUNDS

EXHIBIT III

	Est. Unencumbered	Puda	at Vaar	Tate	1 Available		ıdget Year Ex Personal	per	luitures and		umbiances	Ect I	nencumbered
FUND			Budget Year		Total Available				Other		Total		
Governmental, Special Revenu	Fund Balance 1/1/2023	Estin	nate Receipt	for I	Expenditures		Services			-		Balan	ce 12/31/23
Street Constr. M&R	\$ 25,000	\$	116,000	\$	141,000	\$	2,000	\$	139,000	\$	141,000	\$	
State HWY Impr.	\$ 25,000	\$	9,600	\$	34,600	\$	2,000	\$	34,600	φ \$	34,600	\$	
DARE Grant	\$ -	\$	500	\$	500	φ \$	-	\$	500	\$	500	\$	-
Traffic Safety Grant	\$ -	\$	-	\$	-	\$	-	\$	-	φ \$	- 500	\$	-
Drug Enforcement	\$ -	\$	-	\$	-	\$	_	\$	-	\$	_	\$	_
Law Enforcement Trust	\$ -	\$	-	\$	_	\$	_	\$	_	\$	-	\$	_
Municipal Motor Vehicle Lic.	\$ 1,000	\$	18,000	\$	19,000	\$	_	\$	19,000	\$	19,000	\$	_
Police CPT	\$ -	Ψ	10,000	\$	-	\$	-	\$	-	\$	-	\$	_
Glendale Police Gift	\$ -			\$	-	\$		\$		\$		\$	
Glendale Fire Gift	\$ -			\$	-	\$		\$		\$		\$	
Enforcement & Education	\$ 100	\$	5,000	\$	5,100	φ \$	5,100	\$	-	\$	5,100	\$	-
Mayor's Computer	\$ 100 \$ 100	э \$	16,000	\$,	э \$	5,100	э \$	16,100	\$,	э \$	-
Fire Dept. CPT		⊅ \$	5,000		16,100			Դ Տ	5,000	⇒ \$	16,100 5,000	Դ Տ	-
			5,000	\$	5,000	\$	-	э \$,		,	Դ Տ	
Rogan Park Trust		\$		\$	8,100	\$	-		1,000	\$	1,000		7,100
Park Board Trustee	\$ 1,000	\$	11,000	\$	12,000	\$	-	\$	12,000	\$	12,000	\$	-
Creche	\$ 850	\$	-	\$	850	\$	-	\$	850	\$	850	\$	-
James Carruthers	\$ 516	\$	-	\$	516	\$	-	\$	516	\$	516	\$	-
Police Support & SRO	\$ -	\$	40,000	\$	40,000	\$	40,000	\$	-	\$	40,000	\$	-
Community	\$ 150,000	\$	25,000	\$	175,000	\$	-	\$	100,000	\$	100,000	\$	75,000
HCSWD Projects Glendale	\$ 97,432	\$	-	\$	97,432	\$	-	\$	97,432	\$	97,432	\$	-
Coronavirus Relief	\$ -	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
American Rescue Plan Act	\$ 100,000	\$	-	\$	100,000	\$	-	\$	100,000	\$	100,000	\$	-
Total Special Revenue Funds	\$ 408,998	\$	246,200	\$	655,198	\$	47,100	\$	525,998	\$	573,098	\$	82,100
Governmental, Capital Projects	Funds												
Village Capital	\$ -	\$	_	\$	_	\$	_	\$	_	\$	-	\$	_
Village Plan & Gen. Imp.	\$ 8,640,000	\$	150,000	\$	8,790,000	\$	_	\$	_	\$	-	\$	8,790,000
Glendale Fire Apparatus	\$ 62,000	\$	-	\$	62,000	\$	_	\$	_	\$		\$	62,000
HamCo MRF	\$ -	\$	-	\$	-	\$	_	\$	_	\$	_	\$	02,000
Total Capital Projects Funds	\$ 8,702,000	\$	150,000	\$	8,852,000	\$	_	\$	-	\$		\$	8,852,000
Total Capital Projects Fullus	φ 0,702,000	Ψ	100,000	Ψ	0,032,000	Ψ		Ψ		Ψ		Ψ	0,002,000
Proprietary, Enterprise Funds													
Glendale Water	\$ 1,000	\$	625,000	\$	626,000	\$	198,000	\$	428,000	\$	626,000	\$	-
Glendale Sewer	\$ 1,000	\$	865,000	\$	866,000	\$	198,000	\$	668,000	\$	866,000	\$	-
Glendale Building Dept.	\$ 1,000	\$	60,000	\$	61,000	\$	36,000	\$	25,000	\$	61,000	\$	-
Glendale Sewer R&R	\$ 40,000	\$	25,000	\$	65,000	\$	-	\$	65,000	\$	65,000	\$	-
Glendale Water R&R	\$ 175,000	\$	10,000	\$	185,000	\$	-	\$	185,000	\$	185,000	\$	-
Total Enterprise Funds	\$ 218,000	\$	1,585,000	\$	1,803,000	\$	432,000	\$	1,371,000	\$	1,803,000	\$	-
Educian Truct and Acar Tr	nde												
Fiduciary, Trust and Agency Fu		¢	1 000	¢	1.050	¢		¢	1.07/	¢	1.054	¢	
Other Trust & Agency	\$ 976	\$	1,000	\$	1,976	\$	-	\$	1,976	\$	1,976	\$	-
Total Trust & Agency	\$ 976	\$	1,000	\$	1,976	\$	-	\$	1,976	\$	1,976	\$	-

STATEMENT OF PERMANENT IMPROVEMENTS

EXHIBIT IV

Description	Estimated Cost of			nount to be Budgeted	Name of Paying Fund
Description	Permanent Imp	rovement	1	During Current Year	Name of Faying Fund
OWDA 8381 Water Dist. Imp.	\$	152,467	\$	7,834	Water (Exp. 7/1/2050)
OWDA 8896 Sharon Ave. water main	\$	2,094,518	\$	120,000	Water (Exp. 1/1/2042)
OPWC CB08L Water Trt Plant/Imp.	\$	727,496	\$	72,750	Water (Exp. 1/1/2024)
OPWC CB28R WWTP R&R	\$	576,717	\$	28,836	Wastewater (Exp. 7/1/2036)
OWDA 6546 WWTP Imp.	\$	283,320	\$	20,245	Wastewater (Exp. 7/1/2034)
OWDA 4644 WWTP Imp.	\$	6,081,480	\$	397,335	Wastewater (Exp. 7/1/2028)
OWDA 9222 CMOM Planning	\$	89,600	\$	18,000	Wastewater (Exp. 1/1/2027)
	\$	10,005,599	\$	665,000	



Hamilton County Auditor, DUSTY RHODES TAX BUDGET WORKSHEET

	Fiscal Year	2023				
Taxing District	Village of Glendale					
Fiscal Officer	Rebecca Terrell; Clerk, Village Fisca	l Officer				
Circle one:	Township Fiscal Officer, Clerk/Treasurer, Director of Fir City Auditor	nance,				
Telephone #	(513) 771-7200 Fax # (513) 771	-7318				
mail Address: rterrell@glendaleohio.org						
In order to properly identify Local Government Fund revenues within the tax budget document, please complete the items below using your estimated receipts.						

Local Government Fund:

County-LGF	30,650				
State-LGF	0				
TOTAL:	30,650				

The local government fund received through the County should be entered on the line titled "Local Government" on the tax budget. If your district receives Local Government dollars directly from the State, enter this amount on the line above and in the tax budget on the line titled "State Shared Taxes and Permits". Cross out this title and change it to "LGF-State."

Page 1 of 2

TAX BUDGET WORKSHEET

Update of LGF Alternative Formula

The Alternative formula approved in 2020 is based in part on varying statistical information of the taxing authority. It includes the current real property value, population, and lane miles. If you are updating population or lane miles, please do so in the space below.

*Population	2,155
**Lane Miles	17.5

* If you are updating population, please provide the documentation supporting your figure.

** If you are changing your current certification of lane miles, please provide this office with a copy of the new miles certified by the engineering firm used to survey the roads.

Tax Levy

List below any proposed tax levies to be placed on the ballot in 2022 for collection in 2023.

Please note if these levies are included in levy estimates in the tax budget document.

Description	<u>Millage</u>	Add/Renew <u>Replace</u>	<u># of Years</u>
1. Current operating	8.5	Renew	4
2			
3			
4			

If you have any questions on this form, or on the preparation of the tax budget, please contact Tammy Disque at 946-4210, with the Budget & Settlement Department of the Hamilton County Auditor.

NOTICE OF PUBLIC HEARING

ON THE	2023 Estimated Tax Budget	BUDGET	
Rev. Code Sec. 5705.30			

Notice is hereby given that on the <u>11th</u> day of <u>July</u>

the Budget prepared by the Village of Glendale

of Hamilton County, Ohio, for the next succeeding fiscal year ending December 31st_2023____.

Such hearing will be held at the office of the Village of Glendale Town Hall

80 E. Sharon Avenue

Glendale, Ohio 45246

Council of Village of _____ Glendale

The State of Ohio, Hamilton County, ss.

The undersigned being duly sworn says that the notice, a copy of which is

Hereto attached, was given by publication not less than ten days previous to the

<u>11th</u> day of <u>July</u>, <u>2022</u>, the day of hearing mentioned, in the

Cincinnati Court Index a newspaper having general circulation in the

Village of Glendale

Sworn to before me and signed in my presence, this _____ day of

Printer's Fees, \$_____