

Council of the Village of Glendale, Ohio

Regular June Meeting

Monday, June 6, 2022, 7:00 p.m.

80 E. Sharon Ave., Glendale, Ohio 45246

Agenda

I. Establishment of Quorum & Approval of Agenda

II. Approval of Minutes

1. May 2, 2022 Regular Council Meeting
2. May 31, 2022 Special Council Meeting

III. Public Comment & Presentations

IV. Old Business

1. **Ordinance 2022-04** An Ordinance Inserting Chapter 154.59 in the Village of Glendale Code of Ordinances, Establishing Regulations Related to Residential and Commercial Signage in the Village of Glendale, as Recommended by the Glendale Planning and Historic Preservation Commission (*Tabled*)
2. **Ordinance 2022-17** An Ordinance Establishing a Transaction Fee for Credit Card Payments to the Village of Glendale and Glendale Utility Department (*Third Read*)

V. New Business

1. **Ordinance 2022-31** An Ordinance Authorizing the Administrator to Renew Health Insurance with the Center for Local Government Benefits Pool; Said Program a Public Insurance Pool not Subject to Public Bid and Declaring an Emergency
2. **Ordinance 2022-32** An Ordinance Authorizing the Administrator to Continue to Implement a Health Savings Account Plan with Health Equity as the Administrating Agent and Authorizing Funding of \$2,000 of the Family Deductible and \$1,000 of the Single Deductible Toward Eligible Medical Expenses Incurred by Employees who Have Complied with the Annual Wellness Assessment and Declaring an Emergency
3. **Ordinance 2022-33** An Ordinance Designating the Employee and Employer Contributions Toward Health Insurance Premiums and Declaring an Emergency

4. **Ordinance 2022-34** An Ordinance Authorizing the Administrator to Renew Dental Insurance with Dental Care Plus for All Eligible Full-Time and Those Part-Time Employees Provided for by Ordinance and Declaring an Emergency
5. **Ordinance 2022-35** An Ordinance Increasing the Appropriations of the Sanitary Sewer & Disposal Fund and Declaring an Emergency
6. **Ordinance 2022-36** An Ordinance Increasing the Appropriations of the General Fund and Declaring an Emergency
7. **Ordinance 2022-37** An Ordinance Increasing the Hourly Rate of Pay for an Administrative Employee and Declaring an Emergency
8. **Ordinance 2022-38** An Ordinance Increasing the Appropriations of the Water Works Fund and Declaring an Emergency
9. **Ordinance 2022-39** An Ordinance Authorizing a Contract with the Public Entities Pool of Ohio for Property and Liability Insurance and Declaring an Emergency
10. **Resolution 2022-17** An Resolution Adopting a Policy Regarding the Naming of Public Properties Within the Village of Glendale

VI. Reports from Mayor, Administrator, Standing Committees & Special Committees

Mayor's Report

Births

Deaths

Village Administrator's Report

Committee reports

Finance Committee

Fire Committee

Laws & Claims Committee

Police Committee

Public Buildings & Historic Preservation Committee

Recreation & Playgrounds Committee

Streets, Public Improvements & Lights Committee

Utilities Committee

Reports from the Clerk & Treasurer

VII. Review of Expenditures & Financial Reports

1. 2022-05 General Fund
2. 2022-05 Enterprise Fund

VIII. Adjournment

The next regular Council meeting is scheduled for July 11, 2022 at 7:00 p.m.

VILLAGE OF GLENDALE
STATE OF OHIO
ORDINANCE 2022-04

AN ORDINANCE INSERTING CHAPTER 154.59 IN THE VILLAGE OF GLENDALE CODE OF ORDINANCES, ESTABLISHING REGULATIONS RELATED TO RESIDENTIAL AND COMMERCIAL SIGNAGE IN THE VILLAGE OF GLENDALE, AS RECOMMENDED BY THE GLENDALE PLANNING AND HISTORIC PRESERVATION COMMISSION

WHEREAS, on August 2, 2021, the Glendale Planning and Historic Preservation Commission (GPHPC), upon the suggestion of an ad hoc committee, led by Vice Chair Thomas Kerr, voted to initiate the amendment procedure under §154.66 of the Glendale Zoning Code; and

WHEREAS, on October 4, 2021, the GPHPC, following a public hearing, unanimously approved GPHPC Resolution 2021-003, recommending approval of amendments to §154.42 and §154.46 of the Glendale Zoning Code; and

WHEREAS, on November 1, 2021, the Village Clerk caused notice of a Council public hearing on the draft amendments to be published in the Cincinnati Court Index, a newspaper of general circulation in the Village, with said notice describing the nature of the request and providing the Council hearing date and time, all consistent with the Clerk's obligations under §154.66 of the Glendale Zoning Code; and

WHEREAS, on December 6, 2021, the Council of the Village of Glendale conducted a public hearing on the amendments recommended by the GPHPC and at the hearing, Council heard from members of the public;

BE IT ORDAINED, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

SECTION I Section 154.37 of the Glendale Zoning Code is hereby repealed in its entirety and amended as shown in Exhibit A, attached hereto and incorporated herein by reference

SECTION II All other sections of the Glendale Zoning Code, Chapter 154 of the Glendale Code of Ordinances, are to remain as written.

SECTION III The Village Council hereby finds and determines that all formal actions relative to the passage of this ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of its Committees, if any,

which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code.

First Read: January 10, 2022
Second Read: February 7, 2022
Third Read: March 7, 2022
Tabled: March 7, 2022

Passed: _____

Attest:

Donald A. Lofty, Mayor

Rebecca Terrell, Clerk

**VILLAGE OF GLENDALE
STATE OF OHIO
ORDINANCE 2022-17**

**AN ORDINANCE ESTABLISHING A TRANSACTION FEE FOR CREDIT CARD
PAYMENTS TO THE VILLAGE OF GLENDALE AND GLENDALE UTILITY DEPARTMENT**

WHEREAS, The Village of Glendale and Glendale Utility Department process approximately 1,600 credit card transactions annually; and

WHEREAS, The cost to the Village to process these payments is approximately \$5,000 annually, currently paid through utility billing receipts.

BE IT ORDAINED, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

SECTION I A fee of \$3 is to be assessed on each credit card transaction paid to the Village of Glendale or Glendale Utility Department, beginning October 1, 2022.

SECTION II This fee is to be receipted into Fund 601 Water Works.

First read: April 4, 2022
Second read: May 2, 2022
Third read: June 6, 2022

Passed: _____

Attest: _____

Donald A. Lofty, Mayor

Rebecca Terrell, Clerk

**VILLAGE OF GLENDALE
STATE OF OHIO
ORDINANCE 2021-31**

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO RENEW HEALTH INSURANCE WITH THE CENTER FOR LOCAL GOVERNMENT BENEFITS POOL; SAID PROGRAM A PUBLIC INSURANCE POOL NOT SUBJECT TO PUBLIC BID AND DECLARING AN EMERGENCY

BE IT ORDAINED, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring:

SECTION I That the Administrator shall renew employee health insurance benefits with the Center for Local Government Benefits Pool for the plan year August 1, 2022 through July 31, 2023. Said insurance is a self-vesting public pool and not subject to public bid.

SECTION II That employees will have two high deductible plan options available to them, with the first known as "Gold A HSA" plan and the second, "Platinum C HSA" plan, will both increase 0% upon renewal.

SECTION III That potential renewal increases were included within the 2022 Operating Budgets at an estimated 7% increase in anticipation of the August renewal and will be paid for from current appropriations, without the need for an increase in budget appropriations.

SECTION IV This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health and or safety, as provided by Ohio Revised Code 731.30. Specifically, emergency action is necessary to ensure the timely and efficient payment of Village invoices, to ensure the continuation of important Village projects, and to ensure the proper administration of Village affairs. Therefore, this ordinance shall take effect immediately upon its passage.

Passed: _____

Attest:

Donald A. Lofty, Mayor

Rebecca Terrell, Clerk

VILLAGE OF GLENDALE
STATE OF OHIO
ORDINANCE 2022-32

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO CONTINUE TO IMPLEMENT A HEALTH SAVINGS ACCOUNT PLAN WITH HEALTH EQUITY AS THE ADMINISTRATING AGENT AND AUTHORIZING FUNDING OF \$2,000 OF THE FAMILY DEDUCTIBLE AND \$1,000 OF THE SINGLE DEDUCTIBLE TOWARD ELIGIBLE MEDICAL EXPENSES INCURRED BY EMPLOYEES WHO HAVE COMPLIED WITH THE ANNUAL WELLNESS ASSESSMENT AND DECLARING AN EMERGENCY

BE IT ORDAINED, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring:

SECTION I That the Administrator shall continue to implement a health savings account plan with Health Equity as the administrating agent for the plan year August 1, 2022 through July 31, 2023 and authorizes funding at an annual rate \$2,000 of the family deductible and \$1,000 of the single deductible toward eligible medical expenses incurred by compliant members as defined by the plan. After January 1, 2023 the amounts of such funding will be reviewed.

SECTION II That the Administrator will be authorized to reduce the annual employer contribution for those employees, spouses and families non-compliant with the annual wellness assessment which will cause a higher premium to be charged the Village. The annual penalty for non-compliance will be \$600 for an Employee Only or Employee Child plan and \$1,200 for an Employee Family or Employee Spouse plan if either the employee or spouse is non-compliant.

SECTION III This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health and or safety, as provided by Ohio Revised Code 731.30. Specifically, emergency action is necessary to ensure the timely and efficient payment of Village invoices, to ensure the continuation of important Village projects, and to ensure the proper administration of Village affairs. Therefore, this ordinance shall take effect immediately upon its passage.

Passed: _____

Attest:

Donald A. Lofty, Mayor

Rebecca Terrell, Clerk

VILLAGE OF GLENDALE
STATE OF OHIO
ORDINANCE 2022-33

AN ORDINANCE DESIGNATING THE EMPLOYEE AND EMPLOYER CONTRIBUTIONS
TOWARD HEALTH INSURANCE PREMIUMS AND DECLARING AN EMERGENCY

BE IT ORDAINED, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring:

SECTION I That for the plan year effective August 1, 2022 through July 31, 2023 the employee and employer's contribution toward health insurance premiums shall be as follows:

For Plan Option Gold A HSA

Employee Contribution: 15% of Premium

Employer Contribution: 85% of Premium

For Plan Option Platinum C HSA

Employee Contribution: 5% of Premium

Employer Contribution: 95% of Premium

SECTION II After January 1, 2023 the amounts of such funding will be determined.

SECTION III This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health and or safety, as provided by Ohio Revised Code 731.30. Specifically, emergency action is necessary to ensure the timely and efficient payment of Village invoices, to ensure the continuation of important Village projects, and to ensure the proper administration of Village affairs. Therefore, this ordinance shall take effect immediately upon its passage.

Passed: _____

Attest:

Donald A. Lofty, Mayor

Rebecca Terrell, Clerk

**VILLAGE OF GLENDALE
STATE OF OHIO
ORDINANCE 2022-34**

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO RENEW DENTAL INSURANCE WITH DENTAL CARE PLUS FOR ALL ELIGIBLE FULL-TIME AND THOSE PART-TIME EMPLOYEES PROVIDED FOR BY ORDINANCE AND DECLARING AN EMERGENCY

BE IT ORDAINED, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring:

SECTION I That the Administrator shall renew, at a 10% rate reduction, Dental Insurance with Dental Care Plus for all eligible full-time and those part-time employees provided by Ordinance for a one-year period effective August 1, 2022 through July 31, 2023 in the amount of \$30.16 per employee.

SECTION II Employees participating in the Village dental insurance plan must contribute a minimum of 15% of the cost of single dental coverage. This will continue for future plan years unless modified by Ordinance. If an employee selects a plan at a higher premium, said employee shall also pay the difference in cost between the single employee premium and the higher premium cost.

SECTION III This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health and or safety, as provided by Ohio Revised Code 731.30. Specifically, emergency action is necessary to ensure the timely and efficient payment of Village invoices, to ensure the continuation of important Village projects, and to ensure the proper administration of Village affairs. Therefore, this ordinance shall take effect immediately upon its passage.

Passed: _____

Attest:

Donald A. Lofty, Mayor

Rebecca Terrell, Clerk

VILLAGE OF GLENDALE
STATE OF OHIO

ORDINANCE 2022-35

AN ORDINANCE AUTHORIZING AMENDMENT OF 2022 APPROPRIATIONS OF THE
SANITARY SEWER & DISPOSAL FUND AND DECLARING AN EMERGENCY

WHEREAS, the Glendale Utility Department has purchased sanitary sewer flow meters for the amount below; and

WHEREAS, additional appropriations are required to offset this purchase and ensure continued effective operation of the Sanitary Sewer & Disposal Fund for the remainder of the year;

BE IT ORDAINED, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

SECTION I The 2022 appropriations for the Sanitary Sewer & Disposal Fund are to be increased as listed:

<u>Account Number</u>	<u>Account Description</u>	<u>Increase</u>
602.504.2521	Equipment	\$24,180

SECTION II This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health or safety, as provided by Ohio Revised Code 731.30. Specifically, emergency action is necessary to ensure the timely and efficient payment of Village invoices and to ensure the continuation of important Village projects.

Passed: _____

Attest:

Donald A. Lofty, Mayor

Rebecca Terrell, Clerk

VILLAGE OF GLENDALE
STATE OF OHIO

ORDINANCE 2022-36

AN ORDINANCE AUTHORIZING AMENDMENT OF 2022 APPROPRIATIONS OF THE
GENERAL FUND AND DECLARING AN EMERGENCY

WHEREAS, the Village of Glendale has made improvements and repairs to the Memorial along Sharon Avenue for the amount below; and

WHEREAS, additional appropriations are required to offset this purchase and ensure continued effective operation of the Streets Department of the General Fund for the remainder of the year;

BE IT ORDAINED, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

SECTION I The 2022 appropriations for the General Fund are to be increased as listed:

<u>Account Number</u>	<u>Account Description</u>	<u>Increase</u>
101.602.2531	Bldg & Other Structures	\$850

SECTION II This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health or safety, as provided by Ohio Revised Code 731.30. Specifically, emergency action is necessary to ensure the timely and efficient payment of Village invoices and to ensure the continuation of important Village projects.

Passed: _____

Attest:

Donald A. Lofty, Mayor

Rebecca Terrell, Clerk

VILLAGE OF GLENDALE
STATE OF OHIO

ORDINANCE 2022-37

AN ORDINANCE INCREASING COMPENSATION FOR CURRENT FULL TIME ADMINISTRATIVE EMPLOYEE, AND DECLARING AN EMERGENCY

BE IT ORDAINED, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

SECTION I Spencer Hawkins, having recently been promoted to the position of Accounting Clerk with the Village of Glendale, is to be compensated at a rate of \$20.49 per hour effective as of today's date, with said employee's performance to be evaluated by his supervisor 6 months following promotion.

SECTION II This ordinance is hereby declared to be an emergency measure for the Immediate preservation of the public peace, health and or safety, as provided by Ohio Revised Code 731.30. Specifically, emergency action is necessary to ensure the proper administration of Village affairs.

Passed: _____

Attest:

Donald A. Lofty, Mayor

Rebecca Terrell, Clerk

VILLAGE OF GLENDALE
STATE OF OHIO

ORDINANCE 2022-36

AN ORDINANCE AUTHORIZING AMENDMENT OF 2022 APPROPRIATIONS OF THE
WATER WORKS FUND AND DECLARING AN EMERGENCY

WHEREAS, the Utilities Committee, at its June 3rd, 2022 meeting, recommended the appropriation of the amount below for design and bidding services for the replacement of the Glendale Utility Department residential and commercial water meters;

BE IT ORDAINED, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

SECTION I The 2022 appropriations for the Water Works Fund are to be increased as listed:

<u>Account Number</u>	<u>Account Description</u>	<u>Increase</u>
601.409.2347	Engineer & Arch. Fees	\$72,000

SECTION II This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health or safety, as provided by Ohio Revised Code 731.30. Specifically, emergency action is necessary to ensure the timely and efficient payment of Village invoices and to ensure the continuation of important Village projects.

Passed: _____

Attest:

Donald A. Lofty, Mayor

Rebecca Terrell, Clerk

**VILLAGE OF GLENDALE
STATE OF OHIO
ORDINANCE 2022-39**

AN ORDINANCE AUTHORIZING A CONTRACT WITH THE PUBLIC ENTITIES POOL OF OHIO FOR PROPERTY AND LIABILITY INSURANCE AND DECLARING AN EMERGENCY

BE IT ORDAINED, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring:

SECTION I That the Administrator shall be authorized to enter into a contract with the Public Entities Pool of Ohio for Property and Liability Insurance in the annual contribution amount of \$69,656 payable to the Public Entities Pool of Ohio for the plan year June 20, 2022 to June 20, 2023.

SECTION II Said insurance is a public pool and not subject to public bid.

SECTION III This Ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health and or safety, as provided by Ohio Revised Code 731.30. Specifically, emergency action is necessary to ensure the timely and efficient payment of Village invoices, to ensure the continuation of important Village projects, and to ensure the proper administration of Village affairs. Therefore, this Ordinance shall take effect immediately upon its passage.

Passed: _____

Attest:

Donald A. Lofty, Mayor

Rebecca Terrell, Clerk

VILLAGE OF GLENDALE
STATE OF OHIO

RESOLUTION 2022-17

A RESOLUTION ADOPTING A VILLAGE PROPERTY NAMING POLICY

WHEREAS, the Council of the Village of Glendale, Ohio wishes to carefully deliberate the naming of streets, parks and other public properties; and,

WHEREAS, the Village Council desires that during such deliberations, particular consideration will be given to honor people or events associated with the Village of Glendale in addition to other standards established by these guidelines; and,

WHEREAS, honoring these individuals or organizations may remind the public of our past, inspire great actions and motivate us to become better citizens; and,

WHEREAS, the Village Council desires that any individual, group or organization residing in Glendale may propose a name to Village Council by submitting a proposal to the Village Administrator's office under the procedures set forth in these guidelines; and,

WHEREAS, while these guidelines are expressed in the document with their intended purposes and goals, they are intended to be guidelines only.

BE IT RESOLVED, by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

SECTION I The Village Council hereby adopts the "Village Property Naming Policy" as attached hereto as Exhibit A, and incorporated by reference herein.

Passed: _____

Attest:

Donald A. Lofty, Mayor

Rebecca Terrell, Clerk

Section 1. General Guidelines

- 1.1 Under these Guidelines, the Village will consider the naming of public properties, which include publicly owned streets, parks, buildings, or parts thereof.
- 1.2 In considering such proposals, the contribution must be verified by at least two independent sources.
- 1.3 No name will be given to any public property that may limit its use.
- 1.4 The naming of any Public Property shall not provide a property right to the recipient of the naming unless that right is secured contractually.
- 1.5 There is no assumption of right for a private donor to name a property because the property was a gift to the public unless such right was required contractually with an agreement.
- 1.6 The developer may name residential subdivision plats and streets if the names are in compliance with guidelines, the Village Ordinances, and public policy.

Section 2. Standards for Naming

2.1 Community Standards

Naming of Public Places for people, places, events or for any other purpose will be considered for approval by Village Council if the naming qualifies under the standards of community recognition that includes at least one of the following:

- (A). A person (living or deceased), group or recognition of great significance (historically or culturally) or demonstrated excellence to Glendale, the State of Ohio, the United States, or the world.
- (B). Person may have been associated with Glendale as a resident, an elected official, a volunteer, who was instrumental in furthering the cause of Glendale through leadership or civic responsibility and engaged in activities beneficial to the Village.
- (C). The person risked their life to save or protect others.
- (D). Recognition is consistent with Glendale public policy.
- (E). The naming is deemed to be in the best interest of the Village.
- (F). Philanthropic considerations in 2.2 below.

2.2 Private Contractual Agreement Standards

Naming may be considered based on the provision of significant funding that underwrites the cost of renovation or construction of public property. Financial underwriting may be broadly defined as substantial contributions that completely or significantly enable renovation or construction to occur. This may include monetary gifts, sponsorship agreements or donation of land. Naming of Public Properties in conjunction with a gift, donation, or sponsorship agreement may be reviewed as part of any Village or project specific gift or sponsorship policy

and may be exempt from the process outlined in Section 4.1. The project Department or Committee will make a recommendation to Village Council for naming of public places that result from a gift, donation, or sponsor agreement.

(A). Philanthropic naming rights: Property may be named after individuals or groups who have made philanthropic donations of property or who has contributed toward the development of Public Property. The threshold for considering the naming of public places will include at least one of the following:

- i. Land for the majority of the development was deeded to the Village.
- ii. Contribution to the capital construction cost associated with developing the project or an amount as established in the specific project funding policy.
- iii. The donation is not required by the Village or by reason of other ordinance, law or regulation.

(B). The Village may establish philanthropic naming rights plans for components of facilities (e.g., rooms within a building, athletic fields, gardens, playgrounds, etc.) subject to the following.

- i. Assets for which naming opportunities may be offered may be valued as a function of capital costs, annual operating and maintenance costs, and desirability or marketability of the opportunity.
- ii. The agreement is consistent with other policy.

2.3 Limitations or Restrictions on Community or Private Agreements

(A). Naming rights may be approved for a specific term, which may not be longer than the useful life of the property, facility, or component.

(B). Names contrary to public policy, such as discriminatory or derogatory names will not be considered.

(C). The donation is consistent with public policy.

Section 3. Cost Considerations on Naming Rights

3.1 A permanent sign, or a plaque which explains the significance of the name, may be placed at the site. Costs of the sign or plaque will be borne as follows:

(A). Costs of signs for Village-named streets will be borne entirely by the Village unless otherwise agreed to by the parties.

(B). Costs of signs for dedicated and accepted streets in privately developed residential subdivisions will be borne by the Village unless otherwise agreed to by the parties.

(C). Costs of signs or plaques for other properties requested and named by the Village will be borne entirely by the Village unless otherwise agreed to by the parties.

(D). Costs of signs or plaques for other Village Properties requested for naming by a private person or entity will be shared by the Village and the requesting party as follows:

- i. Costs for a plaque or sign of uniform, reasonable size which would normally be placed upon the public property will be borne by the Village.

3.2 The granting of naming rights will not entitle the naming entity to preferential treatment outside any specific naming rights agreement.

3.3 The content of any sign or plaque as required in Section 3.1 must be in writing and approved in the process under Section 4.1 below.

Section 4. Process

4.1 In naming public properties, initiated either by the Village or by an individual or group, the following process shall be followed:

(A). The requesting entity should submit an application to the Village Administrator's office who shall review the application and forward it to Council with a recommendation for consideration at the next most convenient Council meeting.

(B). Upon notice of the application, the Village Council will then, by majority vote, decide whether to forward the application to an appropriate committee or whether to take no further action on the request or to act on the recommendation immediately. If the decision is to forward the application to a Committee of Council, the following procedure applies:

i. The committee may obtain the agreement of the individual or next of kin in the case of deceased individuals or authorized representative of the organization.

ii. The committee must reach a decision for naming within 90 day or report back to Council on the need for additional time.

iii. The Village Council will consider the recommendation of the committee and determine, by majority vote, whether or not to approve the application.

iv. Approved applications must be kept on file with the Village office to provide a permanent record.

4.2 Size of signs and plaques and placement may be regulated by the Village Code of Ordinances and if applicable may be approved by the appropriate Village Official.

4.3 Tradition and continuity of name and community identification are important community values, and therefore, the intent of naming is for permanent recognition. If Council determines that renaming may be in the best interest of the Village, the following process and considerations should be followed:

(A). Renaming a Village property, when that Village Property is already named for a person or organization, should only be undertaken where the person or organization for whom it is named is determined to be disreputable, immoral, or otherwise undeserving the honor of having it name on a Village Property.

(B). Honorary dedications may include adding a secondary name that complements existing official names rather than replacing existing names.

4.4 The Village reserves the right to amend these guidelines through the legislative process.