

**Council of the Village of Glendale, Ohio**

**Regular May Meeting**

**Monday, May 2, 2022, 7:00 p.m.**

**80 E. Sharon Ave., Glendale, Ohio 45246**

**Agenda**

**I. Establishment of Quorum & Approval of Agenda**

**II. Approval of Minutes**

1. April 7, 2022 Regular Council Meeting

**III. Public Comment & Presentations**

**Mayoral Proclamations**     A Proclamation Honoring Village Clerks, including  
Glendale Clerk, Clerk Rebecca Terrell

A Proclamation Honoring Local Teachers

**General Comments**

**IV. Old Business**

1. **Ordinance 2022-04** An Ordinance Inserting Chapter 154.59 in the Village of Glendale Code of Ordinances, Establishing Regulations Related to Residential and Commercial Signage in the Village of Glendale, as Recommended by the Glendale Planning and Historic Preservation Commission (*Tabled*)
2. **Ordinance 2022-17** An Ordinance Establishing a Transaction Fee for Credit Card Payments to the Village of Glendale and Glendale Utility Department (*Second Read*)

**V. New Business**

1. **Ordinance 2022-23** An Ordinance Approving and Granting Consent to the Director of the Ohio Department of Transportation Authority to, Apply, Maintain and Repair Standard Longitudinal Pavement Markings and Erect Regulatory and Warning Signs on State Highways Inside Village Corporate Limits, and Giving Consent of the Village for the Ohio Department of Transportation to Remove Snow and Ice and Use Snow and Ice Control Material on State Highways Inside the Village Corporate Limits, and Giving Consent of the Village for the Ohio Department of Transportation to Perform Maintenance and/or Repair on State Highways Inside the Village Corporation and Declaring an Emergency
2. **Ordinance 2022-24** An Ordinance Authorizing the Village Administrator to Enter into and Execute Contracts with the Department of Transportation Which are Necessary to Develop Plans for and to Complete the Systematic Sign Replacement – General Routes, PID #101029 Project; and to Execute Contracts

with ODOT Pre-Qualified Consultants for the Preliminary Engineering Phase of the Project and Declaring an Emergency

3. **Ordinance 2022-25** An Ordinance Authorizing the Village Administrator to Enter into and Execute Contracts with the Department of Transportation Which are Necessary to Develop Plans for and to Complete the FY23 Urban Paving Project on 747 in Springdale, PID #110406 Project; and to Execute Contracts with ODOT Pre-Qualified Consultants for the Preliminary Engineering Phase of the Project and Declaring an Emergency
4. **Ordinance 2022-26** An Ordinance Approving the Design and Related Content for Glendale Arboretum Signage and Declaring an Emergency
5. **Ordinance 2022-27** An Ordinance Approving the Installation of a Plaque Commending Maxwell Ehlers for the Construction of a Picnic Shelter at Cleveland Park and Declaring an Emergency
6. **Ordinance 2022-28** An Ordinance Authorizing the Village Administrator to Sign a Memorandum of Understanding Between the Health Collaborative and the Village of Glendale Related to the Cooperative Use of a Generator and Associated Equipment
7. **Ordinance 2022-29** An Ordinance Increasing Compensation for Current Full Time Police Officers, and Declaring an Emergency
8. **Resolution 2022-14** A Resolution Authorizing the Village Administrator to Apply for Transportation Alternatives Grant Funding as Administered by Ohio Department of Transportation
9. **Resolution 2022-15** A Resolution Requesting the County Auditor to Certify the Current Tax Valuation of, and The Amount of Revenue That Will be Produced by, a Renewal of the 8.5 Mill Levy to Provide Funds for the Current General Operating Expenses of the Village of Glendale, Hamilton County, Ohio, Pursuant to Section 5705.19(A) of the Ohio Revised Code as Required by Section 5705.03(B) of the Ohio Revised Code
10. **Resolution 2022-16** A Resolution Requesting the County Auditor to Certify the Current Tax Valuation of, and The Amount of Revenue That Will be Produced by, an Additional 2.5 Mill Levy to Provide Funds for the Current General Operating Expenses of the Village of Glendale, Hamilton County, Ohio, Pursuant to Section 5705.19(A) of the Ohio Revised Code as Required by Section 5705.03(B) of the Ohio Revised Code

## **VI. Reports from Mayor, Administrator, Standing Committees & Special Committees**

### **Mayor's Report**

#### **Births**

#### **Deaths**

William G. Gray; March 25, 2022; Age 80

Paul Allen; April 5, 2022; Age 84

**Village Administrator's Report**

**Committee reports**

Finance Committee

Fire Committee

Laws & Claims Committee

Police Committee

Public Buildings & Historic Preservation Committee

Recreation & Playgrounds Committee

Streets, Public Improvements & Lights Committee

Utilities Committee

**Reports from the Clerk & Treasurer**

**VII. Review of Expenditures & Financial Reports**

1. 2022-04 General Fund
2. 2022-04 Enterprise Fund

**VIII. Adjournment**

**The next regular Council meeting is scheduled for June 6, 2022 at 7:00 p.m.**

**VILLAGE OF GLENDALE  
STATE OF OHIO**

**ORDINANCE 2022-04**

**AN ORDINANCE INSERTING CHAPTER 154.59 IN THE VILLAGE OF GLENDALE CODE OF ORDINANCES, ESTABLISHING REGULATIONS RELATED TO RESIDENTIAL AND COMMERCIAL SIGNAGE IN THE VILLAGE OF GLENDALE, AS RECOMMENDED BY THE GLENDALE PLANNING AND HISTORIC PRESERVATION COMMISSION**

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**WHEREAS,** on August 2, 2021, the Glendale Planning and Historic Preservation Commission (GPHPC), upon the suggestion of an ad hoc committee, led by Vice Chair Thomas Kerr, voted to initiate the amendment procedure under §154.66 of the Glendale Zoning Code; and

**WHEREAS,** on October 4, 2021, the GPHPC, following a public hearing, unanimously approved GPHPC Resolution 2021-003, recommending approval of amendments to §154.42 and §154.46 of the Glendale Zoning Code; and

**WHEREAS,** on November 1, 2021, the Village Clerk caused notice of a Council public hearing on the draft amendments to be published in the Cincinnati Court Index, a newspaper of general circulation in the Village, with said notice describing the nature of the request and providing the Council hearing date and time, all consistent with the Clerk's obligations under §154.66 of the Glendale Zoning Code; and

**WHEREAS,** on December 6, 2021, the Council of the Village of Glendale conducted a public hearing on the amendments recommended by the GPHPC and at the hearing, Council heard from members of the public;

**BE IT ORDAINED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** Section 154.37 of the Glendale Zoning Code is hereby repealed in its entirety and amended as shown in Exhibit A, attached hereto and incorporated herein by reference

**SECTION II** All other sections of the Glendale Zoning Code, Chapter 154 of the Glendale Code of Ordinances, are to remain as written.

**SECTION III** The Village Council hereby finds and determines that all formal actions relative to the passage of this ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of its Committees, if any,



which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code.

First Read: January 10, 2022

Second Read: February 7, 2022

Third Read: March 7, 2022

Passed:

Attest:

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Donald A. Lofty, Mayor

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Rebecca Terrell, Clerk

*Proposed amendments to Glendale Zoning Code  
As recommended to Village Council by GPHPC Resolution 2021-002*

§ 154.xx SIGNS

- (A) **Intent/Purpose:** The purpose of this section is to promote and protect the public health, convenience, comfort, prosperity, general welfare, and safety by encouraging safe and effective placement of signs which are visible from outdoors within the Village. It is the intent of this section to provide businesses in the Village with equitable sign standards in accord with fair competition and aesthetic standards acceptable to the community, to provide the public with a safe and effective means of conveying information and ideas as well as locating businesses, services and points of interest within the Village, and to provide for a safe vehicular and pedestrian traffic environment. This section is based on the premise that signs, if not regulated, can become a nuisance to adjacent properties or the community in general, can depreciate the value of other properties within the community, and can create distractions and obstructions that may contribute to traffic accidents. In this section, the Village intends to reduce and eliminate whenever possible these adverse effects of signs through objective, reasonable, content-neutral regulations as to the type, size, and location of signs while maintaining and preserving individual rights to commercial and noncommercial forms of expression.
- (B) **Severability:** This section must be interpreted in a manner consistent with the First Amendment guarantee of free speech. If any provision of this section is found by a court of competent jurisdiction to be invalid, such finding shall not affect the validity of other provisions of this section which can be given effect without the invalid provision.
- (C) **Definitions:** For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.
- (1) **ABANDONED SIGN.** A sign showing signs of weathering, rust, corrosion, exposed wiring, chipped paint, cracked, broken, torn, or missing faces, or loose materials, or other evidence of disrepair, or a sign which remains after a business operation has been closed to the public for at least ninety (90) consecutive days.
  - (2) **ANIMATED SIGN.** A sign that uses movement or change of artificial and natural lighting or noise to depict action or create a special effect or scene.
  - (3) **AWNING SIGN.** A sign constructed, in whole or in substantial part, of cloth, metal or other material affixed to a building in such a manner that the structure is raised away from the building regardless of whether it can or cannot be retracted to a flat position against the building.
  - (4) **BANDIT SIGN.** A sign constructed, in whole or in substantial part, of paper, cloth, canvas, plastic sheet, cardboard, wallboard, plywood, or other like material that is generally less than six (6) square feet, typically lasts less than sixty (60) days without significant damage or deterioration, and which is placed within a public right-of-way or on public property.
  - (5) **BANNER (FLAG).** A non-freestanding, non-rigid cloth, plastic, paper, or canvas sign with a design, picture, or writing on it.

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*Proposed amendments to Glendale Zoning Code  
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- (6) **BENCH SIGN.** Any sign painted on, located on, or attached to any part of the surface of a bench, seat, or chair placed on or adjacent to a public roadway.
- (7) **CHANGEABLE COPY SIGN (MANUAL).** A sign designed so that the characters, letters or illustrations can be changed or rearranged manually without altering the face or surface of the sign. Electronic Signs as defined below are not considered to be Changeable Copy Signs.
- (8) **CHANGEABLE COPY SIGN (MECHANICAL/ELECTRICAL).** A sign designed so that the characters, letters or illustrations can be changed or rearranged mechanically or electronically without altering the face or surface of the sign. Electronic Signs as defined below are not considered to be Changeable Copy Signs.
- (9) **DETERIORATED.** Showing signs of weathering, rust, corrosion, exposed support materials or wiring, chipped paint, cracked, bent, broken, torn, missing faces, or loose materials or other evidence of disrepair or safety concerns.
- (10) **ELECTRONIC SIGN.** A sign, or any portion of a sign, that displays an electronic image or video, which may or may not include text, including, but not limited to, television screens, plasma screens, digital screens, LED screens, video boards, holographic displays, and other similar media.
- (11) **ESTABLISHED GRADE LINE.** The average finished grade for that area of the site where the sign is to be located, provided however that the height of the sign shall not be artificially increased by the use of mounding. All references to sign height are from the established grade line unless otherwise noted.
- (12) **EXTENSION.** A wall or other structure which is connected to, and extended from, a building.
- (13) **FLASHING SIGN.** A directly or indirectly illuminated sign that exhibits changing natural or artificial light or color effects by any means.
- (14) **FREESTANDING SIGN.** Any sign other than a Portable or Monument Sign, that is supported by structures or supports in or upon the ground and independent of support from any building; includes Pole Signs.
- (15) **ILLUMINATED SIGN.** Any sign lighted by or exposed to artificial lighting either by light on or in the sign or directed toward the sign.
- (16) **LOT.** A platted parcel or other tract of land separately identified with unique identification in the County Auditor's records on which a residential Dwelling, business building or other building has been located.
- (17) **MONUMENT SIGN.** A sign supported by direct contact with the ground, generally attached to a wall or permanent base, constructed specifically for the display of the sign.
- (18) **MOTION SIGN.** A sign or portion of a sign which moves.

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- (19) **NONCONFORMING SIGN.** A pre-existing legal or illegal sign which does not conform to the standards set forth in this section.
- (20) **PENNANT SIGN.** A triangular or irregular piece of fabric or other material, commonly attached in strings or strands, or supported on small poles intended to flap in the wind.
- (21) **PERMANENT SIGN.** Any permitted or legal nonconforming sign, intended to remain in place until a change of occupancy occurs, that is securely attached or installed upon a building, structure, or the Monument and is constructed of materials protected from exposure to the natural elements typically for more than one year or is made of materials that are weather-resistant for multiple years without significant damage or deterioration due to exposure to the elements or normal wear and tear. Permanent Signs are considered accessory uses to a principal use established by this Zoning Code.
- (22) **POLE SIGN.** A sign supported by or suspended from posts, pillars, columns or other structures which are not a building or attached to a building.
- (23) **PORTABLE SIGN.** Any sign that is designed to be, or capable of, being moved or transported (often with wheels) and not affixed or attached to any building, structure, or ground. Sidewalk Signs are not considered to be Portable Signs for purposes of this section.
- (24) **PROJECTED IMAGE.** An image projected onto a building, structure or sign.
- (25) **REFACING.** Any alteration to the face of a sign involving the replacement of materials or parts. Refacing does not refer to replacing the entire sign structure or the removal of the sign.
- (26) **REFLECTIVE SIGN.** A sign containing any material or device which has the effect of intensifying reflected light.
- (27) **ROOF SIGN.** Any sign erected on or above the roof line of a building.
- (28) **SECTION.** Refers to §154.37, in its entirety.
- (29) **SIDEWALK SIGN.** Any temporary sign, typically in the shape of an “A” or a “T”, or some variation thereof, which is readily moveable and not permanently attached to the ground or any structure. Sidewalk signs are generally placed on the sidewalk or right-of-way in front of businesses.
- (30) **SIGN FACE.** The surface intended for the display of information, whether written or graphical, on the sign. This includes the absence of information on a blank surface.
- (31) **SIGN STRUCTURE.** The supporting unit of a sign face, including but not limited to frames, braces and poles.
- (32) **SNIPED SIGN.** A sign that is tacked, nailed, posted, pasted, glued, or otherwise attached to trees, poles, fences, or other objects and that is not otherwise defined or authorized by the provisions of this Section, or other Village ordinances.

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- (33) **STREAMER.** A ribbon-shaped or cord-like rope which may have pennants or attached banners (or both) and which is stretched or hung between two or more supports.
  - (34) **TEMPORARY SIGN.** Any exterior sign that is not intended for permanent display by virtue of its construction from paper, cloth, canvas, light fabric, cardboard, wallboard or other light materials, and which is erected on stakes, wire, plastic, or cord or by way of its attachment to the ground or a structure in a non-permanent manner.
  - (35) **TRAILER SIGN.** Any sign which is attached to, supported by, or part of a structure, where the structure's primary purpose is the display of such sign, and where the structure is designed to move on trailer wheels, skids, or other similar devices, or transported, pushed, or pulled by a motor vehicle, whether or not such trailer is parked or being towed.
  - (36) **WALL SIGN, MOUNTED.** A sign that is attached to, erected against or painted on the outside wall of a building or structure, with the exposed display surface of the sign in a plane parallel to the plane of the building or structure.
  - (37) **WALL SIGN, PROJECTING.** A double-sided sign, with two faces, that is attached to the outside wall of a building or structure, generally by means of a bracket or decorative hardware, with the exposed display surfaces of the sign on a plane perpendicular to the building or structure.
  - (38) **WINDOW SIGN.** Any sign attached to the window of a building or erected on the inside of the building and visible from the exterior of the building.
  - (39) **YARD SIGN.** See "Temporary Sign".
- (D) **Permit Required.** All signs located on land within or hereafter annexed to the Village shall comply with this section. No person shall locate or retain any sign, or cause a sign to be located, relocated, altered, modified, or retained unless all provisions of this section have been met. To ensure compliance with these regulations, a sign permit shall be secured from the Village Zoning Administrator or his/her designee for each for all signs except those listed in subsections (J) and (K). Unless otherwise established in this section or otherwise in this Zoning Code, no person shall locate, alter, modify, or retain a sign in the Historical District without first applying for, and obtaining, a certificate of appropriateness. Where applicable, sign permits shall not be issued until after a certificate of appropriateness is issued. In addition, some signs may require a building permit, and such signs may not be erected until such a permit is granted.
- (E) **Permit Application Requirements.** Persons wishing to locate or cause a sign to be located, relocated, or altered in the Village shall apply for a sign permit. No application fee shall be required, unless otherwise established by Village Council. A written application shall be required and the following materials must be submitted:
- (1) Scale elevation drawing(s) of proposed sign(s);
  - (2) Foundation and anchoring drawing(s) of proposed sign(s);

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- (3) A dimensioned site plan showing the location of proposed sign(s) and adjacent buildings or other structures;
  - (4) Descriptions and specifications related to proposed materials;
  - (5) For Wall Signs, a building elevation drawn to scale showing the proposed wall sign and the dimension from established grade to the top of the sign;
  - (6) For Monument and Freestanding Signs, a sign base landscaping plan;
  - (7) Written consent signed by the owner of the property on which the sign is proposed to be located indicating his/her approval of the sign.
- (F) **Permit Application Review Process and Timing.** A request for a sign permit will be approved or denied within sixty (60) business days of receipt of a completed sign permit application, including all submittals required by subsection (E). For signs which require a certificate of appropriateness, the time period to approve or deny the permit application shall not begin until after the certificate of appropriateness is granted. Permits shall be approved if the sign type, size, and location meet the requirements of this section. Permit applications which are neither denied nor approved within sixty (60) business days of receipt of a completed sign application (and granting of a certificate of appropriateness where applicable) shall be deemed approved.
- (G) **Relief from this Section.** Any party aggrieved from the provisions of this section by way of interpretation, enforcement, or other action, or who otherwise wishes to seek a variation from the requirements of this Zoning Code, may apply to the Village Board of Appeals pursuant to § 154.65 of this Zoning Code.
- (H) **Expiration of Sign Approval.** Signs must be erected as specified in the permit application within one (1) year of the permit issuance date. Permits for which a sign is not erected within one (1) year will expire and a new application will be required before the sign may be erected.
- (I) **Sign Permit Fee.** A sign permit fee will be required only if a permit is approved. The sign permit fee shall be established each year by the Village Council. The sign permit fee must be received prior to the issuance of the sign permit. No permit shall be issued until the sign permit fee has been received.
- (J) **Signs Exempt from Permitting Requirements.** The following signs are exempt from the permitting requirements of this section and are permitted in any zoning district:
- (1) Temporary Signs which are nine (9) square feet per face or less, subject to location and other restrictions contained in this section.
- (K) **Prohibited Sign Types and Locations.** In order to achieve the intents and purposes of this section, to reduce undue distraction to motorists and pedestrians, to reduce potential traffic hazards, and to ensure the effectiveness of traffic and other Governmental Signs needed to direct the public, the following signs types and sign locations are prohibited.
- (1) Prohibited Sign Locations:

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- a. In any public park or on any public property or right-of-way, unless otherwise expressly permitted within this Zoning Code, the Village Code of Ordinances or pursuant to a formally-adopted Village policy.
- b. On any traffic control sign, utility pole, fences, or street sign.
- c. In any location where the view of approaching or intersecting traffic or pedestrians would be obstructed.
- d. In any location which interferes with the safe movement of vehicles or pedestrians entering, leaving, crossing, or traversing a public right-of-way or sidewalk.
- e. In any locations where the illumination of the sign is directed or beamed upon a public thoroughfare, highway, sidewalk, or adjacent premises.
- f. On private property without the permission of the owner.
- g. On any fire escape or any door or window giving access to any fire escape.
- h. On any chimney, smokestack, or stair tower.

(2) Prohibited Sign Types in All Districts:

- a. Signs which move or rotate, such as: Motion Signs, balloons, Gas Inflated Signs or similar inflated signs, searchlights, Streamers, Animated Signs, Pennant Signs, spinners, flags, or any other similar devices.
- b. Neon and other internally illuminated signs.
- c. Electronic Signs.
- d. Bench Signs.
- e. Flashing Signs.
- f. Reflective Signs.
- g. Projected Images.
- h. Roof Signs.
- i. Trailer Signs.
- j. Bandit Signs; except as otherwise permitted.
- k. Snipe Signs that are up for more than fourteen (14) days.
- l. Portable Signs.
- m. Signs requiring a permit in accordance with this section which do not have a permit.
- n. Abandoned Signs.

- (L) **General Requirements for All Signs in All Districts.** All signs placed or posted in the Village must meet the following criteria:

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- (1) ***Illuminated Signs.*** Signs shall be illuminated only by the following means:
- By a white, steady, stationary light of reasonable intensity, directed solely at the sign or otherwise prevented from beaming directly onto adjacent properties, roadways or rights-of-way.
  - The level of illumination directed to the sign shall not be of an intensity sufficient to constitute a demonstrable hazard to vehicular traffic on any right-of-way, roadway, or parking lot from which the sign may be viewed.
  - No exposed light sources are permitted. All light fixtures shall be screened from view by site grading or evergreen shrubs.
  - All wiring, fittings and materials used in the construction, connection and operation of Illuminated Signs shall be in accordance with the provisions of the local electric code. All Illuminated Signs shall be properly grounded.
- (2) ***Safe Installation.*** All signs must be installed in a safe manner and shall not be in danger of falling.
- (3) ***Properly Maintained/Not Deteriorated.*** All signs shall be properly maintained and shall not show signs of deterioration. The structural integrity of all sign foundations must be maintained.
- (4) ***Required Set-Back.*** All signs shall be set back at least eight (8) feet from the curb/edge of the street, road, or state route or at least two (2) feet from the edge of the sidewalk farthest from the street, road, or state route, whichever is greater.
- (5) ***Design.*** Signs shall be designed to fully integrate with the building architecture and overall site design. Signs shall not resemble the color, shape, or other characteristic of traffic control devices or warning signs. Signs shall be limited to three (3) colors, three (3) typefaces/fonts, and three (3) lines per sign.

**(M) Requirements for Temporary Signs.**

- (1) Temporary Signs;
- shall not be mounted, attached, affixed, installed or otherwise secured in a manner that will make the sign a permanent sign;
  - shall not be illuminated;
  - shall not include, be attached to, or incorporate any other sign type prohibited by this section;
  - shall not be placed in a prohibited location as established by this section; and
  - shall be removed or replaced when they are deteriorated.

- (N) **Measurement of Sign Area.** The surface area of a sign shall be computed as including the face of the entire display area not including the bracing, framing and structural supports of the sign, unless such support members are made part of the message or face of the sign.

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**Temporary Sign Quantity.** Each lot within the Village is limited to thirty cumulative square feet of temporary signage. ¶

**Temporary Signs not requiring a permit.** Temporary Signs which are nine (9) four (4) square feet or less per face are permitted in any district of the Village and do not require a permit. ¶

**Temporary Signs requiring a permit.** Temporary Signs which are, individually, at least nine (9) four (4) square feet, but no larger than thirty (30) square feet, require a permit. ¶

**Temporary Signs that are prohibited.** Temporary Signs which are larger than thirty (30) square feet are prohibited. ¶  
In addition to the size-related requirements in (M)(1) above, all

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Where a sign has two or more display faces, the area of all faces of the sign shall be included in determining the area of the sign, unless the two faces are joined back-to-back, are parallel to each other and are not more than twelve (12) inches apart. The area of a sign consisting of individual letters or symbols, either free-standing or ground, or attached to or painted on a surface, building, wall, or window, shall be considered to be that of the smallest single rectangle which encompasses all the letters and symbols.

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**(O) Signs Standards in Residential Districts (Residential Uses/Dwellings).**

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- (1) The following signs are permitted for properties containing Dwellings used for Residential Purposes, as defined by 154.03, in all Residential Districts (AA-1; AA-2; A, B, and C):

a. Mounted Wall Signs

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b. Temporary Signs with a Maximum Area of four (4) square feet.

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- (2) Permitted number, height, area and location: Each lot may erect and maintain signs up to a maximum of twenty (20) square feet of signage, provided that multiple Temporary Signs must be separated by at least two (2) feet, and all signs must meet the standards as outlined below:

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a. **Mounted Wall Signs**

- i. *Maximum Height Above Established Grade:* Eight (8) feet
- ii. *Maximum Area:* One (1) square foot
- iii. *Location:* Cannot protrude more than 2 inches from wall or building to which it is attached
- iv. *External Illumination Permitted:* No

b. **Temporary Signs**

- i. *Maximum Height Above Established Grade when Ground-Mounted:* Three (3) feet.
- ii. *Maximum Height when wall-mounted:* Below the roof parapet line.
- iii. *Location:* Set back minimum of eight (8) feet from curb/edge of roadway or two (2) feet from edge of sidewalk farthest from the roadway, whichever is greatest
- iv. *External Illumination Permitted:* No
- v. *Other restrictions:* Per (K)(1), temporary signs which are four (4) square feet per face or less, subject to location and other restrictions contained in this section do not require a permit, but any temporary sign which does not meet all parameters with respect to size and location to be exempt from permitting, shall require a permit.

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*Proposed amendments to Glendale Zoning Code  
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**(P) Signs Standards in Residential Districts (Non-residential Uses).**

(1) The following signs are permitted for signs on properties containing non-residential primary uses in all Residential Districts (AA-1; AA-2; A, B, and C). Non-Residential uses are all uses which do not fall qualify as a "Dwelling" used for Residential Purposes, as defined by 154.03

- a. Mounted Wall Signs.
- b. Monument Signs.
- c. Temporary Signs with a maximum area of nine (9) square feet.

(2) **Permitted number, height, area and location:** Each lot may erect and maintain a maximum of three (3) signs per lot, up to a maximum of thirty (30) square feet of signage, as outlined below:

**a. Mounted Wall Sign**

- i. **Maximum Height Above Established Grade:** Eight (8) feet
- ii. **Maximum Area:** One (1) square foot
- iii. **Location:** Cannot protrude more than two (2) inches from wall or building to which it is attached
- iv. **External Illumination Permitted:** Yes

**b. Monument Sign**

- i. **Maximum Height Above Established Grade:** Five (5) feet
- ii. **Maximum Area:** Thirty (30) square feet
- iii. **Location:** Set back Minimum of eight (8) feet from curb/edge of roadway or two (2) feet from edge of sidewalk farthest from the roadway, whichever is greatest
- iv. **External Illumination Permitted:** Yes
- v. **Other restrictions:** May include a Manual Changeable Copy Sign

**c. Temporary Signs**

- i. **Maximum Height Above Established Grade when Ground-Mounted:** Three (3) feet.

ii. Maximum Height when wall-mounted: Below the roof parapet line.

- ii. **Location:** Set back Minimum of eight (8) feet from curb/edge of roadway or two (2) feet from edge of sidewalk farthest from the roadway, whichever is greatest

- iii. **External Illumination Permitted:** No

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*Proposed amendments to Glendale Zoning Code  
As recommended to Village Council by GPHPC Resolution 2021-002*

- iv. **Other restrictions:** Per (K)(1), temporary signs which are nine (9) square feet per face or less, subject to location and other restrictions contained in this section do not require a permit, but any temporary sign which does not meet all parameters with respect to size and location to be exempt from permitting, shall require a permit.

**(Q) Sign Standards in Business Districts.**

- (1) The following signs are permitted in Zoning Districts “D” and “E”:

- a. Wall or Extension Signs (Mounted and Projecting).
- b. Monument Signs.
- c. Window Signs.
- d. Freestanding Signs.
- e. Awning Signs.
- f. Sidewalk Signs.
- g. Temporary Signs with a maximum area of nine (9) square feet.

- (2) Permitted number, height, area and location. Each lot may erect and maintain a maximum of three (3) signs per lot, up to a maximum of thirty (30) square feet of signage, as outlined below:

- a. **Mounted Wall Sign**

- i. **Maximum Height Above Established Grade:** Eight (8) feet
- ii. **Maximum Area:** One and a half (1.5) square feet for every linear foot of width of the building face to which the sign is attached
- iii. **Location:** Cannot protrude more than two (2) inches from wall or building to which it is attached
- iv. **External Illumination Permitted:** Yes

- b. **Projecting Wall or Extension Sign**

- i. **Maximum Height Above Established Grade:** Two (2) feet below the highest point on the building on which the sign is mounted
- ii. **Maximum Area:** One and one half (1.5) square feet for every linear foot of width of the building face or extension to which the sign is attached
- iii. **Location:** Cannot protrude more than three (3) feet from wall or building to which it is attached
- iv. **External Illumination Permitted:** A projecting sign is limited to external illumination by indirect lighting methods such as gooseneck lighting.

*Proposed amendments to Glendale Zoning Code*  
*As recommended to Village Council by GPHPC Resolution 2021-002*

- v. **Other restrictions:** Minimum eight (8) feet above sidewalk; decorative supporting structures are not calculated in maximum square footage of sign.

c. **Monument Sign**

- i. **Maximum Height Above Established Grade:** Five (5) feet
- ii. **Maximum Area:** One half (0.5) square foot for every linear foot of frontage of the lot, with a maximum area of thirty (30) square feet.
- iii. **Location:** Set back minimum of eight (8) feet from curb/edge of roadway or two (2) feet from edge of sidewalk farthest from the roadway, whichever is greatest
- iv. **External Illumination Permitted:** Yes
- v. **Other restrictions:** May include a Manual Changeable Copy Sign

d. **Window Sign**

- i. **Maximum Height Above Established Grade:** Ground/1<sup>st</sup> floor only
- ii. **Maximum Area:** One half of the area of the window upon which the sign is affixed
- iii. **Location:** Ground/1<sup>st</sup> floor of a building
- iv. **External Illumination Permitted:** No
- v. **Application:** Window signs may only be applied to the interior of the glazing.

e. **Freestanding Sign**

- i. **Maximum Height Above Established Grade:** Five (5) feet
- ii. **Maximum Area:** One (1) square foot per linear foot of frontage of the premises, with a maximum of thirty (30) square feet
- iii. **Location:** Setback minimum of eight (8) feet from curb/edge of roadway or two (2) feet from edge of sidewalk furthest from the roadway, whichever is greatest
- iv. **External Illumination Permitted:** Yes

f. **Awning Sign**

- i. **Minimum Height Above Established Grade:** Eight (8) feet above the sidewalk; sixteen (16) feet above any driveway or parking lot
- ii. **Maximum Area:** Text & graphics on awning may not be greater than fifteen (15) square feet
- iii. **Location:** May only have text or graphics on the front portion of awning

*Proposed amendments to Glendale Zoning Code  
As recommended to Village Council by GPHPC Resolution 2021-002*

iv. *External Illumination Permitted:* No

g. **Sidewalk Sign**

i. *Maximum Height Above Established Grade:* Three (3) feet

ii. *Maximum Area:* Six (6) square feet

iii. *Location:* Must be on paved public or private sidewalk or walkway; Cannot be in landscaped areas or areas used for vehicles; May only be placed where the width and location of the sign allows for a minimum width of five (5) feet of clear and passable sidewalk/walkway for pedestrians; May not be placed so as to obstruct access to parking meters, bicycle racks, and other features legally in the right-of-way; May not interfere with the opening of car doors in legal parking spaces, or with the operation of wheelchair lifts and ramps; May only be placed on the sidewalk/walkway from 9:00 a.m. to 5:00 p.m.

iv. *External Illumination Permitted:* No

v. *Other restrictions:* Signs must be weighted to be stable and windproof to resist wind gusts,

h. **Temporary Signs**

i. *Maximum Height Above Established Grade when Ground-Mounted:* Three (3) feet.

ii. *Maximum Height when wall-mounted:* Below the roof parapet line.

iii.

iv. *Location:* Set back Minimum of eight (8) feet from curb/edge of roadway or two (2) feet from edge of sidewalk farthest from the roadway, whichever is greatest

v. *External Illumination Permitted:* No

vi. *Other restrictions:* S Per (K)(1), temporary signs which are nine (9) square feet per face or less, subject to location and other restrictions contained in this section do not require a permit, but any temporary sign which does not meet all parameters with respect to size and location to be exempt from permitting, shall require a permit.

(R) **Nonconforming Signs.**

(1) All pre-existing Permanent signs that that conformed to the standards of the previous ordinance, but do not conform to the standards of this section must be brought into conformity upon the occurrence of any of the following events:

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*Proposed amendments to Glendale Zoning Code  
As recommended to Village Council by GPHPC Resolution 2021-002*

- a. Any change in the use of the property following the date that this section became effective.
  - b. The discontinuance of the use of property for a period of more than six (6) consecutive months.
  - c. The damage or destruction of the sign amounting to a reduction of fifty percent (50%) or more of the market value of the sign (as determined by two established sign companies located in Ohio selected by the Village).
  - d. The structural alteration, rebuilding, enlargement, extension, or relocation of the existing nonconforming sign. However, the repainting or Refacing of an existing nonconforming sign is not considered an alteration within the meaning of this section.
  - e. The nonconforming sign or sign structure is determined by the Village Zoning Administrator to be unsafe, insecure, or otherwise to constitute a nuisance to the public.
- (2) All signs which lose their legal nonconforming status must be removed or brought into compliance with this section within thirty (30) days of the date of the event which resulted in the loss of that status.
- (3) All pre-existing Temporary signs that that conformed to the standards of the previous ordinance, but do not conform to the standards of this section must be brought into conformity within one (1) year of the effective date of this section or removed.
- (S) Abandoned Signs:** Abandoned signs shall be removed by and at the cost of the responsible party, whether the property owner or the business owner . If the business or property owner does not remove the sign within ten (10) days of the written notice from the Village Administrator, the Village may remove the sign and charge the business or property owner for the cost of such removal.
- (T) Maintenance of Signs.** Signs must be maintained in a safe, presentable, and sound structural condition at all times. In the event that any sign is or becomes unsafe or in danger of falling, the owner thereof or the person maintaining the same, shall immediately upon receipt of written notice from the Village Zoning Administrator restore such sign to a safe and secure condition or remove the sign. If the owner of the sign does not remove the sign within ten (10) days of the written notice, the Village may remove the sign and charge the business or property owner for the cost of such removal.
- (U) Removal of Prohibited/Unsafe Signs.**
- (1) Signs placed in prohibited sign locations as established in this section may be removed by the Village and stored at the Village Municipal Building or other service building for a period of not more than ten (10) days, after which the Village may dispose of such signs. Persons who wish to claim signs which are removed and retained by the Village may do so by contacting the Village Zoning Administrator during that time.

**Deleted:** .

**Deleted:** Signs which remain after a business operation has been closed to the public for at least ninety (90) consecutive days shall be considered abandoned.

**Deleted:** .

**Deleted:** the Village Administrator may order its removal.

*Proposed amendments to Glendale Zoning Code*  
*As recommended to Village Council by GPHPC Resolution 2021-002*

- (2) Signs that are insecure, in danger of falling, or which otherwise pose an *immediate* threat to public safety may be removed by the Village without notice to the owner. All costs incurred for the removal of such signage shall be the responsibility of the property owner. All unpaid costs shall be assessed to the property tax duplicate for the subject property. Signs so removed, to the extent possible, will be retained by the Village for a period of not more than ten (10) days and may be claimed by their owners by contacting the Village Administrator. After the retention period, the Village may dispose of such signs. Signs which cannot be removed without destroying the sign may be discarded.
- (V) **Prior Sections Invalidated.** This section shall control all issues related to signs located in the Village of Glendale. In the event that any section of this Zoning Code refers to signs, such section is specifically superseded by the provisions of this section.
- (W) **Violations.** In case any signs shall be installed, erected, constructed, or maintained in violation of any of the terms of this section, the Village Zoning Administrator shall notify in writing the owner or lessee thereof to alter or remove such sign so as to comply with this section. Such persons shall be given ten (10) days from the date of the written notice to alter the sign so as to comply with this section. Thereafter, failure to comply with any of the provisions of this section shall be deemed a violation and shall be punishable under § 154.99 of the Zoning Code.

**VILLAGE OF GLENDALE  
STATE OF OHIO**

**ORDINANCE 2022-17**

**AN ORDINANCE ESTABLISHING A TRANSACTION FEE FOR CREDIT CARD  
PAYMENTS TO THE VILLAGE OF GLENDALE AND GLENDALE UTILITY DEPARTMENT**

---

**WHEREAS,** The Village of Glendale and Glendale Utility Department process approximately 1,600 credit card transactions annually; and

**WHEREAS,** The cost to the Village to process these payments is approximately \$5,000 annually, currently paid through utility billing receipts.

**BE IT ORDAINED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** A fee of \$3 is to be assessed on each credit card transaction paid to the Village of Glendale or Glendale Utility Department, beginning October 1, 2022.

**SECTION II** This fee is to be receipted into Fund 601 Water Works.

First read: April 4, 2022

Second read: May 2, 2022

Third read:

Passed:

Attest:

---

Donald A. Lofty, Mayor

---

Rebecca Terrell, Clerk



**VILLAGE OF GLENDALE  
STATE OF OHIO**

**ORDINANCE 2022-23**

**AN ORDINANCE APPROVING AND GRANTING CONSENT TO THE DIRECTOR OF THE OHIO DEPARTMENT OF TRANSPORTATION AUTHORITY TO, APPLY, MAINTAIN AND REPAIR STANDARD LONGITUDINAL PAVEMENT MARKINGS AND ERECT REGULATORY AND WARNING SIGNS ON STATE HIGHWAYS INSIDE VILLAGE CORPORATE LIMITS, AND GIVING CONSENT OF THE VILLAGE FOR THE OHIO DEPARTMENT OF TRANSPORTATION TO REMOVE SNOW AND ICE AND USE SNOW AND ICE CONTROL MATERIAL ON STATE HIGHWAYS INSIDE THE VILLAGE CORPORATE LIMITS, AND GIVING CONSENT OF THE VILLAGE FOR THE OHIO DEPARTMENT OF TRANSPORTATION TO PERFORM MAINTENANCE AND/OR REPAIR ON STATE HIGHWAYS INSIDE THE VILLAGE CORPORATION AND DECLARING AN EMERGENCY**

---

**WHEREAS,** the Director of Transportation, under Section 5521.01 of the Revised Code of Ohio, is authorized upon request and approval of the legislative authority of the Village to maintain, repair and apply standard longitudinal pavement marking lines and to erect regulatory and warning signs, as defined in the manual adopted under section 4511.09 of the Revised code on any section of a State Highways within the corporate limits of a village; and

**WHEREAS,** the Director of Transportation, under Section 5501.41 of the Revised Code of Ohio, may, upon consent of the legislative authority of the Village, remove snow and ice and use snow and ice control material on State Highways within the corporate limits of a Village pursuant to a written agreement to be entered into between the Village and the Department of Transportation of the State of Ohio; and,

**WHEREAS,** the Director of Transportation, under Section 5511.01 of the Revised Code of Ohio, may, upon the consent of the legislative authority of the Village, perform maintenance and/or repair on the State Highways within the corporate limits of the Village pursuant to a written agreement to be entered into between the Village and the Department of Transportation of the State of Ohio; and

**WHEREAS,** State Highway Nos. SR747, SR4 lie within the Village of Glendale, Hamilton County; and

**WHEREAS,** the work proposed to be authorized under this ordinance shall be restricted to the application, maintenance and repair of standard longitudinal pavement markings

and the erecting of regulatory and warning signs, and may include if an Agreement is entered into, the removal of snow and ice and the use of snow and ice control material on State Highways within the corporate limits of Village but shall not include the removal of snow and ice and the use of snow and ice control material on driveways, parking areas, and intersecting roads and streets, and, may include if an Agreement is entered into, the maintenance and/or repair of the State Highways within the corporate limits of the Village; and

**BE IT ORDAINED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** It is hereby declared to be in the public interest that the consent of said Village be, and such consent is hereby given to the Department of Transportation of the State of Ohio for said Department to apply standard longitudinal pavement markings, and to erect regulatory and warning signs on said State Highways in accordance with the standard practices of the Ohio Department of Transportation.

**SECTION II** It is hereby declared to be in the public interest that the consent of said Village be, and such consent is hereby given to the Department of Transportation of the State of Ohio, if an agreement is entered into, for said Department to remove snow and ice and use snow and ice control material on any State Highways listed in the agreement in accordance with the standard practices of the Ohio Department of Transportation.

**SECTION III** It is hereby declared to be in the public interest that the consent of said Village be, and such consent is hereby given to the Department of Transportation of the State of Ohio, if an agreement is entered into, for said Department to perform certain maintenance and/or repair on any State Highways listed in the agreement in accordance with the standard practices of the Ohio Department of Transportation.

**SECTION IV** That the Village Administrator is authorized to enter into any agreement with ODOT for the removal of snow and ice and the use of snow and ice control material on said State Highways within the corporate limits of the Village and any agreement with ODOT for certain maintenance and/or repair of the State Highways within the corporate limits of the Village.

**SECTION V** That the Clerk is hereby directed to furnish the Director of Transportation and the Board of County Commissioners of Hamilton County, Ohio, with a certified copy of this Ordinance immediately upon execution.

**SECTION VI**      This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health or safety, as provided by Ohio Revised Code 731.30 and shall take effect immediately upon its passage. Specifically, emergency action is necessary to ensure the proper and timely administration of Village affairs.

Passed:            May 2, 2022

Attest:

---

Donald A. Lofty, Mayor

---

Rebecca Terrell, Clerk

**VILLAGE OF GLENDALE  
STATE OF OHIO  
ORDINANCE 2022-24**

**AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AND EXECUTE CONTRACTS WITH THE DEPARTMENT OF TRANSPORTATION WHICH ARE NECESSARY TO DEVELOP PLANS FOR AND TO COMPLETE THE SYSTEMATIC SIGN REPLACEMENT – GENERAL ROUTES, PID #101029 PROJECT; AND TO EXECUTE CONTRACTS WITH ODOT PRE-QUALIFIED CONSULTANTS FOR THE PRELIMINARY ENGINEERING PHASE OF THE PROJECT AND DECLARING AN EMERGENCY**

---

**WHEREAS,** the State has determined the need for the described project: Systematic sign replacement-general routes, PID #101029.

**BE IT ORDAINED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** Being in the public interest, the Village of Glendale gives consent to the Director of Transportation to complete the above-described project as detailed in the LPA-ODOT-Let Agreement entered into between the parties, if applicable.

**SECTION II** The Village of Glendale shall cooperate with the Director of Transportation in the development and construction of the above-described project and shall enter into an LPA Federal ODOT Let Project Agreement, if applicable, as well as any other agreements necessary to develop and construct the Project and the State shall assume and bear 100% of all of the costs of the improvement and the Village of Glendale agrees to pay 100% of the cost of those features requested by the Village of Glendale which are determined by the State and Federal Highway Administration to be unnecessary for the Project.

**SECTION III** The Village of Glendale hereby authorizes the Village Administrator to enter into and execute contracts with the Director of Transportation which are necessary to develop plans for and to complete the above-described project; and to execute contracts with ODOT pre-qualified consultants for the preliminary engineering phase of the Project.

**SECTION IV** Upon request of ODOT, the Village Administrator is also empowered to execute any appropriate documents to affect the assignment of all rights, title, and interests of the Village of Glendale to ODOT arising from any agreement

with its consultant in order to allow ODOT to direct additional or corrective work, recover damages due to errors or omissions, and to exercise all other contractual rights and remedies afforded by law or equity.

**SECTION V** The Village of Glendale agrees that all right-of-way required for the described project will be acquired and/or made available in accordance with current State and Federal regulations, including eligible utility costs.

**SECTION VI** The Village of Glendale agrees that all utility accommodation, relocation and reimbursement will comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

**SECTION VII** This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health or safety, as provided by Ohio Revised Code 731.30 and shall take effect immediately upon its passage. Specifically, emergency action is necessary to ensure the proper and timely administration of Village affairs.

Passed: May 2, 2022

Attest:

---

Donald A. Lofty, Mayor

---

Rebecca Terrell, Clerk

**VILLAGE OF GLENDALE  
STATE OF OHIO**

**ORDINANCE 2022-25**

**AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AND EXECUTE CONTRACTS WITH THE DEPARTMENT OF TRANSPORTATION WHICH ARE NECESSARY TO DEVELOP PLANS FOR AND TO COMPLETE THE FY23 URBAN PAVING PROJECT ON 747 IN SPRINGDALE, PID #110406 PROJECT; AND TO EXECUTE CONTRACTS WITH ODOT PRE-QUALIFIED CONSULTANTS FOR THE PRELIMINARY ENGINEERING PHASE OF THE PROJECT AND DECLARING AN EMERGENCY**

---

**WHEREAS,** the State has determined the need for the described project: FY23 Urban Paving Project on 747 in Springdale, PID #110406.

**BE IT ORDAINED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** Being in the public interest, the Village of Glendale gives consent to the Director of Transportation to complete the above-described project as detailed in the LPA-ODOT-Let Agreement entered into between the parties, if applicable.

**SECTION II** The Village of Glendale shall cooperate with the Director of Transportation in the development and construction of the above-described project and shall enter into an LPA Federal ODOT Let Project Agreement, if applicable, as well as any other agreements necessary to develop and construct the Project and the State shall assume and bear 100% of all of the costs of the improvement and the Village of Glendale agrees to pay 100% of the cost of those features requested by the Village of Glendale which are determined by the State and Federal Highway Administration to be unnecessary for the Project.

**SECTION III** The Village of Glendale hereby authorizes the Village Administrator to enter into and execute contracts with the Director of Transportation which are necessary to develop plans for and to complete the above-described project; and to execute contracts with ODOT pre-qualified consultants for the preliminary engineering phase of the Project.

**SECTION IV** Upon request of ODOT, the Village Administrator is also empowered to execute any appropriate documents to affect the assignment of all rights, title,

and interests of the Village of Glendale to ODOT arising from any agreement with its consultant in order to allow ODOT to direct additional or corrective work, recover damages due to errors or omissions, and to exercise all other contractual rights and remedies afforded by law or equity.

**SECTION V** The Village of Glendale agrees that all right-of-way required for the described project will be acquired and/or made available in accordance with current State and Federal regulations, including eligible utility costs.

**SECTION VI** The Village of Glendale agrees that all utility accommodation, relocation and reimbursement will comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

**SECTION VII** This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health or safety, as provided by Ohio Revised Code 731.30 and shall take effect immediately upon its passage. Specifically, emergency action is necessary to ensure the proper and timely administration of Village affairs.

Passed: May 2, 2022

Attest:

---

Donald A. Lofty, Mayor

---

Rebecca Terrell, Clerk

**VILLAGE OF GLENDALE**

**STATE OF OHIO**

**ORDINANCE 2022-26**

**AN ORDINANCE APPROVING THE DESIGN AND RELATED CONTENT FOR  
GLENDALE ARBORETUM SIGNAGE AND DECLARING AN EMERGENCY**

---

**WHEREAS,** The Glendale Urban Forestry Board is pursuing arboretum status for the Village of Glendale; and

**WHEREAS,** Dr. Joe Moravec, member of the Urban Forestry Board, has identified 62 trees in the Village Square, Rogan Park, Van Cleve Park, and Floral Park as qualifying toward arboretum status; and

**WHEREAS,** A requirement to achieve this status is the installation of signage at each tree providing identifying and scientific information about each tree; and

**WHEREAS,** The Glendale Urban Forestry Board has voted to recommend Council approval for signage to be installed alongside these trees to mark their special purpose.

**BE IT ORDAINED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** The final design of these signs is attached in Exhibit A is hereby approved for installation at Village Square, Rogan Park, Van Cleve Park and Floral Park, to be mounted on the tree or on a stake next to the tree, as appropriate.

**SECTION II** An example of proposed content and content sources are attached in Exhibit A and are hereby approved, with digital content to be hosted on the Village website.

**SECTION III** This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health or safety, as provided by Ohio Revised Code 731.30 and shall take effect immediately upon its passage. Specifically, emergency action is necessary to ensure the proper and timely administration of Village affairs.

Passed: May 2, 2022

Attest:

---

Donald A. Lofty, Mayor

---

Rebecca Terrell, Clerk





# *Glendale Arboretum*

The background of the entire page is a light green, semi-transparent image of tree branches and leaves, creating a naturalistic and textured backdrop.

## ***Objective***

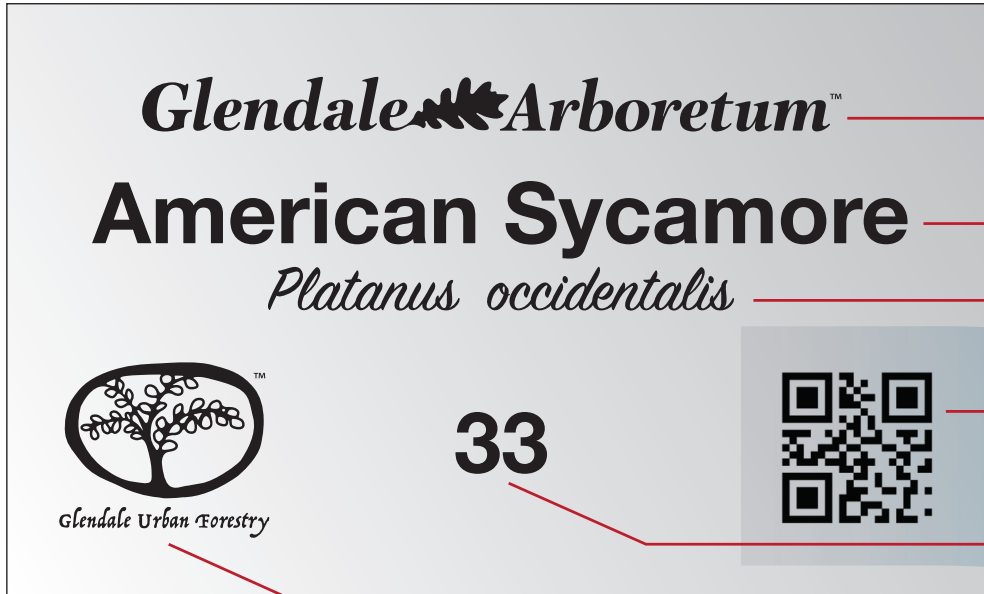
**Approve design and related content for Arboretum signage to be placed in parks and other public areas.**

Signage must be in place before application to Morton Arboretum is sent. Use of tree labels and size has already been approved by council.

# Glendale Arboretum™

## Tree Identification Label Design

3" x 5" Printed in Black on Aluminum Metal *Actual Size Shown Below*



Arboretum Logo

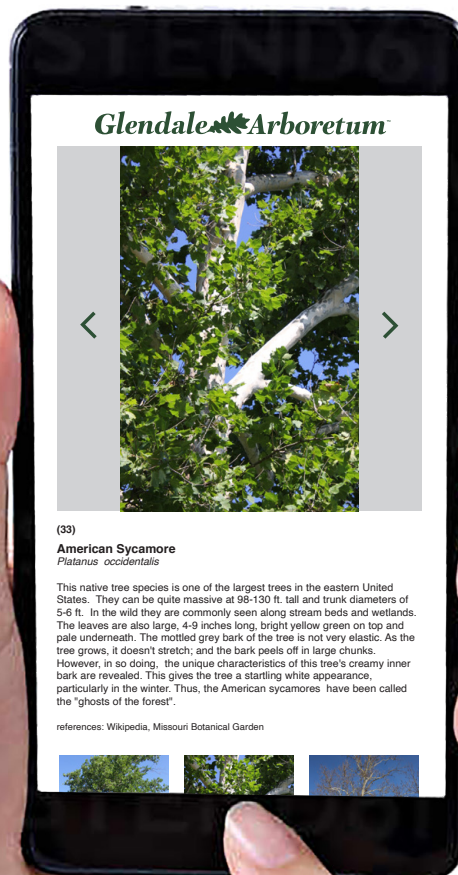
Common Name

Scientific Name

QR Code  
(Scan with phone for tree details)

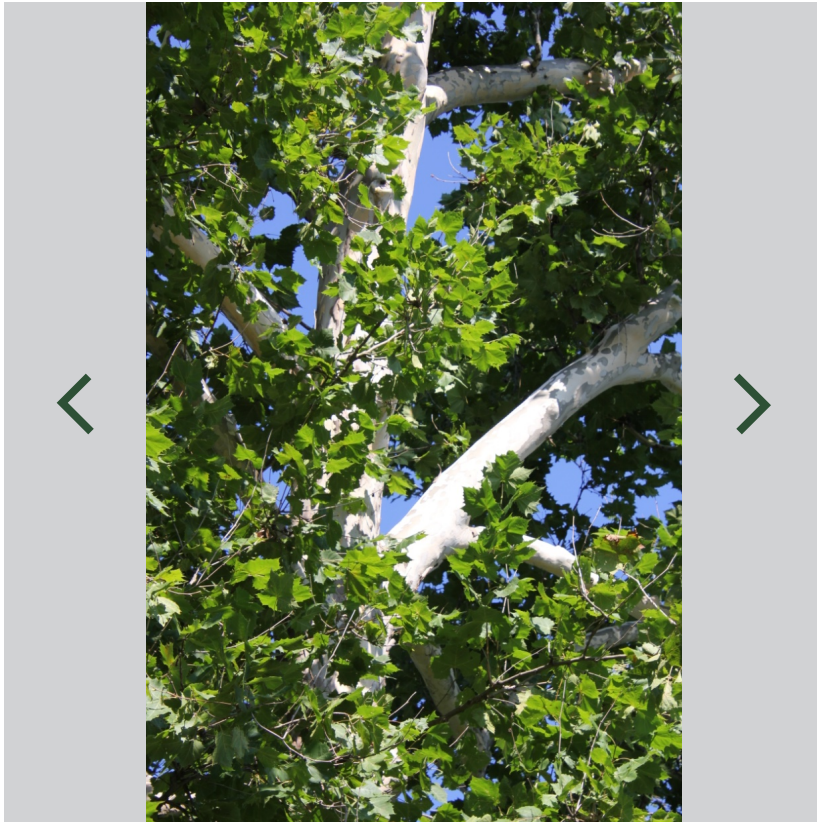
Tree Number

Urban Forestry Logo





# Glendale Arboretum™



(33)

## American Sycamore

*Platanus occidentalis*

This native tree species is one of the largest trees in the eastern United States. They can be quite massive at 98-130 ft. tall and trunk diameters of 5-6 ft. In the wild they are commonly seen along stream beds and wetlands. The leaves are also large, 4-9 inches long, bright yellow green on top and pale underneath. The mottled grey bark of the tree is not very elastic. As the tree grows, it doesn't stretch; and the bark peels off in large chunks. However, in so doing, the unique characteristics of this tree's creamy inner bark are revealed. This gives the tree a startling white appearance, particularly in the winter. Thus, the American sycamores have been called the "ghosts of the forest".

references: Wikipedia, Missouri Botanical Garden



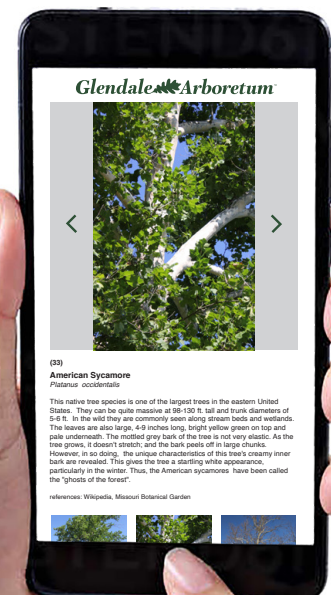
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# Glendale Arboretum™



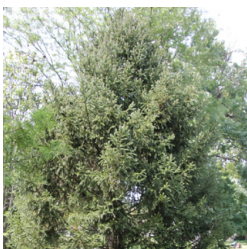
(30)

## Norway Spruce

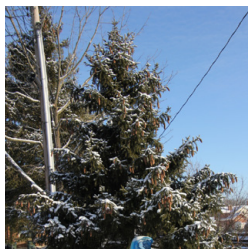
*Picea abies*

Although this tree is native to northern and central Europe, it does well in our area. It adapts better to our heat, humidity and soil conditions than other spruces. It is usually planted as an urban ornamental tree, a windbreak or a barrier. This is a fast-growing tree. Norway spruces grow as much as 3 ft. per year during their early years, and can attain an average mature height of 60-100 ft. A Norway spruce has the largest cones of any spruce species, 3-6 inches long. Commercially, it is used for lumber, pulp and, of course, Christmas trees.

references: Wikipedia, ODNR



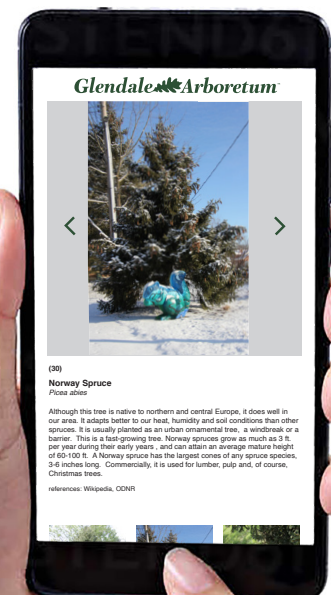
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# Glendale Arboretum™



(41)

## Sugar Maple

*Acer saccharum*

This native tree grows throughout Ohio. Its primary habitat is forested areas since it doesn't thrive in urban landscapes. Sugar maples are the primary source of maple syrup. The sap is tapped late winter and early spring. It takes 40 gallons of sap to produce one gallon of syrup. You can spot these trees in the fall by their spectacular yellow and orange-red foliage. This tree is one of the most shade-tolerant, deciduous (looses leaves) trees. However, they like well-drained soil and cold winters. They can grow to 80 ft. tall and 30-50 ft. wide. For game, sports and music enthusiasts, the prized timber from the sugar maple is used to make bowling alleys and pins, basketball courts, pool cues and also baseball bats. Additionally, they are used in making parts of violins, pianos and guitars. The wavy wood grain of the "birds eye " maple is particularly prized.

References: Wikipedia ,ODNR, Missouri Botanical Garden



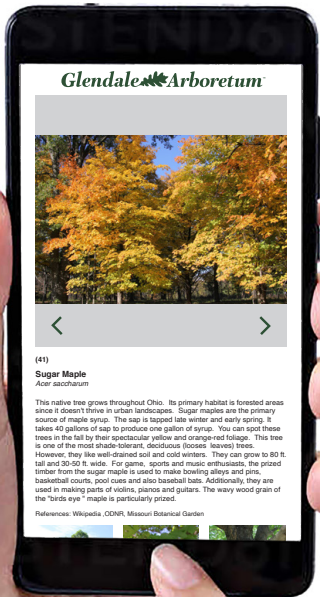
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# Example Of Reference Source



WIKIPEDIA  
The Free Encyclopedia

Main page  
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Random article  
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## *Platanus occidentalis*

From Wikipedia, the free encyclopedia

*Not to be confused with [Acer pseudoplatanus](#) found in Europe or [Ficus sycomorus](#) in Africa and the Middle East.*

***Platanus occidentalis***, also known as **American sycamore**, **American planetree**, **western plane**,<sup>[2]</sup> **occidental plane**, **buttonwood**, and **water beech**,<sup>[3]</sup> is a species of *Platanus* native to the eastern and central United States, the mountains of northeastern Mexico, extreme southern [Ontario](#),<sup>[4][5]</sup> and possibly extreme southern [Quebec](#).<sup>[6]</sup> It is usually called [sycamore](#) in North America, a name which can refer to other types of trees in other parts of the world.

The species epithet *occidentalis* is Latin for "western", referring to the [Western Hemisphere](#), because at the time when it was named by [Carl Linnaeus](#), the only other species in the genus was *P. [orientalis](#)* ("eastern"), native to the [Eastern Hemisphere](#).

**Contents** [hide]

- Description
- Distribution
- Uses
  - [Use by Native Americans](#)
- Pests and diseases
- History
- See also
- References
- Bibliography
- External links

### Description [[edit](#)]

An American sycamore tree can often be easily distinguished from other trees by its mottled bark which flakes off in large irregular masses, leaving the surface mottled and gray, greenish-white and brown. The bark of all trees has to yield to a growing trunk by stretching, splitting, or infilling. The sycamore shows the process more openly than many other trees. The explanation is found in the rigid texture of the bark tissue which lacks the elasticity of the bark of some other trees, so it is incapable of stretching to accommodate the growth of the wood underneath, so the tree sloughs it off.<sup>[7]</sup>

A sycamore can grow to massive proportions, typically reaching up to 30 to 40 m (98 to 131 ft) high and 1.5 to 2 m (4.9 to 6.6 ft) in diameter when grown in deep soils. The largest of the species have been measured to 53 m (174 ft), and nearly 4 m (13 ft) in diameter. Larger specimens were recorded in historical times. In 1744, a Shenandoah Valley settler named Joseph Hampton and two sons lived for most of the year in a hollow sycamore in what is now Clarke County, Virginia.<sup>[8]</sup> In 1770, at [Point Pleasant, Virginia](#) (now in [West Virginia](#))<sup>[9]</sup> near the junction of the [Kanawha](#) and [Ohio Rivers](#), [George Washington](#) recorded in his journal a sycamore measuring 13.67 m (44 ft 10 in) in circumference at 91 cm (3 ft) from the ground.<sup>[10]</sup>

The sycamore tree is often divided near the ground into several secondary trunks, very free from branches. Spreading limbs at the top make an irregular, open head. Roots are fibrous. The trunks of large trees are often hollow.

Another peculiarity is the way the leaves grow sticky, green buds. In early August, most trees in general will have—nestled in the axils of their leaves—the tiny forming bud which will produce the leaves of the coming year. The sycamore branch apparently has no such buds. Instead there is an enlargement of the petiole which encloses the bud in a tight-fitting case at the base of the petiole.<sup>[7]</sup>

- Bark: Dark reddish brown, broken into oblong plate-like scales; higher on the tree, it is smooth and light gray; separates freely into thin plates which peel off and leave the surface pale yellow, or white, or greenish. Branchlets at first pale green, coated with thick pale tomentum, later dark green and smooth, finally become light gray or light reddish brown.
- Wood: Light brown, tinged with red; heavy, weak, difficult to split. Largely used for furniture and interior finish of houses, butcher's blocks. [Specific gravity](#), 0.5678; [relative density](#), 0.53724 g/cm<sup>3</sup> (33.539 lb/cu ft).
- Winter buds: Large, stinky, sticky, green, and three-scaled, they form in summer within the petiole of the full grown leaf. The inner scales enlarge with the growing shake. There is no terminal bud.
- Leaves: Alternate, palmately nerved, broadly ovate or orbicular, 10 to 23 cm (4 to 9 in) long, truncate or cordate or wedge-shaped at base, decurrent on the petiole. Three to five-lobed by broad shallow sinuses rounded in the bottom; lobes acuminate, toothed, or entire, or undulate. They come out of the bud plicate, pale green coated with pale tomentum; when full grown are bright yellow green above, paler beneath. In autumn they turn brown and wither before falling. Petioles long, abruptly enlarged at base and inclosing the buds. Stipules with spreading, toothed borders, conspicuous on young shoots, caducous.
- Flowers: May, with the leaves; monoecious, borne in dense heads. Staminate and pistillate heads on separate peduncles. Staminate heads dark red, on axillary peduncles; pistillate heads light green tinged with red, on longer terminal peduncles. Calyx of staminate flowers three to six tiny scale-like sepals, slightly united at the base, half as long as the pointed petals. Of pistillate flowers three to six, usually four, rounded sepals, much shorter than the acute petals. Corolla of three to six thin scale-like petals.
- Stamens: In staminate flowers as many of the divisions of the calyx and opposite to them; filaments short; anthers elongated, two-celled; cells opening by lateral slits; connectives hairy.
- Pistil: Ovary superior, one-celled, sessile, ovate-oblong, surrounded at base by long, jointed, pale hairs; styles long, incurved, red, stigmatic, ovules one or two.
- Fruit: Brown heads, solitary or rarely clustered, 2.5 cm (1 in) in diameter, hanging on slender stems three to six inches long; persistent through the winter. These heads are composed of [achenes](#) about two-thirds of an inch in length. October.<sup>[7]</sup>

#### American sycamore



Mature tree, overgrown with ivy

#### Conservation status

Extinct  Threatened  Least Concern   
**EX** **EW** **CR** **EN** **VU** **NT** **LC**

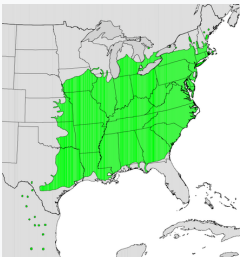
**Least Concern** (IUCN 3.1)<sup>[1]</sup>

#### Scientific classification

Kingdom: [Plantae](#)  
Clade: [Tracheophytes](#)  
Clade: [Angiosperms](#)  
Clade: [Eudicots](#)  
Order: [Proteales](#)  
Family: [Platanaceae](#)  
Genus: *[Platanus](#)*  
Species: ***P. occidentalis***

#### Binomial name

***Platanus occidentalis***

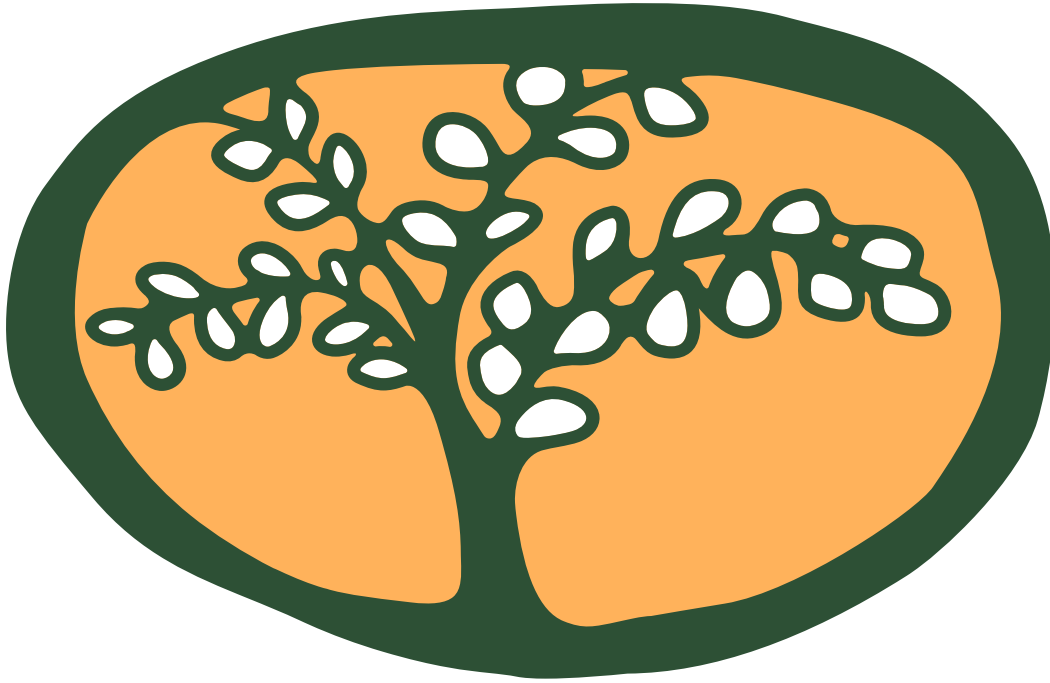


Generalized natural range of *Platanus occidentalis*





**Urban Forestry Logo: 2 Color / Hunter Green & Orange with White Leaves**



*Glendale Urban Forestry™*

**Urban Forestry Logo: 1 Color Black Printed Version**

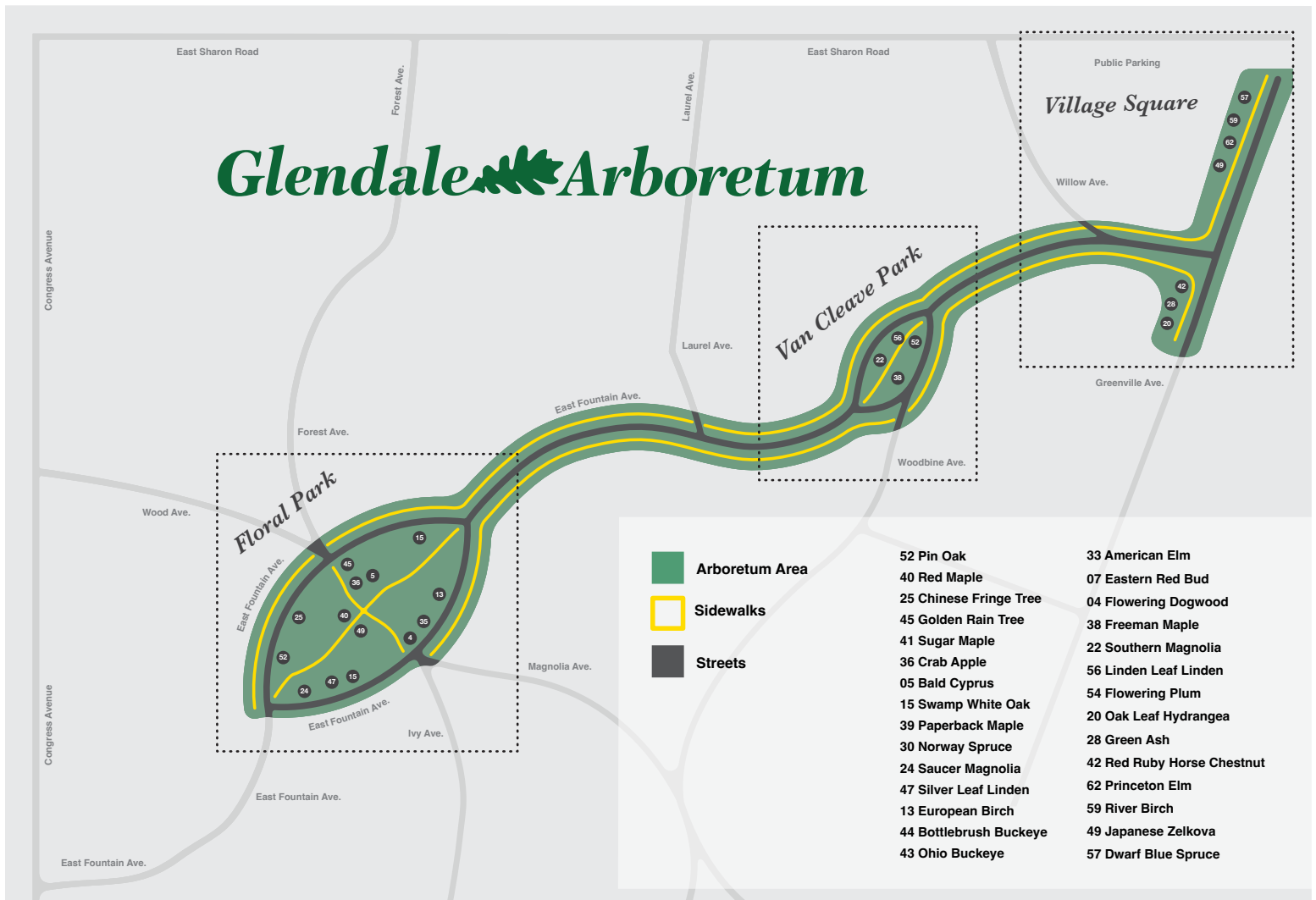


*Glendale Urban Forestry™*

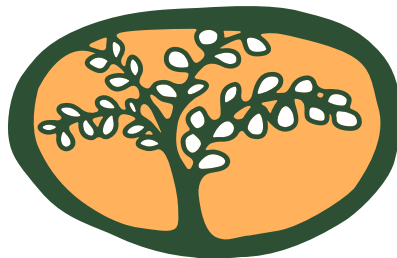


# Benefits Of Certifying an Arboretum In Glendale

- Tree & shrub education for adults and children
- Beauty of landscape
- Pride
- Drawing people to glendale increasing property values
- Enhances outside activities
- Provides shade helping control of local temperatures
- Provides improved water management



***Thank You!***



*Glendale Urban Forestry™*

**VILLAGE OF GLENDALE**

**STATE OF OHIO**

**ORDINANCE 2022-27**

**AN ORDINANCE APPROVING THE INSTALLATION OF A PLAQUE COMMENDING  
BOY SCOUT MAXWELL EHLERS FOR THE CONSTRUCTION OF A PICNIC SHELTER AT  
CLEVELAND PARK AND DECLARING AN EMERGENCY**

---

**WHEREAS,** Resident Max Ehlers has constructed a picnic shelter and tables at Cleveland Park in fulfillment of his Eagle Scout project requirements, donating said shelter and tables to the Village of Glendale; and

**WHEREAS,** A plaque is necessary to identify the project as an Eagle Scout project and commend Max on his work.

**BE IT ORDAINED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** A bronze plaque, with the attached language and design, is to be installed at Cleveland Park, in order to identify and commend Max Ehlers for his work and generosity improving Cleveland Park in the Village of Glendale.

**SECTION II** This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health or safety, as provided by Ohio Revised Code 731.30 and shall take effect immediately upon its passage. Specifically, emergency action is necessary to ensure the proper and timely administration of Village affairs.

Passed: May 2, 2022

Attest:

---

Donald A. Lofty, Mayor

---

Rebecca Terrell, Clerk

# CLEVELAND PARK SHELTER

This Eagle Scout project was  
built by Maxwell J. Ehlers  
and made possible by the  
generosity of  
Glendale residents.



**E. C. Shaw Company**  
1242 W. Mehring Way  
Cincinnati, Ohio 45203  
(513) 721-6334  
Fax: (513) 721-6350  
[www.ecshaw.com](http://www.ecshaw.com)

Customer: Village of Glendale

Product Code: -

Size: W: 12 x H: 10

Product Description: CLEVELAND PaRK SHELTER

Order Number: 966793 27-Jan-22 14:44:07

#### LIMITATION OF LIABILITY

PLEASE EXAMINE ALL PROOFS, FILMS, PLATES ETC. VERY CAREFULLY BEFORE APPROVING OR PRINTING. ALTHOUGH EVERY EFFORT IS MADE TO PRODUCE MISTAKE FREE WORK, ERRORS CAN OCCUR. IT IS THE RESPONSIBILITY OF THE CUSTOMER AND/OR HIS AGENT TO EXAMINE AND/OR PROOF READ ALL NEGATIVES, POSITIVES, PROOFS, AND/OR PLATES BEFORE GOING TO PRESS. UNDER NO CIRCUMSTANCES OR CONDITIONS WILL E.C. SHAW CO. ASSUME RESPONSIBILITY FOR MATERIAL THAT IS PRINTED IMPROPERLY. IN THE EVENT OF ANY ERRORS OR OMISSIONS IN WORK PERFORMED OR SERVICES PROVIDED BY E.C. SHAW CO., OUR LIABILITY IS LIMITED TO THE REPLACEMENT OF OUR WORK OR SERVICES. UNDER NO CONDITION OR CIRCUMSTANCES WILL E.C. SHAW CO. BE LIABLE FOR ANY ACTUAL, COMPENSATORY AND/OR CONSEQUENTIAL LOSSES OR DAMAGES, INCLUDING BUT NOT LIMITED TO LOST PROFITS, LOSS OF PRESS TIME, PRODUCTION TIME, LABOR, PAPER, INK OR OTHER MATERIALS RESULTING FROM ANY ERRORS AND/OR DEFECTS IN ANY OF E.C. SHAW'S WORK AND/OR PRODUCTS. CUSTOMER IS SOLELY RESPONSIBLE FOR ANY FAILURE OF ANY PART OF THE ATTACHED TO COMPLY WITH ANY STATE OR FEDERAL LAW OR REGULATION, AND FOR ANY LIABILITY FOR THE INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS OF THIRD PARTIES.

**VILLAGE OF GLENDALE**

**STATE OF OHIO**

**ORDINANCE 2022-28**

**AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO SIGN A MEMORANDUM OF UNDERSTANDING BETWEEN THE HEALTH COLLABORATIVE AND THE VILLAGE OF GLENDALE RELATED TO THE COOPERATIVE USE OF A GENERATOR AND ASSOCIATED EQUIPMENT AND DECLARING AN EMERGENCY**

---

**WHEREAS,** The Health Collaborative has made available for cooperative use a generator and supporting equipment for the purpose of providing power in the event of a disaster or emergency within the State; and

**WHEREAS,** The Village of Glendale is seeking to participate in this program for the benefit of Glendale residents and businesses in the event of a disaster or emergency within the Village by providing emergency backup power to necessary public safety and service functions.

**BE IT ORDAINED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** The Village Administrator is hereby authorized and directed to sign the Memorandum of Understanding between the Health Collaborative and the Village of Glendale as attached in Exhibit A, to be effective as of the date of passage of this ordinance.

**SECTION II** This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health or safety, as provided by Ohio Revised Code 731.30 and shall take effect immediately upon its passage. Specifically, emergency action is necessary to ensure the proper and timely administration of Village affairs.

Passed: May 2, 2022

Attest:

---

Donald A. Lofty, Mayor

---

Rebecca Terrell, Clerk



**Memorandum of Understanding Between  
The Health Collaborative  
And**

---

This Memorandum of Understanding ("MOU") is made by and between The Health Collaborative (hereinafter "THC"), an Ohio not-for-profit corporation with offices at 615 Elsinore Place, Suite 500, Cincinnati, Ohio 45202, and the \_\_\_\_\_ for cooperative use of a generator and all supporting electrical equipment and associated THC equipment ("Generator") for the purpose of providing power in the event of a disaster or emergency within the State. This agreement is effective this \_\_\_\_\_, \_\_\_\_\_ (the "Effective Date").

**RECITALS**

WHEREAS, THC and \_\_\_\_\_ are willing to cooperate in the operation, maintenance, and use of Generator as set forth in this MOU and any supplemental procedures agreed upon in writing. WHEREAS, this MOU is advantageous to THC, \_\_\_\_\_, and the citizens of Ohio. NOW, THEREFORE, in consideration of the Recitals which are included as part of the Agreement, and for other good and valuable consideration, the Parties hereby agree as follows

**TERMS AND CONDITIONS**

**1. TERM**

This MOU shall commence on the effective date and remain in effect through \_\_\_\_\_, or until such time as any party, upon ninety (90) days prior, written notice to the other parties, shall request its cancellation. This MOU can be renewed prior to its expiration upon written agreement of all parties.

**2. GENERATOR AND ASSOCIATED ITEMS**

The Generator provided to \_\_\_\_\_ shall consist of the items in Appendix A.

**3. OWNERSHIP**

THC operates The Disaster Preparedness Coalition (DPC), a multi-disciplinary group of agencies and organizations that collaborate to prepare for, respond to, and recover from disasters, mass casualty incidents, public health emergencies, or other catastrophic incidents requiring a unified response.

Generator was obtained in the 2014-2015 ASPR grant year by THC to serve as a power source for alternative care sites and to provide climate-controlled shelter for the region and state in the event of an emergency.

THC shall maintain ownership of Generator. \_\_\_\_\_ has permission to use Generator under the terms of this MOU. Generator shall not be sold, salvaged, traded, or used for any other purpose than that described in this MOU and shall be returned to THC for final disposition in the same condition as when \_\_\_\_\_ took possession except for ordinary wear and

tear and normal depreciation. Generator shall remain tagged with their APR sticker. No modifications may be made to this equipment without the expressed written permission of THC.

4. DELIVERY

THC will deliver Generator to \_\_\_\_\_ located at \_\_\_\_\_ ("Premises") on \_\_\_\_\_, at no charge.

5. GENERATOR STORAGE AND SAFEKEEPING

\_\_\_\_\_ shall store and maintain Generator in a secured area. All costs associated with Generator storage are the sole responsibility of \_\_\_\_\_.

Unless in use or deployed, Generator shall remain on the Premises unless otherwise approved by THC. All locations will be pre-approved by both \_\_\_\_\_ and THC, and both must have 24/7 emergency access to the storage location (see Appendix A).

6. USE OF GENERATOR

The principal use of Generator shall be regional deployment of a power source for emergency response to a disaster and shall be available for deployment to other parts of the region, upon request, and if available. \_\_\_\_\_ is responsible for the relocation of Generator when requested for the deployment to a disaster or emergency within THC region, at their own expense.

\_\_\_\_\_ may, at no charge, use Generator during local emergency situations or disasters and approved training exercises. \_\_\_\_\_ is responsible for completing Appendix B when Generator is used or deployed.

7. TRAINING

\_\_\_\_\_ shall be provided initial training on proper use of Generator and Annual training (during inspection). Any additional needs for training must be communicated to THC.

8. INSPECTIONS & ANNUAL REPORT

THC reserves the right to conduct an annual on-site inspection of Generator to ensure that it is being used, maintained, and stored in accordance with the terms of this Agreement.

\_\_\_\_\_ shall complete and submit to THC an annual report (see Appendix C) each September which includes an itemized list of operational issues, maintenance, repairs, installations, removals, and equipment modifications. The annual report will also include a record of use, deployment, and maintenance of Generator. This is to be combined with one of that month's maintenance checklist and should be kept with the completed twice monthly checklist.

9. OPERATION, MAINTENANCE, AND DAMAGE REPAIRS

\_\_\_\_\_ is responsible for all costs of operation and maintenance of Generator, including fuel and filters, and shall keep Generator in a safe, and good operating condition for the duration of this MOU (See Appendix B).

\_\_\_\_\_ may seek payment or like-kind reimbursement from partner agencies who may use generator and for which expenses are not reimbursed by THC (ex. Local fire department utilizes generator for night disaster training exercise. Fire Department may, reimburse fuel expense by refilling generator fuel tank).

\_\_\_\_\_ shall follow any procedures outlined in Generator's manual or THC procedures. THC is responsible for any major repairs that are required for Generator, unless \_\_\_\_\_ is responsible for the damage requiring the repair.

\_\_\_\_\_ shall complete the attached Maintenance Checklist (see Appendix D) every two weeks and report any issues to THC within 24 business hours.

#### 10. RISK OF DAMAGE OR LOSS & INSURANCE

\_\_\_\_\_ shall assume all risk of damage to or loss of Generator while in its custody, possession, or control and shall abide the provisions of this MOU and any supplemental procedures supplied (See Appendix B).

\_\_\_\_\_ shall maintain, at its own expense, insurance, or coverage by means of a joint "Self-Insurance" pool, on Generator in case of fire, theft, damage, or destruction for the full replacement value of the Generator and shall name THC as an additional insured. Insurance shall be maintained current throughout the entire term of this MOU. A copy of insurance to be made available at the request of THC.

#### 11. RETURN OF GENERATOR

\_\_\_\_\_ shall return Generator and all items listed in Appendix A, at their own expense, to THC for reassignment if agency no longer able to support the operation and maintenance of Generator and wishes to terminate its participation in this MOU.

#### 12. LIABILITY

Each party to this MOU shall be responsible for its own acts and omissions and those of its officers, employees, and agents. In no event shall any party be liable to the other party for indirect, consequential, incidental, special, or punitive damages, or loss profits.

Except as otherwise provided in this Agreement, \_\_\_\_\_ shall indemnify and hold THC harmless from and against any loss, liability, cost, or expense arising out of the custody, possession, control, or use by \_\_\_\_\_ of Generator, including but not limited to claims for personal injury, death, or worker's compensation.

#### 13. GOVERNING LAW AND VENUE

This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Ohio.

#### 14. WAVIER

The failure by either party to enforce any provision of this Agreement will not constitute a waiver of future enforcement of that or any other provision.



15. ENTIRE AGREEMENT

This Agreement, including all Statements of Work and other Exhibits and Attachments hereto, constitutes the complete understanding and agreement of the parties regarding the subject matter hereof and supersedes all prior or contemporaneous agreements or understandings, oral or written, relating to the subject matter. Any waiver, modification, or amendment of any provisions of this Agreement will be effective only if in writing and signed by duly authorized representatives of the parties.

16. SIGNATURE AUTHORITY

By signing below, each party agrees with all the terms of this Agreement, including all attachments, and specifically acknowledges its consent to each and every term. Both parties have caused this Agreement to be executed and delivered by their duly authorized officers as of the Effective Date defined above.

---

DATE

---

---

Jessica Skelton, MPH, CPH  
Regional Healthcare Coordinator,  
Director of Emergency Preparedness and Response  
The Health Collaborative

DATE

---

## Appendix A – Generator and Associated Equipment

26KW Trailer Denyo Generator

MMRS# \_\_\_\_\_ / Serial # \_\_\_\_\_

Location:

Access Information:

26KW Trailer Denyo Generator

MMRS# \_\_\_\_\_ / Serial # \_\_\_\_\_

Location:

Access Information:

26KW Trailer Denyo Generator

MMRS# \_\_\_\_\_ / Serial # \_\_\_\_\_

Location:

Access Information:

\_\_\_\_\_ [Number provided to Agency] – GK1935 Western Shelter Complete ACC Tent Packages

\_\_\_\_\_ [Number provided to Agency] – Western Shelter HVAC System

\_\_\_\_\_ [Number provided to Agency] – Spider Box Distribution Panels, 50', 100' Cord.

Additional Information: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Appendix B – Use and Deployment Report Form

### Asset Use

Date: \_\_\_\_\_

Reason for use: \_\_\_\_\_ Approved (circle): YES NO

Location of use: \_\_\_\_\_

Name of person completing form: \_\_\_\_\_

Signature of person completing form: \_\_\_\_\_

### Asset Deployment

#### Storage/Deploying Facility:

Name: \_\_\_\_\_ Facility: \_\_\_\_\_ Date: \_\_\_\_\_

Deployer signature: \_\_\_\_\_

#### Asset Deployment Details:

1. Generator Manufacturer: \_\_\_\_\_

MMRS# \_\_\_\_\_ / Serial # \_\_\_\_\_ Fuel Level (Circle):  $\frac{1}{4}$   $\frac{1}{2}$   $\frac{3}{4}$  Full Operable (Circle): YES  
NO

2. Generator Manufacturer: \_\_\_\_\_

MMRS# \_\_\_\_\_ / Serial # \_\_\_\_\_ Fuel Level (Circle):  $\frac{1}{4}$   $\frac{1}{2}$   $\frac{3}{4}$  Full Operable (Circle): YES  
NO

3. Generator Manufacturer: \_\_\_\_\_

MMRS# \_\_\_\_\_ / Serial # \_\_\_\_\_ Fuel Level (Circle):  $\frac{1}{4}$   $\frac{1}{2}$   $\frac{3}{4}$  Full Operable (Circle): YES  
NO

#### Additional Items Deployed:

GK1935 Western Shelter Complete ACC Tent Packages (# deployed)- \_\_\_\_\_

Western Shelter HVAC System (# deployed)- \_\_\_\_\_

Spider Box Distribution Panels, 50', 100' Cord (# deployed)- \_\_\_\_\_

#### Receiving Facility:

Name: \_\_\_\_\_ Facility: \_\_\_\_\_ Date: \_\_\_\_\_

Location: \_\_\_\_\_

Time delivered: \_\_\_\_\_

Above items received as indicated (circle): YES NO

Receiver signature: \_\_\_\_\_

**Receiving facility is responsible for all operating and maintenance costs and responsibilities during deployment.**

Additional Information: \_\_\_\_\_

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## Appendix C – Annual Operation, Maintenance, and Deployment Report Form

Generator annual report. To be completed each year. Please be sure to run the generator for at least 30 minutes and record the requested information below. This can be combined with one of the twice-monthly checklists (see appendix C). All reports are to be maintained by receiving agency.

### General Information:

Date of Report: \_\_\_\_\_

Storage Location (Address, physical location): \_\_\_\_\_

MMRS #: \_\_\_\_\_ / Serial #: \_\_\_\_\_

### Generator and Associated Equipment (See Appendix A) Status:

YES	NO	
		Date of last oil & filter change: _____
<input type="checkbox"/>	<input type="checkbox"/>	Is the Generator in operational status?
<input type="checkbox"/>	<input type="checkbox"/>	Was maintenance performed as required per the MOU and manufacturer?
<input type="checkbox"/>	<input type="checkbox"/>	Were any repairs, installations, removals, or equipment modifications completed? If yes, please explain: _____
<input type="checkbox"/>	<input type="checkbox"/>	Was the THC notified of the operational issues? If not, please explain: _____
<input type="checkbox"/>	<input type="checkbox"/>	Are there any operational issues? If yes, please explain: _____
<input type="checkbox"/>	<input type="checkbox"/>	Was the THC notified of the operational issues? If not, please explain: _____

### Record of Use and Deployment:

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Was the Equipment Deployment (see Appendix D) form completed for each equipment use and deployment?
<input type="checkbox"/>	<input type="checkbox"/>	Were any issues notated? If yes, was the THC notified?
		How many times was the Generator used during the previous year? _____

Additional Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of person completing form: \_\_\_\_\_

Signature of person completing form: \_\_\_\_\_

## Appendix D – Maintenance Checklist

Generator maintenance checklist. To be completed every other week. Please be sure to run the generator for at least 30 minutes and record the requested information below. Keep all reports in records.

Date	Run Start Time	Run Finish Time	Fuel Level (Circle one)	Fan Belt (Circle one)	Leaks	Oil Level Full	Coolant Level Full	Tire Pressure (PSI)	Signature
			1/4 1/2 3/4 Full	Good Fair Poor	Y N	Y N	Y N		
			1/4 1/2 3/4 Full	Good Fair Poor	Y N	Y N	Y N		
			1/4 1/2 3/4 Full	Good Fair Poor	Y N	Y N	Y N		
			1/4 1/2 3/4 Full	Good Fair Poor	Y N	Y N	Y N		
			1/4 1/2 3/4 Full	Good Fair Poor	Y N	Y N	Y N		
			1/4 1/2 3/4 Full	Good Fair Poor	Y N	Y N	Y N		
			1/4 1/2 3/4 Full	Good Fair Poor	Y N	Y N	Y N		
			1/4 1/2 3/4 Full	Good Fair Poor	Y N	Y N	Y N		
			1/4 1/2 3/4 Full	Good Fair Poor	Y N	Y N	Y N		
			1/4 1/2 3/4 Full	Good Fair Poor	Y N	Y N	Y N		
			1/4 1/2 3/4 Full	Good Fair Poor	Y N	Y N	Y N		

Additional Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**VILLAGE OF GLENDALE  
STATE OF OHIO**

**ORDINANCE 2022-29**

**AN ORDINANCE INCREASING COMPENSATION FOR CURRENT FULL TIME POLICE  
OFFICERS, AND DECLARING AN EMERGENCY**

---

**BE IT ORDAINED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** Robert Barber and Joshua Hilling, having recently been promoted to the position of Sergeant with the Glendale Police Department, are to be compensated at a rate of \$37.66 per hour effective as of today's date.

**SECTION II** This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health or safety, as provided by Ohio Revised Code 731.30 and shall take effect immediately upon its passage. Specifically, emergency action is necessary to ensure allow the continued operation of the Glendale Police Department, thereby providing necessary manpower and resources for responding to emergencies and other incidents in the Village.

Passed: May 2, 2022

Attest:

---

Donald A. Lofty, Mayor

---

Rebecca Terrell, Clerk

**VILLAGE OF GLENDALE  
STATE OF OHIO**

**RESOLUTION 2022-14**

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO APPLY FOR  
TRANSPORTATION ALTERNATIVES GRANT FUNDING AS ADMINISTERED BY OHIO  
DEPARTMENT OF TRANSPORTATION**

---

**WHEREAS,** The Ohio Department of Transportation, administers Transportation Alternative grant funding, through Federal Transportation Alternatives Funding; and

**WHEREAS,** The Village of Glendale has identified the construction of a sidewalk along Oak Avenue, between South Troy Avenue and Chester Road as a well-qualified project based on the conditions of this grant funding; and

**WHEREAS,** The Village of Glendale desires financial assistance under the ODOT Transportation Alternative funding for the construction of this sidewalk.

**BE IT RESOLVED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** The Village Administrator is hereby authorized and directed to execute and file an application with the Ohio Department of Transportation and to provide all information and documentation required to become eligible for possible funding assistance through this program for the construction of a sidewalk between South Troy Avenue and Chester Road.

**SECTION II** The Village Council does agree to obligate the funds required for the Village of Glendale to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the grant program.

**SECTION II** This ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health or safety, as provided by Ohio Revised Code 731.30 and shall take effect immediately upon its passage. Specifically, emergency action is necessary to ensure the proper and timely administration of Village affairs.

Passed: May 2, 2022

Attest:

---

Donald A. Lofty, Mayor

---

Rebecca Terrell, Clerk

**VILLAGE OF GLENDALE  
STATE OF OHIO**

**RESOLUTION 2022-15**

**A RESOLUTION REQUESTING THE COUNTY AUDITOR TO CERTIFY THE CURRENT TAX VALUATION OF, AND THE AMOUNT OF REVENUE THAT WILL BE PRODUCED BY, A RENEWAL OF THE 8.5 MILL LEVY TO PROVIDE FUNDS FOR THE CURRENT GENERAL OPERATING EXPENSES OF THE VILLAGE OF GLENDALE, HAMILTON COUNTY, OHIO, PURSUANT TO SECTION 5705.19(A) OF THE OHIO REVISED CODE AS REQUIRED BY SECTION 5705.03(B) OF THE OHIO REVISED CODE**

- 
- WHEREAS,** the Council of the Village of Glendale, Hamilton County, Ohio, held several public committee meetings for the discussion and review of the 2022 General Fund Levy and has concluded that the amount of taxes which may be raised within the 10 mill limitation remains insufficient to provide an adequate amount for the necessary requirements of the Village, and that accordingly, the existing General Operating Expense Levy passed by voters in 2018 must be renewed to continue the operations of the Village of Glendale; and
- WHEREAS,** the Council of the Village of Glendale, Hamilton County, Ohio has concluded that it will need to generate approximately \$862,140 per year to ensure the efficient and responsible operations of the Village of Glendale; and
- WHEREAS,** the Council of the Village of Glendale, Hamilton County, Ohio has determined that in order to generate approximately \$862,140 per year, it is necessary to renew the current 8.5 mill levy and its entirety in excess of the 10 mill limitation, to constitute a total of 8.5 mills for each dollar of valuation for period of four (4) years; and
- WHEREAS,** the proposed levy, if approved by the voters of Village of Glendale, Hamilton County, Ohio shall commence in 2022, for collection in calendar year 2023; and
- WHEREAS,** the purpose of the proposed levy is for the benefit of current General Operating Expenses in the Village of Glendale, located in Hamilton County, Ohio; and
- WHEREAS,** the submission of the question of this proposed tax is authorized by Section 5705.19(A) of the Ohio Revised Code; and
- WHEREAS,** if the proposed levy is placed on the ballot for consideration by the voters of the Village of Glendale, Hamilton County, Ohio, such levy shall be placed on the ballot on November 8, 2022.



**BE IT RESOLVED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** The Hamilton County Auditor is hereby requested to certify the current valuation of the Glendale subdivision, a public entity wholly within Hamilton County, and the amount of revenue that would be produced by renewing the current 8.5 mill levy in its entirety in excess of the 10 mill limitation, to constitute a total of 8.5 mills for each dollar of valuation, so they said levy may be placed on the November 8, 2022 ballot.

Passed: May 2, 2022

Attest:

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Donald A. Lofty, Mayor

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Rebecca Terrell, Clerk

**VILLAGE OF GLENDALE  
STATE OF OHIO**

**RESOLUTION 2022-16**

**A RESOLUTION REQUESTING THE COUNTY AUDITOR TO CERTIFY THE CURRENT TAX VALUATION OF, AND THE AMOUNT OF REVENUE THAT WILL BE PRODUCED BY, AN ADDITIONAL 2.5 MILL LEVY TO PROVIDE FUNDS FOR THE CURRENT GENERAL OPERATING EXPENSES OF THE VILLAGE OF GLENDALE, HAMILTON COUNTY, OHIO, PURSUANT TO SECTION 5705.19(A) OF THE OHIO REVISED CODE AS REQUIRED BY SECTION 5705.03(B) OF THE OHIO REVISED CODE**

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- WHEREAS,** the Council of the Village of Glendale, Hamilton County, Ohio, held several public committee meetings for the discussion and review of the 2022 General Fund Levy and has concluded that the amount of taxes which may be raised within the 10 mill limitation remains insufficient to provide an adequate amount for the necessary requirements of the Village, and that the existing General Operating Expense levy, even if renewed by voters in 2022, will not generate sufficient annual revenue to continue operations of the Village; and
- WHEREAS,** the Council with Village of Glendale, Hamilton County, Ohio has concluded that it will need to generate approximately \$275,750 per year to ensure the efficient and responsible operations of the Village of Glendale; and
- WHEREAS,** the Council of the Village of Glendale, Hamilton County, Ohio has determined that in order to generate approximately \$275,750 per year, an additional levy is necessary in excess of the 10 mill limitation, to constitute a total of 2.5 mills for each dollar of valuation for period of four (4) years; and
- WHEREAS,** the proposed levy, if approved by the voters of Village of Glendale, Hamilton County, Ohio shall commence in 2022, for collection in calendar year 2023; and
- WHEREAS,** the purpose of the proposed levy is for the benefit of current General Operating Expenses in the Village of Glendale, located in Hamilton County, Ohio; and
- WHEREAS,** the submission of the question of this proposed tax is authorized by Section 5705.19(A) of the Ohio Revised Code; and
- WHEREAS,** if the proposed levy is placed on the ballot for consideration by the voters of the Village of Glendale, Hamilton County, Ohio, such levy shall be placed on the ballot on November 8, 2022.

**BE IT RESOLVED,** by the Council of the Village of Glendale, State of Ohio, a majority of all members thereof concurring, that:

**SECTION I** The Hamilton County Auditor is hereby requested to certify the current valuation of the Glendale subdivision, a public entity wholly within Hamilton County, and the amount of revenue that would be produced by an additional 2.5 mill levy in excess of the 10 mill limitation, to constitute a total of 2.5 mills for each dollar of valuation, so they said levy may be placed on the November 8, 2022 ballot.

Passed: May 2, 2022

Attest:

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Donald A. Lofty, Mayor

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Rebecca Terrell, Clerk